

Regular Meeting of / Réunion Régulière du :	2023-10-26	
Meeting Location & Time/ Lieu et heure de la réunion :	7:00 pm Champlain Pavillion & MS Teams	
Riverside School Board Participants (Administration, Daycare, Support Staff, Teacher representatives)		
Name	Role	In Attendance
Jean-Rene St-Cyr (JRS)	Administration (ex-officio member)	Yes
Liz Ford (LF)	Administration (ex-officio member)	Yes
Irene Kussey (IK)	Support Staff Representative	Yes
Kristy Findlay (KF)	Support Staff Representative	Yes
Lynn O'Connor (LO)	Daycare Representative	Yes
Alexandra Rachubinski (AR)	Teacher Representative	Yes
Anne-Marie Fortin (AF)	Teacher Representative	Yes
Mark Brosseau (MB)	Teacher Representative	Yes
Chelsea Lafortune (CL)	Teacher Representative	Yes
Benoit Deshaies (BD)	Teacher Representative	Yes
Amélie Provencher (AP)	Teacher Representative	Yes
Parent Representatives		
Name	Role	In Attendance
Ashley Couture (AC)	Parent Representative	No
Cassandra Morel (CM)	Parent Representative	Yes
David Mayrand (DM)	Parent Representative – Secretary	Yes
Elizabeth Fink (EF)	Parent Representative	Yes
Kevin Megin (KM)	Parent Representative - Chair	Yes
Louis Gervais (LG)	Parent Representative – Vice-Chair	Yes
Stefanie Ventura (SV)	Parent Representative	No
Stephanie Rountree (SR)	Parent Representative	Yes
Tanya Guida (TG)	Parent Representative / RSB Parent Rep	Yes
Zeeshan Farooq (ZF)	Parent Representative (Alternative)	Yes
CLC Representative		
Brian Peddar (BP)	CLC Representative	Yes

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1.	Call to Order and Quorum / Ouverture de l'assemblée et quorum		
	A motion to begin the meeting was presented at 7:12 PM		
2.	Adoption of the Agenda / Adoption de l'ordre du jour		
	Kevin presented the agenda that was handed out at the start of the meeting. Voted unanimously in favor	BD	AF
3.	Adoption of the minutes of the previous meeting/ Adoption du procès-verbal de la rencontre précédente 6 abstained as they were not there	IK	SR
4.	Public Questions / Questions du publique (10 minutes) There were no public questions to be read.		
5. Reports / Rapport			
5.1	Administration / Administration (JR St-Cyr/E. Ford)		
	JRS Thanks to PPO for decorating hallway and putting a great Halloween moon. Fire drills were done am Oct 6 th went well. 2 mins to evacuate each building. New educational initiative that is being worked on for last 2 weeks. Needs to be in place by Jan 1 st 2024. See details below Remembrance Day plans to have speakers online who will address kids Sargent Breton will be talking to children. LF Ecole de la vue is coming for eyesight screening K4 – K5 School photos were made 25-28 th and went smoothly. Photos were taken with mayor and counselors for safety bikeways, markings to promote security. Link with the police Roussillon for any concerns about safety. One recommendation so far for parking hours in front of the school to adjust to school hours. First written communication went out on Oct 15 th . New K cycle report card will be put in place for K4-K5 so it reflects their program.	-	-

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5.2	Chair Person / Président		
	KM Attended a few school board meetings.		
5.3	Parents' Committee / Comité de parent		
5.4	Teachers / Enseignant (e) s		
	CF Citrouilles pour les K4. AF marche sentier riviere a la tortue bien été Course Terry Fox Bravo a Heather pour l'organisation et le support. LB Pavillon Champlain se préparer pour Halloween OSM. Prepare pedago 1er nov. Formation pour les enseignants. MB Evaluations mathematiques, lecture s'améliore AP Plaisir, joue dehors avec les maternelles. Recu formation bulletins prescolaires a venir. BD La plus belle annee scolaire de sa vie!!! Tout va bien. AR Full swing to prepare for test coming up for Grade 6		
5.5	Daycare / Service de Garde		
	KF Last 2 ped days were super fun. Expo rail. Incredible venue with great animation Really worth it for the price, education and fun. Halloween theme ped day was also lot of fun at the school.		
5.6	P.P.O. / O.P.P.		
	CM PPO met first Wednesday of October. Fundraiser initiatives will be coming later for the agenda. Big group of people ready to get things going for the fun of the school. Amanda Boyle and Laura Chambers-Quinn were named chairs.	-	-
5.7	CLC Waiting for confirmation for knitting club open for grade 3 to 6 with community support. Remembrance day Brian can have someone come in live Also offering sticker poppies and pins for adults to raise funds for veterans. Information on CLC on Facebook group CLC St-Lawrence Group.		

