



CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

Procès-verbal d'une séance **ordinaire** du conseil des commissaires de la Commission scolaire Riverside tenue le 21 avril 2026 au centre administratif situé au 7525, chemin de Chambly, Saint-Hubert (Québec).

Minutes of the proceedings of a **regular** meeting of the Council of Commissioners of Riverside School Board held at the Administration Centre located at 7525 Chemin de Chambly, St. Hubert, Québec on April 21, 2026.

Le président informe toutes et tous que la séance est enregistrée à des fins de référence et d'exactitude.

The Chair informs everyone that the meeting is being recorded for reference and accuracy purposes.

Le secrétaire général confirme qu'il y a quorum et le président déclare la séance ouverte à 19 h 30.

The Secretary General establishes that quorum is met and the Chair calls the meeting to order at 7:30 p.m.

COMMISSAIRES PRÉSENTS (EN PERSONNE) : / COMMISSIONERS PRESENT (IN PERSON):

C. Craig
P. Booth Morrison
K. Megin
C. Courtney
H. Dumont

F. Tawil
G. Giummarra
D. Fournier
T. Aguiar – Commissaire parent / Parent Commissioner

COMMISSAIRES PRÉSENTS (PAR VISIOCONFÉRENCE) : / COMMISSIONERS PRESENT (BY VIDEOCONFERENCE):

L. Llewelyn Cuffling
P. Michaud (20 h 22)

C. Ronning – Commissaire parent / Parent Commissioner
M. Parent – Commissaire parent / Parent Commissioner

COMMISSAIRES AYANT PRÉVU LEUR ABSENCE : / COMMISSIONERS — REGRETS:

L. Saldanha
J. Charbonneau
N. Noureldin – Commissaire parent / Parent Commissioner

COMMISSAIRES – ABSENCES : / COMMISSIONERS – ABSENCES:

Aucune. /None.

DIRECTRICES ET DIRECTEURS PRÉSENTS (EN PERSONNE) DIRECTORS PRESENT (IN PERSON)

Chantale Scroggins, directrice générale
Colleen Lauzier, directrice générale adjointe
John McLaren, secrétaire général
Philip Verdi, directeur des ressources matérielles

Chantale Scroggins, Director General
Colleen Lauzier, Assistant Director General
John McLaren, Secretary General
Philip Verdi, Director of Material Resources



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DIRECTRICES ET DIRECTEURS PRÉSENTS (PAR VISIOCONFÉRENCE)

Stéphanie Bartolomeu, directrice des ressources financières
Terry Wan Jung Lin, directrice des services éducatifs
Valérie Bergeron, directrice des services complémentaires
Shauna Callender, directrice des ressources humaines
David Reddick, directeur des services formation générale aux adultes et formation professionnelle

Ayant prévu leur absence :

Aucun.

Absences :

Aucune.

Présence notée

Des membres du public sont présents.

ADOPTION DE L'ORDRE DU JOUR

IL EST PROPOSÉ par le commissaire Fournier, appuyé par la commissaire Courtney, d'adopter l'ordre du jour et d'en annexer une copie au procès-verbal de cette séance.

ADOPTÉE À L'UNANIMITÉ

DÉCLARATION DU CONSEIL DES COMMISSAIRES

Nous aimerions commencer par reconnaître que nous nous réunissons aujourd'hui sur le territoire traditionnel non cédé de la Nation mohawk.

APPROBATION DU PROCÈS-VERBAL DE LA SÉANCE ORDINAIRE DU 24 MARS 2026

IL EST PROPOSÉ par le commissaire Fournier, appuyé par la commissaire Llewelyn Cuffling, d'adopter le procès-verbal de la séance ordinaire du 24 mars 2026.

ADOPTÉE À L'UNANIMITÉ

DIRECTORS PRESENT (BY VIDEOCONFERENCE)

Stéphanie Bartolomeu, Director of Financial Resources
Terry Wan Jung Lin, Director of Educational Services
Valérie Bergeron, Director of Complementary Services
Shauna Callender, Director of Human Resources
David Reddick, Service Director of Adult General Education and Vocational Training

Regrets:

None.

Absences:

None.

Presence Noted

Members of the public are present.

ADOPTION OF THE AGENDA

IT IS MOVED by Commissioner Fournier, seconded by Commissioner Courtney, that the agenda be adopted and that a copy be appended to the minutes of this meeting.

UNANIMOUS

STATEMENT OF THE COUNCIL OF COMMISSIONERS

We would like to begin by acknowledging that the land on which we gather is the traditional unceded territory of the Mohawk people.

ADOPTION OF THE MINUTES OF THE MARCH 24, 2026 REGULAR MEETING

IT IS MOVED by Commissioner Fournier, seconded by Commissioner Llewelyn Cuffling, that the minutes of the regular meeting held on March 24, 2026 be adopted.

UNANIMOUS

**SUIVI DÉCOULANT DU PROCÈS-VERBAL
DE LA SÉANCE ORDINAIRE DU
24 MARS 2026**

Aucun.

**APPROBATION DU PROCÈS-VERBAL DE
LA SÉANCE EXTRAORDINAIRE DU
7 AVRIL 2026**

IL EST PROPOSÉ par la commissaire Dumont, appuyée par le commissaire Fournier, d'adopter le procès-verbal de la séance extraordinaire du 7 avril 2026.

ADOPTÉE À L'UNANIMITÉ

**SUIVI DÉCOULANT DU PROCÈS-VERBAL
DE LA SÉANCE EXTRAORDINAIRE DU
7 AVRIL 2026**

Aucun.

QUESTIONS DU PUBLIC : 19 h 33

Aucune.

Rapport du président – C. Craig

RÉUNIONS

Depuis la dernière séance ordinaire du conseil des commissaires, le président Craig a assisté à des réunions avec les organisations, personnes et comités suivants :

- Réunions du comité des relations de travail (CRT)
- Séance de planification de la conférence du printemps, perfectionnement professionnel de l'Association des commissions scolaires anglophones du Québec (ACSAQ)
- Réunion du comité de vérification (finances et ressources matérielles)
- Réunion avec les présidentes et présidents de comités
- Réunion extraordinaire du conseil des

**BUSINESS ARISING FROM THE MINUTES
OF THE MARCH 24, 2026 REGULAR
MEETING**

None.

**ADOPTION OF THE MINUTES OF THE
APRIL 7, 2026 SPECIAL MEETING**

IT IS MOVED by Commissioner Dumont, seconded by Commissioner Fournier, that the minutes of the special meeting held on April 7, 2026 be adopted.

UNANIMOUS

**BUSINESS ARISING FROM THE MINUTES
OF THE APRIL 7, 2026 SPECIAL MEETING**

None.

QUESTIONS FROM THE PUBLIC: 7:33 p.m.

None.

Chairman's report — C. Craig

MEETINGS

Since the last regular meeting of the Council of Commissioners, Chairman Craig attended meetings with the following organizations, individuals and committees:

- Management Relations Committee (MRC) meetings
- Spring Council planning session, Québec English School Boards Association (QESBA) Personal Development (PD)
- Audit (Finance and Material Resources) Committee meeting
- Meeting with committee chairs
- Special Council of Commissioners meeting
- Pre Work Session meeting with the Director General (DG), Chantale Scroggins, the

commissaires

- Réunion préalable à la séance de travail avec la directrice générale, Chantale Scroggins, la directrice générale adjointe, Colleen Lauzier, et la commissaire Aguiar
- Rencontre avec la députée de La Pinière, Linda Caron
- Rencontre avec Ian Lafreniere, député de Vachon, ministre de la Sécurité intérieure, ministre responsable des Relations avec les Premières Nations et les Inuit, député de Vachon et vice-premier ministre du Québec nouvellement nommé
- Visite de la DG, Chantale Scroggins, à l'école primaire internationale Greenfield Park BI (baccalauréat international)
- Séance de travail du conseil des commissaires
- Réunion du comité de l'éducation
- Entrevue sur l'initiative *Jill of All Trades* accordée à la CBC
- Visite de l'événement *Jill of all Trades* à ACCESS CET-A

- Assistant Director General, Colleen Lauzier, and Commissioner Aguiar
- Hosting of a meeting with Linda Caron, MNA of La Pinière
- Hosting of a meeting with Ian Lafreniere, MNA for Vachon, Minister of Domestic Security, Minister Responsible for Relations with First Nations and the Inuit, and newly appointed Deputy Premier of Québec
- Visit of Greenfield Park Primary International School IB (International Baccalaureate) along with the DG Chantale Scroggins
- Council of Commissioners' Work Session
- Education Committee meeting
- CBC interview on the *Jill of All Trades* initiative
- Visited *Jill of all Trades* event at ACCESS CET-A

Rapport de la directrice générale – Director General's Report – C. Scroggins

RÉUNIONS

Depuis la dernière séance ordinaire du conseil des commissaires, la directrice générale, Chantale Scroggins, a assisté à des réunions avec les organisations, personnes et comités suivants :

- Rencontre avec les équipes écoles afin de planifier les besoins en effectifs pour la prochaine année scolaire
- Organisation d'une dernière séance de perfectionnement professionnel avec l'ensemble des administratrices et administrateurs, séance axée sur l'approfondissement des connaissances relatives aux communautés d'apprentissage professionnelles
- Visite de l'école primaire internationale Greenfield Park et rencontre avec les évaluateurs du baccalauréat international

MEETINGS

Since the last regular meeting of the Council of Commissioners, the Director General, Chantale Scroggins, attended meetings with the following organizations, individuals and committees:

- Meeting with school teams to plan staffing needs for the upcoming school year
- Held a final professional development session with all administrators, focused on deepening understanding of Professional Learning Communities
- Visited Greenfield Park Primary International School and met with IB (International Baccalaureate) evaluators; participated in interviews highlighting student engagement and learning experiences
- Welcomed Ian Lafrenière, Minister of Domestic Security, Minister Responsible for

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(BI), puis participation à des entretiens mettant en valeur la participation des élèves et leurs expériences d'apprentissage

- Accueil d'Ian Lafrenière, ministre de la Sécurité intérieure, ministre responsable des Relations avec les Premières Nations et les Inuit, député de Vachon et vice-premier ministre du Québec nouvellement nommé pour la tenue de discussions franches et ouvertes sur les priorités et les défis
- Célébration du 20^e anniversaire du programme Adam's P.A.C.E. L'événement a attiré beaucoup de gens et les étudiants ont aimé pouvoir se retrouver. Les maîtres de cérémonie ont été excellents et ont représenté P.A.C.E. avec beaucoup de professionnalisme. Le comité organisateur a salué la planification minutieuse et le souci du détail

Comité de parents – C. Ronning pour M. Parent

Le comité de parents s'est réuni le 13 avril 2026.

Les sujets suivants ont été discutés dans le cadre de la réunion du comité de parents :

Présentation donnée par le directeur des ressources matérielles, Philip Verdi, sur les sujets suivants :

- Mandat du comité
- Organigramme des ressources matérielles
- Division des projets :
 - Responsable de la mise en œuvre de projets d'investissement, conformément au Cadre de gestion des infrastructures scolaires publié par le ministre de l'Éducation
 - Des projets d'entretien des infrastructures de quelque 9 à 12 M\$ sont réalisés chaque année
 - À l'heure actuelle, deux projets d'agrandissement sont en cours (quatre autres projets sont en suspens)
- Division des opérations :

Relations with First Nations and the Inuit, MNA for Vachon, and newly appointed Deputy Premier of Québec for open and honest discussions about priorities and challenges

- Celebrated the 20th anniversary of the Adam's P.A.C.E. program. The event was very well attended and the students enjoyed reconnecting. The masters of ceremony were excellent and represented P.A.C.E. with professionalism. The Steering Committee commended the thoughtful planning and attention to detail

Parents' Committee — C. Ronning for M. Parent

The Parents' Committee met on April 13, 2026.

The following topics were discussed at the Parents' Committee meeting:

Presentation given by Philip Verdi, Director of Material Resources, on the following topics:

- Committee mandate
- Material Resources organizational chart
- Project Division:
 - Responsible for the delivery of capital investment projects, following the *Cadre de gestion des infrastructures scolaires* published by the Minister of Education
 - Roughly \$9–12M worth of capital maintenance projects are completed every year
 - Currently two ongoing extension projects (four other projects on pause)
- Operations Division:
 - Responsible for the day-to-day functioning of all schools and centres

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- Responsable de l'exploitation quotidienne de l'ensemble des écoles et des centres
- Budget d'exploitation annuel de 4,6 M\$, indexé annuellement d'environ 2 %
 - Coûts énergétiques
 - Coûts d'entretien
 - Autres services incluant déneigement, entretien des pelouses, entretien de chaudières, de pompes et d'appareils de ventilation, réparations urgentes, etc.
- Communication avec les ressources matérielles
 - Explication de la manière dont les écoles, les centres et la commission scolaire communiquent avec le service des ressources matérielles pour lui faire part d'une diversité de besoins ou de demandes, en fonction du niveau requis d'attention et de l'urgence pour traiter les demandes qui lui sont adressées
- Yearly operating budget of \$4.6M indexed annually by approximately 2%
 - Energy costs
 - Caretaking costs
 - Other services, including snow removal, lawn care, maintenance of boilers, pumps, and ventilation units, emergency repairs, etc.
- Communication with Material Resources
 - Explanation of how the schools, centres, and board communicate with Material Resources on various needs/requests, depending on the level of care and urgency required to resolve any requests they receive

Une deuxième présentation a été livrée par Marine Khediguian, responsable des relations avec la communauté anglophone pour Alloprof :

A second presentation was given by Marine Khediguian, English-speaking Community Coordinator with *Alloprof*:

- Alloprof est une plateforme éducative québécoise à but non lucratif qui est au service de la communauté depuis 30 ans. À l'origine, elle proposait des services et des ressources gratuits en français aux élèves, aux enseignants et aux parents. Depuis quelques années, elle propose des services et des ressources gratuits en français ainsi qu'en anglais
- Aucun compte exigé et protection assurée de la vie privée
- Offre de présentation en ligne le 21 avril 2026 à l'intention des parents d'élèves de niveau primaire, organisée par l'école Harold-Napper
- Il est possible de s'abonner à l'infolettre à l'adresse alloprof.qc.ca/fr/pages/abonnez-vous-a-notre-infolettre
- *Alloprof* is a Québec-based non-profit educational platform that has served the community for the past 30 years. Originally offering free French services and resources to students, teachers, and parents. In recent years, the platform now offers free services and resources in French and English
- No account required and privacy safe
- Offering an online presentation on April 21, 2026 for elementary school parents, hosted by Harold Napper School
- Opportunity to sign up for their newsletter at alloprof.qc.ca/en/pages/subscribe-to-our-newsletter

Mise à jour sur l'Association des comités de parents anglophones du Québec (ACPA)

Update on the English Parents' Committee Association of Quebec (EPCA)

- L'atelier de l'ACPA et de Parent Teen Focus visant à aider les parents à influencer la politique de lutte contre l'intimidation et la violence de leur école est reporté à janvier ou février 2027. La plupart des écoles ont déjà adopté leur politique de lutte contre l'intimidation et la violence
- Ateliers à venir :
 - 21 avril 2026 — Quitter le primaire (préparer l'enfant et le parent)
 - 14 mai 2026 — Abus de substances [Atelier sur l'IA/la cybersécurité, vidéo maintenant accessible sur la chaîne YouTube de l'ACPA](#)
- La prochaine réunion de l'ACPA est prévue le 25 avril 2026

- The EPCA and Parent Teen Focus on Supporting Parents in Influencing AVAB School Policy workshop has been postponed to January or February 2027. Most schools have already adopted anti-bullying/anti-violence (AB/AV) policies
- Upcoming workshops:
 - April 21, 2026 — Leaving Elementary (preparing child and parent)
 - May 14, 2026 — Substance Abuse [AI/Cybersecurity workshop video now on EPCA's YouTube](#)
- The next EPCA meeting is scheduled for April 25, 2026

La prochaine réunion est prévue le 4 mai 2026.

The next meeting is scheduled for May 4, 2026.

Comité consultatif SEHDAA – C. Ronning

Special Needs Advisory Committee — C. Ronning

Aucun rapport.

No report.

La prochaine réunion est prévue le 27 avril 2026.

The next meeting is scheduled for April 27, 2026.

RAPPORTS DES COMITÉS

COMMITTEE REPORTS

Exécutif – C. Craig

Executive — C. Craig

Le comité exécutif s'est réuni le 7 avril 2026.

The Executive Committee met on April 7, 2026.

Les sujets suivants ont été discutés dans le cadre de la réunion du comité exécutif :

The following topics were discussed at the Special Executive Committee meeting:

- Examen des politiques qui feront l'objet d'une consultation publique

- Review of the policies that are going out for public consultation

La prochaine réunion est prévue le 28 avril 2026.

The next meeting is scheduled for April 28, 2026.

Consultatif de transport – L. Llewelyn Cuffling

Le comité consultatif de transport s’est réuni le 7 avril 2026.

Les sujets suivants ont été discutés dans le cadre de la réunion du comité consultatif de transport :

- Il est prévu qu’il faudra accroître les services de berline pour les programmes particuliers et l’école REACH
- Discussion avec le Réseau de transport de l’agglomération de Longueuil (RTL) concernant le prix des billets d’autobus pour les étudiants du centre ACCESS qui étudient 7 heures et demie par semaine
- Le nombre de défaillances de service de Transco a diminué
- Optimisation du réseau de transport, et du réseau de berlines en particulier, à l’aide d’un logiciel
- Programme Petits passagers dans les écoles primaires et l’école REACH
- Journée de reconnaissance des chauffeurs du 28 avril 2026
- Augmentation des frais de transport pour les places disponibles et les adresses en alternance
- Logiciel mTransport

La prochaine réunion est prévue le 10 juin 2026.

Vérification (finances et ressources matérielles) – P. Booth-Morrison

Le comité de vérification s’est réuni le 31 mars 2026 et le 14 avril 2026.

Les sujets suivants ont été abordés dans le cadre de la réunion du comité de vérification (finances et ressources matérielles) :

Transportation Advisory – L. Llewelyn Cuffling

The Transportation Advisory Committee met on April 7, 2026.

The following topics were discussed at the Transportation Committee meeting:

- Preliminary budget for 2026–2027: It is anticipated that there will be an increase needed in Berline services for special programs and REACH School
- Discussion with the *Réseau de transport de l’agglomération de Longueuil* (RTL) on bus fares for ACCESS students studying 7.5 hours per week
- Transco service breaches have decreased
- Optimization of the transportation network using a software program, particularly optimizing the Berline network
- First Rider Program in elementary schools and REACH School
- Driver Appreciation Day on April 28, 2026
- Transportation fee increases for available seats and alternate addresses
- mTransport software

The next meeting is scheduled for June 10, 2026.

Audit (Finance and Material Resources) – P. Booth-Morrison

The Audit Committee met on March 31, 2026 and April 14, 2026.

