



École Mountainview School

444 Mountainview, Otterburn Park, Quebec J3H 2K2-Tel. (450) 550-2517 / 1-866-550-2517



GB Agenda – September 26, 2024 – 6:30 pm In presence at Mountainview school

1. Recognition of Quorum at 6:43pm

Designated secretary: Jessica Ford

Virginia Roe	Parent	Present
Cindy Jetté	Parent	Present
Jessica Ford	Parent	Present
Jennifer Pepin	Parent	Present
Patricia St-Aubin	Parent	Present
Karine Praglowski	Parent replacement	Present
Kassandra Roy	Parent replacement	Absent
Johanne Bergeron	Teacher	Present
Nadia Bahous	Teacher	Present
Virginie Dell’Aniello	Teacher	Present
Nadine Lévesque	Daycare staff	Present
Donna Cully	Staff	Present
Sandra Fréchette	Principal (non-voting)	Present
Michael Sitruk	CLC (non-voting)	Present

2. Additions to the Agenda

- Error to fix 190\$ for basketball. Starts October 7th, 8 weeks

3. Adoption of the Agenda

Motioned by: Cindy Jetté

Seconded by: Patricia St-Aubin

4. Public question period (10 min)

No questions received

5. GB Administrative Items

5.1. Appointing of Chairman & Vice-Chairman

- Patricia St-Aubin nominated Cindy Jetté
- Nadine Lévesque nominated Virginia Roe
- Virginia Roe nominated Patricia St-Aubin, Patricia declined

Approval of Virginia Roe as chair

Motioned by: Nadine Lévesque

Seconded by: Donna Cully

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Approval of Cindy Jetté as vice-chair
Moted by: Patricia St-Aubin
Seconded by: Nadine Lévesque

5.2. Appointing of Secretary

- Rotating amongst parents
- All in agreement

5.4. Approval of Internal Rules and Procedures 2024-2025

- Added to point 5 that e-vote should be “reply all” when replying one’s answer

Moted by: Nadia Bahous
Seconded by: Cindy Jetté

5.5. Approval of minutes June 17, 2024

Moted by: Donna Cully
Seconded by: Patricia St-Aubin

5.6. Calendar of meetings for 2024-2025 school year

October 30th, 2024
December 4th, 2024 (online)
January 29th, 2024 (online)
March 19th, 2024 (online)
April 23rd, 2024
May 21st, 2024
June 11th, 2024

Moted by: Donna Cully
Seconded by: Johanne Bergeron

6. Correspondence

7. Reports

7.1. GB Chairperson report

-Nothing to report

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7.2. Parent Committee Representative

-Nothing to report

7.3. P.P.O. Chairperson

-Nothing to report, have not had a meeting yet

7.4. Principal Report

- Moving into next phase of outdoor classroom. Still fundraising for it. For example, funds raised from Subway lunches will go towards outdoor classroom.
- Shared a video from SSIA, along the theme of "Let's take care of each – otter," honouring those students who spontaneously helped others during the race.
- There will be a meeting with parents about subject time allocation and if the school will keep the language balance the same in each of the programs (English stream and French immersion stream) or not.
- Hosting workshops for parents in January to learn, reflect, and discuss issues facing the younger generation now.
- The team is moving forward with the educational project.
- Virginia Roe is happy to see outdoor classroom being functional and getting used for different reasons. Also asked if canopy is coming. Sandra Fréchette responded that that will be in phase two. The budget needs to be looked at, but there is some money left. Further fundraising can be discussed.

7.5. CLC Report

- The school is working with "Grain d'Sel" again. They will be coming to the garden tomorrow.
- Virtual coding club will come back
- McGill "Let's Talk Science" workshops will take place from 4:45 to 6:00pm online. Encouraging parents to do with children. No cost. 50 students max.
- Sock donation fundraiser will return this October. Families are requested to donate brand new adult sized socks. They get donated to "Dans la rue," along with some other organizations. Someone from "Dans la rue" comes to the school to collect them, and sometimes includes a presentation for the students.

7.6. Daycare Report

- October 17th ped day is "Univers Toutou" activity. 96 students have signed up.
- October 18th ped day is Elevation Trampoline. 90 students have signed up.
- November 1st will be Laser Tag at Dix10. 35\$ fee.
- November 29th will be the "Katag" activity.
- 123 regular daycare participants.

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7.7. Teacher Report

- The year has started off well. Ms. Howe will be directing the "Wizard of Oz" for a spring performance.
- Virginie Dell'Aniello, the new kindergarten teacher, is adjusting and things are going well so far. They are doing many activities.
- Johanne Bergeron is organizing many activities and projects for cycle 2 students. They have started using the outdoor classroom. Everyone is still adjusting to how best use the space for learning.