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	Shoebox initiative will also get moving in upcoming month and raised 1000 units (shampoo, toothpaste...) and it was delivered to a non profit. Opportunity for a grant cycle one and K for 1500\$ for workshops re empathy and understanding with Educa Zoo. Waiting for reply from them.		
6. Business Arising from the Minutes / Suivi du procès verbal			
6.1	<p>Evote : Daycare October 12 Outing to Expo-Rail / Service de Garde Sortie à Expo-Rail le 12 octobre</p> <p>An email vote was held September 22, 2023 to approve the Daycare outing on October 12 to Expo-Rail. Cost of the activity to parents will be \$13.65, and this will be to cover the costs of the entrance. Daycare/School are covering the costs of bus transportation to and from the Expo-Rail.</p> <p>Voted unanimously in favour.</p>	DM	LG
7. New Business / Affaires Nouvelles			
7.1	<p>Parent Representative vacancies / Postes vacants de représentants des parents</p> <p>Kristy Findlay was added as Daycare representative on the GB. Zeeshan Farooq was added as a parent representative (substitute) as there was a vacant position to be filled. CER stepped down from the GB. This leaves an opening for a voting parent rep. This was the last year of her 2 year term. AC has agreed to replace CER on the Governing Board and complete the remainder of her term.</p>		
7.2	<p>Riverside School Board Parent Committee Representative / Représentant du comité de parents du conseil scolaire de Riverside</p> <p>CER stepping down from St-Lawrence GB, TG will be taking on the position. Kevin said he would support her if she is unable to attend some meetings.</p>		
7.3	<p>Governing Board Training Session / Session de formation du conseil d'établissement</p> <p>Current RSB training booklet is about 12 years old. RSB will provide GB training it's planned to occur on the week of Nov 7th. LG and ZF would like to assist, as would DM if the dates work.</p>		
7.4	<p>Adoption of the Governing Boards annual operation budget / Adoption du budget annuel de fonctionnement du conseil</p>	MB	LB

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	<p>Our Governing Board budget will be 229\$ for the year. It can be used for babysitting, stationery, and coffee for meetings. The GB in previous years decided to spread it out towards awards for graduating students.</p> <p>Voted unanimously in favor</p>		
7.5	<p>Governing Board Internal Rules of Procedure 2023-2024 / Règlements internes du conseil d'établissement 2023-2024</p> <p>Was reviewed by KM</p> <p>Voted unanimously in favor</p>	LG	CM
7.6	<p>Italian Courses offered by CESDA / Cours d'italien proposés par CESDA</p> <p>About 15 lessons from CESDA on a volunteer basis after school after Christmas. 200\$ fee for the classes per child attending. It would be planned after school twice a week. Timeframe would need to be discussed to confirm how many lessons would be included.</p> <p>GB needs more clarifications from them to proceed: We will get back to them with these questions:</p> <p>What is the min number of students required. Confirm Schedule (How many weeks?) What is required from the school? Are they insured if they break school material?</p> <p>GB will get back to them following next meeting.</p>		
7.7	<p>Sexuality Health Education Curriculum / Programme d'éducation à la sexualité et à la santé</p> <p>JRS provided an overview of the Curriculum and mechanism to communicate with parents if there are questions.</p> <p>Voted unanimously in favor</p>	CL	SR
7.8	<p>Educational Project 2023-24</p> <p>Administration is working with school success team (teachers, support, admin)</p> <p>JRS & LF</p> <p>5 year plan to work on challenges that need a bit more attention. Goal of the project is to help us focus more on 2-3 aspects of Education that we think will help our kids out. We want to monitor the progress of the kids, literacy, safety, well-being. Currently we focus a lot on 2 areas. Well-being</p>		