The following topics were discussed at the Audit (Finance and Material Resources) Committee meeting:

Réunion du 31 mars 2026

March 31, 2026 Meeting

Finance

Finance

Résolution – Autorisation d’une dette à long terme et révision du montant autorisé pour l’immeuble situé au 4861, chemin de la Savane à Longueuil (Saint-Hubert)

Resolution – Authorization of a Long-Term Debt and Revision of the Authorized Amount for the Building Located at 4861 Chemin de la Savane in Longueuil (St. Hubert)

Une fois que le ministère aura donné son accord, nous lancerons un appel d’offres pour le prêt. Le prêt offrant le taux d’intérêt le plus bas sera présenté au conseil des commissaires pour approbation.

Once the Ministry has authorized this move, we will proceed with a call for tenders for the loan. The loan with the lowest interest rate will be submitted to the Council of Commissioners for approval.

ACCESS

ACCESS

La commissaire Llewelyn Cuffling a demandé à connaître l’état d’avancement des inscriptions et des finances du programme ACCESS, en particulier pour ACCESS CET-A.

Commissioner Llewelyn Cuffling requested a follow-up on the status of ACCESS program enrollment and finances, in particular for ACCESS CET-A.

Mises à jour de réunions d’audit antérieures

Updates from Previous Audit Meetings

Créances irrécouvrables

Bad Debt

Le service des ressources humaines a mené l’enquête nécessaire sur la plupart de ces montants et a transmis ses conclusions au service des finances afin que ce dernier procède aux rajustements comptables nécessaires. Ces erreurs se sont accumulées au fil des ans, et le processus a été modifié pour éviter qu’elles ne se reproduisent.

Human Resources has undertaken the required investigation into most of the amounts and has provided the conclusion to Finance to make proper accounting adjustments. These errors have been cumulated for some years, and the process has been adjusted to prevent this.

Règles sur les fonds à destination spéciale pour les conseils d’établissement

Special Destination Funds Rules for Governing Boards

La commission scolaire est en voie de finaliser la directive, qui sera communiquée aux administrations et publiée sur le site Web de Riverside.

The school board is finalizing the directive, which will be communicated to administrators and published on Riverside’s website.

Ressources matérielles

Résolution – Octroi de contrats de service d’entretien des espaces verts 2026-2028 (lots 1 à 10) – projet vert-7526

Contrat de service pour la tonte de gazon pour la totalité des écoles, divisées en 10 lots.

La directrice générale, Chantale Scroggins, a présenté les sujets suivants :

Politiques

A parlé des diverses politiques ayant été présentées :

- Abrogation de la Politique d’inspection des immeubles
- Politique de location de locaux
 - Les administrations des écoles ont été consultées
 - L’objectif était de faciliter la mise en œuvre de la politique

Créances irrécouvrables

Le service des ressources humaines a passé en revue la plupart des montants et s’est concerté avec le service des finances afin de s’assurer que les rajustements nécessaires sont effectués. Ce problème s’est posé tout au long de l’année; cependant, la procédure est maintenant à jour.

Fonds à destination spéciale

- Un suivi a été fait auprès d’une diversité d’administratrices et d’administrateurs
- Une nouvelle directive est en cours de rédaction et sera publiée sur le site Web de Riverside

Réunion du 14 avril 2026

Formation générale aux adultes (FGA) et formation professionnelle (FP)

- Le directeur des services – formation générale aux adultes et formation

Material Resources

Resolution – Awarding of a Service Contract for Maintenance of Green Spaces 2026-2028 (Lots 1 to 10) – Project Vert-7526

Service contract for grass cutting for all schools divided into 10 lots.

The Director General, Chantale Scroggins, presented the following topics:

Policies

Spoke about various policies that were presented:

- Repeal of the Policy for Building Inspection
- Policy on the Rental of Facilities
 - School administrators were consulted
 - The objective was to make the policy easier to implement

Bad Debts

Human Resources has reviewed most of the amounts and has consulted with Finance to ensure the appropriate adjustments are made. This issue has been occurring throughout the year; however, the process has now been updated.

Special Destination Fund

- A follow-up was done with various administrators
- A new directive is being drafted for publication on Riverside’s website

April 14, 2026 Meeting

Adult General Education (AGE) and Vocational Training (VT)

- David Reddick, Service Director of Adult General Education and Vocational Training,

professionnelle, David Reddick, et la coordonnatrice des services aux étudiants étrangers, Natalia Gomez, ont livré une présentation détaillée sur les services en FGA et en FP

- Le comité de vérification avait diverses questions et il a été décidé de tenir une réunion de suivi

Ressources matérielles

Résolutions

Octroi d'un contrat de service pour un œuvre d'art dans le cadre de la Politique d'intégration des arts à l'architecture et à l'environnement des bâtiments et des sites gouvernementaux et publics à l'école REACH (école secondaire internationale Saint-Lambert) à Saint-Lambert

- Attribution d'un contrat en vertu d'une politique gouvernementale sur l'intégration d'œuvres d'art dans les bâtiments publics
- Artiste sélectionné sur recommandation du comité de sélection, conformément à la politique
- Une description de l'œuvre d'art (en aluminium découpé au laser) a été fournie et une photo a été présentée lors de la séance de travail du conseil des commissaires
- L'œuvre d'art peut être déplacée au cas où d'autres travaux devaient être réalisés sur la façade extérieure
- De l'information supplémentaire pourrait être communiquée aux membres de la Commission scolaire Riverside, une communication ayant été faite avec le ministère de la Culture en vue de la divulgation d'information confidentielle

Octroi d'un contrat de construction pour la réfection des bassins de toiture B2 et B4 (TOIT-2725) à l'école William-Latter à Chambly

La réalisation des travaux de construction est prévue au cours de l'été.

and Natalia Gomez, International Student Services Coordinator, gave an in-depth presentation on AGE and VT services

- The Audit Committee had various questions, and it was determined that a follow-up meeting would be held

Material Resources

Resolutions

Awarding of a Service Contract for Artwork Under the *Politique d'intégration des arts à l'architecture et à l'environnement des bâtiments et des sites gouvernementaux et publics* at REACH School (Saint-Lambert International High School) In St. Lambert

- Awarding of a contract under a governmental policy for the integration of arts in public buildings
- Selected artist recommended by the Selection Committee, as defined in the policy
- A description of the artwork (laser cut aluminum) was given, and a photo was shared during the Council of Commissioners' Work Session
- The artwork is moveable in the case of any further exterior façade work
- Further information could be shared with members of Riverside School Board as the Ministry of Culture was contacted for a release of confidential information

Awarding of a Construction Contract for the Renovation of the Roof Basins B2 and B4 (TOIT-2725) at William Latter School in Chambly

The construction is planned to be completed over the summer.

Octroi d'un contrat de construction pour la rénovation après sinistres (SINI-2125) à l'école Harold-Sheppard à Sorel-Tracy

- Le projet vise des travaux de réparation permanente faisant suite aux réparations provisoires effectuées l'année dernière afin d'assurer la sécurité de la façade pendant l'hiver
- La réalisation des travaux de construction est prévue au cours de l'été

Octroi d'un contrat de construction pour les travaux d'embellissement des cours d'école à l'école Saint-Jude) (COUR-0526) à Longueuil (Greenfield Park et à l'école Cedar Street (COUR-1326) à Belœil

Cette résolution est reportée à une date ultérieure.

La prochaine réunion est sur convocation de la présidence.

Gouvernance et éthique – L. Llewelyn Cuffling

Aucun rapport.

La prochaine réunion est prévue le 28 avril 2026.

Ressources humaines – L. Saldanha

Aucun rapport.

La prochaine réunion est prévue le 11 mai 2026.

Comité de l'éducation – T. Aguiar

Le comité de l'éducation s'est réuni le 15 avril 2026.

Les sujets suivants ont été discutés pendant la réunion du comité de l'éducation :

- Le comité a passé en revue un projet de la

Awarding of a Construction Contract for the Renovation after a Fire Incident (SINI-2125) at Harold Sheppard School in Sorel-Tracy

- The project is for permanent repairs following interim repairs that were carried out last year to ensure the façade was secure during the winter
- The construction is planned to be completed over the summer

Awarding of a Construction Contract for School Yard Projects at St. Jude School (COUR-0526) in Longueuil (Greenfield Park) and Cedar Street School (COUR-1326) in Beloeil

This resolution is tabled to a future date.

The next meeting is at the call of the Chair.

Governance and Ethics — L. Llewelyn Cuffling

No report.

The next meeting is scheduled for April 28, 2026.

Human Resources — L. Saldanha

No report.

The next meeting is scheduled for May 11, 2026.

Education Committee — T. Aguiar

The Education Committee met on April 15, 2026.

The following topics were discussed at the Education Committee meeting:

- Reviewed a draft of the Policy on the

Politique d'évaluation des apprentissages de l'élève (secteur des jeunes). La politique proposée englobera les exigences applicables aux secteurs jeunes et adultes et fera l'objet d'une consultation publique à l'automne 2026.

- Le comité a reçu une mise à jour sur l'offre de programmes de français langue seconde (FLS) de niveau primaire. Cette information a mis en évidence les discussions en cours avec les administrations scolaires et les services de la commission scolaire, visant à étudier la possibilité d'une transition du programme de français langue seconde de base vers le programme d'immersion en français langue seconde.
- Les discussions permettent aux écoles de tenir compte de leur contexte particulier. L'objectif est d'évaluer les premières orientations stratégiques visant à améliorer la maîtrise des deux langues, l'anglais et le français, et de déterminer la meilleure façon d'offrir des occasions et une exposition précoce aux élèves.

La prochaine réunion est prévue le 10 juin 2026.

ACSAQ — C. Courtney

L'ACSAQ a accueilli une présentation le 11 avril 2026.

- La séance a été animée par le D^r Ted Amendt, directeur du développement du conseil et de l'éducation autochtone pour la *Saskatchewan School Boards Association*, et par Felice McKay, conseillère stratégique en matière d'éducation des Autochtones, qui nous avaient déjà fait part de leurs expériences dans le domaine de l'éducation des Autochtones en Saskatchewan.
- Cette présentation a porté sur l'évaluation, la planification et le compte rendu d'activités liées à l'éducation des Autochtones à tous les niveaux. Les intervenants ont présenté un outil, appelé *Indigenous Education Responsibility Framework* (IERF), qui, entre autres, met l'accent sur l'établissement de

Evaluation of Student Learning (Youth Sector). The proposed policy will encompass the requirements for the youth and adult sectors, which will be deposited for public consultation in the fall of 2026.

- Received an update on the elementary French Second Language (FSL) program offers. It highlighted the ongoing discussion with school administrators and the school board departments aimed at exploring the potential transition from French Second Language de base to French Second language immersion.
- The discussions offer opportunities for schools to consider their individual contexts. The aim is to consider the first strategic orientation of improving proficiency in both languages, English and French, and to see how best to offer opportunities and early exposure to students.

The next meeting is scheduled for June 10, 2026.

QESBA — C. Courtney

QESBA hosted a presentation on April 11, 2026.

- The session was facilitated by Dr. Ted Amendt, Director, Board Development and Indigenous Education — Saskatchewan School Boards Association, and Felice McKay, Strategic Advisor in Indigenous Education, who had previously shared with us about their experiences with Indigenous education in Saskatchewan.
- This presentation focused on the evaluation, planning and reporting of Indigenous education activities at all levels. They presented a tool, called the Indigenous Education Responsibility Framework (IERF), which, amongst other things, highlights the creation of benchmarks, which encourages school-related entities to shift behaviours to

repères, ce qui encourage les entités du milieu scolaire à adapter leurs pratiques en conséquence.

- Les principaux points stratégiques de l'IERF sont:
 - l'observation;
 - le soutien;
 - la disruption.
- Cet outil encourage les établissements scolaires à s'engager à mener une action concrète susceptible de renforcer de manière considérable la confiance et de favoriser un véritable partenariat avec les nations autochtones.
- Il est espéré que le conseil des commissaires fasse usage de cet outil afin de répondre à la question suivante : « Comment saurons-nous si les efforts visant à renforcer la sensibilisation aux questions autochtones portent fruit? » Le comité souhaite rencontrer la directrice générale, Chantale Scroggins, à ce sujet pour approfondir la discussion.

meet the benchmarks.

- The main strategic points of the IERF are:
 - Observing
 - Supporting
 - Disrupting
- The tool encourages schools to commit to a concrete action that would meaningfully strengthen trust and advance authentic partnership with Indigenous nations.
- Hoping to put this tool to use with the Council of Commissioners in order to answer the following question: "How will we know that efforts to increase meaningful Indigenous awareness are successful?" The committee hopes to meet with the Director General, Chantale Scroggins, on this subject for further discussions.

La prochaine réunion est prévue le 13 mai 2026.

The next meeting is scheduled for May 13, 2026.

Résolution B992-20260421

DÉPÔT, POUR FINS DE CONSULTATION, DE LA POLITIQUE SUR LA SANTÉ ET LA SÉCURITÉ DANS LES ÉTABLISSEMENTS DE LA COMMISSION SCOLAIRE

Resolution B992-20260421

DEPOSIT FOR CONSULTATION OF THE POLICY ON HEALTH AND SAFETY ON SCHOOL BOARD PREMISES

CONSIDÉRANT que cette résolution a été révisée et approuvée par le comité exécutif ;

WHEREAS this resolution was reviewed and is supported by the Executive Committee;

IL EST PROPOSÉ par la commissaire Dumont, appuyée par la commissaire Aguiar, que la Politique sur la santé et la sécurité dans les établissements de la commission scolaire soit déposée pour fins de consultation du 24 avril 2026 au 2 juin 2026 ; ET

IT IS MOVED by Commissioner Dumont, seconded by Commissioner Aguiar, that the Policy on Health and Safety on School Board Premises be deposited for consultation from April 24, 2026 to June 2, 2026; AND

QUE le document soit adopté à la séance du Conseil des commissaires du 16 juin 2026.

THAT it be adopted at the meeting of the Council of Commissioners on June 16, 2026.

ADOPTÉE À L'UNANIMITÉ

UNANIMOUS

Résolution B993-20260421

**DÉPÔT, POUR FINS DE CONSULTATION,
DE L'ABROGATION DE LA POLITIQUE
D'INSPECTION DES IMMEUBLES**

CONSIDÉRANT que cette résolution a été révisée et approuvée par le comité exécutif ;

CONSIDÉRANT que la Politique sur la santé et la sécurité va incorporer l'essentiel des dispositions que l'on retrouve dans la Politique d'inspection des immeubles ;

IL EST PROPOSÉ par le commissaire Fournier, appuyé par la commissaire Dumont, que la Politique d'inspection des immeubles soit envisagée pour abrogation.

ADOPTÉE À L'UNANIMITÉ

Resolution B993-20260421

**DEPOSIT FOR CONSULTATION ON THE
REPEAL OF THE POLICY FOR BUILDING
INSPECTION**

WHEREAS this resolution was reviewed and is supported by the Executive Committee;

WHEREAS the Policy on Health and Safety will incorporate the essence of the Policy for Building Inspection;

IT IS MOVED by Commissioner Fournier, seconded by Commissioner Dumont, that the Policy for Building Inspection be considered for repeal.

UNANIMOUS

Résolution B994-20260421

**DÉPÔT, POUR FINS DE CONSULTATION,
DE LA POLITIQUE DE LOCATION DE
LOCAUX**

CONSIDÉRANT que cette résolution a été révisée et approuvée par le comité exécutif ;

IL EST PROPOSÉ par le commissaire Megin, appuyé par le commissaire Fournier, que la Politique de location de locaux soit déposée pour fins de consultation du 24 avril 2026 au 2 juin 2026 ; ET

QUE le document soit adopté à la séance du Conseil des commissaires du 16 juin 2026.

ADOPTÉE À L'UNANIMITÉ

Resolution B994-20260421

**DEPOSIT FOR CONSULTATION OF THE
POLICY ON RENTAL OF FACILITIES**

WHEREAS this resolution was reviewed and is supported by the Executive Committee;

IT IS MOVED by Commissioner Megin, seconded by Commissioner Fournier, that the Policy on the Rental of Facilities be deposited for consultation April 24, 2026 to June 2, 2026; AND

THAT it be adopted at the meeting of the Council of Commissioners on June 16, 2026.

UNANIMOUS

Résolution B995-20260421

**DÉPÔT, POUR FINS DE CONSULTATION,
DU DOCUMENT DE PLANIFICATION 2026-
2027**

CONSIDÉRANT que cette résolution a été révisée et approuvée par le comité exécutif ;

IL EST PROPOSÉ par le commissaire Fournier, appuyé par la commissaire Dumont,

Resolution B995-20260421

**DEPOSIT FOR CONSULTATION OF THE
PLANNING DOCUMENT 2026–2027**

WHEREAS this resolution was reviewed and is supported by the Executive Committee;

IT IS MOVED by Commissioner Fournier, seconded by Commissioner Dumont, that the

que le document de planification pour 2026-2027, qui regroupe les documents suivants :

- Plan triennal de destination des immeubles 2026-2029
- Liste des écoles
- Actes d'établissement

soient déposés aux fins de consultation du 24 avril 2026 au 2 juin 2026 ; ET

QUE le document soit adopté à la séance du conseil des commissaires du 16 juin 2026.

ADOPTÉE À L'UNANIMITÉ

Résolution MR510-20260421

OCTROI DE CONTRATS DE SERVICE D'ENTRETIEN DES ESPACES VERTS 2026-2028 (LOTS 1 À 10) – PROJET VERT-7526

CONSIDÉRANT que les contrats de service d'entretien des espaces verts ont terminé le 1^{er} novembre 2025 ;

CONSIDÉRANT qu'un appel d'offres public a été ouvert le 10 mars 2026 et que les appels d'offres conformes sont les suivants (taxes en sus) :

Éco-Verdure	\$179,169.41
Pavé uni Anthony Côté	\$223,360.00

CONSIDÉRANT que la compagnie a démontré qu'elle pouvait satisfaire les besoins ;

CONSIDÉRANT que cette résolution a été révisée et a reçu l'appui du Comité de vérification (finances et ressources matérielles) ;

IL EST PROPOSÉ par le commissaire Megin, appuyé par le commissaire Giummarra, d'octroyer les contrats de service d'entretien des espaces verts pour la période du 1^{er} mai 2026 au 1^{er} novembre 2028 à Éco-Verdure, au

planning document for 2026–2027, which regroups the following documents:

- Three-year Plan for the Allocation and Destination of its Immovables 2026–2029
- List of Schools
- Deeds of Establishment

be deposited for consultation from April 24, 2026 to June 2, 2026; AND

THAT it be adopted at the meeting of the Council of Commissioners on June 16, 2026.

