



## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

Procès-verbal d'une séance ordinaire du Conseil des commissaires de la Commission scolaire Riverside tenue au centre administratif situé au 7525 chemin de Chambly, Saint-Hubert, Québec, le 15 octobre 2019.

Minutes of the proceedings of a regular session of the Council of Commissioners for Riverside School Board held at the Administration Centre located at 7525, chemin de Chambly, St-Hubert, Québec on October 15, 2019.

Le secrétaire général a confirmé qu'il y avait quorum et le président a déclaré la séance ouverte à 19 h 39.

The Secretary General established that quorum was met and the Chair called the meeting to order at 7:39 p.m.

### COMMISSAIRES PRÉSENTS/COMMISSIONERS PRESENT

D. Lamoureux	M. Gour
L. Llewelyn Cuffling	C. Horrell
D. Smith	A. Mazur
A. Capobianco Skipworth	D. Butler
C. Craig	
H. Dumont	

### Commissaires-parents/ Parent-Commissioners

T. Aguiar  
P. Michaud  
C. Courtney  
P. Dionne

### Par appel conférence/By conference call :

G. Giummarra

### Ayant prévu leurs absences/Regrets :

Aucun/none

### Absent/Absences :

Pam Booth-Morrison

### Aussi présents

Sylvain Racette, directeur général  
Lucie Roy, directrice générale adjointe et directrice de l'éducation des adultes et de la formation professionnelle  
John McLaren, secrétaire général  
Michel Bergeron, directeur des ressources financières  
Kim Barnes, directrice des ressources humaines  
Jessica Saada, directrice par intérim des services éducatifs  
Chantale Scroggins, directrice des services complémentaires  
Pierre M. Gagnon, directeur des ressources matérielles

### Also present

Sylvain Racette, Director General  
Lucie Roy, Assistant Director General and Director of Adult and Continuing Education  
John McLaren, Secretary General  
Michel Bergeron, Director of Financial Resources  
Kim Barnes, Director of Human Resources  
Jessica Saada, Interim Director of Educational Services  
Chantale Scroggins, Director of Complementary Services  
Pierre M. Gagnon, Director of Material Resources

### Présence notée

Membre du public présent.

### Presence noted

Members of the public were present.



## **CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS**

### **DÉCLARATION DU CONSEIL DES COMMISSAIRES**

Nous aimerions commencer par reconnaître que nous nous réunissons aujourd'hui sur le territoire traditionnel non cédé de la nation Mohawk.

### **STATEMENT OF THE COUNCIL OF COMMISSIONERS**

We would like to begin by acknowledging that the land on which we gather is the traditional unceded territory of the Mohawk people.

### **ADOPTION DE L'ORDRE DU JOUR**

IL EST PROPOSÉ par le commissaire Craig, appuyé par la commissaire Aguiar, que l'ordre du jour soit adopté et qu'une copie soit annexée au procès-verbal de cette séance.

### **ADOPTION OF THE AGENDA**

IT IS MOVED by Commissioner Craig, seconded by Commissioner Aguiar, that the agenda be adopted and that a copy be appended to the Minutes of this meeting.

ADOPTÉE À L'UNANIMITÉ

UNANIMOUS

### **APPROBATION DU PROCÈS-VERBAL DE LA SÉANCE ORDINAIRE DU 17 SEPTEMBRE 2019**

IL EST PROPOSÉ par le commissaire Horrell, appuyé par le commissaire Dionne, que le procès-verbal de la séance ordinaire du 17 septembre 2019 soit adopté.

### **ADOPTION OF THE MINUTES OF THE REGULAR MEETING HELD ON SEPTEMBER 17, 2019**

IT IS MOVED by Commissioner Horrell, seconded by Commissioner Dionne, that the Minutes of the regular meeting held on September 17, 2019 be adopted.

ADOPTÉE À L'UNANIMITÉ

UNANIMOUS

### **SUIVI DU PROCÈS-VERBAL DE LA SÉANCE ORDINAIRE DU 17 SEPTEMBRE 2019**

Aucun.

### **BUSINESS ARISING FROM THE REGULAR SEPTEMBER 17, 2019 MINUTES**

No business arising.

### **APPROBATION DU PROCÈS-VERBAL DE LA SÉANCE EXTRAORDINAIRE DU 24 SEPTEMBRE 2019**

IL EST PROPOSÉ par le commissaire Dionne, appuyé par la commissaire Smith, que le procès-verbal de la séance ordinaire du 24 septembre 2019 soit adopté.

