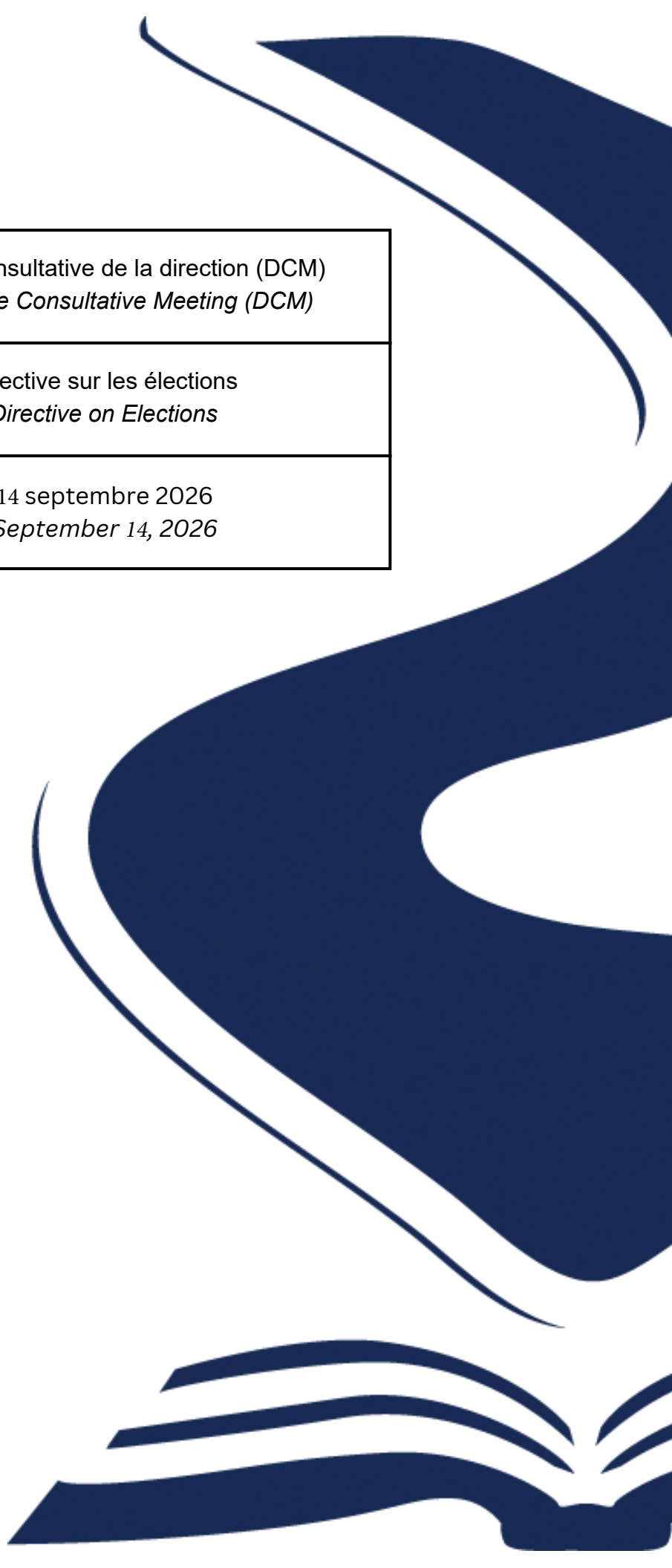


Instance <i>Committee</i>	Réunion consultative de la direction (DCM) <i>Directorate Consultative Meeting (DCM)</i>
Titre du document <i>Document Title</i>	Directive sur les élections <i>Directive on Elections</i>
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**DIRECTIVE REGARDING USE OF RIVERSIDE SCHOOL BOARD FACILITIES FOR
MUNICIPAL, PROVINCIAL AND FEDERAL ELECTIONS
(Adopted at the September 14, 2026 DCM)**

Municipal Elections

- a) Schools and centres must allow the use of the premises free of charge.
- b) Elementary Schools, High Schools and Centres can remain open during municipal elections.
- c) If your school is being used as a polling station, it can remain open only if the students and staff can be safely segregated from the premises where the elections will be taking place to ensure no access from the public is possible indoors and outdoors. If you are unable to comply with this, then you will have to close for that day, and a loss of a pedagogical day in the school calendar will be applied.
- d) Schools and centres must inform the Office of the Director General of any request and of the proposed decision.

Source: *Section 189 of An Act Respecting Elections and Referendums in Municipalities (Chapter E-2.2)*

Provincial Elections

- a) Polling day is a holiday for students in every school board situated in an electoral division in which an election is held.
- b) Daycare services can remain open if the school is not being used as a polling station.

Source: *Section 306 of the Election Act (Chapter E-3.3)*

Federal Elections

- a) Schools and centres try to accommodate Elections Canada as much as possible.
- b) If your school is being used as a polling station, it can remain open during elections only if the students and staff can be safely segregated from the premises where the elections will be taking place to ensure no access from the public is possible indoors and outdoors. If you are unable to comply with this, then you will have to close for that day, and a loss of a pedagogical day in the school calendar will be applied.



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- c) The Governing Board must approve the use of their school or centre.
- d) Schools and centres must inform the Office of the Director General of any request and of the proposed decision.