UNANIMOUS

Resolution MR510-20260421

AWARDING OF SERVICE CONTRACTS FOR THE MAINTENANCE OF GREEN SPACES 2026–2028 (LOTS 1 TO 10) — PROJECT VERT–7526

WHEREAS the service contracts for the maintenance of green spaces ended on November 1, 2025;

WHEREAS a public call for tenders was received on March 10, 2026 and the tenders in conformity are as follows (before taxes):

Éco-Verdure	\$179,169.41
Pavé uni Anthony Côté	\$223,360.00

WHEREAS the company has demonstrated that it is able to meet the needs;

WHEREAS this resolution was reviewed and is supported by the Audit (Finance and Material Resources) Committee;

IT IS MOVED by Commissioner Megin, seconded by Commissioner Giummarra, that the contract for the services for the maintenance of green space for the period of May 1, 2026 to November 1, 2028, be

montant total (dix lots) de 179 169,41 \$ (taxes en sus) ; ET

awarded to *Éco-Verdure*, for the total amount (10 lots) of \$179,169.41 (excluding taxes); AND

D'autoriser la directrice générale à signer les contrats à cette fin.

THAT the Director General be authorized to sign the contracts to that effect.

ADOPTÉE À L'UNANIMITÉ

UNANIMOUS

Résolution MR511-20260421

OCTROI D'UN CONTRAT DE SERVICE POUR UNE ŒUVRE D'ART DANS LE CADRE DE LA POLITIQUE D'INTÉGRATION DES ARTS À L'ARCHITECTURE ET À L'ENVIRONNEMENT DES BÂTIMENTS ET DES SITES GOUVERNEMENTAUX ET PUBLICS À L'ÉCOLE REACH (ÉCOLE SECONDAIRE INTERNATIONALE DE SAINT-LAMBERT) À SAINT-LAMBERT

Resolution MR511-20260421

AWARDING OF A SERVICE CONTRACT FOR ARTWORK UNDER THE POLITIQUE D'INTÉGRATION DES ARTS À L'ARCHITECTURE ET À L'ENVIRONNEMENT DES BÂTIMENTS ET DES SITES GOUVERNEMENTAUX ET PUBLICS AT REACH SCHOOL (SAINT-LAMBERT INTERNATIONAL HIGH SCHOOL) IN ST. LAMBERT

CONSIDÉRANT que le projet d'agrandissement de l'école REACH à l'école secondaire internationale Saint-Lambert (AGR-3225) a été approuvé par la résolution numéro MR489-202409017 ;

WHEREAS the Saint-Lambert International High School REACH School expansion (AGR-3225) project was approved by resolution number MR489-202409017;

CONSIDÉRANT qu'en accord avec l'Annexe 1 (a. 9) *Budget d'un programme d'intégration des arts*, un pourcentage du budget total doit être consacré à l'œuvre d'art conformément à la législation existante ;

WHEREAS, in accordance with Annex 1 (a. 9) *Budget d'un programme d'intégration des arts*, a percentage of the total budget has to be dedicated to the artwork as per existing legislation;

CONSIDÉRANT que le ministère de l'Éducation (MEQ) a alloué un montant de 243 760 \$ à cette fin afin de répondre à cette exigence ;

WHEREAS the *ministère de l'Éducation* (MEQ) has allocated an amount of \$243,760 for this purpose in order to meet this requirement;

CONSIDÉRANT que la loi prévoit la création d'un comité de sélection ad hoc chargé de recevoir les propositions des artistes ;

WHEREAS the law provides for the creation of an ad hoc selection committee in charge of receiving proposals from artists;

CONSIDÉRANT que les membres de ce comité sont choisis par la Commission scolaire Riverside ;

WHEREAS the members of this committee are selected by Riverside School Board;

CONSIDÉRANT que le comité s'est réuni et a décidé que M^{me} Yechel Gagnon était celle choisie pour créer l'œuvre d'art ;

WHEREAS the committee met and decided that Ms. Yechel Gagnon was the one selected to create the work of art;

CONSIDÉRANT que le coût de cette œuvre d'art est de 168 825 \$, ce qui dépasse l'autorité de signature de la direction générale ;

WHEREAS the cost of said work of art is \$168,825, which is over the signing authority of the Director General;

CONSIDÉRANT que l'autorité du conseil des commissaires est nécessaire pour engager cette dépense ;

WHEREAS the Council of Commissioners' authority is needed to incur the expense;

IL EST PROPOSÉ par le commissaire Megin, appuyé par la commissaire Dumont, que la directrice générale soit autorisée à signer l'entente entre Yechel Gagnon et la Commission scolaire Riverside.

IT IS MOVED by Commissioner Megin, seconded by Commissioner Dumont, that the Director General be authorized to sign for the entente between Yechel Gagnon and Riverside School Board.

ADOPTÉE À L'UNANIMITÉ

UNANIMOUS

Résolution MR512-20260421

OCTROI D'UN CONTRAT DE CONSTRUCTION POUR LA RÉFECTION DES BASSINS DE TOITURE B2 ET B4 (TOIT-2725) À L'ÉCOLE WILLIAM-LATTER A CHAMBLY

Resolution MR512-20260421

AWARDING OF A CONSTRUCTION CONTRACT FOR THE RENOVATION OF THE ROOF BASINS B2 AND B4 (TOIT-2725) AT WILLIAM LATTER SCHOOL IN CHAMBLY

CONSIDÉRANT que le ministère de l'Éducation (MEQ) a accordé une allocation à l'intérieur de la mesure Maintien des bâtiments en vue de procéder à ce projet ;

WHEREAS the *ministère de l'Éducation* (MEQ) has allocated funds within the measure *Maintien des bâtiments* to proceed with this project;

CONSIDÉRANT qu'un appel d'offres public a été ouvert le 9 avril 2026 et que les appels d'offres conformes sont les suivants (taxes en sus) :

WHEREAS a public call for tenders was received on April 9, 2026 and the tenders in conformity are as follows (before taxes):

Les Entreprises Cloutier & Gagnon (1988) ltée	\$380,625.00
Toitures Couture & Associées inc.	\$434,700.00

CONSIDÉRANT que, à la suite de l'analyse des soumissions faite par le professionnel au dossier, la firme Leclerc architectes recommande le plus bas soumissionnaire jugé conforme ;

WHEREAS, further to the analysis performed by the professional firm *Leclerc architectes*, the lowest bidder in conformity has been recommended;

CONSIDÉRANT que ce projet rencontre toutes les conditions requises pour être accepté à l'intérieur de la mesure Maintien des bâtiments ;

WHEREAS this project meets all of the requirements to qualify within the measure *Maintien des bâtiments*;

CONSIDÉRANT que cette résolution a été révisée par le comité de vérification (finances et des ressources matérielles) et a reçu son appui ;

WHEREAS this resolution was reviewed and is supported by the Audit (Finance & Material Resources) Committee;

IL EST PROPOSÉ par le commissaire Fournier, appuyé par le commissaire Megin, que la Commission scolaire Riverside accepte la recommandation de la firme Leclerc architectes, d'octroyer le contrat pour la réfection des bassins de toiture B2 et B4 (TOIT-2725) à l'école William-Latter à Chambly au plus bas soumissionnaire conforme, soit Les Entreprises Cloutier & Gagnon (1988) ltée, au montant de 380 625,00 \$ (taxes en sus) ; ET

IT IS MOVED by Commissioner Fournier, seconded by Commissioner Megin, that Riverside School Board accept the recommendation of the professional firm *Leclerc architectes*, i.e., to award the contract for the renovation of the roof basins B2 and B4 (TOIT-2725) at William Latter School in Chambly to the lowest bidder in conformity, *Les Entreprises Cloutier & Gagnon (1988) ltée*, in the amount of \$380,625.00 (before taxes); AND

D'autoriser la directrice générale à signer le contrat à cette fin.

THAT the Director General be authorized to sign the contract to that effect.

ADOPTÉE À L'UNANIMITÉ

UNANIMOUS

Résolution MR513-20260421

OCTROI D'UN CONTRAT DE CONSTRUCTION POUR LA RÉNOVATION APRÈS SINISTRE (SINI-2125) À L'ÉCOLE HAROLD-SHEPPARD À SOREL-TRACY

Resolution MR513-20260421

AWARDING OF A CONSTRUCTION CONTRACT FOR THE RENOVATION AFTER A FIRE INCIDENT (SINI-2125) AT HAROLD SHEPPARD SCHOOL IN SOREL-TRACY

CONSIDÉRANT que le ministère de l'Éducation (MEQ) a accordé une allocation à l'intérieur de la mesure Biens endommagés en vue de procéder à ce projet ;

WHEREAS the *ministère de l'Éducation* (MEQ) has allocated funds within the measure *Biens endommagés* to proceed with this project;

CONSIDÉRANT qu'un appel d'offres public a été ouvert le 10 avril 2026 et que les appels d'offres conformes sont les suivants (taxes en sus) :

WHEREAS a public call for tenders was received on April 10, 2026 and the tenders in conformity are as follows (before taxes):

Construction RE-CAM inc.	\$373,618.57
Construction Sorel ltée	\$424,700.00

CONSIDÉRANT que, à la suite de l'analyse des soumissions faite par le professionnel au dossier, la firme Héloïse Thibodeau architectes recommande le plus bas soumissionnaire jugé conforme ;

WHEREAS, further to the analysis performed by the professional firm *Héloïse Thibodeau architectes*, the lowest bidder in conformity has been recommended;

CONSIDÉRANT que ce projet rencontre toutes les conditions requises pour être accepté à l'intérieur de la mesure Biens endommagés ;

WHEREAS this project meets all of the requirements to qualify within the measure *Biens endommagés*;

CONSIDÉRANT que cette résolution a été révisée par le comité de vérification (finances et des ressources matérielles) et a reçu son appui ;

WHEREAS this resolution was reviewed and is supported by the Audit (Finance & Material Resources) Committee;

IL EST PROPOSÉ par la commissaire Parent, appuyée par la commissaire Booth Morrison, que la Commission scolaire Riverside accepte la recommandation de la firme Héloïse Thibodeau architectes, d'octroyer le contrat pour la rénovation après sinistre (SINI-2125) à l'école Harold-Sheppard à Sorel-Tracy au plus bas soumissionnaire conforme, soit Construction RE-CAM inc., au montant de 373 618,57 \$ (taxes en sus) ; ET

IT IS MOVED by Commissioner Parent, seconded by Commissioner Booth Morrison, that Riverside School Board accept the recommendation of the professional firm *Héloïse Thibodeau architectes*, i.e., to award the contract for the renovation after a fire incident (SINI-2125) at Harold Sheppard School in Sorel-Tracy to the lowest bidder in conformity, *Construction RE-CAM inc.*, in the amount of \$373,618.57 (before taxes); AND

D'autoriser la directrice générale à signer le contrat à cette fin.

THAT the Director General be authorized to sign the contract to that effect.

ADOPTÉE À L'UNANIMITÉ

UNANIMOUS

La résolution suivante est reportée.

Résolution MRXXX-20260421

OCTROI D'UN CONTRAT DE CONSTRUCTION POUR LES TRAVAUX D'EMBELLEMENT DES COURS D'ÉCOLE À L'ÉCOLE SAINT-JUDE À LONGUEUIL (GREENFIELD PARK) (COUR-0526) ET À L'ÉCOLE CEDAR STREET À BELŒIL (COUR-1326)

CORRESPONDANCE

Il n'y a aucune correspondance.

QUESTIONS DU PUBLIC : 20 h 18

Aucune.

This resolution is tabled.

Resolution MRXXX-20260421

AWARDING OF A CONSTRUCTION CONTRACT FOR SCHOOL YARD PROJECTS AT ST. JUDE SCHOOL IN LONGUEUIL (GREENFIELD PARK) (COUR-0526) AND CEDAR STREET SCHOOL IN BELOEIL (COUR-1326)

CORRESPONDENCE

There was no correspondence.

QUESTIONS FROM THE PUBLIC: 8:18 p.m.

None.



BRAVOS

Commissaire Craig

Félicitations à la mairesse de Longueuil, Catherine Fournier, pour la naissance de son bébé.

Commissaire Aguiar

- Bravo au programme Adam's P.A.C.E. et aux deux maîtres de cérémonie, qui ont été incroyables. Tous les parents ont été très impressionnés par ce que le programme Adam's P.A.C.E. peut apporter aux élèves.
- Bravo à l'école secondaire internationale de Saint-Lambert pour ses projets de baccalauréat international (BI). Les élèves ont réalisé un travail formidable. Chaque année, ils trouvent toujours des idées géniales et pleines de créativité. Les élèves qui s'étaient inscrits au voyage en Grèce ont pu fêter le fruit de leur travail et profiter pleinement de leur voyage.

Commissaire Dumont

- Bravo une fois de plus au programme Adam's P.A.C.E. pour son 20^e anniversaire.
- Les deux orateurs ont été formidables. L'un des jeunes hommes, diplômé en 2015, a travaillé – et travaille peut-être encore – pour Spectra sur un large éventail de projets multimédias et excelle dans son domaine. Nous sommes très fiers d'eux.
- C'est très révélateur de tout ce que ce programme peut aider les élèves à accomplir. Félicitations à toutes les personnes qui participent au programme Adam's P.A.C.E. Il s'est indéniablement développé et a couvert bien du terrain au cours des 20 dernières années.

Commissaire Courtney

Bravo à la troupe de théâtre de l'école secondaire régionale Heritage pour sa prestation de la pièce *Matilda*. Ce fut une soirée absolument formidable. La pièce

CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

BRAVOS

Commissioner Craig

Congratulations to the mayor of Longueuil, Catherine Fournier, on the birth of her baby.

Commissioner Aguiar

- Bravo to Adam's P.A.C.E. and to the two Masters of Ceremony, who were incredible. All parents were in awe of what Adam's P.A.C.E. can do for students.
- Bravo to St. Lambert International High School for its International Baccalaureate (IB) projects. The students did a great job. They always come up with great creative ideas year after year. The students who signed up for the trip to Greece got to celebrate their work and enjoy their trip.

Commissioner Dumont

- Bravo again to Adam's P.A.C.E. for its 20th anniversary.
- The two speakers were outstanding. One of the young men, a 2015 graduate, has been working—possibly still—at Spectra on a wide range of multimedia projects and is excelling in his field. We are very proud of them.
- It is very revealing of what this program can help students achieve. Congratulations to everyone who is involved in the Adam's P.A.C.E. program. It has certainly grown and covered a lot of ground over the past 20 years.

Commissioner Courtney

Bravo to the Heritage Regional High School drama club that put on the play *Matilda*. It was an extremely great night. The play involved a significant amount of dialogue and music, and the students delivered it flawlessly. They were

musique, et les élèves l'ont interprétée à la perfection. Ils se sont donnés à fond. Un grand bravo aux membres du personnel enseignant qui ont consacré tant de temps à cette production. Ce fut un véritable plaisir.

Commissaire Megin

- Bravo aux élèves de 6^e année ayant formé la distribution de la pièce de théâtre *Clue* à l'école John-Adam Memorial le 17 avril 2026. Les élèves et le personnel ont fait un excellent travail pour soutenir cette initiative.
- À l'occasion de la Semaine du personnel de soutien administratif, qui se tient cette semaine, nous avons pris le temps de reconnaître et de remercier l'ensemble du personnel de soutien de la Commission scolaire Riverside pour sa précieuse contribution au sein de nos écoles.

VARIA

Aucun.

AJOURNEMENT DE LA SÉANCE

Il EST PROPOSÉ par le commissaire Megin, appuyé par le commissaire Fournier, que la séance soit ajournée au 19 mai 2026.

FIN DE LA SÉANCE

La séance prend fin à 20 h 23.

fully committed. A sincere bravo to the teachers who dedicated so much time to this production. It was truly enjoyable.

Commissioner Megin

- Bravo to the cast of the grade 6 play, *Clue*, at John Adam Memorial School on April 17, 2026. Both students and staff did excellent work to support the initiative.
- As this week marks Administration Support Staff Week, a moment was taken to acknowledge and thank all Riverside School Board support staff for their invaluable contributions to our schools.

OTHER BUSINESS


None.

ADJOURNMENT OF MEETING


IT IS MOVED by Commissioner Megin, seconded by Commissioner Fournier, to adjourn the meeting to May 19, 2026.

CLOSING

The meeting closed at 8:23 p.m.



Christopher Craig, président / Chairman



John McLaren, secrétaire général / Secretary General



CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

**Members are hereby convened to a regular meeting on
April 21, 2026 at 7:30 p.m. at the Administration Centre
7525, chemin de Chambly, St-Hubert, QC**

AGENDA – REGULAR MEETING

1. Call to Order and Quorum
2. Adoption of the Agenda
3. Statement of the Council of Commissioners
4. Approval of Minutes
 - 4.1 Adoption of the Minutes of the regular meeting of March 24, 2026
 - 4.2 Business arising from the Minutes of the regular meeting of March 24, 2026
 - 4.3 Adoption of the Minutes of the special meeting of April 7, 2026
 - 4.4 Business arising from the Minutes of the special meeting of April 7, 2026
5. Questions from the Public – 30 minutes
6. Chairman's Report
7. Director General's Report
8. Parents' Committee Report
9. Special Needs Advisory Report
10. Committee Reports
 - 10.1 Executive
 - 10.2 Transportation
 - 10.3 Audit (Finance/Material Resources)
 - 10.4 Governance and Ethics
 - 10.5 Human Resources
 - 10.6 Education
 - 10.7 Q.E.S.B.A.
11. Resolutions
 - 11.1 Deposit for Consultation of the Policy on Health and Safety on School Board Premises
 - 11.2 Deposit for Consultation of the Repeal of the Policy for Building Inspection
 - 11.3 Deposit for Consultation of the Policy on the Rental of Facilities
 - 11.4 Deposit for Consultation of the Planning Document 2026-2027
 - 11.5 Awarding of a Service Contract for Maintenance of Green Spaces 2026-2028 (Lots 1 to 10) – Project Vert-7526
 - 11.6 Awarding of a Service Contract for Artwork Under the *Politique d'intégration des arts à l'architecture et à l'environnement des bâtiments et des sites gouvernementaux et publics* at REACH School (Saint-Lambert International High School) In St. Lambert
 - 11.7 Awarding of a Construction Contract for the Renovation of the Roof Basins B2 and B4 (TOIT-2725) at William Latter School in Chambly
 - 11.8 Awarding of a Construction Contract for the Renovation after a Fire Incident (SINI-2125) at Harold Sheppard School in Sorel-Tracy
 - 11.9 Awarding of a Construction Contract for School Yard Projects at St. Jude School (COUR-0526) in Longueuil (Greenfield Park) and Cedar Street School (COUR-1326) in Beloeil
12. Correspondence
13. Questions from the Public – 20 minutes
14. Bravos (2 minutes per member)
15. Other Business
16. Close of Meeting
17. Date of Next Regular Meeting: **May 19, 2026 at 7:30 p.m.**

Given at Saint-Hubert, Québec on April 17, 2026

John McLaren, Secretary General



CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

Convocation à une séance ordinaire du conseil qui aura lieu
Le 21 avril 2026 à 19 h 30 au centre administratif,
7525, chemin de Chambly, Saint-Hubert, Québec

