



École Mountainview School

444 Mountainview, Otterburn Park, Quebec J3H 2K2-Tel. (450) 550-2517 / 1-866-550-2517



GB Minutes – June 11, 2025 – 6:30 pm IN PERSON AT MOUNTAINVIEW

1. Recognition of Quorum

Quorum obtained 6:45 pm and ready to start.

Virginia Roe Parent	Present
Cindy Jetté Parent	Present
Jessica Ford Parent	Present
Jennifer Pepin Parent	Present
Patricia St-Aubin Parent	Present
Karine Praglowski Parent replacement	Absent
Kassandra Roy Parent replacement	Absent
Sandra Fréchette Principal (non-voting)	Present
Nadine Lévesque Daycare staff	Present
Johanne Bergeron Teacher	Absent
Nadia Bahous Teacher	Present
Donna Cully Staff	Present
Virginie Dell'Aniello Teacher	Present
Michael Sitruk CLC (non-voting)	Absent

Designated secretary: Cindy Jetté

2. Additions to the Agenda

No additions.

3. Adoption of the Agenda

Motion to approve raised by: Nadia

Seconded by: Donna

4. Public question period (10 min)

No public present.

5. GB Administrative Items

5.1. Approval of minutes of April 23, 2025

Motion to approve raised by Nadia

Seconded by: Virginie

6. Correspondence

7. Reports

7.1. GB Chairperson report

End of the year – another big year and everyone is excited to get off on holidays.

*Working together for the benefit of every child!
Travailler ensemble, au profit de chaque enfant!*





École Mountainview School

444 Mountainview, Otterburn Park, Quebec J3H 2K2-Tel. (450) 550-2517 / 1-866-550-2517



It has been a great year. A big thank you to all the staff, faculty, and administration, for all the great work throughout the year. Fortunate to have strong teachers and leadership and to see it strive despite restrictions and cutbacks.

7.2. Parent Committee Representative

Nothing to report. No one attended.

7.3. P.P.O. Chairperson

Fitness month: low attendance for the evening activities but the recess activities went well and were appreciated by students. Volunteers were hard to get for some.

7.4. Principal Report

- Two staff members who were on a leave have returned (Mme Joanne and M David). We had good replacements quickly.
- Exciting events still to come. We have been able to offer a variety of offers (art, sports, etc.).
- For next school year have 265 students enrolled (went down since last year).
- Deeper into our socioemotional Moozoom and “Hors piste” (used in different grades).
- Kindergarten graduation last week.
- Administrators in Quebec are still fighting for recognition. Next steps unsure for the moment. Ministry not willing to meet. Might be other pressure tactics used in the coming weeks/months.
- École en action – video made of our school – highlighted well the strong aspects of Mountainview School.

7.5. CLC Report

- April 30th and May 1st – arc-en-ciel came and did workshop with grade 6
- May 13 and June 9 – grain de sel came to do some gardening with grade 2 and 3
- June 9th was visit from Canadian astronaut for whole school.
- June 9th – grade 5 MEPEC last penpal letters went out.

7.6. Daycare Report

Nothing to report.

7.7. Teacher Report

- Grade 6 exams since May – ELA exams done since May 29th and finishing last two math evaluations finishing tomorrow.
- Graduations coming up next Wednesday and their grad trip next Thursday.
- K 5 graduation was last week – students and staff worked hard. Ceremony and songs went well.
- Preparing kindergarten to move on to grade 1.

8. Business arising (from April minutes)

Traffic around the school – we will get signs and we will not have to pay for them – school board will pay. We will get masts for flags in front of the school (Qc and Canada).

9. New Business

Working together for the benefit of every child!
Travailler ensemble, au profit de chaque enfant!





École Mountainview School

444 Mountainview, Otterburn Park, Quebec J3H 2K2-Tel. (450) 550-2517 / 1-866-550-2517



9.1. Otterburn Park Activities: Summer Camp, City Elections and Dec 13 Parade

- Summer camp was already approved. Camp starts on June 25th but will not have access until June 26th. Camp runs until August 15th. Entire first floor will be used.
- City wants to use our school facilities for municipal elections, two weekends. Set up on Friday October 25th and November 1st for the two weekend elections.

Motion to approve raised by: Jessica

Seconded by: Patricia

All in favor.

Fees charged go to RSB and a portion returns to the school. Rental policy available on website explaining policy.

- Parade and fireworks on December 13th – holiday parade. City is asking for Mountainview to be used again. Feedback was positive for the event. Clean up crew left behind some garbage and had to be called back.

Motion to approve raised by: Jennifer

Seconded by: Patricia

All in favor.

9.2. Lunch Catering- Le lunch – has been used for a few years already. 7.05\$ for regular portion and 7.80\$ for larger portion. Feedback positive.

Motion to renew for one year and will review options for next year.

Motion to approve raised by: Patricia

Seconded by: Donna

All in favor.