8. Business arising (from June minutes)

8.1. Lockdown Procedures (practice) and Security Around the School

- Circulation around circle for drop off and pick up. Concerns about safety. Sandra spoke with police recently. He has not heard of this concern before, so there has been no previous assessment or measures put in place on this. He said he would talk to his superior and look into it.
- Lockdown procedures have been discussed at teacher council. It will be practiced in different ways, according to the age of the child. It will be presented as an intrusion (but not with a gun). Teachers will practice with own classes. Later, the principal will run a drill over the intercom. It will become a regular practice (once or twice a year), if approved.
- Patricia St-Aubin is wondering if there is a system of communication in place for when an incident does arrive. Important to promote discussion and reflection around possible incidences that could occur.
- Teachers mentioned that even if they do not practice procedures with students, they discuss amongst themselves and know what to do in different situations.
- Question asked by parent: will procedures be improved for traffic and congestion during morning drop off. Sandra said it is now at the level of the city to organize, but there is little movement on this at the moment. Improving the path from the road to the door is about 16,000\$. A request has been put in for this, but there are currently no funds for this. Parents of the governing board could issue a more official request to the school board and the city. The school board could then try to collaborate with the city. The police officer has also been complaining to the city about making changes to increase safety during morning drop off. Daycare would like parents to not enter parking lot as of 7:30am, as the staff need the parking spots, but also it is a concern for the safety of the students arriving.
- The possibility was brought up of making a turn-around area in the field next to rue Sharron. However, this would be expensive. It is hard to get grants for non-educational projects.
- Patricia St-Aubin and Cindy Jetté are willing to work on a draft of a letter to the city and school board regarding the security around the school. Virginia Roe proposed to put together a petition as well. The letter could also be published in a public domain; such as, online or in the news.
- Regarding lockdown procedures, staff can find ways to make it age appropriate and not in a way that scares the children. For example, introducing the procedures with a puppet and having the intrusion be an animal entering the school.
- Fire drills happen two times per year

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Approval of lockdown procedure occurring at Mountainview, to be practiced once a year.

Motioned by: Patricia St-Aubin

Seconded by: Jennifer Pepin

9. New Business

9.1. Initial Budget

- Budget needs projected. Some adjustments made based on needs in previous year.
- Basic allocation to work with is 20,317\$. This is what is received based on number of students. With revenue from school board, amount goes up to about 66,000\$.
- There are budgets for several categories, including: supply teachers, materials, teaching activities, licenses and software, photocopies, telephone lines, computer repairs, noon hour supervision, health and safety, professional development, sports and activities, furniture, minor building maintenance, cleaning supplies, educational support, sports equipment, support to parents/families, extra support staff, supports for anti-bullying programs, library allocation, supervision hours, specific funds destination (fundraising money), etc.

Adoption of budget

Motioned by: Patricia St-Aubin

Seconded by: Cindy Jetté

Proposal to extend time of meeting by fifteen minutes

Motioned by: Jennifer Pepin

Seconded by: Patricia St-Aubin

9.2. Field Trips and Special Activities

- Outdoor Ed Day October 2nd, 3 classes of cycle two will attend. 10\$ cost to parents to pay for artists, instructors, use of site, materials. Riverside schools participating. Mountainview is doing music and art activities since they will be participating in boating activities at another time.

Motioned by: Nadine Lévesque

Seconded by: Nadia Bahous

- Fort Debrouillard on May 29th (grade 5). Max cost to parents 30\$ (actual cost 54\$)

Motioned by: Donna Cully

Seconded by: Patricia St-Aubin

- HD Academy Basketball extra-curricular, Monday after school in gym (begins Oct. 8th, 8 weeks, 190\$). A one-hour activity, from 2:35pm to 3:55pm. For grades 3-6.

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Motioned by: Nadine Lévesque

Seconded by: Cindy Jetté

9.3. Fundraisers

-Grade 5 fundraising (multiple events) for end of year trip. They will try not to have candy fundraisers for health reasons.

Motioned by: Jennifer Pepin

Seconded: Virginie Dell'Aniello

9.4. City Rentals Schedule and Reinstatement of Activities

-Last winter the school hosted activities during evenings and weekends (badminton, pickleball, hockey, basketball). Issues occurred with damage to school and safety. This summer the agreement with the city was re-discussed. Principal has proposed to create a new agreement and that the city pays a fee to use the school. Discussion around pros and cons of having activities and possible conditions to put in the agreement.

-Sandra has proposed to give activities a try for now while a new agreement is discussed further (hockey, badminton and pickleball).

Motioned by: Jessica Ford

Seconded by: Patricia St-Aubin

9.5. E-Vote Results

1. Terry Fox Run and Fundraising September 27

Both events were approved by e-vote.

10. Varia

11. Closing

** Next meeting ____October 30, 2024 at 6:30pm_____**

Meeting concluded at: 8:50pm

Motion to close: Patricia St-Aubin

Seconded by: Donna Cully

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