PROJET D'ORDRE DU JOUR – SÉANCE ORDINAIRE

1. Ouverture de la séance
2. Adoption de l'ordre du jour
3. Déclaration du Conseil des commissaires
4. Approbation du procès-verbal
 - 4.1. Approbation du procès-verbal de la séance ordinaire du 24 mars 2026
 - 4.2. Suivi de la séance ordinaire du 24 mars 2026
 - 4.3. Approbation du procès-verbal de la séance extraordinaire du 7 avril 2026
 - 4.4. Suivi de la séance extraordinaire du 7 avril 2026
5. Période de questions du public – 30 minutes
6. Rapport du président
7. Rapport de la directrice générale
8. Rapport du comité de parents
9. Rapport du comité EHDAA
10. Rapport des comités
 - 10.1 Exécutif
 - 10.2 Transport
 - 10.3 Vérification (Finance / Ressources matérielles)
 - 10.4 Gouvernance et éthique
 - 10.5 Ressources humaines
 - 10.6 Éducation
 - 10.7 CACSAQ
11. Résolutions
 - 11.1 Dépôt, pour fin de consultation, de la Politique sur la santé et la sécurité dans les établissements de la Commission scolaire
 - 11.2 Dépôt, pour fin de consultation, de l'abrogation de la Politique d'inspection des immeubles
 - 11.3 Dépôt, pour fin de consultation, de la Politique de location de locaux
 - 11.4 Dépôt, pour fins de consultation, du Document de planification 2026-2027
 - 11.5 Octroi de contrats de service d'entretien des espaces verts 2026-2028 (lots 1 à 10) – projet vert-7526
 - 11.6 Octroi d'un contrat de service pour un œuvre d'art dans le cadre de la Politique d'intégration des arts à l'architecture et à l'environnement des bâtiments et des sites gouvernementaux et publics à l'école REACH (école secondaire internationale Saint-Lambert) à Saint-Lambert
 - 11.7 Octroi d'un contrat de construction pour la réfection des bassins de toiture B2 et B4 (TOIT-2725) à l'école William-Latter à Chambly
 - 11.8 Octroi d'un contrat de construction pour la rénovation après sinistres (SINI-2125) à l'école Harold-Sheppard à Sorel-Tracy
 - 11.9 Octroi d'un contrat de construction pour les travaux d'embellissement des cours d'écoles à l'école Saint-Jude) (COUR-0526) à Longueuil (Greenfield Park et à l'école Cedar Street (COUR-1326) à Beloeil
12. Correspondance
13. Période de questions du public – 20 minutes
14. Bravos (2 minutes par membre)
15. Varia
16. Clôture
17. Date de la prochaine session ordinaire du conseil : **Le 19 mai 2026 à 19 h 30.**

Donné à Saint-Hubert (Québec) 17 avril 2026

John McLaren, secrétaire général

LIST OF SCHOOLS AND CENTRES

For the school year ~~2025-2026~~ 2026-2027

MUNICIPALITY AND SCHOOL/CENTRE CODE	
BELOEIL	
884013 884-013 (partial)	Cedar Street School ACCESS Adult General Education and Vocational Training Centre
BOUCHERVILLE	
884012	Boucherville Elementary School
BROSSARD	
884006 884006 (partial) 884037 884805 (rental)	Good Shepherd School REACH School—(Satellite Classes) Harold Napper School ACCESS Adult General Education and Vocational Training Centre
CANDIAC	
884002 884010	St. Lawrence School (Champlain Pavilion) St. Lawrence School (St. Raymond Pavilion)
CHAMBLY	
884027 884027 (partial)	William Latter School ACCESS Adult General Education and Vocational Training Centre
DELSON	
884003	John Adam Memorial School
GREENFIELD PARK	
884035 884035 (partial) 884035 (partial) 884007 884005 884005 (partial) 884005 (partial)	Centennial Regional High School ACCESS Adult General Education and Vocational Training Centre REACH School—(Satellite Classes) Greenfield Park Primary International School St. Jude School ACCESS Adult General Education and Vocational Training Centre REACH School—(Satellite Classes)
LONGUEUIL	
884019 884019 (partial)	St. Mary's School ACCESS Adult General Education and Vocational Training Centre
OTTERBURN PARK	
884017 884017 (partial)	Mountainview School ACCESS Adult General Education and Vocational Training Centre
SAINT-BRUNO-DE-MONTARVILLE	
884011 884011 (partial) 884014 884014 (partial)	Mount Bruno Elementary School ACCESS Adult General Education and Vocational Training Centre Courtland Park International School ACCESS Adult General Education and Vocational Training Centre

LIST OF SCHOOLS AND CENTRES

For the school year ~~2025-2026~~ 2026-2027

SAINT-HUBERT	
884008	ACCESS Adult General Education and Vocational Training Centre (Royal Oak)
884020 (partial)	ACCESS Adult General Education and Vocational Training Centre (RSB Administrative Centre)
884009	Royal Charles School
884018	Terry Fox School
884022	ACCESS Adult General Education and Vocational Training Centre (CET-A)
884016	Heritage Regional High School
884016 (partial)	ACCESS Adult General Education and Vocational Training Centre
SAINT-JEAN-SUR-RICHELIEU	
884001	St. Johns School
884001 (partial)	ACCESS Adult General Education and Vocational Training Centre
SAINTE-JULIE	
884808 (rental)	ACCESS Adult General Education and Vocational Training Centre
SAINT-LAMBERT	
884023	ACCESS Adult General Education and Vocational Training Centre (Cleghorn)
884029	REACH School (Queen)
884031	REACH School (Green)
884B033	REACH School
884030	St. Lambert Elementary School
884030 (partial)	REACH School – (Satellite Classes)
884032	Saint-Lambert International High School
884032 (partial)	REACH School – (Satellite Classes)
884032 (partial)	ACCESS Adult General Education and Vocational Training Centre
884806 (rental)	ACCESS Adult General Education – Adam’s PACE
SOREL-TRACY	
884021	Harold Sheppard School
884021 (partial)	REACH School – (Satellite Classes)

Version: ~~June 17, 2025~~ June XX, 2026

DEEDS
OF
ESTABLISHMENT

DEED OF ESTABLISHMENT

NAME OF CENTRE ACCESS Cleghorn Adult General Education

CENTRE CODE 884-350

ADDRESS OF CENTRE 163 Cleghorn Avenue
 Saint-Lambert(Québec)
 J4R 2J4

LEVEL OF INSTRUCTION Adult General Education

IMMOVABLES 1

Building 884-023 (partial) Adult General Education, except space used by Community
 163 Cleghorn Avenue Learning Centre (CLC)
 Saint-Lambert(Québec)
 J4R 2J4

Additional locations: 15

- Building 884-001 (partial)**
380 St. Michel, Saint-Jean-sur-Richelieu, J3B 1T4
- Building 884-005 (partial):**
781 Miller Street, Greenfield Park, J4V 1W8
- Building 884-011 (partial):**
20 des Peupliers Street, Saint-Bruno-de-Montarville, J3V 2L8
- Building 884-013 (partial)**
250 Cedar Street, Beloeil, J4G 3M1
- Building 884-014 (partial):**
1075 Wolfe Street, Saint-Bruno-de-Montarville, J3V 3K6
- Building 884-016 (partial)**
7445 Chemin de Chambly, Saint-Hubert, Longueuil, J3Y 3S3
- Building 884-017 (partial)**
444 Mountainview Street, Otterburn Park, J3H 2K2
- Building 884-019 (partial):**
863 Brébeuf Street, Longueuil, J4J 3P3
- Building 884-020 (partial)**
7525 Chemin de Chambly, Saint-Hubert, J3Y 0N7
- Building 884-027 (partial):**
1300 Barré Street, Chambly, J3L 2V4
- Building 884-030 (partial)**
81 Green Street, Saint-Lambert, J4P 1S4
- Building 884-032 (partial)**
675 Green Street, Saint-Lambert, J4P 1V9
- Building 884-035 (partial)**
880 Hudson Street, Greenfield Park, J4V 1H1
- Bâtisse 884-808 (partage avec c.s. des Patriotes)**
2121, rue Darwin, Sainte Julie J3E 0C9

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	ACCESS Cleghorn Vocational Training Centre
CENTRE CODE	884-450
ADDRESS OF CENTRE	163 Cleghorn Avenue Saint-Lambert(Québec) J4R 2J4
LEVEL OF INSTRUCTION	Vocational Training
IMMOVABLES	1
Building 884-023 (partial) 163 Cleghorn Avenue Saint-Lambert(Québec) J4R 2J4	Vocational Training, except space used by Community Learning Centre (CLC)
<u>Additional locations:</u>	15
Building 884-001 (partial) 380 St. Michel, Saint-Jean-sur-Richelieu, J3B 1T4	
Building 884-005 (partial): 781 Miller Street, Greenfield Park, J4V 1W8	
Building 884-011 (partial): 20 des Peupliers Street, Saint-Bruno-de-Montarville, J3V 2L8	
Building 884-013 (partial) 250 Cedar Street, Beloeil, J4G 3M1	
Building 884-014 (partial): 1075 Wolfe Street, Saint-Bruno-de-Montarville, J3V 3K6	
Building 884-016 (partial) 7445 Chemin de Chambly, Saint-Hubert, Longueuil, J3Y 3S3	
Building 884-017 (partial) 444 Mountainview Street, Otterburn Park, J3H 2K2	
Building 884-019 (partial): 863 Brébeuf Street, Longueuil, J4J 3P3	
Building 884-020 (partial) 7525 Chemin de Chambly, Saint-Hubert, J3Y 0N7	
Building 884-027 (partial): 1300 Barré Street, Chambly, J3L 2V4	
Building 884-030 (partial) 81 Green Street, Saint-Lambert, J4P 1S4	
Building 884-032 (partial) 675 Green Street, Saint-Lambert, J4P 1V9	
Building 884-035 (partial) 880 Hudson Street, Greenfield Park, J4V 1H1	
Bâtisse 884-808 (partage avec c.s. des Patriotes) 2121, rue Darwin, Sainte Julie J3E 0C9	

Given at Saint-Hubert, June ~~17, 2025~~ **XX 2026**

DEED OF ESTABLISHMENT

NAME OF CENTRE	ACCESS Royal Oak Adult General Education
CENTRE CODE	884-351
ADDRESS OF CENTRE	3555 Rocheleau Street Longueuil (Saint-Hubert) (Québec) J3Y 4T6
LEVEL OF INSTRUCTION	Adult General Education
IMMOVABLES	1
Building 884-008 (partial) 3555 Rocheleau Street Saint-Hubert (Québec) J3Y 4T6	Adult General Education, except space used by Community Learning Centre (CLC)

Additional locations: 14

- Building 884-001 (partial)**
380 St. Michel, Saint-Jean-sur-Richelieu, J3B 1T4
- Building 884-005 (partial):**
781 Miller Street, Greenfield Park, J4V 1W8
- Building 884-011 (partial):**
20 des Peupliers Street, Saint-Bruno-de-Montarville, J3V 2L8
- Building 884-013 (partial)**
250 Cedar Street, Beloeil, J4G 3M1
- Building 884-014 (partial):**
1075 Wolfe Street, Saint-Bruno-de-Montarville, J3V 3K6
- Building 884-016 (partial)**
7445 Chemin de Chambly, Saint-Hubert, Longueuil, J3Y 3S3
- Building 884-017 (partial)**
444 Mountainview Street, Otterburn Park, J3H 2K2
- Building 884-019 (partial):**
863 Brébeuf Street, Longueuil, J4J 3P3
- Building 884-020 (partial)**
7525 Chemin de Chambly, Saint-Hubert, J3Y 0N7
- Building 884-027 (partial):**
1300 Barré Street, Chambly, J3L 2V4
- Building 884-030 (partial)**
81 Green Street, Saint-Lambert, J4P 1S4
- Building 884-032 (partial)**
675 Green Street, Saint-Lambert, J4P 1V9
- Building 884-035 (partial)**
880 Hudson Street, Greenfield Park, J4V 1H1
- Building 884-805 (rental)**
7900, Taschereau Boulevard, C100 and C204A, Brossard J4X 1C2
- Building 884-806 (rental)**
900 Riverside Drive, St. Lambert, J4P 3P2

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	ACCESS Royal Oak Vocational Training Centre
CENTRE CODE	884-451
ADDRESS OF CENTRE	3555 Rocheleau Street Longueuil (Saint-Hubert) (Québec) J3Y 4T6
LEVEL OF INSTRUCTION	Vocational Training
IMMOVABLES	1
Building 884-008 (partial) 3555 Rocheleau Street Saint-Hubert (Québec) J3Y 4T6	Vocational Training, except space used by Community Learning Centre (CLC)
<u>Additional locations:</u>	14
Building 884-001 (partial) 380 St. Michel, Saint-Jean-sur-Richelieu, J3B 1T4	
Building 884-005 (partial): 781 Miller Street, Greenfield Park, J4V 1W8	
Building 884-011 (partial): 20 des Peupliers Street, Saint-Bruno-de-Montarville, J3V 2L8	
Building 884-013 (partial) 250 Cedar Street, Beloeil, J4G 3M1	
Building 884-014 (partial): 1075 Wolfe Street, Saint-Bruno-de-Montarville, J3V 3K6	
Building 884-016 (partial) 7445 Chemin de Chambly, Saint-Hubert, Longueuil, J3Y 3S3	
Building 884-017 (partial) 444 Mountainview Street, Otterburn Park, J3H 2K2	
Building 884-019 (partial): 863 Brébeuf Street, Longueuil, J4J 3P3	
Building 884-020 (partial) 7525 Chemin de Chambly, Saint-Hubert, J3Y 0N7	
Building 884-027 (partial): 1300 Barré Street, Chambly, J3L 2V4	
Building 884-030 (partial) 81 Green Street, Saint-Lambert, J4P 1S4	
Building 884-032 (partial) 675 Green Street, Saint-Lambert, J4P 1V9	
Building 884-035 (partial) 880 Hudson Street, Greenfield Park, J4V 1H1	
Building 884-805 (location) 7900, boulevard Taschereau, C100 et C204A, Brossard J4X 1C2	
Building 884-806 (rental) 900 Riverside Drive, St. Lambert, J4P 3P2	

Given at Saint-Hubert, June ~~17, 2025~~ **XX 2026**

DEED OF ESTABLISHMENT

NAME OF CENTRE	Centre of Expertise in Transport – ACCESS (CET-A)
CENTRE CODE	884-352
ADDRESS OF CENTRE	4861 chemin de la Savane Longueuil (Saint-Hubert) (Québec) J3Y 9G1
LEVEL OF INSTRUCTION	Adult General Education
IMMOVABLES	1
Building 884-022 (partial) 4861 chemin de la Savane Saint-Hubert (Québec) J3Y 9G1	Adult General Education, except space used by Community Learning Centre (CLC)
<u>Additional locations:</u>	15
Building 884-001 (partial): 380 St. Michel, Saint-Jean-sur-Richelieu, J3B 1T4	
Building 884-005 (partial): 781 Miller Street, Greenfield Park, J4V 1W8	
Building 884-011 (partial): 20 des Peupliers Street, Saint-Bruno-de-Montarville, J3V 2L8	
Building 884-013 (partial): 250 Cedar Street, Beloeil, J4G 3M1	
Building 884-014 (partial): 1075 Wolfe Street, Saint-Bruno-de-Montarville, J3V 3K6	
Building 884-016 (partial): 7445 Chemin de Chambly, Saint-Hubert, Longueuil, J3Y 3S3	
Building 884-017 (partial): 444 Mountainview Street, Otterburn Park, J3H 2K2	
Building 884-019 (partial): 863 Brébeuf Street, Longueuil, J4J 3P3	
Building 884-020 (partial): 7525 Chemin de Chambly, Saint-Hubert, J3Y 0N7	
Building 884-027 (partial): 1300 Barré Street, Chambly, J3L 2V4	
Building 884-030 (partial): 81 Green Street, Saint-Lambert, J4P 1S4	
Building 884-032 (partial): 675 Green Street, Saint-Lambert, J4P 1V9	
Building 884-035 (partial): 880 Hudson Street, Greenfield Park, J4V 1H1	
Building 884-808 (shared with CSS des Patriotes): 2121 Darwin Street, Sainte Julie, J3E 0C9	

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026



Commission scolaire **Riverside**
Riverside School Board

Effective July 1, ~~2025~~ **2026**

DEED OF ESTABLISHMENT

NAME OF CENTRE	Centre of Expertise in Transport – ACCESS (CET-A)
CENTRE CODE	884-452
ADDRESS OF CENTRE	4861 chemin de la Savane Longueuil (Saint-Hubert) (Québec) J3Y 9G1
LEVEL OF INSTRUCTION	Vocational Training
IMMOVABLES	1
Building 884-022 (partial) 4861 chemin de la Savane Saint-Hubert (Québec) J3Y 9G1	Vocational Training, except space used by Community Learning Centre (CLC)
<u>Additional locations:</u>	15
Building 884-001 (partial): 380 St. Michel, Saint-Jean-sur-Richelieu, J3B 1T4	
Building 884-005 (partial): 781 Miller Street, Greenfield Park, J4V 1W8	
Building 884-011 (partial): 20 des Peupliers Street, Saint-Bruno-de-Montarville, J3V 2L8	
Building 884-013 (partial): 250 Cedar Street, Beloeil, J4G 3M1	
Building 884-014 (partial): 1075 Wolfe Street, Saint-Bruno-de-Montarville, J3V 3K6	
Building 884-016 (partial): 7445 Chemin de Chambly, Saint-Hubert, Longueuil, J3Y 3S3	
Building 884-017 (partial): 444 Mountainview Street, Otterburn Park, J3H 2K2	
Building 884-019 (partial): 863 Brébeuf Street, Longueuil, J4J 3P3	
Building 884-020 (partial): 7525 Chemin de Chambly, Saint-Hubert, J3Y 0N7	
Building 884-027 (partial): 1300 Barré Street, Chambly, J3L 2V4	
Building 884-030 (partial): 81 Green Street, Saint-Lambert, J4P 1S4	
Building 884-032 (partial): 675 Green Street, Saint-Lambert, J4P 1V9	
Building 884-035 (partial): 880 Hudson Street, Greenfield Park, J4V 1H1	
Building 884-808 (shared with CSS des Patriotes): 2121 Darwin Street, Sainte Julie, J3E 0C9	

Given at Saint-Hubert, June ~~17, 2025~~ **XX 2026**

John McLaren, Secretary General



Commission scolaire **Riverside**
Riverside School Board

Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	BOUCHERVILLE ELEMENTARY SCHOOL
CENTRE CODE	884-012
ADDRESS OF CENTRE	800 du Père-Le Jeune Street Boucherville(Québec) J4B 3K1
LEVEL OF INSTRUCTION	Preschool Elementary - all cycles
IMMOVABLES	1
Building 884-012 800 du Père-Le Jeune Street Boucherville(Québec) J4B 3K1	All areas except space used by the specialized class services: REACH Regional Program, and by the Community Learning Centre (CLC)