### **ADOPTION OF THE MINUTES OF THE SPECIAL MEETING HELD ON SEPTEMBER 24, 2019**

IT IS MOVED by Commissioner Dionne, seconded by Commissioner Smith, that the Minutes of the regular meeting held on September 24, 2019 be adopted.

ADOPTÉE À L'UNANIMITÉ

UNANIMOUS



## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

### SUIVI DU PROCÈS-VERBAL DE LA SÉANCE EXTRAORDINAIRE DU 24 SEPTEMBRE 2019 BUSINESS ARISING FROM THE SPECIAL SEPTEMBER 24, 2019 MINUTES

Aucun.

No business arising.

**QUESTIONS DU PUBLIC : 19 h 41**  
Aucune

**QUESTIONS FROM THE PUBLIC: 7:41 p.m.**  
None

**PRÉSIDENT ET DIRECTEUR GÉNÉRAL**  
Rapport du président – D. Lamoureux

**CHAIRMAN AND DIRECTOR GENERAL**  
Chair's report – D. Lamoureux

- 17 septembre : Réunion du conseil des commissaires de la Commission scolaire Riverside
- 24 septembre : Visite de la Commission scolaire Western Québec
- 30 septembre : Visite de Nicole Ménard aux bureaux de la Commission scolaire Riverside
- 1<sup>er</sup> octobre : Réunion du comité des finances et de vérification et du comité exécutif de la Commission scolaire Riverside
- 5-7 octobre : Participation à la réunion de l'exécutif de l'Association canadienne des commissions/conseils scolaires
- 8 octobre : Séance de travail de la Commission scolaire Riverside

- September 17 - Riverside School Board Council of Commissioners meeting
- September 24 - Visited Western Québec School Board
- September 30 - Nicole Menard visited Riverside Board Office
- October 1 - Riverside Audit and Finance Committee meeting and Executive Committee
- October 5 - 7 – Attended the Canadian School Board Association Executive Meeting
- October 8 – Riverside School Board Work Session

Rapport du directeur général – S. Racette

Director General's report – S. Racette

### SUIVI

### BUSINESS ARISING

24 septembre : Les changements de noms des Actes d'établissement ont été faits afin de permettre la transmission des résultats scolaires au Ministère de l'Éducation et de l'Enseignement supérieur.

September 24<sup>th</sup>: Name changes were done to the Deeds of Establishment. Marks could be transmitted to the *Ministère de l'Éducation et de l'Enseignement supérieur*.

### LES SUJETS AYANT FAIT L'OBJET D'UNE ATTENTION PARTICULIÈRE

### TOPICS THAT REQUIRED SPECIAL ATTENTION

Politique relative au maintien d'un environnement sécuritaire, respectueux et sans drogues dans les écoles :

Policy on Safe, Respectful and Drug-Free Environment in Schools:

Depuis la réunion du conseil des commissaires de septembre, notons la tenue :

Since the September Council of Commissioners' meeting, there has been:

## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

D'une audience pour intimidation en ligne; cependant, l'élève n'a pas été transféré et est demeuré à l'école moyennant la mise en place de mesures de soutien pour l'aider ;  
D'une audience pour possession d'une arme. L'élève a été transféré et s'est vu offrir des services pour l'aider à surmonter les événements ayant mené à son transfert obligatoire.

One hearing for online intimidation; however, the student was not transferred and remained at the school with measures put in place to support that student;  
One hearing for possession of a weapon. The student transferred was offered services to help address the events that led to the mandatory transfer.

### RÉUNIONS

#### Septembre :

- 18 septembre : Réunion des directeurs et directrices d'écoles et de centres afin d'établir les objectifs pour l'année scolaire
- 19-20 septembre : Réunion COP9 – Visite au Conseil des écoles publiques de l'Est de l'Ontario (CEPEO)
- 23 septembre : Réunion de la Commission de l'éducation en langue anglaise (CELA) – Sujets d'actualité : modifications proposées à la gouvernance, rapport du sous-ministre adjoint, données sur le préscolaire
- 26 septembre : Réunion avec l'équipe de Jean-François Roberge à Québec au sujet du programme REACH, réunion avec l'Association des directions générales des commissions scolaires du Québec (ADIGECS) et le Bureau du sous-ministre (BSM)
- 30 septembre : Rencontre avec Nicole Ménard et Dan Lamoureux

