



# École Mountainview School

444 Mountainview, Otterburn Park, Quebec J3H 2K2-Tel. (450) 550-2517 / 1-866-550-2517



## GB Agenda – September 25, 2025 – 6:30 pm In presence at Mountainview school

Kassandra Roy Parent	Present
Kim Chapdelaine Parent	Present
Lori Ann Maclellan Parent	Present
Jennifer Pepin Parent	Present
Patricia St-Aubin Parent	Absent
Karine Praglowski Parent replacement	Present
Sandra Fréchette Principal (non-voting)	Present
Nadine Lévesque Daycare staff	Present
Jenny Howe Teacher	Present
Nadia Bahous Teacher	Present
Donna Cully Support staff	Present
Jeffrey Leblanc (parent replacement)	Absent
Michael Sitruk CLC (non-voting)	Absent
Stephanie Kay Scott (parent replacement)	Absent

### 1. Recognition of Quorum

Designated secretary: Jennifer Pepin  
Meeting begins at 6h35, quorum obtained

### 2. Additions to the Agenda

No additions

### 3. Adoption of the Agenda

Motion to adopt: Kassandra  
Seconded: Donna  
Agenda adopted

### 4. Public question period (10 min)

None, none received by email

### 5. GB Administrative Items

- 5.1. Appointing of Chairperson & Vice-Chairperson
  - Jennifer nominated as chair-person by Nadine
  - Seconded Donna
  - Jennifer accepts

- Vice chairperson:

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- Kassandra proposed Jennifer
- seconded Kim
- Kassandra accepted

## 5.2. Appointing of Secretary

- Jennifer proposes taking turns like previous year
- Seconded by Donna
- Approved by all

## 5.4. Approval of Internal Rules and Procedures 2025-2026

- Review of internal rules and procedures with GB
- Motion to adopt proposed: Jennifer
- Seconded: Jenny
- Motion adopted, internal rules and procedures adopted.

## 5.5. Approval of minutes September 4, 2025

- Motion to approve minutes: Donna
- Seconded by Nadia
- September 4<sup>th</sup> minutes approved

## 5.6. Calendar of meetings for 2025-2026 school year

Identification of next meetings for GB.

Proposed and approved dates and formats:

- September 25<sup>th</sup> 2025
- October 30<sup>th</sup> 2025
- December 4<sup>th</sup> 2025 (Online)
- January 22<sup>nd</sup> 2026 (Online)
- February 19<sup>th</sup> 2026 (Online)
- March 26<sup>th</sup> 2026 (Online)
- April 23<sup>rd</sup> 2026
- June 4<sup>th</sup> 2026

## 6. Correspondence

**Nothing to report**

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## 7. Reports

### 7.1. GB Chairperson report

- Nothing to report

### 7.2. Parent Committee Representative

- Nothing to report

### 7.3. P.P.O. Chairperson

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- PPO has not yet held a meeting. Emails will be sent to interested PPO members by PPO chair. To date, 10 people have volunteered to assist in events and 4 have volunteered to be part of monthly PPO meetings and event planning.

## 7.4. Principal Report

- Smooth start to the school year so far. Playground leader program doing very well with enthusiastic leaders taking part this year. Actively initiating games and aiding younger students in creating connections. Staff are resilient despite the challenges they face including restricted budgets. Nice synergy observed for the start of the school year with maximal implication so far from students, teacher and parents.

## 7.5. CLC Report

- Michael is absent. Sandra reports that proceeds from bingo at Auclair legion will be used for a healthy cooking workshop.

## 7.6. Daycare Report

- Nadine reports on ped day planning thus far due to limited budgets:
- October 6<sup>th</sup>- Lego World ped day
- November 6<sup>th</sup> ped day superhero theme
- November 7<sup>th</sup> ped day laser tag coming to school; fee charged to parents due to budgetary restrictions. We can expect some school based activities costs to rise given the restricted ministerial budgets.

## 7.7. Teacher Report

- Nadia reports a positive return to school, smooth, teachers are getting used to their new groups and the mood is very positive thus far.

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## 8. Business arising (from September 4 minutes)

### 8.1. Discussion of role and expectations of GB members with respect to the powers conferred on them and acting in best interest of the school, students, parents, staff and community (Article 71 of Education Act)

- Discussion: GB members who have concerns or aware of certain information which is concerning to them must pass through school administration. The administration must ensure that communications conducted to parents promote transparency. The school administration should provide initial communication to parents as it is their role.