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	CEDAR STREET SCHOOL
CENTRE CODE	884-013
ADDRESS OF CENTRE	250 Cedar Street Beloil (Québec) J4G 3M1
LEVEL OF INSTRUCTION	Preschool Elementary - all cycles
IMMOVABLES	1
Building 884-013 250 Cedar Street Beloil (Québec) J4G 3M1	All areas except space used by the specialized class services: REACH Regional Program, and by ACCESS and the Community Learning Centre (CLC)

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	CENTENNIAL REGIONAL HIGH SCHOOL
CENTRE CODE	884-035
ADDRESS OF CENTRE	880 Hudson Street Greenfield Park Longueuil (Québec) J4V 1H1
LEVEL OF INSTRUCTION	Secondary - all cycles
IMMOVABLES	1
Building 884-035 880 Hudson Street Greenfield Park Longueuil (Québec) J4V 1H1	All areas except space used by ACCESS and the Community Learning Centre (CLC)

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	COURTLAND PARK INTERNATIONAL SCHOOL
CENTRE CODE	884-014
ADDRESS OF CENTRE	1075 Wolfe Street Saint-Bruno-de-Montarville (Québec) J3V 3K6
LEVEL OF INSTRUCTION	Preschool Elementary - all cycles
IMMOVABLES	1
Building 884-014 1075 Wolfe Street Saint-Bruno-de-Montarville (Québec) J3V 3K6	All areas except space used by the specialized class services: REACH Regional Program, and by ACCESS and the Community Learning Centre (CLC)

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	GOOD SHEPHERD SCHOOL
CENTRE CODE	884-006
ADDRESS OF CENTRE	5770 Aline Street Brossard (Québec) J4Z 1R3
LEVEL OF INSTRUCTION	Preschool Elementary - all cycles
IMMOVABLES	1
Building 884-006 5770 Aline Street Brossard (Québec) J4Z 1R3	All areas except space used by the specialized class services: REACH, BOOST and Tech Tool Regional Programs and by the Community Learning Centre (CLC)

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Commission scolaire **Riverside**
Riverside School Board

Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	GREENFIELD PARK PRIMARY INTERNATIONAL SCHOOL
CENTRE CODE	884-007
ADDRESS OF CENTRE	776 Campbell Street Greenfield Park Longueuil (Québec) J4V 1Y7
LEVEL OF INSTRUCTION	Elementary - all cycles
IMMOVABLES	1
Building 884-007 776 Campbell Street Greenfield Park Longueuil (Québec) J4V 1Y7	All areas except space used by the specialized class services: REACH Regional Program, and by Centre de services scolaire Marie-Victorin and the Community Learning Centre (CLC)

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Commission scolaire **Riverside**
Riverside School Board

Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	HAROLD NAPPER SCHOOL
CENTRE CODE	884-037
ADDRESS OF CENTRE	6375 Baffin Avenue Brossard (Québec) J4Z 2H9
LEVEL OF INSTRUCTION	Preschool Elementary - all cycles
IMMOVABLES	1
Building 884-037 6375 Baffin Avenue Brossard (Québec) J4Z 2H9	All areas except space used by the specialized class services: REACH Regional Program and by the Community Learning Centre (CLC)

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	HAROLD SHEPPARD SCHOOL
CENTRE CODE	884-021
ADDRESS OF CENTRE	6205 Des Étudiants Boulevard Sorel-Tracy(Québec) J3R 4K7
LEVEL OF INSTRUCTION	Preschool Elementary - all cycles
IMMOVABLES	1
Building 884-021 6205 Des Étudiants Boulevard Sorel-Tracy(Québec) J3R 4K7	All areas except space used by the specialized class services: REACH Regional Program and by the Community Learning Centre (CLC)

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	HERITAGE REGIONAL HIGH SCHOOL
CENTRE CODE	884-016
ADDRESS OF CENTRE	7445 Chemin de Chambly Saint-Hubert, Longueuil (Québec) J3Y 3S3
LEVEL OF INSTRUCTION	Secondary - all cycles
IMMOVABLES	1
Building 884-016 7445 Chemin de Chambly Saint-Hubert Longueuil (Québec) J3Y 3S3	All areas except space used by ACCESS, and by elementary schools for the specialized class services: New Directions (Cycle 3) (Secondary 1, 2, and 3) and Evolutions (Secondary 1 – 5)

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Commission scolaire **Riverside**
Riverside School Board

Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	JOHN ADAM MEMORIAL SCHOOL
CENTRE CODE	884-003
ADDRESS OF CENTRE	120 Montée des Bouleaux Delson (Québec) J5B 1L7
LEVEL OF INSTRUCTION	Preschool Elementary – all cycles
IMMOVABLES	1
Building 884-003 120 Montée des Bouleaux Delson (Québec) J5B 1L7	All areas except space used by and the specialized class services: REACH Regional Program and by the Community Learning Centre (CLC)

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	MOUNT BRUNO SCHOOL
CENTRE CODE	884-011
ADDRESS OF CENTRE	20 des Peupliers Street Saint-Bruno-de-Montarville (Québec) J3V 2L8
LEVEL OF INSTRUCTION	Preschool Elementary – all cycles
IMMOVABLES	1
Building 884-011 20 des Peupliers Street Saint-Bruno-de-Montarville (Québec) J3V 2L8	All areas except space used by the specialized class services: REACH Regional Program, and by ACCESS and the Community Learning Centre (CLC)

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	MOUNTAINVIEW SCHOOL
CENTRE CODE	884-017
ADDRESS OF CENTRE	444 Mountainview Street Otterburn Park (Québec) J3H 2K2
LEVEL OF INSTRUCTION	Preschool Elementary – all cycles
IMMOVABLES	1
Building 884-017 444 Mountainview Street Otterburn Park (Québec) J3H 2K2	All areas except space used by the specialized class services: REACH Regional Program, and by ACCESS and the Community Learning Centre (CLC)

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General

Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE

REACH SCHOOL

CENTRE CODE

~~884-031~~ 884B033

ADDRESS OF CENTRE

~~471~~ XXX Green Street
 Saint-Lambert (Québec)
~~J4R-1V2~~ XXX

LEVEL OF INSTRUCTION

Preschool
 Elementary - Special Education
 Secondary - Special Education

IMMOVABLES

1

Building ~~884-029~~ 884B033

~~276 Queen Boulevard~~
~~XXX Green Street~~
 Saint-Lambert (Québec)
~~J4R-1H7~~ XXX

All areas except space used by the Community Learning Centre (CLC)

Building 884-029

276 Queen Boulevard
 Saint-Lambert (Québec)
 J4R 1H7

Building 884-031

471 Green Street
 Saint-Lambert(Québec)
 J4R 1V2

Building 884-032

675 Green Street
 St. Lambert (Québec)
 J4P 1V9

~~Satellite classes:~~

~~**Building 884-035**~~

~~880 Hudson Street
 Greenfield Park Longueuil (Québec)
 J4V 1H4~~

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE

ROYAL CHARLES SCHOOL

CENTRE CODE

884-009

ADDRESS OF CENTRE

5525 Maricourt Boulevard
Saint-Hubert, Longueuil (Québec)
J3Y 1S5

LEVEL OF INSTRUCTION

Preschool
Elementary – all cycles

IMMOVABLES

1

Building 884-009

5525 Maricourt Boulevard
Saint-Hubert Longueuil (Québec)
J3Y 1S5

All areas except space used by the specialized class services: REACH Regional Program, and by the Community Learning Centre (CLC)

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	SAINT-LAMBERT INTERNATIONAL HIGH SCHOOL
CENTRE CODE	884-032
ADDRESS OF CENTRE	675 Green Street Saint-Lambert(Québec) J4P 1V9
LEVEL OF INSTRUCTION	Secondary – all cycles
IMMOVABLES	1
Building 884-032 675 Green Street Saint-Lambert(Québec) J4P 1V9	All areas except space used by ACCESS, the Community Learning Centre (CLC) and by the specialized class services: REACH Regional Program

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	ST. JOHNS SCHOOL
CENTRE CODE	884-001
ADDRESS OF CENTRE	380 Saint-Michel Street Saint-Jean-sur-Richelieu (Québec) J3B 1T4
LEVEL OF INSTRUCTION	Preschool Elementary – all cycles Secondary – all cycles
IMMOVABLES	1
Building 884-001 380 Saint-Michel Street Saint-Jean-sur-Richelieu (Québec) J3B 1T4	All areas except space used by the specialized class services: REACH Regional Program, and by ACCESS and the Community Learning Centre (CLC)

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Commission scolaire **Riverside**
Riverside School Board

Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	ST. JUDE SCHOOL
CENTRE CODE	884-005
ADDRESS OF CENTRE	781 Miller Street Greenfield Park, Longueuil (Québec) J4V 1W8
LEVEL OF INSTRUCTION	Preschool Elementary – all cycles
IMMOVABLES	1
Building 884-005 781 Miller Street Greenfield Park Longueuil (Québec) J4V 1W8	All areas except space used by the specialized class services: REACH Regional Program, and by ACCESS and the Community Learning Centre (CLC) and the specialized class services: REACH Regional Program

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Commission scolaire **Riverside**
Riverside School Board

Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE

ST. LAMBERT ELEMENTARY SCHOOL

CENTRE CODE

884-030

ADDRESS OF CENTRE

81 Green Street
Saint-Lambert(Québec)
J4P 1S4

LEVEL OF INSTRUCTION

Preschool
Elementary – all cycles

IMMOVABLES

1

Building 884-030

81 Green Street
Saint-Lambert(Québec)
J4P 1S4

All areas except space used by the specialized class services:
REACH Regional Program and by the Community Learning
Centre (CLC) ~~and the specialized class services: REACH
Regional Program~~

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	ST. LAWRENCE SCHOOL
CENTRE CODE	884-025
ADDRESS OF CENTRE	148 Champlain Boulevard Candiac (Québec) J5R 3T2
LEVEL OF INSTRUCTION	Preschool Elementary – all cycles
IMMOVABLES	2
Building 884-002 Champlain Pavillion 148 Champlain Boulevard Candiac (Québec) J5R 3T2	All areas except space used by the specialized class services: REACH Regional Program and by the Community Learning Centre (CLC)
Building 884-010 Saint-Raymond Pavillion 150 Champlain Boulevard Candiac (Québec) J5R 3T2	All areas except space used by Community Learning Centre (CLC)

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	ST. MARY'S SCHOOL
CENTRE CODE	884-019
ADDRESS OF CENTRE	1863 Brébeuf Street Longueuil (Québec) J4J 3P3
LEVEL OF INSTRUCTION	Preschool Elementary – all cycles
IMMOVABLES	1
Building 884-019 1863 Brébeuf Street Longueuil (Québec) J4J 3P3	All areas except space used by ACCESS, the Community Learning Centre (CLC) and by the specialized class services: REACH, SAIL (K4, K5, and cycle 1) and LINKS (cycles 2 and 3) Regional Programs

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Commission scolaire **Riverside**
Riverside School Board

Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	TERRY FOX SCHOOL
CENTRE CODE	884-018
ADDRESS OF CENTRE	1648 Langevin Street Saint-Hubert, Longueuil (Québec) J4T 1X7
LEVEL OF INSTRUCTION	Preschool Elementary – all cycles
IMMOVABLES	1
Building 884-018 1648 Langevin Street Saint-Hubert Longueuil (Québec) J4T 1X7	All areas except space used by the specialized class services: REACH and NEST Regional Programs and by the Community Learning Centre (CLC)

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General



Effective July 1, ~~2025~~ 2026

DEED OF ESTABLISHMENT

NAME OF CENTRE	WILLIAM LATTER SCHOOL
CENTRE CODE	884-027
ADDRESS OF CENTRE	1300 Barré Street Chambly (Québec) J3L 2V4
LEVEL OF INSTRUCTION	Preschool Elementary – all cycles
IMMOVABLES	1
Building 884-027 1300 Barré Street Chambly (Québec) J3L 2V4	All areas except space used by the specialized class services: REACH Regional Program, and by ACCESS and the Community Learning Centre (CLC)

Given at Saint-Hubert, June ~~17, 2025~~ XX 2026

John McLaren, Secretary General

RIVERSIDE SCHOOL BOARD

Three-Year Plan for the Allocation and Destination of Immovables

Deposited for consultation from ~~April 18, 2025 to June 1st, 2025~~ April 24, 2026 to June 2, 2026

Name of School or Centre Address	Building code	MEQ Building Capacity ¹ (Students)	Actual Enrolment September 30, 2024 2025	MEQ Enrolment Forecast	MEQ Enrolment Forecast	MEQ Enrolment Forecast	Level	Premises at the disposal of the school or centre
			2024-2025	2025-2026	2026-2027	2027-2028		
			2025-2026	2026-2027	2027-2028	2028-2029		
CORE AREA								
Boucherville-Brossard-Greenfield Park-St. Hubert- St. Lambert-Vieux Longueuil								
GOOD SHEPHERD SCHOOL 5770 Aline Street, Brossard J4Z 1R3	884-006						Preschool - 6	All areas except space used by the specialized class services: REACH, BOOST and Tech Tool Regional Programs, and by the Community Learning Centre (CLC)
HAROLD NAPPER SCHOOL 6375 Baffin Avenue, Brossard J4Z 2H9	884-037						Preschool - 6	All areas except space used by the the specialized class services: REACH Regional Program and by the Community Learning Centre (CLC)
ST. LAMBERT ELEMENTARY SCHOOL 81 Green Street, Saint-Lambert J4P 1S4	884-030						Preschool - 6	All areas except space used by the specialized class services: REACH Regional Program, and by the Community Learning Centre (CLC)

PLAN TRIENNAL DE DESTINATION DES IMMEUBLES THREE YEAR PLAN FOR THE ALLOCATION AND DESTINATIONS OF IMMOVABLES

2025-2028 2026-2029

Name of School or Centre Address	Building code	MEQ Building Capacity ¹ (Students)	Actual Enrolment September 30, 2024 2025	MEQ Enrolment Forecast	MEQ Enrolment Forecast	MEQ Enrolment Forecast	Level	Premises at the disposal of the school or centre
			2024-2025	2025-2026	2026-2027	2027-2028		
			2025-2026	2026-2027	2027-2028	2028-2029		
GREENFIELD PARK PRIMARY INTERNATIONAL SCHOOL 776 Campbell Street, Greenfield Park, J4V 1Y7	884-007						Preschool - 6	All areas except space used by the specialized class services: REACH Regional Program, and by the Centre de services scolaire Marie-Victorin and the Community Learning Centre (CLC)
ST. JUDE SCHOOL 781 Miller Street, Greenfield Park, J4V 1W8	884-005						Preschool - 6	All areas except space used by the specialized class services: REACH Regional Program and by the Community Learning Centre (CLC) and ACCESS
ROYAL CHARLES SCHOOL 5525 Maricourt Boulevard, Saint-Hubert, Longueuil J3Y 1S5	884-009						Preschool - 6	All areas except space used by specialized class services: REACH Regional Program and by he Community Learning Centre (CLC)
ST. MARY'S SCHOOL 1863 Brébeuf Street, Longueuil J4J 3P3	884-019	3561	2894 -2798	2640	2591	2535	Preschool - 6	All areas except space used by the Community Learning Centre (CLC), ACCESS, and by the specialized class services: REACH, and the SAIL and LINKS regional programs
TERRY FOX SCHOOL 1648 Langevin Street, Saint-Hubert, Longueuil J4T 1X7	884-018						Preschool - 6	All areas except space used by the specialized class services: REACH, and NEST Regional Programs and by the Community Learning Centre (CLC)

PLAN TRIENNAL DE DESTINATION DES IMMEUBLES THREE YEAR PLAN FOR THE ALLOCATION AND DESTINATIONS OF IMMOVABLES
2025-2028 2026-2029

Name of School or Centre Address	Building code	MEQ Building Capacity ¹ (Students)	Actual Enrolment September 30, 2024 2025	MEQ Enrolment Forecast	MEQ Enrolment Forecast	MEQ Enrolment Forecast	Level	Premises at the disposal of the school or centre
			2024-2025	2025-2026	2026-2027	2027-2028		
			2025-2026	2026-2027	2027-2028	2028-2029		
BOUCHERVILLE ELEMENTARY SCHOOL 800 Du Père-Le Jeune Street, Boucherville J4B 3K1	884-102						Preschool - 6	All areas except space used by the specialized class services: REACH Regional Program and by the Community Learning Centre (CLC)
REACH GREEN 471 Green Street, Saint-Lambert J4P 1V2	884-031						Preschool - 11	All areas except sapce used by by the specialized class services: REACH Regional Program and Supra-Regional-EHDAA Program by the Community Learning Centre (CLC)
REACH QUEEN 276 Queen Boulevard, Saint-Lambert J4R 1H7	884-029						Preschool - 6	All areas except space used by the specialized class services: REACH Regional Program and Supra-Regional-EHDAA Program and by the Community Learning Centre (CLC)
REACH - (St. Lambert International High School (SLI)) 675 Green Street, Saint-Lambert J4P 1V9	884-032						Sec. 1 - 5	All areas used by the REACH Regional Program or Supra Regional Educational Services except space used by the Community Learning Centre (CLC)
REACH (Centennial Regional High School (CRHS)) 880 Hudson Street, Greenfield Park, Longueuil J4V 1H1	884-035						Grade 1-11	All areas used by the REACH-Regional Program except space used by the Community-Learning Centre (CLC)

PLAN TRIENNAL DE DESTINATION DES IMMEUBLES THREE YEAR PLAN FOR THE ALLOCATION AND DESTINATIONS OF IMMOVABLES
2025-2028 2026-2029

Name of School or Centre Address	Building code	MEQ Building Capacity ¹ (Students)	Actual Enrolment September 30, 2024 2025	MEQ Enrolment Forecast	MEQ Enrolment Forecast	MEQ Enrolment Forecast	Level	Premises at the disposal of the school or centre
			2024-2025	2025-2026	2026-2027	2027-2028		
			2025-2026	2026-2027	2027-2028	2028-2029		
TOTALS:		3561	0	2640	2591	2535		
WEST END Candiac, Delson, La Prairie, Sainte-Catherine								
ST. LAWRENCE SCHOOL 148 and 150 Champlain Boulevard, Candiac J5R 3T2	884-002 884-010	874	843 828	754	768	785	Preschool - 6	Champlain Pavilion: 884002 St. Raymond Pavilion: 884010 All areas except space used by the specialized class services: REACH Regional Program, by the Community Learning Centre (CLC) and ACCESS
JOHN ADAM MEMORIAL SCHOOL 120, Mtée des Bouleaux, Delson J5B 1L7	884-003						Preschool - 6	All areas except space used by the specialized class services: REACH Regional Program and by the Community Learning Centre (CLC)
TOTALS:		874	0	754	768	785		

