

Regular Meeting of / Réunion Régulière du :	2023-09-18	
Meeting Location & Time/ Lieu et heure de la réunion :	7:15 pm Champlain Pavilion	
Riverside School Board Participants (Administration, Daycare, Support Staff, Teacher representatives)		
Name	Role	In Attendance
Jean-Rene St-Cyr (JRS)	Administration (ex-officio member)	Yes
Liz Ford (LF)	Administration (ex-officio member)	Yes
Irene Kussey (IK)	Support Staff Representative	Yes
Kristy Findlay (KF)	Support Staff Representative	No
Lynn O'Connor (LO)	Daycare Representative	Yes
Alexandra Rachubinski (AR)	Teacher Representative	Yes
Anne-Marie Fortin (AF)	Teacher Representative	Yes
Mark Brosseau (MB)	Teacher Representative	No
Chelsea Lafortune (CL)	Teacher Representative	Yes
Benoit Deshaies (BD)	Teacher Representative	No
Amélie Provencher (AP)	Teacher Representative	Yes
Parent Representatives		
Name	Role	In Attendance
Carrie-Ellen Ronning (CER)	Parent Representative / RSB Parent Rep	Yes
Cassandra Morel (CM)	Parent Representative	Yes
David Mayrand (DM)	Parent Representative – Secretary	Yes
Elizabeth Fink (EF)	Parent Representative	Yes
Kevin Megin (KM)	Parent Representative - Chair	Yes
Louis Gervais (LG)	Parent Representative – Vice-Chair	Yes
Stefanie Ventura (SV)	Parent Representative	Yes
Stephanie Rountree (SR)	Parent Representative	Yes
Tanya Guida (TG)	Parent Representative / Alt RSB Parent Rep	Yes
Ashley Couture (AC)	Parent Representative (Alternative)	Yes
Zeeshan Farooq (ZF)	Parent Representative (Alternative)	No
CLC Representative		
Brian Peddar (BP)	CLC Representative	Yes

Agenda Item #	Agenda Item Decision / Information / Action	Moved By	Seconded by
1.	Call to Order and Quorum / Ouverture de l'assemblée et quorum	KM	DM
	A motion to begin the meeting was presented at 7: 15 PM		
2.	Adoption of the Agenda / Adoption de l'ordre du jour	CM	CER
	Jean-Rene presented the agenda that was handed out at the start of the meeting. Voted unanimously in favor		
3.	Introduction of Governing Board Members All Governing Board members introduced themselves.	-	-
4.	Election of Governing Board Chairperson / Élection du Président du Conseil d'établissement Parents unanimously nominated Kevin Megin as Governing Board chair. He accepted the position.	SR	LO
5.	Election of Governing Board Vice-Chairperson / Élection du Vice-Président du Conseil d'établissement Louis Gervais volunteered to take on the role as Vice-Chair for this year.	DM	CM
6.	Election of Governing Board Secretary / Élection du Secrétaire du Conseil d'établissement David Mayrand volunteered to be secretary for our meetings.	SR	EF
7.	Appointement of Community Representatives / Nomination de représentant (e) s communautaires Brian Peddar was present at the meeting and was nominated as Community Representative	TG	AP
8.	Public Questions / Questions du publique (10 minutes) There were no public questions to be read.		
9. Business Arising from the Minutes / Suivi du procès verbal			