#### Octobre :

- 1<sup>er</sup> octobre : Réunion du comité exécutif et réunion du comité de gouvernance et d'éthique
- 2 octobre : Réunion budgétaire du conseil d'administration de LEARN
- 3 octobre : Conférence téléphonique de l'Association des directeurs généraux des commissions scolaires anglophones du Québec (ACSAQ) sur le projet de loi 40
- 3 octobre : Réunion de l'équipe de réussite éducative - évaluation
- 4 octobre : Réunion de planification stratégique de la Ville de Longueuil

### MEETINGS

#### September:

- September 18 – Principals' and Centre Directors' meeting: Getting our focus on for the school year
- September 19 – 20 – COP9 meeting – Visit to *Conseil des écoles publiques de l'Est de l'Ontario (CEPEO)*
- September 23 – Advisory Board on English Education (ABEE) meeting: Hot topics: Proposed changes on governance, report from the Assistant Deputy Minister, Pre-school data
- September 26 – Meeting with Jean-François Roberge's team in Québec r.e. REACH, *Association des directions générales des commissions scolaires du Québec (ADIGECS) Bureau du sous-ministre (BSM)* meeting
- September 30 – Meeting with Nicole Ménard and Dan Lamoureux

#### October:

- October 1 – Executive Committee meeting, and Governance and Ethics Committee meeting
- October 2 – LEARN Board of Directors budget meeting
- October 3 - Association of Directors General of English School Boards of Québec (ADGESBQ) Conference Call re: Bill 40
- October 3 – School Success Team meeting - Evaluation
- October 4 – City of Longueuil Strategic Planning meeting
- October 7 –Parents' Committee meeting
- October 8 – Resource Allocation Committee



## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

- 7 octobre : Réunion du comité de parents
- 8 octobre : Réunion du comité des répartitions des ressources. Sujets d'actualité : rôle et mandat, règles internes, projet de loi 40, congés de maternité et de maladie pour les membres du personnel faisant l'objet de mesures, sujets pour l'année
- 8 octobre : Réunion du comité de liaison du directeur général
- 9 octobre : Réunion du comité de bienvenue
- 11 octobre : Conférence téléphonique de l'ACSAQ

### ÉVÈNEMENTS

- 25 septembre : Distribution de bannières dans le cadre de la course de cross-country de l'Association d'athlétisme interscolaire South Shore (SSIAA) au Mont Saint-Bruno
- 26 septembre : Visite de l'école Harold-Napper

### À TITRE INFORMATIF

- Taux de diplomation
- Messages texte frauduleux sur la taxe scolaire
- Mozaïk portail Parents

### CHAPEAU

- 9 octobre : Forum de collaboration à l'école secondaire régionale Heritage : Aux élèves et aux employés de l'école secondaire régionale Heritage pour avoir créé un échange émotif, riche et intense lors d'une séance mixte avec Pratt & Whitney Canada
- Octobre est le mois des directrices et des directeurs d'école

Comité des parents : C. Courtney

La réunion du comité de parents a eu lieu le 7 octobre 2019.

Fadi Tawil a été élu président pour un deuxième mandat.

meeting: Hot topics: Role and mandate, Internal rules, Bill 40, maternity and sick leaves for staff on measures, topics for the year

- October 8 – Director General Liaison Committee meeting
- October 9 – Welcome Back Committee meeting
- October 11 – ADGESBQ Conference Call

### EVENTS

- September 25 – Handing out of banners at the South Shore Interscholastic Athletic Association (SSIAA) Cross Country Race at Mount St. Bruno
- September 26 – Harold Napper School visit

### FOR YOUR INFORMATION

- Graduation rate
- School Tax fraudulent text messages
- Mozaïk Parent Portal

### HAT'S OFF

- October 9 - Collaboration Forum at Heritage Regional High School: To the students and staff of Heritage Regional High School for creating an emotional, rich, and powerful exchange at a joint session with Pratt & Whitney Canada.
- October is Principals' Month.

Parents' Committee: C. Courtney – Given by P. Dionne

The Parent's Committee met on October 7, 2019.

Fadi Tawil was elected Chair for a second term.



## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

Les membres du comité EHDAА ont été élus et des dates de réunion ont été proposées.

Members of the ACSSSN were elected and meeting dates proposed.

Plusieurs nouveaux membres se sont présentés cette année aux postes de secrétaire (Kate Cayen) de vice-présidente (Lisa Wolley) et de nouvelle directrice de l'APCA (Kathleen Brisson).

Many new members came forth this year to take on positions such as Secretary (Kate Cayen), Vice-Chair (Lisa Wolley) and new EPCA Director (Kathleen Brisson).

La prochaine réunion est prévue pour le 4 novembre 2019.

The next meeting is scheduled for November 4, 2019.