PLAN TRIENNAL DE DESTINATION DES IMMEUBLES THREE YEAR PLAN FOR THE ALLOCATION AND DESTINATIONS OF IMMOVABLES

2025-2028 2026-2029

Name of School or Centre Address	Building code	MEQ Building Capacity ¹ (Students)	Actual Enrolment September 30, 2024 2025	MEQ Enrolment Forecast	MEQ Enrolment Forecast	MEQ Enrolment Forecast	Level	Premises at the disposal of the school or centre
			2024-2025	2025-2026	2026-2027	2027-2028		
			2025-2026	2026-2027	2027-2028	2028-2029		
SOUTH END St. Jean-sur Richelieu , Chambly								
WILLIAM LATTER SCHOOL 1300 Barré Street, Chambly J3L 2V4	884-027	874	774 902	955	1009	1053	Preschool - 6	All areas except space used the specialized class services: REACH Regional Program, and by the Community Learning Centre (CLC) and ACCESS
ST. JOHNS SCHOOL 380 St. Michel Street, St. Jean-sur Richelieu J3B 1T4	884-001						Preschool - 6	All areas except space used by the high school, the specialized class services: REACH Regional Program, and by the Community Learning Centre (CLC) and ACCESS
TOTALS:		874	0	955	1009	1053		
VALLEY AREA Beloeil, Sainte-Julie, Saint-Bruno-de-Montarville								
CEDAR STREET SCHOOL 250 Cedar Street, Beloeil J3G 3M1	884-013						Preschool - 6	All areas except space used by the specialized class services: REACH Regional Program, and by the Community Learning Centre (CLC) and ACCESS

PLAN TRIENNAL DE DESTINATION DES IMMEUBLES THREE YEAR PLAN FOR THE ALLOCATION AND DESTINATIONS OF IMMOVABLES
2025-2028 2026-2029

Name of School or Centre Address	Building code	MEQ Building Capacity ¹ (Students)	Actual Enrolment September 30, 2024 2025	MEQ Enrolment Forecast	MEQ Enrolment Forecast	MEQ Enrolment Forecast	Level	Premises at the disposal of the school or centre
			2024-2025	2025-2026	2026-2027	2027-2028		
			2025-2026	2026-2027	2027-2028	2028-2029		
COURTLAND PARK INTERNATIONAL SCHOOL 1075 Wolfe Street, Saint-Bruno-de-Montarville J3V 3K6	884-014	805	746 724	754	752	751	Preschool - 6	All areas except space used by the specialized class services: REACH Regional Program, and by the Community Learning Centre (CLC) and ACCESS
MOUNT BRUNO SCHOOL 20, Des Peupliers Street, Saint-Bruno-de- Montarville J3V 2L8	884-011						Preschool - 6	All areas except space used the specialized class services: REACH Regional Program, and by the Community Learning Centre (CLC) and ACCESS
TOTALS:		805	0	754	752	751		
EAST END Saint- Hilaire, Otterburn Park								
MOUNTAINVIEW SCHOOL 444 Mountainview Street, Otterburn Park J3H 2K2	884-017	276	284 -260	313	320	334	Preschool - 6	All areas except space used the specialized class services: REACH Regional Program, and by the Community Learning Centre (CLC) and ACCESS
TOTALS:		276	0	313	320	334		
NORTH END Sorel-Tracy								

PLAN TRIENNAL DE DESTINATION DES IMMEUBLES THREE YEAR PLAN FOR THE ALLOCATION AND DESTINATIONS OF IMMOVABLES
2025-2028 2026-2029

Name of School or Centre Address	Building code	MEQ Building Capacity ¹ (Students)	Actual Enrolment September 30, 2024 2025	MEQ Enrolment Forecast	MEQ Enrolment Forecast	MEQ Enrolment Forecast	Level	Premises at the disposal of the school or centre
			2024-2025	2025-2026	2026-2027	2027-2028		
			2025-2026	2026-2027	2027-2028	2028-2029		
HAROLD SHEPPARD SCHOOL 6205, Des Étudiants Street, Sorel/Tracy J3R 4K7	884-021	161	142 152	119	119	117	Preschool - 6	All areas except space used by the specialized class services: REACH Regional Program and by the Community Learning Centre (CLC)
TOTALS:		161	0	119	119	117		
RSB Board-wide Territory REACH Supra-Regional EHDAA Program Regional and Supra Regional Educational Services								
REACH GREEN 471 Green Street, Saint-Lambert J4P 1V2	884-031	156	94 158	N/A	N/A	N/A	Preschool - 11 WOTP	All areas except space used by the REACH Regional Program and Supra-Regional EHDAA Program Community Learning Centre (CLC)
REACH QUEEN 276 Queen Boulevard, Saint-Lambert J4R 1H7	884-029							All areas except space used by the REACH Regional Program and Supra-Regional EHDAA Program by the Community Learning Centre (CLC)
REACH - (St. Lambert International High School (SLI)) 675 Green Street, Saint-Lambert J4P 1V9	884-032							Only areas used by the specialized class services: REACH Regional Program and Supra-Regional EHDAA Program at SLI

PLAN TRIENNAL DE DESTINATION DES IMMEUBLES THREE YEAR PLAN FOR THE ALLOCATION AND DESTINATIONS OF IMMOVABLES
2025-2028 2026-2029

Name of School or Centre Address	Building code	MEQ Building Capacity ¹ (Students)	Actual Enrolment September 30, 2024 2025	MEQ Enrolment Forecast	MEQ Enrolment Forecast	MEQ Enrolment Forecast	Level	Premises at the disposal of the school or centre
			2024-2025	2025-2026	2026-2027	2027-2028		
			2025-2026	2026-2027	2027-2028	2028-2029		
REACH— (Centennial Regional High School (CRHS) 880 Hudson Street, Greenfield Park, Longueuil J4V 1H1 NOTE: REACH students will be moved to the new building as of the 2026-2027 school year only; therefore, students are declared in the September 30 enrolment number for 2025-2026	884-035							Only areas used by the REACH Regional Program and Supra- Regional EHDAA Program at CRHS
REACH <i>(official address to be confirmed)</i> xxx Green Street, Saint-Lambert XXX NOTE: New building opening in 2026-2027; therefore, no students declared in the September 30th enrollment number for 2025- 2026	884B033							All areas
TOTALS:		156	0					
TOTALS (Elementary):			0	5535	5559	5575		

PLAN TRIENNAL DE DESTINATION DES IMMEUBLES THREE YEAR PLAN FOR THE ALLOCATION AND DESTINATIONS OF IMMOVABLES
2025-2028 2026-2029

Name of School or Centre Address	Building code	MEQ Building Capacity ¹ (Students)	Actual Enrolment September 30, 2024 2025	MEQ Enrolment Forecast	MEQ Enrolment Forecast	MEQ Enrolment Forecast	Level	Premises at the disposal of the school or centre
			2024-2025	2025-2026	2026-2027	2027-2028		
			2025-2026	2026-2027	2027-2028	2028-2029		
HIGH SCHOOL								
ST. JOHNS SCHOOL 380 St. Michel Street, St. Jean-sur Richelieu J3B 1T4	884-001	4458	3542 3476	3627	3662	3637	Sec 1-5	All areas except space used by the elementary level, the Community Learning Centre (CLC) and ACCESS
HERITAGE REGIONAL HIGH SCHOOL 7445, Chemin de Chambly, Saint-Hubert, Longueuil J3Y 3S3	884-016						Sec 1-5 WOTP	All areas except space used by ACCESS and by elementary schools for the New Directions program and Evolutions program
SAINT-LAMBERT INTERNATIONAL HIGH SCHOOL 675 Green Street, Saint-Lambert J4P 1V9	884-032						Sec 1-5 WOTP	All areas except space used by the specialized class services: REACH Regional Program, the Community Learning Centre (CLC), and ACCESS
CENTENNIAL REGIONAL HIGH SCHOOL 880 Hudson Street, Greenfield Park, Longueuil J4V 1H1	884-035						Sec 1-5 WOTP	All areas except space used by the specialized class services: REACH Regional Program, the Community Learning Centre (CLC) and ACCESS
TOTALS:		4458	0					
TOTALS (High School):			0	3627	3662	3637		
AGE and VT Centres								

PLAN TRIENNAL DE DESTINATION DES IMMEUBLES THREE YEAR PLAN FOR THE ALLOCATION AND DESTINATIONS OF IMMOVABLES
2025-2028 2026-2029

Name of School or Centre Address	Building code	MEQ Building Capacity ¹ (Students)	Actual Enrolment September 30, 2024 2025	MEQ Enrolment Forecast	MEQ Enrolment Forecast	MEQ Enrolment Forecast	Level	Premises at the disposal of the school or centre
			2024-2025 2025-2026	2025-2026 2026-2027	2026-2027 2027-2028	2027-2028 2028-2029		
ACCESS CLEGHORN 163, Cleghorn Avenue, Saint-Lambert J4R 2J4	884-023	N/A	N/A	N/A	N/A	N/A	Vocational Training Adult General Education (AGE)	N/A
ACCESS Royal Oak 3555 Rocheleau Street, Saint-Hubert, J3Y 4T6	884-008	N/A	N/A	N/A	N/A	N/A	Vocational Training Adult General Education (AGE)	N/A
Centre d'expertise en Transport - ACCESS (CET-A) 4861 Chemin de la Savane, Saint-Hubert, J3Y 9G1	884-022	N/A	N/A	N/A	N/A	N/A	Vocational Training Adult General Education (AGE)	N/A

The calculation used to arrive at the building capacity for schools shown on the following pages is as follows:

Elementary: number of classrooms minus number of specialty rooms (library, IT, music, art, common areas) multiplied by 23 plus number of regional program rooms x 10

High Schools: number of classrooms + gymnasias + labs x 29 x 85%



~~*Riverside School Board Policy*~~

Resolution B2-20000704

~~*Policy for Building Inspection*~~

~~**Purpose**~~

~~The purpose of this policy is to ensure Riverside School Board buildings are inspected on a regular basis, this to confirm adherence to safety standards, identify health and safety problems, detect repair and maintenance requirements, and record renovation or new construction needs.~~

~~**Timeline**~~

~~Inspections are to be conducted twice a year, at the beginning of the school year and in the winter months by School/Center administrator or his representative and reviewed by the Material Resources Director. The check list attached at Annex A is to be used for this purpose and is SUBJECT TO AMENDMENTS BY Material Resources Sub-Committee. Dates for completion are September 30th and January 31st. This will allow maximum time for work to be done.~~

~~**Corrective measures**~~

~~Corrective actions required as a result of inspections are to be the subject of a separate submission by Schools or Centers to the Material Resources Dept. Annex B is to be used for this submission. School Governing Boards must be advised by the Principal. Upon receipt by the Material Resources Director, these project submissions will be validated and given a preliminary categorisation along with an estimated cost and a timeline for completion. The categories to be used are as follows:~~

- ~~● Safety~~
- ~~● Urgent maintenance~~
- ~~● General maintenance~~
- ~~● New requirements/renovations~~

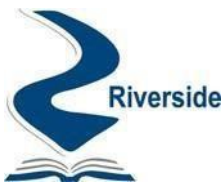
Projects

All projects are categorized for accounting purposes and guidelines are provided in the Accounting Manual under sections 62000 to 68000. As a general rule there are two types of projects; first maintenance or repair, and second improvement, renovation, or major repair. Special funding and ministerial approval are normally requested for major new facilities. Maintenance and repair projects are done from funds allotted on a school/centre basis and can be viewed as periodic in nature. Both school/centre administrators and the Material Resources Department have input as to the priority of these works. Improvements, renovation or major repair requests are prioritized and approved by the Council of Commissioners based on input from Material Resources and school/centre submissions. These then form part of the Triennial Capital Projects Plan. Major additions and renovations are recommended to the ministry for funding and approval after recommendation by the Council of Commissioners.

Contracts

Awarding of contracts shall be done in accordance with the Riverside School Board's Goods and Services Purchasing Policy.

Control of these projects will remain the responsibility of the Director of Material Resources and Director General who will regularly update the Council of Commissioners on developments.



Riverside School Board

Policy Name:	Policy on Health and Safety
Policy Number:	BXXX-XXXXXXXXX replacing policy number B174-20070522
Date Received at Executive:	April 7, 2026
Date Received at Council:	April 21, 2026
Consultation Period:	April 24, 2026 to June 2, 2026
Date Approved by Council:	XXX

Preamble

Riverside School Board is subject to provincial laws respecting health and safety in the workplace such as the “Act Respecting Occupational Health and Safety” and its corresponding regulations.

Riverside School Board seeks to provide a healthy and safe environment for students, staff and visitors. Staff must be aware of and understand the emergency measures in place and their personal responsibility in case of an emergency and of the role that they play in ensuring everyone’s health and safety.

The cornerstone is that local issues are handled at the local level inasmuch as possible and only go to the Board-level only in other cases.

Obligations

The Board will:

- Put in place the required Health and Safety Committees.
- Establish the following Board-Level Health and Safety Committees namely:
 - Elementary
 - High School
 - REACH
 - ACCESS
 - Administrative Centre

Each Committee will be co-chaired by the President of Riverside Teachers’ Association (RTU) and the Secretary General and will be composed of an equal number of members from the Unions and of Board Management.

- Establish a Local Health and Safety Committee in each of its locations.
- Ensure that both the Board-Level as well as the Local Health and Safety Committees meet a minimum of three times per school year.
- Ensure that the Occupational Health and Safety (OHS) Representatives are hired.

- Make sure that each of its locations is inspected at least three times per school year by the OHS Representative and the Principal/ Centre Director if they are available, for schools and centres, and by the OHS Representative and the Secretary General for the Administrative Centre.
 - Ensure that all buildings are inspected by the Material Resources Department as per the schedule imposed by the Ministry of Education (MEQ).
 - Institute a tracking system for the inspection process to be used by OHS Representatives.
 - Devise a Prevention Plan and update it annually.
 - Devise, communicate and implement an Emergency Measures Plan for each of its locations.
- a) The schools/centres will:
- Establish its local Health and Safety Committee.
 - Ensure that the Committee meets at least three times per school year.
 - Adopt an Emergency Measures Plan and review it annually.
 - Ensure that the Plan is communicated to its staff.
 - Hold regular drills to ensure that the Plan is understood.
 - Collaborate with the Occupational Health and Safety Representative during their inspections.
- b) The schools/centres staff will:
- Always ensure the safety of students and especially during emergencies.
 - Be familiar with the emergency procedures.



Riverside School Board – Policy
Resolution B174-20070522

Policy on Health and Safety on School Board Premises

Policy Name:	Policy on Health and Safety
Policy Number:	BXXX-XXXXXXXXX replacing policy number B174-20070522
Date Received at Executive:	April 7, 2026
Date Received at Council:	April 21, 2026
Consultation Period:	April 24, 2026 to June 2, 2026
Date Approved by Council:	XXX

Preamble

Riverside School Board is subject to provincial laws respecting health and safety in the workplace such as the “Act Respecting Occupational health and Safety” and its corresponding regulations.

Riverside School Board seeks to provide a healthy and safe environment for ~~that~~ ~~permits~~ students, and staff and visitors ~~to achieve personal success. Everyone~~ Staff must be aware of and understand the emergency measures in place and their personal responsibility in case of an emergency and of the role that they play in ensuring everyone’s health and safety.

The cornerstone is that local issues are handled at the local level inasmuch as possible and only go to the Board-level only in other cases.

~~Riverside School Board recognizes that to attain this objective, it must make the best use of its available financial, material and human resources in order to engage in planning activities relative to both health and safety and emergency situations in its buildings.~~

~~In this context, the School Board is adopting the current policy, which shares the roles and responsibilities in this regard amongst the various parties involved.~~

Principles

- a) ~~Safety is everyone's responsibility. All occupants must be aware of and understand the emergency measures in place and their personal responsibility in case of an emergency such as a fire, an intruder alert or any other situation.~~
- b) ~~Emergency procedures are established taking into account real and potential risks, the probability of occurrence, the number of people potentially at risk, and the potential loss factors of the emergency.~~
- c) ~~Emergency procedures must be prepared in advance to protect students, staff, visitors, property and the environment.~~

Obligations

a) The Board will:

- Put in place the required health and safety committees;
- Establish the following board-level health and safety committees namely:
 - Elementary
 - High School
 - REACH
 - ACCESS
 - Administrative Centre
- Establish a local health and safety committee in each of its locations;
- Ensure that both the board-level as well as the local health and safety committees meet a minimum of three times per school year;
- Ensure that the Occupational Health and Safety (OHS) representatives are hired;
- Make sure that each of its locations are inspected at least ~~twice~~ **three** per school year by the OHS representative and the Principal/ Centre Director if **they are** available, for schools and centres, and by the OHS and the Secretary General for the administrative centre;
- Ensure that all buildings are inspected by the Material Resources Department as per the schedule imposed by the Ministry of Education (MEQ);
- Institute a tracking system for the inspection process to be used by OHS representatives;
- Devise a prevention plan and update it annually;
- Devise, communicate and implement an emergency measures plan for each of its locations.

b) The schools/centres will:

- Establish its local Health and Safety Committee;
- Ensure that the committee meets at least three times per school year;
- Adopt an Emergency Measures Plan and review it annually;
- Ensure that the Plan is communicated to its staff;
- Hold regular drills to ensure that the Plan is understood;
- Collaborate with the Occupational Health and Safety Representative during their inspections.

c) The schools/centres staff will:

- Always ensure the safety of students and especially during emergencies;

- Be familiar with the emergency procedures.