Agenda Item #	Agenda Item Decision / Information / Action	Moved By	Seconded by
9.1	<p>Email Vote: 2023-24 Daycare Rules of Operation / 2023-24 Services de Garde Règles de fonctionnement</p> <p>An email vote was held August 26, 2023 to approve the Daycare Rules of Operation. Some corrections were asked to be made to the document, such as proper school naming and other minor corrections. Motioned by Irene Kussy, and seconded by Elisabeth Fink. Voted unanimously in favour.</p>		
9.2	<p>Email Vote: Usage of school for Candiac Girl Guides of Canada / Utilisation de l'école pour les Candiac Girl Guides of Canada</p> <p>An email vote was held September 1st, 2023 to approve the use of our Champlain Pavilion for the Girl Guides of Canada Wednesday nights from 6:30 – 8:00 starting in September and ending in June</p> <p>Motioned by David Mayrand and seconded by Irene Kussy Voted unanimously in favour.</p>		
9.3	<p>Email Vote: PPO Welcome Back BBQ Budget & Date / OPP BBQ de rentrée : budget et date</p> <p>An email vote was held September 6th, 2023 to approve the date and activities of the PPO Welcome Back BBQ.</p> <p>Budget Approved by Governing Board in June: 1,500\$</p> <p>Estimate of 1000 people attending. Two hot-dogs will be served to each, along with a bag of chips. A Vegetarian option will be available for those not wanting beef hot-dogs.</p> <p>Hot dogs : (52 for 11.99*39) 538\$ Buns : (24 for 4.99* 83) 483\$ Chips : (54 for 17.49*)382\$</p> <p>TOTAL of 1,403\$</p> <p>Balance will need to go towards condiments/ water jugs, hoping we have sufficient plates and napkins.</p> <p><u>Activities:</u> Games already in possession of the PPO: Washer games. Soccer at one of the fields. Ballon poire. Big games that PPO has (checkers, Jenga etc.). Hockey. Chalks if we have some left over.</p> <p>Sustainability committee will have a table in the garden. PPO will have a table as well for attracting new members.</p> <p>Motioned by Irene Kussy and seconded by Anne-Marie Fortin Voted unanimously in favour.</p>		
9.4	<p>Email Vote : Futsal Candiac Program</p>		

Agenda Item #	Agenda Item Decision / Information / Action	Moved By	Seconded by												
	<p>Candiac Soccer would like to hold a Futsal Soccer program in our school. There is a cost of 200\$ per sign-up and it includes a shirt. Program will be for Grade 5 & 6 students, and will include the participation of 4 other schools in Candiac (Jean Leman, Plein-Soleil, St-Marc, & Académie Juillet). Our gym will be used once per week, generally between 15h00 & 18h00. Coordination on the details of the usage will be done with Jean Rene St-Cyr.</p> <p>Motioned by Lynn O'Connor and seconded by Stephanie Rountree. Voted unanimously in favour.</p>														
10. New Business / Affaires Nouvelles															
10.1	<p>Conflict of Interest Forms / Formulaire conflit d'intérêts</p> <p>Conflict of Interest Forms will be mailed to all the GB parent members</p>														
10.2	<p>Approval of short walking trips during 2023-24 school year / Approbation de petits sorties à pied pendant l'année scolaire 2023-24</p> <p>Governing Board voted to allow teachers during the school year to take students for short walks to local parks, rinks and outdoor activities.</p> <p>Motioned by CM and seconded by DM</p>														
10.3	<p>Initial Budget for 2023-2024 / Budget initial pour 2023-2024</p> <p>Jean-Rene presented to the Governing Board the 2023-24 initial budget.</p> <p>Motioned by AR and seconded by TG voted unanimously</p>														
10.4	<p>GB Meeting Dates for 2023-24 / Dates de réunion pour le CE 2023-24</p> <p>Kevin presented the dates for GB meetings:</p> <table border="1" data-bbox="224 1144 1466 1377"> <tbody> <tr> <td>Oct 26</td> <td>Nov 23</td> <td>Dec 14</td> <td>Jan 18</td> </tr> <tr> <td>Feb 22</td> <td>March 21</td> <td>April 25</td> <td>May 23</td> </tr> <tr> <td>June 13</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Motioned by LG and seconded by AP voted unanimously</p>	Oct 26	Nov 23	Dec 14	Jan 18	Feb 22	March 21	April 25	May 23	June 13					
Oct 26	Nov 23	Dec 14	Jan 18												
Feb 22	March 21	April 25	May 23												
June 13															
10.5	<p>School Based Ped Day Nov 1st suggested by teachers</p> <p>Staff Council is recommending to have our school based ped day on November 1st</p> <p>Motioned by CE and seconded by IK voted all in favour except for Lynn O'Connor</p>														
10.6	<p>Daycare : October Activities / Service de Garde : Activités pour le mois de octobre (correction needed on Agenda)</p> <p>Postponed for evote once date known sortie Expo rail</p>														
10.7	<p>P.P.O. Recommendations / Recommandations de l'O.P.P.</p> <p>No PPO meeting has been held yet.</p>														