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	<p>of our kids (Social, emotional, safety) and everything linked to Situational problems ie Mathematics.</p> <p>We are trying to focus on what are the best process, tools to use and we measure how we improve on these 2 aspects. (Surveys grade 4-5-6) helps to monitor progress of our initiatives.</p> <p>We want our kids to thrive once they get to high school and want to put a path where we are providing them with the tools that will allow them to do so.</p> <p>The main component is to address Social, emotional well-being in most school.</p> <p>The success team is currently working on the mapping, planning of this plan and will come back to GB with initiatives, actions that can be put in place to improve these 2 main aspects of the educational project.</p> <p>LO also added that Daycare will have children there for 15 minutes and some for 3 hours so putting in palce activities that work and is relevant on the educational project is sometime a challenge as some kids will be in/out with different time frames. Daycare is doing all it can to promote socialisation, compassion, curriculum assistance. Working to improve reading skills and help with home works in the first 30-45 minutes of daycare.</p> <p>Work a lot on the safety, problem resolution, social aptitudes of children on all activities planned and put forth in Daycare. Keeping variety and catering for different characters is sometimes a challenge.</p> <p>Motion to add 15 minutes to meeting by: Motedioned. CM: Adopted LO</p>		
7.9	<p>Preschool Evaluation & Reporting Schedule</p> <p>Presented to GB by LF</p> <p>Teachers would like to address 3 competencies on 1st term 2 on second term and all 5 on 3rd term.</p> <p>Voted unanimously in favor</p>	AP	KF
7.10	<p>Remembrance Day Fundraiser / Collecte de fonds pour le jour du Souvenir</p> <p>Voted unanimously in favor</p>	LB	CL

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7.11	<p>Grand total for Terry Fox Fundraiser / Total général pour la collecte de fonds Terry Fox</p> <p>Total fundraised was: 11 494.50\$</p>		
7.12	<p>P.P.O. Recommendations / Recommandations de l'O.P.P.</p> <ol style="list-style-type: none"> 1. Colle a Moi 2023-24 fundraiser Campaign: motioned by IK and seconded by AP voted unanimously 2. Fundscrip 2023-24 fundraiser Campaign: two campaigns one for holiday and one end of year. motioned by: TG Seconded by: CL Voted unanymously 3. Movie Night : November 17th they plan to broadcast 2 movies (one per pavillion) sell popcorn, candies, drinks. Evening. Doors would open at 18h00 movie 18h30. Movies will be in English. 5\$ entry per person. There will also be a bake sale. PPO is asking for a 1000\$ budget for food and decorations. Governing Board proposes a variable price that will allow for parents to decide on the amount they wish to donate at the entrance, and have posted fixed prices for snacks that will be sold. <p>Motion to approve movie night with recommendation of optional entrance fee with suggested amount of 5\$ and a jar at the entrance for donations. Voted unanimously.</p>	IK	MB
7.13	<p>1. Trips and Activities, including CLC/ Activités et sorties, incluant le CSC</p> <ol style="list-style-type: none"> a. Cycle 2 - Geordie Production at school, February 2nd 2024 (8:30 to 11:30) mesures money for cycle 2 b. Cycle 2 - Cité d'archeologie , Pointe-à-Callière, June 11th, 2024 (all day) culture budget mesures covers this. c. Cycle 2 - Cégep Edouard-Montpetit, November 11th, 2023 (all day) via ecole on bouge d. Cycle 3 - DaBomb, Heritage High School, Dec. 7th (C3) 10:30-12:00 cycle 3 goes to Heritage. Order buses, send it to Heritage who repays us back. e. Kindergarten – Jardin botanique (Nov.) activities for K covered by mesures budget. 	LO	CM

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	Voted unanimously.		
7.14	<p>Daycare : November Activities / Service de Garde : Activités pour le mois de novembre</p> <p>Tresart will come in for nov 24th ped day. Price is will be at a maximum of 13.50\$ per student. The more students that attend, the price will decrease. 1h30 activity Ceramics are based on age as well</p> <p>Voted unanimously in favor</p>	TG	EF
8.0	Correspondance / Correspondances none		
9.0	<p>Varia / Divers (Future meeting topics: Racism Awareness event, Hoodie fundraiser, GB budget allocation)</p> <p>Hoodies fundraiser PPO working on new campaign Budget on GB to be discussed at next meeting – Chair has asked for suggestion from members</p>		
10.0	Public Questions / Questions du publique (10 minutes)		
11.0	<p>Important Dates / Dates Importantes</p> <p>November 1st School Based Ped Day</p>		
12.0	Next meeting: should be November 23, 2023, however it is a Ped Day & parent teacher. A new date will be decided		
13.0	<p>Ajournement / Clôture de la réunion</p> <p>Meeting adjourned at : 21:18</p> <p>(Carried unanimously)</p>	AP	BD

In the event of a discrepancy between this document and the Minutes adopted by Governing Board, the latter shall prevail. Dans l'éventualité d'une disparité entre ce document et le compte-rendu adopté par le Conseil d'établissement, ce dernier aura préséance.

GOVERNING BOARD SIGN OFF / SIGNATURE CONSEIL D'ÉTABLISSEMENT

Jean-Rene St-Cyr

Principal – Jean-Rene St-Cyr

Elizabeth Ford

Vice-Principal – Elizabeth Ford

Kevin Megin

Chairperson – Kevin Megin

David Mayrand

Secretary – David Mayrand