Objectives

~~Riverside School Board targets each facility to put in place and maintain a yearly health and safety program including an emergency response program. Minimally, such a program must include:~~

- ~~a) establishing a local Health and Safety Committee per building;~~
- ~~b) conducting a biannual risk assessment;~~
- ~~c) identifying potential emergencies;~~
- ~~d) developing a comprehensive emergency preparedness and response program;~~
- ~~e) developing a post incident recovery plan;~~
- ~~f) designing and conducting emergency drills and exercises;~~
- ~~g) documenting and following up on incidents;~~
- ~~h) providing a report to the designated board level authority following any event resulting in the application of an emergency procedure;~~
- ~~i) providing a biannual report of C.S.S.T. log entries;~~
- ~~j) providing a school year end report to the designated board level authority evaluating the effectiveness of the emergency measures program.~~

Definitions

Emergency:

~~There are three types of emergencies:~~

- ~~• natural emergencies including floods, earthquakes, tornadoes, wind storms, snow storms, etc.;~~
- ~~• technological emergencies including fire, explosion, building collapse, radiation, toxic substance spill, loss of power, water, communication, etc.;~~
- ~~• human emergencies including intruder alert, civil demonstration, aggression, etc.~~

Emergency Situation:

~~An emergency situation is any situation or occurrence of a serious nature, developing suddenly and unexpectedly, which demands immediate action.~~

Emergency Plan:

~~An emergency plan is an integrated set of policies and procedures that allow one to prepare for, respond to and recover from emergency situations.~~

Emergency Procedure:

~~An emergency procedure is a set of steps designed to control the event and minimize the consequences. It must be specific to the type of incident, and flexible to allow for a changing scenario. It must identify the critical resources needed to face the situation, and provide the information required to deal with the situation at hand.~~

Prevention:

~~*Policy on Health and Safety on School Board Premises*~~

~~Executive Committee—06.11.07; Consultation—06.11.21; Work Session—07.05.15; Adopted 2007.05.22~~

~~Prevention is a set of steps to ensure that the risk of occurrence of emergencies is either eliminated or minimized. It includes: risk assessment to control, reduce or eliminate hazards; employee training and education; regular inspections of the workplace; and approved maintenance practices.~~

Recovery:

~~Recovery is the process that allows the organization to recover and return to normal operation with as little disruption as possible.~~

Assignment of Responsibilities

Board Administration

~~Riverside School Board administration must:~~

- ~~a) Develop a policy statement that provides a framework for developing a safe and healthy environment on school board property.~~
- ~~b) Establish and maintain a board level Health and Safety Committee.~~
- ~~c) Establish general emergency procedures.~~
- ~~d) Maintain school buildings, furniture and equipment.~~
- ~~e) Assign responsibilities to school/center administration.~~
- ~~f) Monitor application of the policy, and provide recommendations where warranted.~~
- ~~g) Investigate, through the board level Health and Safety Committee, incidents of unsafe conditions and violence.~~
- ~~h) Develop corrective action plans in response to situations that have arisen throughout the year.~~
- ~~i) Furnish MELS with required information about schools in its jurisdiction as required.~~

School/Center Administration

~~The school/center administration must:~~

- ~~a) Plan and ensure the management of operations in case of an emergency situation on its grounds or in its building.~~
- ~~b) Adapt emergency procedures to the local reality of their individual building.~~
- ~~c) Take the necessary preventive measures to minimize or eliminate dangerous situations.~~
- ~~d) In collaboration with the local fire and police department and other municipal organizations, establish the necessary lines of communication.~~
- ~~e) Apply all policies in place pertaining to health, safety and emergency measures.~~
- ~~f) establish and maintain a local Health and Safety Committee~~
- ~~g) Establish a list of names and telephone numbers of persons to be contacted in an emergency.~~
- ~~h) Ensure that the Emergency Procedures binder is up to date, and that the staff is familiar with its contents.~~
- ~~i) Ensure that staff members have all the pertinent information relating to evacuation and emergency measures, including any change to the policy or the procedures.~~

- ~~j) Implement emergency procedures and ensure that staff and students understand and follow them.~~
- ~~k) Plan biannual inspections, one at the beginning of the school year and the other in the winter months, relating to risk assessment and emergency measures.~~
- ~~l) Ensure that the required inspections be made according to the rules and regulations in effect.~~
- ~~m) Ensure that an adequate communication system is in place in order to control the process of the evacuation plan.~~
- ~~n) Collaborate with emergency services for evacuation and lockdown drills and modify, if necessary, the established procedures.~~
- ~~o) Inform the appropriate Board administrator about the application of this policy with respect to all health and safety related incidents.~~
- ~~p) Complete a school year-end report regarding the two inspections. It must be submitted to the designated school board level authority.~~

School Staff

Members of school staff must:

- ~~a) Ensure representation on local Health and Safety Committee.~~
- ~~b) Assist in planning, organizing, and executing emergency drills.~~
- ~~c) Provide adequate supervision of the students in collaboration with school administration.~~
- ~~d) Inform students about safe practices and emergency procedures.~~
- ~~e) Supervise students in an emergency situation.~~
- ~~f) Know and apply current safety practices while conducting classes, science labs and extracurricular activities.~~

List of Emergency Procedures

As part of its responsibility in this regard, the School Board has provided emergency procedures for the following situations. The Emergency Procedures binder is available in each building:

- ~~a) unauthorized individual(s);~~
- ~~b) threat/violence (lockdown);~~
- ~~c) structural damage—earthquake weather alert;~~
- ~~d) medical emergencies (including EpiPen procedures);~~
- ~~e) bomb threat/suspicious parcel;~~
- ~~f) internal release of hazardous substances;~~
- ~~g) external release of hazardous substances;~~
- ~~h) shelter in place;~~
- ~~i) evacuation/fire;~~
- ~~j) natural phenomena.~~

The school board may, when deemed beneficial, modify current procedures or develop new ones to be added to the list.



Riverside School Board

Policy Name:	Policy on the Rental of Facilities
Policy Number:	BXXX-2026XXXX replacing Policy Number F219-20180619
Date Received by Executive:	April 7, 2026
Date Received by Council:	April 21, 2026
Consultation Period:	April 24, 2026 to June 2, 2026
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- 2.0 Objectives
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- 5.0 Cancellation
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1.0 Definitions

1.1. Lessor

The School Board or an establishment operating in its name.

1.2. Lessee

The person or organization to which a rental has been granted.

1.3. Rental agreement

Agreement concerning the use of the facilities, which sets out the objectives, obligations and responsibilities of the parties, namely the School Board and any other organization.

1.4. Rental cost

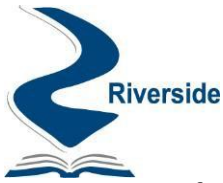
Amounts collected from the lessee to cover operating costs, service fees, administrative fees, as well as any applicable adjustments.

- Operating costs

Expenses that concern the average rate of lighting, heating, air conditioning and the physical maintenance of buildings and equipment.

- Service fees

Expenses generated by the rental of facilities that entail the opening and closing of doors and, when necessary, the preparation of a room, supervision, maintenance and the services



Riverside School Board

of a technician needed to operate certain equipment.

- Administrative fees

Average rate of all expenses involved in the issuance and management of a rental agreement, such as governing board, school administration, secretary, Human Resources, Financial Resources, and Material Resources departments.

- Applicable Adjustment

The amount payable may be increased or reduced in accordance with the criteria indicated below:

Rental Fee Increase

- 50% additional fees if the organization charges for the activity (e.g., show, fundraising event).
- No increase for municipal rentals.

Rental Fee Reduction

- No reduction for municipalities.
- 25% reduction for nonprofit organizations (verify legal status via NEQ).
- 25% reduction for for-profit organizations if at least 50% of participants are current or former Riverside students.
- Reductions cannot be combined.
- Free of charge for volunteer, non-profit youth organizations (e.g., Scouts). An annual administration fees will be charged (100\$).

2.0 Objectives

- 2.1. To support the staging of educational, cultural, community, athletic, recreational and social activities by making it easier for the School Board to manage, and organizations in the area to access the facilities.
- 2.2. To allow for maximum and rational use of the facilities and develop closer relations with the community.
- 2.3. To establish administrative oversight in the management of the rental of facilities and clarify the role of each stakeholder.

3.0 Roles and Responsibilities

3.1 Council of Commissioners

- a) Adopts the Policy on the Rental of Facilities and, if necessary, the proposed amendments.
- b) Approves rentals exceeding one (1) year submitted by the school/centre administration in accordance with the Education Act.
- c) Adopts all rental agreements between the School Board and municipalities.



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3.2 The Governing Board

- a) Approves the rental of facilities proposed by the school or centre administrators for a term of less than one (1) year.
- b) Ensures that rental agreements are not granted to organizations, businesses, or individuals whose values, objectives, or activities are incompatible with those of the school board.

3.3 School and Centre Administrator or the person responsible for rentals

- a. Manages the terms of application of the Policy on the Rental of Facilities in the school.
- b. Submits rental project proposals to the governing board.
- c. Determines the sanitary maintenance or supervision services (provided either by the school/centre or the lessee) that may be required during rentals and ensures their implementation.
- d. Collects from the lessee the information required for the rental.
- e. Inform the Material Resources Department to activate the necessary services (air conditioning, heating, etc.) for the rental.
- f. Completes the documents required for payment by the lessee and forwards them to the Financial Resources Department and the Human Resources Department.

3.4 The School Board

The Office of the Director General

- a) Ensures compliance with this policy and any other applicable policies by all stakeholders.
- b) Advises school/centre administrators on the application of this policy and on any disputes related to the policy.
- c) As of April 1 of each year, revises the administration fees.

Material Resources Department

- a) As of April 1 of each year, revises, by school, the average operating costs per square meter related to lighting, heating, air conditioning, and the physical maintenance of buildings and equipment.
- b) Ensures that school floor plans are up to date.

Human Resources Department

- a) As of April 1 of each year, revises the hourly rates for all personnel involved in the rental of facilities.
- b) Ensures compliance with collective agreements and local arrangements.

Finance Department

- a) Issues and sends invoices to the lessee according to the rental agreement and school and centre administrator's directives.



Riverside School Board

- b) Maintains an annual record of revenues related to the rental of school/centre facilities.

3.5 The Lessee

Facilities and Equipment Used

- a) The lessee is prohibited from using facilities and equipment other than those specified in the Rental Agreement on.
- b) The lessee must comply with the maximum occupancy capacity of the rented facilities.
- c) Before posting, attaching, or affixing materials or other equipment to walls, floors, or ceilings on a temporary basis, the lessee must obtain authorization from the institution's administration. Any additional installation or modification to the building is prohibited.
- d) Gymnasiums in which floors have special floor coverings intended for physical education, must be used solely for appropriate athletic activities and users must wear appropriate shoes.
- e) The handling and/or use of the lessor's specialized materials or equipment may only be carried out by the lessor's designated personnel, at the lessee's expense.
- f) The lessee is fully responsible for any damage to the furniture, equipment and building. The lessor reserves the right to claim expenses for damage caused to the property as a result of a rental.

Rental Period

- a) The rental period begins at the time indicated in the Rental Agreement and ends at the time specified in the Rental Agreement.
- b) If the actual use exceeds the number of hours stipulated in the agreement, the renter shall pay an additional fee rounded up to the next full hour beyond the original end time.

Other Obligations of the Lessee

- a) Lessees shall abide by all federal, provincial, municipal and any other acts and regulations/by-laws pertaining to their activities and obtain from the appropriate authorities all necessary permits in connection with the rental. They shall reimburse the lessor for any damage or disbursement arising from their failure to do so.
 - I. Under the *Copyright Act of Canada*, a lessee who uses or communicates to the public a copyrighted musical work that is part of SOCAN's repertoire is legally required to obtain a license appropriate to the activity.
 - II. If authorized by the lessor, the lessee shall contact the *Régie des alcools, des courses et des jeux du Québec* to obtain a permit:
 - a) in the event of the sale or consumption of alcoholic beverages.
 - b) where the activity includes a bingo, raffle, casino night, or any other similar activity.
 - c) Lessees must comply with the Tobacco Act and the Cannabis Act which state that smoking and vaping in the facilities and on the grounds of the School Board is



Riverside School Board

prohibited.

- d) The lessee will comply with all applicable health and safety legislation, regulations, as well as RSB Directives Guidelines Procedures and Statements. The lessee must, at all times, provide adequate supervision and use the facilities for which they were intended.
- e) The sale, distribution or consumption of snacks or beverages must be approved by the lessor at the time of signing the agreement.
- f) The lessee must obtain authorization from the lessor or the cafeteria operator for the use of cafeteria equipment, where applicable.
- g) The lessee shall not, at any time, hold the lessor liable, whether collectively or individually, for any loss of or damage to property, clothing, personal effects, or belongings of any person present on the premises.
- h) the lessee agrees to indemnify the lessor in the event of any legal action or claim relating to bodily injuries or damage to property belonging to the lessor or to a third party that may result from the fault, negligence, or omission of the lessee, or of any of the lessee's guests, clients, or employees, and agrees to assume the defense in the event of any action or dispute against the lessor.
- i) The lessee shall provide proof of liability insurance of a minimum of \$2,000,000.

4.0 Rental Cost

4.1 The rental cost includes operating costs, service and administrative fees and any adjustments where applicable. The minimum rental cost that includes operating cost and service fees cannot be waived and must be charged for all rentals.

4.2 The surplus, if any, will be managed as per the Policy on Allocation of Resources.

5.0 Cancellation

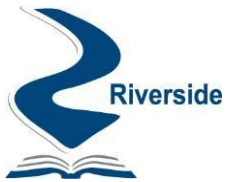
5.1 The lessor reserves the right to cancel the rental for any reason it deems sufficient merely by serving notice to this effect in writing to the lessee at least ten (10) working days prior to the date the cancellation is to take effect. Such notice is not required if the lessor determines that such action is attributable to a *force majeure*. The lessee may claim only the amount it paid as rental expenses for the period it was unable to use the facilities.

5.2 Conversely, a lessee cancelling a rental must advise the lessor in writing at least ten (10) working days before the activity is to be held. Failure to do so, shall require the lessee to pay the rate associated with the rental as if the activity had taken place.

5.3 Furthermore, if the person responsible for the activity is not present at the leased facilities thirty (30) minutes after the time specified on the rental agreement, the lessor may cancel the rental, in which case the lessee shall pay the rental-related rate as if the activity had taken place.

6.0 Authority to Evict

6.1. When the lessor deems that an activity taking place in its facilities is not compliant with applicable legislation, regulations, municipal by-laws as well as RSB Directives Guidelines Procedures and Statements, the lessor may terminate the activity. Such a decision on the part of the lessor is final and cannot be appealed. The lessee, in such a case, may not and will not be compensated for this cancellation.



Riverside School Board

Policy Name:	Policy on the Rental of Facilities
Policy Number:	BXXX-2026XXXX F219-20180619 replacing Policy Number F219-20180619 B1-20000704
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Date of Coming into Force:	September 1, 2018
Date of Next Review:	June 22, 2021

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- ~~1.0 Rental Process~~ (relocated)
- ~~2.0 Rental Permit~~ (relocated)
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- ~~4.0 Duties of School Board Personnel with Respect to the Policy on the Rental of Facilities~~ (relocated)
- ~~5.0 Legislative Framework~~

1.0 Definitions

1.1. Lessor

The School Board or an establishment operating in its name.

1.2. Lessee

The person or organization to which a rental has been granted.

~~1.3. Volunteer organization~~

~~A group or organization whose group members and executives are volunteers. (Scouts, AA, a choir, etc.)~~

~~1.4. Non-profit organization~~

~~A community organization officially incorporated by law. It must present a copy of the document certifying its existence when submitting a rental application.~~

~~1.5. For-profit organization~~

~~All corporations whose main objective is to make profit from its usual activities.~~

~~1.6. Complementary activities~~

~~Social, cultural, civic, athletic and humanitarian activities made available to students (in the youth or adult sectors) for the purpose of improving their training.~~

1.7. ~~Memorandum of understanding (MOU)~~ Rental agreement

Agreement concerning the use of the facilities, which sets out the objectives, obligations and responsibilities of the parties, namely the School Board and any other organization.

1.8. Rental cost rate

~~The amounts collected to cover the operating rate, service rate, administrative expenses and the contribution that is invoiced to the lessee.~~ Amounts collected from the lessee to cover operating costs, service fees, administrative fees, as well as any applicable adjustments.

- ~~Operating rate~~ Operating costs

Expenses that concern the average rate of lighting, heating, air conditioning and the physical maintenance of buildings and equipment.

- Service fees rate

Expenses generated by the rental of facilities ~~premises~~ that entail the opening and closing of doors and, when necessary, the preparation of a room, supervision, maintenance and the services of a technician needed to operate certain equipment.

- Administrative fees expenses

Average rate of all expenses involved in the issuance and management of a rental agreement permit, such as governing board, school administration, secretary, Human Resources, Financial Resources, and Material Resources

departments.

- Applicable Adjustment

The amount payable may be increased or reduced in accordance with the criteria defined in the Application Guide for the Rental of Facilities, indicated below:

Rental Fee Increase

- 50% additional fees if the organization charges for the activity (e.g., show, fundraising event).
- No increase for municipal rentals.

Rental Fee Reduction

- No reduction for municipalities.
- 25% reduction for nonprofit organizations (verify legal status via NEQ).
- 25% reduction for for-profit organizations if at least 50% of participants are current or former Riverside students.
- Reductions cannot be combined.
- Free of charge for volunteer, non-profit youth organizations (e.g., Scouts). An annual administration fees will be charged (100\$).

~~1.9. Contribution~~

~~The amount negotiated between the lessee and the school administration over the operating rate, service rate and administrative expenses.~~

~~1.10. Riverside community~~

~~For the application of this Policy, the Riverside community is composed of our students, staff members, retirees and taxpayers. Furthermore, in the spirit of promoting the vitality of the English culture on our territory, an activity held in English will be considered "for our community".~~

~~1.11. Rental process (Appendix 1)~~

~~The document outlines the rental procedure in regards to the administrative aspects, the different rates associated with a rental and the duties of all stakeholders. The documents may be updated and reviewed annually by the Council of Commissioners. Please see official version on Riverside School Board's website.~~

2.0 Objectives

- 2.1. To ~~promote~~ support the staging of educational, cultural, community, athletic, recreational and social activities by making it easier for the School Board to manage and organizations in the area to access the facilities.
- 2.2. To allow for maximum and rational use of the facilities and develop closer relations with the community.

2.3. To establish administrative oversight in the management of the rental of ~~premises~~ **facilities** ~~effectively~~ and clarify the role of each stakeholder.