Agenda Item #	Agenda Item Decision / Information / Action	Moved By	Seconded by
10.8	<p>Trips and Activities, including CLC/ Activités et sorties, incluant le CSC</p> <p>a. Terry Fox Run October 11th motioned by AR seconded by TG Voted unanimously. b. Grade 5-6 will visit La Maison Autochtone Oct 5th 10h00-13h15 c. Outing grade 3-4 Imax Telus centre des sciences de MTL December 19th d. Maison Symphonique OSM October 31st cycle 2-3 (about 280 students) 10h00- 12h30</p> <p>Motioned by AM Seconded by TG & voted unanimously in favor.</p>		
11. Reports / Rapport			
11.1	<p>Administration / Administration (JR St-Cyr/E. Ford)</p> <p>Amazing start to the year, felt in control and relaxed and things got in motion smoothly. To be repeated in future years. Questions regarding pictures, it is Planned oct 20th. Working as a team with parents, staff to find the best solutions to any problems. Adaptation for Mrs Ford is going well. Made little adjustments for buses departure so traffic for parents, buses is safer. Grade 6 students showed up with lot of volunteers to help out younger students.</p>	-	-
11.2	<p>Chairperson / Président</p> <p>Thank you for the vote of confidence to elect me as chair. Great to see each other again. Happy to see involvement of the community members, parents in the school life. Looking forward to keep improving the school with fresh ideas.</p>	-	-
11.3	<p>Parents' Committee / Comité de parent</p> <p>Invite parents to go to RSB open meetings (RS parents group on FB). Happens 1st Monday of every Month.</p>	-	-
11.4	<p>Teachers / Enseignant (e) s</p> <p>Vey good start to the year. Feels like a good year. BBQ helped create a community spirit again. We can tell with the younger ones coming in we're moving past Covid restrictions. Soon October 27th Ecole de la vue is coming to help identify eyesight issues.</p>	-	-
11.5	<p>Daycare / Service de Garde</p> <p>First few weeks have been really good and relaxed compared to previous years.</p>		
11.6	<p>P.P.O. / O.P.P.</p> <p>First meeting to happen Oct 4th Will focus on fundraising this year. Want to build a plan with approximate dates for events (calendar)</p>	-	-
11.7	<p>CLC</p> <p>Looking forward to work with parents, teachers to bring the parents, students interest forward with solutions from the community</p>	-	-
12.0	Correspondance / Correspondances		

Agenda Item #	Agenda Item Decision / Information / Action	Moved By	Seconded by
	Public Questions / Questions du publique (10 minutes)		
13.0	Comments regarding the solar eclipse occurring on April 2024. Around 14h00. A local optometrist has come to offer viewing glasses to all Cycle 3 students. The school will reach out to see about obtaining glasses through another program	-	-
	Important Dates / Dates Importantes		
14.0	Next GB meeting: October 26 th , 2023		
	Ajournement / Clôture de la réunion		
15.0	Meeting adjourned at 20:57 pm (Carried unanimously)	AP	AF

In the event of a discrepancy between this document and the Minutes adopted by Governing Board, the latter shall prevail. Dans l'éventualité d'une disparité entre ce document et le compte-rendu adopté par le Conseil d'établissement, ce dernier aura préséance.

Jean-Rene St-Cyr

Principal – Jean-Rene St-Cyr

Elizabeth Ford

Vice-Principal – Elizabeth Ford

Kevin Megin

Chairperson – Kevin Megin

David Mayrand

Secretary – David Mayrand