9.3. Draft Code of Conduct for 2025-2026

Some additions were made including a statement at the beginning and end.

Motion to approve the new code of conduct raised by: Nadine

Seconded by: Patricia.

9.4. ABAV End of Year Evaluation 2024-2025

- Report presented and is due on June 20, 2025. Will be presented to staff soon.
- Results of surveys given to student in previous year were showed to students who participated – to help them understand what the results are used for and the impact they have.
- Principal must submit stats 3x per year to the ministry.
- Request by GB to review the survey results in the fall 2025.

9.5. Deeds of establishment

Presented the deed and information is correct.

Motion to approve raised by: Patricia

Seconded by: Donna

*Working together for the benefit of every child!
Travailler ensemble, au profit de chaque enfant!*





École Mountainview School

444 Mountainview, Otterburn Park, Quebec J3H 2K2-Tel. (450) 550-2517 / 1-866-550-2517



9.6. Insurance and Non-Permitted Activities

Insurance falls under the responsibility of the finance department at the school board and affects the outings and field trips. We have now received guidelines, and they are presented on screen and explained.

9.7. School Based Ped Day 2025-2026

Date will be May 19, 2026.

Motion to approve by Jessica, seconded by Patricia.

9.8. School Groups 2025-2026

P11 has been updated constantly because of changes and registrations.

Most up to date is presented:

- English: Kindergarten, split ½, grade 2, grade 2/3, grade ¾, grade 5, grade 6
- French: Maternelle, Grade 1, 2, 3, 4, 5, 6,

9.9. 2024-2025 Budget Update

- Current year - made up deficit for this year and some additional.

9.10. Forecasted Budget 2025-2026

- Not much to update, still waiting on news. Mesures and funds not confirmed yet for 2025-2026 year. Informed that there will be cut and forecast to use 70% in planning which means an impact on support/tech staff.

9.11. Class Supply Lists and Fees Charged to Parents (include PPO 30\$ voluntary fee)

Packages of lists printed and shared during meeting.

- Motion to approve the fees charged to parents for all the grades.
 - Recommendation to encourage teachers to use the agenda if it is ordered.

Motioned by: Patricia

Seconded by: Donna

All in favor.

- Motion to approve the supply lists for all the grades.

- Amendment to remove the two pair of shoes. Motioned by: Patricia

Seconded by: Jennifer

All in favor.

9.12. Field Trips and Special Activities

June 20 Activities

- Plan in the morning to spend time with their homeroom teacher doing activities. Activities outside (stations and games) led by the grade 5s.
- Lunch with their lunch monitors.
- At around 12:30 – parents can join to play games and have a treat. Parents will need to communicate with staff if leaving. If rain – the parents joining will be cancelled.

*Working together for the benefit of every child!
Travailler ensemble, au profit de chaque enfant!*





École Mountainview School

444 Mountainview, Otterburn Park, Quebec J3H 2K2-Tel. (450) 550-2517 / 1-866-550-2517



Out of regular class routine for the day: Motioned by Jennifer and seconded by Donna. All in favor.

9.13. Consultation Documents

None.

9.14. Fundraisers

None.

9.15.E-Vote Results

Fundraisers: None

Activities: Pool Outing and Astronaut Presentation were unanimously approved by e-vote.

10. Varia

None.

11. Closing at 8:43pm

** Next meeting TBD **

Signatures:

Principal

Virginia Roe (Jan 6, 2026 12:44:52 EST)

Chair

*Working together for the benefit of every child!
Travailler ensemble, au profit de chaque enfant!*










MTV GB APPROVED Minutes_Meeting June 12 2025

Final Audit Report

2026-01-06

Created:	2025-12-03
By:	sandra.frechette@rsb.qc.ca sandra.frechette@rsb.qc.ca (sandra.frechette@rsb.qc.ca)
Status:	Signed
Transaction ID:	CBJCHBCAABAAXojR56yPhH6DToce4r244b-lzSi2VvwQ

"MTV GB APPROVED Minutes_Meeting June 12 2025" History

-  Document created by sandra.frechette@rsb.qc.ca sandra.frechette@rsb.qc.ca (sandra.frechette@rsb.qc.ca)
2025-12-03 - 7:20:53 PM GMT
-  Document emailed to virginiaroe@hotmail.com for signature
2025-12-03 - 7:21:11 PM GMT
-  Email viewed by virginiaroe@hotmail.com
2026-01-06 - 5:43:20 PM GMT
-  New document URL requested by virginiaroe@hotmail.com
2026-01-06 - 5:43:23 PM GMT
-  Signer virginiaroe@hotmail.com entered name at signing as Virginia Roe
2026-01-06 - 5:44:50 PM GMT
-  Document e-signed by Virginia Roe (virginiaroe@hotmail.com)
Signature Date: 2026-01-06 - 5:44:52 PM GMT - Time Source: server
-  Agreement completed.
2026-01-06 - 5:44:52 PM GMT