Comité consultatif EHDAА : C. Courtney

Special Needs Advisory Committee: C. Courtney

Aucun.

No report.

La prochaine réunion est sur convocation de la présidence.

The next meeting is scheduled is that the call of the Chair.

### **RAPPORTS** (comités)

### **REPORTS** (committees)

Exécutif – D. Lamoureux

Executive – D. Lamoureux

La réunion du comité exécutif a eu lieu le 1<sup>er</sup> octobre 2019.

The Executive Committee met on October 1, 2019.

Le comité a autorisé les commissaires à assister à l'assemblée générale annuelle et la séance de perfectionnement professionnel de l'Association des commissions scolaires anglophones du Québec (ACSAQ) à Boucherville les 1<sup>er</sup> et 2 novembre 2019.

The Committee authorized commissioners to attend the Québec English School Boards Association's (QESBA) Annual General Meeting and professional development session on November 1 and 2, 2019 in Boucherville.

Le comité a passé en revue la politique relative à la sécurité de l'information, le document de planification 2020-2021 et le rapport 2018-2019 du Protecteur de l'élève.

The Committee reviewed the Policy on the Security of Information, the Planning Document 2020-2021, and the Student Ombudsman's report 2018-2019.

La prochaine réunion est prévue le 3 décembre 2019.

The next meeting is scheduled for December 3, 2019.

Consultatif de transport – L. Cuffling

Transportation Advisory – L. Cuffling

Aucun.

No report.

La prochaine réunion est sur convocation de la présidence.

The next meeting is scheduled at the call of the Chair.



## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

### Éducation – D. Smith

Aucun.

La prochaine réunion est prévue le 4 novembre 2019.

### Vérification (Finances/Ressources matérielles) P. Booth Morrison

Le commissaire Mazur a livré le rapport en l'absence de la commissaire Booth Morrison.

La réunion du comité de vérification a eu lieu le 1<sup>er</sup> octobre 2019.

### **RESSOURCES FINANCIÈRES :**

#### **TRAFICS 2018-2019 :**

Le ministère a fixé la date limite pour le dépôt du rapport au 15 octobre 2019. Une présentation sera faite lors de la prochaine réunion du comité de vérification le 12 novembre 2019.

#### **Politique de remboursement de frais de déplacement et de voyage :**

Il est suggéré, à l'unanimité, de modifier la ligne directrice en fonction de la nouvelle taxe entrée en vigueur le 1<sup>er</sup> janvier 2019. Les modifications proposées seront présentées à la séance de travail du conseil des commissaires du 12 novembre 2019.

### **RESSOURCES MATÉRIELLES :**

#### **Plan d'investissement quinquennal 2019-2024 :**

Le plan quinquennal a été mis à jour en fonction du budget reçu le 21 juin 2019. La Commission scolaire Riverside a reçu le budget d'investissement 2019-2020 ainsi que l'investissement initial pour 2020-2021 et 2021-2022. Ces montants sont les montants minimaux que la Commission scolaire Riverside recevra et il est possible qu'ils soient revus à la hausse chaque année par le Ministère de l'Éducation et de l'Enseignement supérieur.

### Education – D. Smith

No report.

The next meeting is scheduled for November 4, 2019.

### Audit (Finance/Material Resources) P. Booth Morrison

Commissioner Mazur gave the report in Commissioner Booth Morrison's absence.

The Audit Committee met on October 1, 2019.

### **FINANCIAL RESOURCES:**

#### **TRAFICS 2018-2019:**

The Ministry has proposed the deadline to submit the report on October 15, 2019. A presentation will be made at the next Audit Committee meeting on November 12, 2019.

#### **Policy on Reimbursement of Expenses:**

It was unanimously suggested that the guideline be modified in link to the new tax of January 1, 2019. The proposed modifications will be presented at the Council of Commissioners' Work Session November 12, 2019.

### **MATERIAL RESOURCES:**

#### **5-year Investment Plan 2019-2024:**

The 5-year plan was updated with the budget received on June 21, 2019. Riverside has received the 2019-2020 investment budget as well as the initial investment budget for 2019-2020 and 2021-2022. These amounts are the minimal amounts Riverside will receive and they may be revised upward each year by the *Ministère de l'Éducation et de l'Enseignement supérieur*.



## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

Le budget d'investissement 2019-2020 sera dépensé au cours de deux étés (2020 et 2021) dans l'optique d'équilibrer les dépenses plus uniformément sur les deux ans avec les ressources matérielles afin que les projets soient menés adéquatement.