### 8.2. Initial Budget (Adoption)

- Discussion: Budget re-presented by Ms. Frechette following discussion with the school board regarding expected deficit, initial discrepancies between 2024 and this year, and implications for fundraised money. Overall deficit for 2025-2026 expected to be over 21K. Specific destination fund could compensate for 13K leaving a remaining deficit. Budget must be adopted with an ongoing deficit; however options are to use the fundraised specific destination funds to

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compensate for some of the deficit. Debate ensues regarding usage of fundraised money versus approval of budget with larger deficit. Options include transfer of 13K from funds and then advising parents we need to fundraise 13K to replace it; approve budget with 21K deficit and reassess in November and throughout the year with fundraising. Many GB members in favor of transfer, some opposed. Vote called by chair (see Motion 8.2A and 8.2B).

- 8.2A Motion by Lori Ann to approve 10K deficit with transfer of funds with goal of refilling 13K bucket in a year. Seconded Nadine. Vote called by chair and passed in favor of transferring funds (7-1).
- 8.2B Motion proposed by Kassandra to transfer 13,300\$ from specific destination fund to the basic allocation (school budget) Seconded by Jenny. Motion passed.
- Discussion amongst GB for communication plan to parents. Suggestion to have thank you to the parent community with identified fundraising goal.
- Discussion re fundraising and fundraising communications: re fb page and communication via fb page- sharing of calendars, organized activities. Discussion re partners for fundraisers; legion auclair for comedy nights, etc.
- Discussion re wish list for classrooms; postponed discussion during points 9.4.

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## 9. New Business

### 9.1. SSIAA Events for 2025-2026 (approve)

- Approval of SSIA events- parental consent is obtained for participants. Dates are:
- October 16<sup>th</sup>, 17 football
- November 13<sup>th</sup> 14 handball
- Dec 11 Badminton
- Feb 5<sup>th</sup> and 6 Basketball

Motion to adopt proposed by Kim  
Seconded by Nadine  
Motion passed

### 9.2. Evaluation and Reporting Document (approve)

- Sandra presents evaluation and reporting document that will be shared with parents.
- For grades 1 to 6
- Includes information such as report card term 1 Nov 20<sup>th</sup>, parent teacher 27<sup>th</sup> and 28<sup>th</sup> November, Term 2 March 15<sup>th</sup> Parent teacher Feb 26<sup>th</sup>
- Motion to approve the evaluation and reporting document : Kassandra
- Seconded: Kim
- Motion: passed

### 9.3. Field Trips and Special Activities

- Centre Sportif Edouard Montpetit June 3, 2026-(cycle two), 35.69\$ cost to parents
  - Grades 3 & 4 Departure time 8h30
  - Returning at 14h30
  - Cost of entry 17.60 per child

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- Cost of bus 1356.71
- Total cost 35.69 per child for parents.
- Will include climbing wall, mini putt, team-building activities, animators present.
- Motion to approve Jennifer
- Seconded Nadia
- Motion passed
- Lori Ann raises point to consider another area called *récré-action* which could be more cost effective and bus saving. Lori Ann to send details on *récré-action* to compare.

## 9.4. Fundraisers

Motion to approve: Socktober with RVCLC- sock donation for homeless “dans la rue” – Nadia’s class to count socks. Motion to approve Nadia. Seconded Nadine. Motion passed.

SSEF use of foundation for classroom financial aid-

Sandra explains SSEF. A classroom wish-list could be set up through the foundation.

Request has been made by Sandra to see what may be possible.

Possibility that an account could be set up per teacher.

Motion to propose creation of SSEF class specific wish lists: Donna

Seconded: Lori Ann

Motion Passed.

## 9.5. E-Vote Results

- Nil

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## 10. Varia

- Nadia discusses Super recycleurs November 4<sup>th</sup> and May 5<sup>th</sup>.
- They park their truck and we load the truck with recycled goods for fundraising.
- Funds will be used for grade 6 graduation activities (hoodies, gradbooks, etc)

Motion proposed to approve super recycleurs: Jennifer  
Seconded Kim  
Motion passed.

## 11. Closing

- **Meeting adjourned 20h22.**

\*\* Next meeting \_\_\_\_\_ October 30<sup>th</sup> , 2025 \_\_\_\_\_ \*\*

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