~~2.4. To meet the needs of local interests by making facilities and specific school equipment available to them without creating additional expenses to the School Board.~~

~~2.5. To ensure the uniformity in the application of rentals.~~

3.0 Roles and Responsibilities *(took form the appendices)*

3.1 Council of Commissioners

- a) Adopts the Policy on the Rental of Facilities and, if necessary, the proposed amendments.
- b) Approves rentals exceeding one (1) year submitted by the school/center centre administration in accordance with the Education Act.**
- c) Adopts all **rental** agreements between the School Board and municipalities

3.2 The Governing Board

- ~~a) Adopts rules, terms and conditions pertaining to the rental of premises in its school.~~
- ~~b) Adopts the contribution charged for the rental of premises in the establishment.~~
- c) ~~Adopts~~ Approves the **use** rental of **premises** facilities ~~made available to the school as~~ proposed by the school or ~~center~~ **centre** administrators for a term of less than one (1) year.
- ~~d) Collaborates with the school or center administrator in the application of a Policy on the Rental of Facilities.~~
- ~~e) Approves rentals of a year or less and recommends rentals of more than a year~~
- f) Ensures that rental agreements are not granted to organizations, businesses, or individuals whose values, objectives, or activities are incompatible with those of the school board.**

3.3 School and Center Centre Administrator or the person responsible for rentals

- a. Manages the terms of application of the Policy on the Rental of Facilities in the school.
- b. Submits rental project proposals to the governing board**
- c. Determines the sanitary maintenance or supervision services (provided either by the school/centre or the lessee) that may be required during rentals and ensures their implementation**
- d. Collects from the lessee the information required for the rental**
- e. Inform the Material Resources Department to activate the necessary services (air conditioning, heating, etc.) for the rental**
- f. Completes the documents required for payment by the lessee and forwards them to the Financial Resources Department and the Human Resources Department**
- ~~g. Authorizes use of school equipment.~~
- ~~h. Ensures compliance with the Policy.~~

- ~~i.—Applies the terms of application of the Policy on the Rental of Facilities in the school.~~
- ~~j.—Keeps a log of premises rentals and forwards it to Human Resources.~~
- ~~k.—Keeps an up-to-date schedule of the dates and times when premises are used for the school's complementary activities and rentals.~~
- ~~l.—Ensures that lessees are compliant with all aspects of the Policy.~~
- ~~m.—Informs the lessee of security regulations to be respected.~~
- ~~n.—Determines the parameters required to ensure adequate supervision of activities.~~
- ~~o.—Completes the Rental Permit Form (Appendix 2).~~

- ~~p.—Ensures coordination with:
 - ~~i.—Caretaker~~
 - ~~ii.—Lessee~~
 - ~~iii.—Human Resources (caretaker, union, etc.)~~
 - ~~iv.—Finance (billing, receivable, etc.)~~
 - ~~v.—Material Resources (heating, cooling, etc.)~~~~
- ~~q.—Sends a copy of the rental Permit to Finance and Material Resources departments.~~
- ~~r.—Ensures the presence of a caretaker in accordance with the collective agreement.~~
- ~~s.—Gives the keys to the school and the alarm system code to the caretaker selected.~~
- ~~t.—Informs the employee concerned of the details of the rental permit.~~
- ~~u.—Notes that the lessee is the only correspondent for any aspect or inquiries prior, during or after the rental.~~
- ~~v.—Collects accounts receivable from the lessee.~~
- ~~w.—Deposits the money received in a financial institution.~~
- ~~x.—Complies with the budget items determined by the Human Resources Department.~~
- ~~y.—Completes the salary report of the caretaker and other employees, if necessary, and sends it to the Human Resources Department.~~
- ~~z.—Ensures that the report is compiled and that payment is made to SOGAN or other organisations, when applicable.~~

4.0 Caretaker

4.1. Prior to the start of the activity:

- ~~4.1.1.—Removes snow at the entrances and the exits (if necessary).~~
- ~~4.1.2.—Opens exterior doors.~~
- ~~4.1.3.—Disarms the alarm system.~~
- ~~4.1.4.—Opens doors and turn on lights inside.~~
- ~~4.1.5.—Checks the washrooms.~~



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~~4.2. When the activity is over:~~

- ~~4.2.1. Checks the premises and ensure no one is left in the school.~~
- ~~4.2.2. Does a quick clean-up of the premises.~~
- ~~4.2.3. Takes out the garbage, as required.~~
- ~~4.2.4. Closes interior doors and turns out the lights.~~
- ~~4.2.5. Arms the alarm system.~~
- ~~4.2.6. Closes and locks the exterior doors.~~
- ~~4.2.7. Informs the school and center administrator if any theft or breakage occurred.~~
- ~~4.2.8. Confirms with the school and center administrator the actual time the premises were used.~~

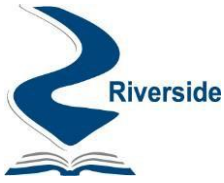
3.4 School Board

The Office of the Director General

- a) Ensures compliance with this policy and any other applicable policies by all stakeholders.
- b) Advises school/~~center~~ **centre** administrators on the application of this policy and on any disputes related to the policy.
- a) As of April 1, of each year, revises the administration fees.

Material Resources Department

- a) As of April 1 of each year, revises, by school, the average operating costs per square meter related to lighting, heating, air conditioning, and the physical maintenance of buildings and equipment.
- b) Ensures that school floor plans are up to date.
- ~~c) Develops a Policy on the Rental of Facilities in cooperation with the school and center administrators and the Resources Allocation Committee.~~
- ~~d) Has the Policy approved by the Council of Commissioners.~~
- ~~e) Submits the Policy changes to be approved to the Council of Commissioners.~~
- ~~f) Develops agreements between the School Board and the municipalities and submits them for approval to the Council of Commissioners.~~
- ~~g) Advises the school and center administrator with respect to the application of the Policy.~~
- ~~h) Advises and assists management on all policy-related disputes.~~
- ~~i) Reviews the operating and service rate each year.~~



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Human Resources Department

- a) As of April 1 of each year, revises the hourly rates for all personnel involved in the rental of facilities.
- b) ~~informs the school and center administrator on a yearly basis of the hourly rates of all staff involved in room rentals.~~
- c) Ensures compliance with collective agreements and local arrangements.
- d) ~~Checks the form regarding the hours worked by personnel that school and centre administrators submit.~~
- e) ~~Forwards all relevant documents to the Financial Resources Department for payment.~~
- f) ~~Pays personnel salaries.~~
- g) ~~Provides advice to the school and center administrator.~~

Finance Department

- a) ~~Develops an effective administrative procedure and ensures follow-up.~~
- b) ~~Determines the budget items the school and center administrator must use.~~
- c) ~~Makes budget transfers of operating rate.~~
- d) ~~Provides advice to the school and center administrator.~~
- e) Issues and sends invoices to the lessee according to the rental agreement and school and ~~center~~ **centre** administrator's directives.
- f) Maintains an annual record of revenues related to the rental of school/~~center~~ **centre** facilities.

3.5 The Lessee

Facilities and Equipment Used

- a) The lessee is prohibited from using facilities and **equipments** other than those ~~areas indicated~~ specified **in** the Rental Agreement on ~~the rental permit~~.
- b) The lessee must comply with the maximum occupancy capacity of the rented facilities.
- c) Before posting, attaching, or affixing materials or other equipment to walls, floors, or ceilings on a temporary basis, the lessee must obtain authorization from the institution's administration. Any additional installation or modification to the building is prohibited.
- d) Gymnasiums in which floors have special floor coverings intended for physical education, must be used solely for appropriate athletic activities and users must wear appropriate shoes. ~~Drinking and eating in the gymnasium is prohibited at all times.~~



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- e) The handling and/or use of the lessor's specialized materials or equipment may only be carried out by the lessor's designated personnel, at the lessee's expense.
- f) The lessee is fully responsible for any damage to the furniture, equipment and building. The lessor reserves the right to claim expenses for damage caused to the property as a result of a rental.

Rental Period

- a) ~~The rental period begins at the time the lessee requests that the doors be opened and ends at the time indicated in the contract.~~ The rental period begins at the time indicated in the Rental Agreement and ends at the time specified in the Rental Agreement.
- b) ~~actual use exceeds the number of hours stipulated in the contract the lessee shall pay an extra fee prorated to the additional time used.~~ If the actual use exceeds the number of hours stipulated in the agreement, the renter shall pay an additional fee prorated to the extra time used, rounded up to the next full hour beyond the original end time.

Other Obligations of the Lessee

- a) Lessees shall abide by all federal, provincial, municipal and any other acts and regulations/by-laws pertaining to their activities and obtain from the appropriate authorities concerned all necessary permits in connection with relating to the rental. They shall reimburse the lessor for any damage or disbursement arising from their failure to do so.
 - I. Under the *Copyright Act of Canada*, a lessee who uses or communicates to the public a copyrighted musical work that is part of SOCAN's repertoire is legally required to obtain a license appropriate to the activity.
 - II. If authorized by the lessor, the lessee shall contact the Régie des alcools, des courses et des jeux du Québec to obtain a permit,
 - a) in the event of the sale or consumption of alcoholic beverages ~~wishing to sell or serve alcoholic beverages on School Board premises which shall be posted in public view during the activity. Failure to do so will compel the lessor to prohibit any alcohol consumption on the leased premises. All alcohol permits are subject to the lessor's approval.~~
 - b) where the activity includes a bingo, raffle, casino night, or any other similar activity

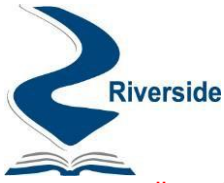


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- b) Lessees must comply with the Tobacco Act and the Cannabis Act which state that smoking and vaping in the facilities and on the grounds of the School Board is prohibited.
- c) The lessee will comply with all applicable health and safety legislation, regulations, as well as RSB Directives Guidelines Procedures and Statements. The lessee must, at all times, provide adequate supervision and use the facilities for which they were intended.
- d) The sale, distribution or consumption of snacks or beverages must be approved by the lessor at the time of signing the agreement.
- e) The lessee must obtain authorization from the lessor or the cafeteria operator for the use of cafeteria equipment, where applicable.
- f) The lessee shall not, at any time, hold the lessor liable, whether collectively or individually, for any loss of or damage to property, clothing, personal effects, or belongings of any person present on the premises.
~~1) The lessee assumes all risks, including those related to civil liability, and accepts responsibility for any loss or damage suffered by the lessee or by the lessee's guests, clients, employees, or representatives. The lessee shall hold harmless and release the lessor from any liability arising from the lessee's use of the facilities. Consequently,~~ the lessee agrees to indemnify the lessor in the event of any legal action or claim relating to bodily injuries or damage to property belonging to the lessor or to a third party that may result from the fault, negligence, or omission of the lessee, or of any of the lessee's guests, clients, or employees, and agrees to assume the defense in the event of any action or dispute against the lessor.

~~12.0 Rates~~ 4.0 Rental Cost

- ~~12.1. The rental rate~~ rental cost includes ~~the operating rate,~~ operating costs, service and administrative fees and any adjustments where applicable ~~if service rate, administrative expenses and the contribution that is invoiced to the lessee. Subject to paragraphs 12.2 and 12.3,~~ the minimum rental rate rental cost that includes ~~operations~~ operating cost and service fees ~~maintenance, repairs and renovations of the premises,~~ cannot be waived and must be charged for all rentals. ~~The rental rates are reviewed and approved by the Council of Commissioners annually.~~
- 12.2 The ~~financial follow-up and~~ surplus, if any, will be managed as per the Policy on Allocation of Resources.
- ~~12.2. Any use of the premises, for activities or meetings organized by School Board personnel to improve student life at the schools and centres or to meet an administrative requirement, is free and a rental permit need not be issued.~~
- ~~12.3. Any use of the premises by the Riverside community or the CLC offering activities needed by the school, is free, but a permit will need to be issued.~~
- ~~12.4. Any organisation that provides a complementary activity, where at least 50% of the participants are Riverside community, will be considered as a School Board activity and the administrative expenses~~



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~~as well as the contribution are not charged and a permit will need to be issued.~~

~~12.5. For a non-profit organization, the minimum operating rate can be waived by the Governing Board for a rental value of up to \$3,000 per year. If the service rate is also waived, it will be assumed by the school. For a rental value exceeding \$3,000, the Council of Commissioners' approval is needed. A permit will need to be issued.~~

~~12.6. The MOU normally governs the rental by the municipalities.~~

3.0 General Principles

~~3.1.—Organizations, companies and individuals, whose values, objectives and activities are incompatible with those pursued by the School Board, shall not be permitted rental access. (relocated)~~

~~3.2.—The School Board shall rent out its facilities in a spirit of collaboration.~~

~~3.3.—School or centre administrators are responsible for the application of this Policy. (relocated)~~

~~3.4.—The Governing Board must approve the rentals proposed by the school administration. (relocated)~~

~~3.5.—The Governing Board is responsible for applying the Policy for all rentals of less than one year. (relocated)~~

~~3.6.—In accordance with Article 93 of the Education Act, all rental agreements of more than one year must be authorized by the School Board's Council of Commissioners. (relocated)~~

~~3.7.—The financial follow-up and surplus, if any, will be managed as per the Policy on Allocation of Resources. (relocated)~~

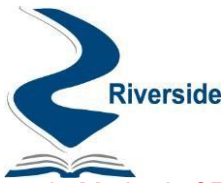
4.1—Order of Priority for Assigning Premises (Schools and Centres)

- ~~•—The school or centre (for all after-school or complementary educational activities)~~
- ~~•—The other schools or centres of the School Board (for educational, after-school and complementary activities)~~
- ~~•—School Board departments~~
- ~~•—Community learning centres~~
- ~~•—Professional associations, unions and School Board personnel~~
- ~~•—Municipalities~~
- ~~•—Volunteer organizations in the area~~
- ~~•—Non-profit organizations~~
- ~~•—For-profit organizations, promoters and individuals~~

5.0—General Provisions

5.1. Reservations

~~5.1.1.—Reservations shall normally be made in advance with the person designated by the lessor, in writing, at least ten (10) working days before the activity is held.~~



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5.2. Method of Payment

~~5.2.1. Rental charges are payable in full, no later than five (5) working days prior to the activity or when the permit is issued. If the rental extends over several weeks, other arrangements may be negotiated.~~

5.3. Duration of the Rental (relocated)

~~5.3.1. The rental period begins at the time the lessee requests that the doors be opened and ends at the time indicated in the contract.~~

~~5.3.2. If actual use exceeds the number of hours stipulated in the contract, the lessee shall pay an extra fee prorated to the additional time used.~~

5.4. Use of Premises

~~5.4.1. The lessee is prohibited from using premises other than those areas indicated on the rental permit.~~ (relocated)

~~5.4.2. The lessee shall honour the use and vocation of the premises as described in the contract.~~

~~5.4.3. The lessee shall obtain authorization in writing from the lessor prior to posting or attaching material and other equipment, temporarily and in a way that does not cause damage to the walls, floors and ceilings.~~ (relocated)

~~5.4.4. The lessee must obtain authorization in writing from the lessor before connecting additional equipment or making any changes to the building.~~ (relocated)

~~5.4.5. Gymnasiums, in which floors have special floor coverings intended for physical education, must be used solely for appropriate athletic activities and users must wear appropriate shoes. Drinking and eating in the gymnasium is prohibited at all times.~~ (relocated)

5.5. Equipment

~~5.5.1. Heavy equipment may be made available to groups using the establishment's facilities (nets, goals, mats, etc.) based on conditions defined by the lessor at the time of reservation.~~

~~5.5.2. The lessee must provide any equipment the lessee requires which is not available on the premises of the establishment after approval by the lessor.~~

~~5.5.3. A school administration can approve to store lessee equipment or material required by the activity. The lessee does so at its own risk and cannot hold the lessor responsible for any damages or loss to his equipment.~~

5.6. Cafeteria (relocated)

~~5.6.1. In cases where a concession holder manages the kitchen, any use of this equipment must be authorized specifically by the latter. The concession holder may request to be present at the activity, at the lessee's expense.~~



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5.7. ~~Laws and By-laws~~ (relocated)

~~5.7.1. Lessees shall abide by all federal, provincial, municipal and any other acts and regulations/by-laws pertaining to their activities and obtain from the authorities concerned all necessary permits relating to the rental. They shall reimburse the lessor for any damage or disbursement arising from their failure to do so.~~

~~5.7.2. Lessees must comply with the Tobacco Act. Smoking in the premises and on the grounds of the School Board is prohibited.~~

~~5.7.3. Lessees wishing to sell or serve alcoholic beverages on School Board premises shall approach the Régie des alcools, des courses et des jeux du Québec to obtain a permit, which shall be posted in public view during the activity. Failure to do so will compel the lessor to prohibit any alcohol consumption on the leased premises. All alcohol permits are subject to the lessor's approval.~~

~~5.7.4. Lessees wishing to organize a bingo, draw, casino fundraiser or other activity of a similar nature on School Board premises shall approach the Régie des alcools, des courses et des jeux du Québec to obtain a permit, which shall be posted in public view during the activity. All game permits are subject to the lessor's approval.~~

~~5.7.5. Lessees wishing to perform, in whole or in part, one or several works of the SOCAN repertoire must inform the lessor so that the latter can obtain a licence for the activity. Consequently, the lessor shall invoice the lessee for the expense of doing so and make the prescribed remittances.~~

6.0 ~~Supervision~~ (relocated/modified)

~~6.1. Lessees using school premises shall assume full responsibility for the supervision of the activities and the equipment. They must provide supervision deemed adequate by the lessor. Failing to provide the required supervision, the activity could be cancelled by the lessor.~~

5.0 Cancellation

~~7.1. The lessor reserves the right to cancel the rental for any reason it deems sufficient merely by serving notice to this effect in writing to the lessee at least ten (10) working days prior to the date the cancellation is to take effect. Such notice is not required if the lessor determines that such action is attributable to a *force majeure*. The lessee may claim only the amount it paid as rental expenses for the period it was unable to use the facilities premises or to come to an agreement to use other premises either in the same school or in the next closest school.~~

7.2. Conversely, a lessee cancelling a rental must advise the lessor in writing at least ten (10) working days before the activity is to be held. Failure to do so shall require the lessee to pay the rate associated



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with the rental as if the activity had taken place.

7.3. Furthermore, if the person responsible for the activity is not present at the leased facilities premises thirty (30) minutes after the time specified on the rental agreement permit, the lessor may cancel the rental, in which case the lessee shall pay the rental-related rate as if the activity had taken place.

6.0 Authority to Evict

~~8.1. When the lessor deems that an activity taking place in its premises is not compliant with the applicable standards laws and regulations/by laws, it shall take action to bring the activity in question to an end. The lessee may in no case claim compensation. Moreover, any such decision is final and may not be appealed.~~

a) 8.1. When the lessor deems that an activity taking place in its facilities is not compliant with applicable legislation, regulations, municipal by-laws as well as RSB Directives Guidelines Procedures and Statements, the lessor may terminate the activity. Such a decision on the part of the lessor is final and cannot be appealed. The lessee, in such a case, may not and will not be compensated for this cancellation.

9.0 Subletting

~~9.1. Lessees shall not sublet any premises reserved for them under any circumstances. If the lessor is justified in believing that its premises have been sublet, it shall unilaterally suspend all rentals made to the lessee concerned.~~

~~9.2. This subletting clause does not apply to municipalities that have a MOU with the School Board to offer services to volunteer organizations or non-profit organizations that are recognized by the municipalities.~~

10.0 Responsibilities (relocated/modified)

~~10.1. The lessee is fully responsible for any damage to the furniture, equipment and building. The lessor reserves the right to claim expenses for damage caused to the property as a result of a rental.~~

~~10.2. The lessee shall assume all risks, including civil liability and property damage risks.~~

~~10.3. The lessee must assume responsibility for any damage it or third parties cause to the property further to, because or during the course of the rental.~~

~~10.4. The lessee must release the lessor and its representatives of all liability they might incur as a result of damage further to, because or during the course of the rental. Damages include personal and property damage.~~

~~10.5. In particular, the lessee must release the School Board, the establishment and its representatives of all liability the latter might incur as a result of damage caused by the furniture, accidents occurring on the sidewalks or in stairways leading to the premises, loss or theft of items whether or not they are the subject of a deposit, etc.~~



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~~10.6. The lessee agrees to indemnify the lessor and its representatives for all disbursements the latter would be legally bound to make due to damage sustained by third parties.~~

~~11.0 Insurance~~ (relocated)

~~11.1. Each individual, organization or group of persons, whose activity is not organized by the School Board (or one of its establishments) or by a municipality and that wishes to rent the premises, must contract or possess a general civil liability insurance policy.~~