The 2019-2020 investment budget will be spent over 2 summers (2020 and 2021) in order to balance spending more evenly over the years with the Material Resources to execute the projects properly.

La prochaine réunion est prévue le 12 novembre 2019.

The next meeting is scheduled for November 12, 2019.

### Gouvernance et éthique – L. Cuffling

### Governance and Ethics – L. Cuffling

La réunion du comité de gouvernance et d'éthique a eu lieu le 1<sup>er</sup> octobre 2019.

The Governance and Ethics Committee met on October 1, 2019.

Le comité a discuté des formulaires de déclaration de conflits d'intérêts, du Code d'éthique et de déontologie ainsi que de la section Protecteur de l'élève du site Web.

The Committee discussed the Conflict of Interest forms, the Code of Ethics, and the Student Ombudsman's section on the website.

La prochaine réunion est sur convocation de la présidence.

The next meeting is at the call of the Chair.

### Ressources humaines – H. Dumont

### Human Resources – H. Dumont

Aucun.

No report.

La prochaine réunion est prévue le 11 novembre 2019.

The next meeting is scheduled for November 11, 2019.

### Communications – A. Capobianco Skipworth

### Communications – A. Capobianco Skipworth

La réunion du comité des communications a eu lieu le 15 octobre 2019.

The Communications Committee met on October 15, 2019.

Grâce au secrétaire général, John McLaren, le problème de conférence téléphonique a été résolu.

Thanks to John McLaren, Secretary General, the conference call issue has been resolved.

Le comité a passé en revue la page Facebook et les publications de la Commission scolaire Riverside. Un grand merci à toutes les écoles d'avoir publié leurs nombreux événements et nombreuses activités avec leurs élèves et leurs employés. C'est non seulement un excellent moyen de promouvoir leur école, mais aussi cela permet de présenter des réussites étudiantes dans de nombreuses

The Committee reviewed Riverside School Board's Facebook page and postings. A huge thank you to all of the schools for the posts outlining the numerous events and activities with their students and staff. Not only is this a great way to promote their school, but it also showcases student success in many facets. The Committee encourages all the schools to continue posting.





## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

facettes. Le comité encourage toutes les écoles à continuer de publier.

La conseillère en communication, Martine Tremblay, explique le nouveau logiciel de diffusion d'information : SHAW. La Commission scolaire Riverside continuera de diffuser de l'information au moyen de ce logiciel, dont l'efficacité a été démontrée.

Le comité a passé en revue la signature et le slogan, qui sont presque prêts au terme d'un processus long et ardu. La commissaire Capobianco Skipworth, qui préside le comité des communications, présentera la suggestion définitive à la prochaine séance de travail du conseil des commissaires pour approbation.

La prochaine réunion est prévue le 19 novembre 2019.

ACSAQ – A. Capobianco Skipworth

Le conseil d'administration ne s'est pas réuni depuis août 2019.

La prochaine réunion du conseil d'administration se tiendra le 1<sup>er</sup> novembre 2019 à Boucherville et elle sera suivie, le 2 novembre 2019, de la séance de perfectionnement professionnel d'automne.

Comme le projet de loi 40 sera à l'ordre du jour, le conseil d'administration recommande que les commissaires et les membres du comité de parents y assistent.

Un ordre du jour détaillé sera envoyé par l'Association des commissions scolaires anglophones du Québec (ACSAQ) sous peu.

Comme la séance de perfectionnement professionnel se tient sur le territoire de la Commission scolaire Riverside, les personnes qui y assisteront ne séjourneront pas à l'hôtel.

La prochaine réunion est prévue le 1<sup>er</sup> novembre 2019.

Martine Tremblay, Communication Officer, explained the new information application: SHAW. Riverside will continue sending out information through this manner, which has proven to be successful.

The Committee reviewed the signature and slogan, which is just about ready after a long and arduous process. Commissioner Capobianco Skipworth, Chair of the Communication Committee, will be presenting the final suggestion at the next Council of Commissioner's Work Session for their approval.

The next meeting is scheduled for November 19, 2019.

QESBA – A. Capobianco Skipworth

The Board of Directors has not met since August 2019.

The next Board of Directors meeting will take place November 1, 2019 in Boucherville followed by the Fall Professional Development session on November 2, 2019.

Since Bill 40 will be covered, the Board of Directors recommends that Commissioners and members of the Parents' Committee attend.

A full agenda will be sent out by the Québec English School Boards Association (QESBA) shortly.

Since the Professional Development session is being held on Riverside School Board's territory, people attending will not be staying overnight at the hotel.

