



Harold Napper School  
Governing Board Meeting  
Wednesday February 19<sup>th</sup>, 2025, at 7:00 PM (Teams)

**Members Present:**

- |                         |                           |
|-------------------------|---------------------------|
| • Laila Prud'homme      | • Krista Rahn             |
| • Candice Valentine     | • James Stadnyk           |
| • Francine Couture      | • Connie Fernandes        |
| • Valerie Forde         | • Andrea Lagacé Desautels |
| • Georgia Asimacopoulos | • Olga Jelowicki          |
| • Natasha Laliberté     | • Nick Moraitis           |

**Members Absent with regret:**

- Tina Del Vecchio
- Catherine Greven
- Marie-Josée Broudehoux

**Agenda**

**1. Call to Order and Welcome**

- The Harold Napper Governing Board meeting was called to order at 7:05 PM.

**2. Adoption of the Agenda**

- Motioned by Connie Fernandes and seconded by Georgia Asimacopoulos for the agenda to be approved.

**APPROVED**

**3. Adoption of the Minutes from December 18, 2024**

- Adoption of the December 18, 2024, agenda was motioned by Andrea Lagacé Desautels and seconded by Krista Rahn.

**APPROVED**

**4. Business Arising from the Previous Minutes**

- None

## 5. New Business

### 5.1. School organization provisional staffing -2025-2026.

- Valerie Forde presented the staffing document for the 2025-2026 school year.
- It is still early in the staffing stage as registration is ongoing.

### 5.2. Educational Project update

- Focus is promoting both English and French languages withing Harold Napper.
- Term two, the team will be looking at the results of the cycle 2 year 2 students to see if there are changes withing the proficiency of both languages.
- Staff is seeing engagement, changes and impacts of the use of both languages within the school.

### 5.3. Proposal for SSEF grant

- A proposal was submitted to the SSEF requesting a soundboard.
- The SSEF grant was for 500\$.

### 5.4. Cycle 3 -Academic Career Guidance Content (ACGC)

- Content was presented by the school principal.
- This was planned with the teachers
- This will be integrated in grade 5 and 6 class time and material.
- Academic and content component was presented.

A motion to present the implementation plan of the ACGC as presented was moved by Georgia Asimacopoulos and seconded by Natasha Laliberté.

**APPROVED**

### 5.5. Feedback for 2025-26 School Calendar & 2026-27 Skeleton calendar (Consultation)

- Skeleton calendar was reviewed
- No comments to be presented from the Governing Board
- Individual comments will be sent to John McLaren

### 5.6. Field trips

- Field trips were presented
- Due to the snow day on February 17th, we lost a field trip, we are still required to pay the full amount.

### 5.7. Governing Board Approval of PPO Expenses, etc... (Appendix A)

Motion to approve the email votes was moved by Connie Fernandes seconded by James Stadnyk.

**APPROVED**

## **6. Reports:**

### 6.1. Chairperson's and Parent Rep. Reports

- Parent committee has changed their website. More events going through their site.
- You can find the Parent committee website on the Riverside School Board

### 6.2. Administration Report

- Report was presented by Valerie Forde
- Report cards are being worked on
- Safety is an ongoing issue. U Turns are still happening around the school.
- Mme Jutra is retiring at the end of February.
- Purchasing- No personal reimbursements.
- Use purchase orders as much as possible

### 6.3. PPO Report

- Soiree went well.
- Small problem with the food but will be rectified for next year.
- Still tallying the total amount made.
- Less expensive than last year.
- Less attendance than last year.
- Expected to have same profit as last year.

### 6.4. Daycare Report

- Everblast was brought in on the last ped day as a surprise to all attendees.
- Thank you to all parents and PPO for Staff Appreciation activities.

### 6.5. Teacher's Report

- Teachers are working on report cards
- A big thank you to all parents for spoiling the teachers.

### 6.6. Support Staff Report

- Thank you for including support staff during the staff appreciation activities

### 6.7. Other Reports

- None

## **7. Correspondence**

- SSEF Email was presented

## **8. Varia**

- Change of date for next meeting

- March 25<sup>th</sup>, 2025 will be the new meeting date for March.

**9. Public Question Period – 10 minutes max.**

- None

**10. Closing of the meeting**

- A motion to end the meeting at 8:58 pm was motioned by Candice Valentine and seconded by Georgia Asimacopoulos.

**APPROVED**

Next meeting: March 25<sup>th</sup>, 2025

**Appendix A**

Email votes:

1. Harold Napper Soirée: Held on February 18<sup>th</sup>, 2025. \$7000 was approved in September, but not added to the minutes. PPO requested another \$1000 to cover additional catering expenses. Total approval required is \$8000.
2. Subject Time Allocation circulated via email to meet the January 30<sup>th</sup> deadline. No changes from previous year.
3. Purchase real cutlery for HN Events: \$245.86
4. Mme Elissa for the Kidness Club: The "Bons Coups" kindness project allows staff to hand out a coupon to any student that they "catch" being kind. The students can write their name, the name of their teacher and their grade on the coupon and place it in the blue box that is at the office. Names are picked from the box monthly, starting in January. Value \$350 to purchase prizes from the dollar store. Will pick 20 names per month.
5. RAJC License - 2025 Annual Fundraising soirée: Nomination of Catherine Greven as GB representative to be appointed as the authorized representative with the Régie des alcools, des courses et des jeux ("RAJC") for the purposes of signing and submitting the documents required to request a license to have the 50/50 raffle.

Approvals needed:

1. Mme. Francesca - grade 6 immersion: Proposal for art project material from Francesca's art stagiaire (See attached document for proposal). Value: \$90

Motioned Francine Couture by and seconded by James Stadnyk.

**APPROVED**

2. Mr Stadnyk - Sounds board - He received a \$500 grant and would like us to pay the difference for a new sound board. Value \$180.64

Motioned by Krista Rahn and seconded by Natasha Laliberté.

**APPROVED**

3. Kindergarten warmer for Cabane a sucre. Since this event is happening in April, PPO is in the process of looking at quotes to see if they can purchase their own warmer as this seems to be a recurring item that is needed. Value for RENTAL FOR \$333.44

Motioned by Francine Couture and seconded by Georgia Asimacopoulos.

**APPROVED**

4. Kindness Project - Fresque - (See attached proposal). Mme. Samia and Magali. Value \$ 177.36

Motioned by James Stadnyk and seconded by Natasha Laliberté.

**APPROVED**