The next meeting is scheduled for November 1, 2019.



## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

### Résolution E167-20191015 **AFFILIATION AVEC LE RÉSEAU DE SPORT ÉTUDIANT DU QUÉBEC EN MONTÉRÉGIE**

IL EST PROPOSÉ par la commissaire Dumont, appuyé par le commissaire Michaud, que la Commission scolaire Riverside paie un droit d'affiliation de 350 \$ de base ainsi que 0,23 \$ pour les étudiants au primaire et 0,24 \$ pour les étudiants au secondaire, basé sur la population scolaire de la Commission scolaire Riverside, et ce, au 30 septembre de l'année scolaire en cours ; ET

QUE cette affiliation symbolise la reconnaissance de la Commission scolaire Riverside aux buts que poursuit le réseau de sport étudiant du Québec en Montérégie conformément aux lettres patentes de cette dernière.

ADOPTÉ À L'UNANIMITÉ

### Résolution E168-20191015 **NOMINATIONS DES DÉLÉGUÉS AU RÉSEAU DE SPORT ÉTUDIANT DU QUÉBEC EN MONTÉRÉGIE**

IL EST PROPOSÉ par le commissaire Michaud, appuyé par la commissaire Aguiar, que la Commission scolaire Riverside mandate :

- Anthony McGuinness
- Éric Beaudoin
- Matthew Agozzino

à titre de délégués auprès du "Réseau de sport étudiant du Québec en Montérégie" ;

QUE le mandat de cette délégation soit en rapport avec le programme d'activités 2019-2020 tel que soumis par le "Réseau de sport étudiant du Québec en Montérégie" ; ET

### Resolution E167-20191015 **AFFILIATION WITH RÉSEAU DE SPORT ÉTUDIANT DU QUÉBEC EN MONTÉRÉGIE**

IT IS MOVED by Commissioner Dumont, seconded by Commissioner Michaud, that Riverside School Board pay the affiliation cost of a fixed amount of \$350 plus \$0.23 for elementary students and \$0.24 for secondary students enrolled at Riverside School Board, based on the enrolment as at September 30<sup>th</sup> of the current school year; AND

THAT such an affiliation indicates that Riverside School Board recognizes the goals of the *Réseau de sport étudiant du Québec en Montérégie* in accordance with their letters patent.

UNANIMOUS

### Resolution E168-20191015 **NOMINATIONS OF DELEGATES TO THE RÉSEAU DE SPORT ÉTUDIANT DU QUÉBEC EN MONTÉRÉGIE**

IT IS MOVED by Commissioner Michaud, seconded by Commissioner Aguiar, that Riverside School Board nominate:

- Anthony McGuinness
- Eric Beaudoin
- Matthew Agozzino

as delegates to the *Réseau de sport étudiant du Québec en Montérégie*;

THAT the mandate of this delegation be in relation to the program of activities for 2019-2020 as submitted by the "Réseau de sport étudiant du Québec en Montérégie"; AND



## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

QU'à cet effet, ils sont officiellement mandatés pour participer au processus de décision de ladite association et donner suite aux décisions prises, conformément aux procédures établies par la commission scolaire.

THAT, to this end, they are officially mandated to participate in the decision-making process of said association and ensure that follow-up is given to the decisions made, in accordance with the procedures established by the School Board.

ADOPTÉ À L'UNANIMITÉ

UNANIMOUS

Résolution B718-20191015

### DÉPÔT POUR FINS DE CONSULTATION DE LA POLITIQUE DE LA SÉCURITÉ DE L'INFORMATION

Resolution B718-20191015

### DEPOSIT FOR CONSULTATION OF THE POLICY ON THE SECURITY OF INFORMATION

CONSIDÉRANT que des obligations de la Loi sur la gouvernance et la gestion des ressources informationnelles des organismes publics et des entreprises du gouvernement (LGRI), de la Directive sur la sécurité de l'information gouvernementale (DSIG) et la volonté du ministère de l'Éducation et de l'Enseignement supérieur d'améliorer la gestion de la sécurité de l'information ;

WHEREAS the obligations set out in the Act respecting the governance and management of the information resources of public bodies and government enterprises (AGMIR), the *Directive sur la sécurité de l'information gouvernementale* (DSIG), and the commitment of the *Ministère de l'Éducation et de l'Enseignement supérieur* to improve information security management; and

CONSIDÉRANT l'importance pour la Commission scolaire Riverside de mettre en place des mécanismes pour protéger les actifs de l'information, décrite dans la politique de la sécurité de l'information proposée ;

WHEREAS the importance to Riverside School Board of putting mechanisms in place to protect its information assets, as set out in the proposed Policy on the Security of Information;

IL EST PROPOSÉ par le commissaire Dionne, appuyé par le commissaire Craig, que la Politique de la sécurité de l'information soit reçue pour fin de consultation du 18 octobre 2019 au 2 décembre 2019 ; ET

IT IS MOVED by Commissioner Dionne, seconded by Commissioner Craig, that the Policy on the Security of Information be received for consultation from October 18, 2019 to December 2, 2019; AND

QUE le document soit adopté à la séance du Conseil des commissaires du 17 décembre 2019.

THAT it be adopted at the meeting of the Council of Commissioners on December 17, 2019.

ADOPTÉ À L'UNANIMITÉ

UNANIMOUS



## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

### Résolution B719-20191015 DÉPÔT AUX FINS DE CONSULTATION DU PROJET DE PLANIFICATION 2020-2021

### Resolution B719-20191015 DEPOSIT FOR CONSULTATION OF THE PLANNING DOCUMENT 2020-2021

IL EST PROPOSÉ par la commissaire Llewelyn Cuffling, appuyé par la commissaire Smith, que le document de planification pour 2020-2021, qui regroupe les documents suivants :

IT IS MOVED by Commissioner Llewelyn Cuffling, seconded by Commissioner Smith, that the Planning Document for 2020-2021, which regroups the following documents:

- Programmes et zones scolaires
- Politique des critères d'admission et d'inscription
- Plan triennal de destination des immeubles 2020-2023
- Liste des écoles
- Actes d'établissement

- Programs and School Zones
- Policy on the Enrolment Criteria for Registration
- Three-Year Plan for the Allocation and Destination of its Immovables 2020-2023
- List of Schools
- Deeds of Establishment

soit déposé aux fins de consultation du 18 octobre 2019 au 2 décembre 2019 ; ET

be received for consultation from October 18, 2019 to, December 2, 2019; AND

QUE le document soit adopté à la séance du Conseil des commissaires du 17 décembre 2019.

THAT it be adopted at the meeting of the Council of Commissioners on December 17, 2019.

ADOPTÉ À L'UNANIMITÉ

UNANIMOUS

### Résolution B720-20191015 RÉSOLUTION CONCERNANT LE PROJET DE LOI 40

### Resolution B720-20191015 RESOLUTION REGARDING BILL 40

CONSIDÉRANT que le gouvernement du Québec a déposé un projet de loi intitulé « Loi modifiant principalement la Loi sur l'instruction publique », aussi appelé « Projet de loi 40 » ;

WHEREAS the Government of Québec has introduced legislation entitled "An Act to amend mainly the Education Act with regard to school organization and governance", otherwise known as "Bill 40";

CONSIDÉRANT que le projet de loi 40 change, de façon drastique, le modèle de gouvernance pour les commissions scolaires francophones et anglophones dans cette province ;

WHEREAS Bill 40 drastically changes the governance model for French and English School Boards in this province;

CONSIDÉRANT que ces changements affectent le droit de gestion de la minorité anglophone du Québec tel que garanti par l'article 23 de la Charte canadienne des droits

WHEREAS these changes affect the management rights of the English minority of Québec as guaranteed by Section 23 of the Canadian Charter of Rights and Freedoms



## **CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS**

et libertés, notamment en restreignant ceux et celles qui peuvent postuler au conseil d'administration ;

namely by restricting those who can run to be on the Board of Directors;

CONSIDÉRANT que cela va priver la communauté de son droit d'élire les candidats qu'elle juge les plus appropriés pour combler les postes au sein du conseil d'administration ;

WHEREAS this will deprive the community from voting for the best possible candidate that they see fit for the positions on the Board of Directors;

CONSIDÉRANT que cette exigence va également priver la communauté de bénéficier de l'expérience et de la pluralité des voix des membres de la communauté ;

WHEREAS this requirement will also deprive the Community from benefiting from the experience and plurality of voices from members of the community at-large;

CONSIDÉRANT que l'Association des commissions scolaires anglophones du Québec a adopté le 6 septembre 2019 une résolution qui pourvoit, pour cette occasion seulement, la création d'un fonds pour la promotion de l'enseignement public anglophone, et qui fait partie de son plan stratégique ;

WHEREAS the Québec English School Boards Association has adopted a resolution on September 6, 2019 creating a one-time fund to promote English public education as per its strategic plan;

CONSIDÉRANT que l'Association des commissions scolaires anglophones du Québec demande à ses membres une contribution unique pour la promotion de l'enseignement public au Québec ;

WHEREAS the Québec English School Boards Association is asking its membership for a one-time contribution for the promotion of English public education in Québec;

CONSIDÉRANT que l'avenir de l'éducation au Québec est menacé par le projet de loi 40, les commissaires de la Commission scolaire Riverside sont prêts à contribuer une somme de 25 000 \$ à ce fonds pour l'année 2019-2020 et un montant de 25 000 \$ pour l'année 2020-2021 ;

WHEREAS the future of English education in Québec is threatened by Bill 40, Riverside School Board Commissioners are willing to contribute an amount of \$25,000 to this Fund for 2019-2020 and an amount of \$25,000 for 2020-2021;

CONSIDÉRANT que ledit montant sera prélevé à même le budget de fonctionnement des commissaires ;

WHEREAS said amount will be taken from the Commissioners Operating Budget of the Commissioners;

CONSIDÉRANT que les commissaires invitent également les écoles et les centres de la Commission scolaire Riverside à amasser des fonds à cette fin, suite aux changements proposés qui affecteront la communauté entière ;

WHEREAS the Commissioners are inviting the schools and centres at Riverside School Board to also raise funds for this endeavour since these proposed changes will affect the community at large;

## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

IL EST PROPOSÉ par le commissaire Lamoureux, appuyé par la commissaire Llewelyn Cuffling, que la somme globale de 50 000 \$ et tout autre montant amassé suite à ces initiatives soient remis au fiduciaire qui va administrer le fonds pour la promotion de l'enseignement public anglophone au Québec.

IT IS MOVED by Commissioner Lamoureux, seconded by Commissioner Llewelyn Cuffling, that the total amount of \$50,000 and any other amounts raised through these endeavours be remitted to the trustee who will be administering the Fund for the Promotion of English Public Education in Québec.

ADOPTÉE À L'UNANIMITÉ

UNANIMOUS

Résolution B721-20191015

### **NOMINATION D'UN PRÉSIDENT OU D'UNE PRÉSIDENTE D'ÉLECTION ET DE DEUX SCRUTATEURS**

Resolution B721-20191015

### **APPOINTMENT OF A RETURNING OFFICER AND TWO SCRUTINEERS**

IL EST PROPOSÉ par la commissaire Llewelyn Cuffling, appuyée par le commissaire Giummarra, que John McLaren soit nommé président d'élection et que Kim Barnes et Jessica Saada soient nommées scrutatrices.

IT IS MOVED by Commissioner Llewelyn Cuffling, seconded by Commissioner Giummarra, that John McLaren be appointed as Returning Officer and Kim Barnes and Jessica Saada be appointed as Scrutineers.

ADOPTÉ À L'UNANIMITÉ

UNANIMOUS

Nombre de votes requis pour élection : 9/16

Number of votes required for election: 9/16

Résolution B722-20191015

### **ÉLECTION DES MEMBRES DU COMITÉ EXÉCUTIF ET DU COMITÉ DE GOUVERNANCE ET D'ÉTHIQUE DU CONSEIL DES COMMISSAIRES DE LA COMMISSION SCOLAIRE RIVERSIDE POUR 2019-2020**

Resolution B722-20191015

### **ELECTION OF THE MEMBERS OF THE EXECUTIVE COMMITTEE AND THE GOVERNANCE AND ETHICS COMMITTEE OF THE COUNCIL OF COMMISSIONERS OF RIVERSIDE SCHOOL BOARD FOR 2019-2020**

CONSIDÉRANT que l'article 179 de la loi sur l'instruction publique stipule que : « Le conseil des commissaires institue un comité exécutif formé du nombre de ses membres ayant le droit de vote qu'il détermine, dont le président de la commission scolaire, ainsi que d'un commissaire coopté, le cas échéant, et d'un commissaire représentant du comité de parents. »

WHEREAS Article 179 of the Education Act states that: "The council of commissioners shall establish an executive committee composed of the number of voting members of the council it determines, including the chair of the school board, and a co-opted commissioner, if any, and a commissioner representing the parents' committee."

IL EST PROPOSÉ par le commissaire Michaud, appuyé par le commissaire Craig, de procéder à l'ouverture des nominations et au scrutin, si nécessaire, afin d'élire les membres

IT IS MOVED by Commissioner Michaud, seconded by Commissioner Craig, that nominations be opened and that a ballot vote be taken, if necessary, to elect the members of



## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

du comité exécutif de la Commission scolaire  
Riverside.

the Executive Committee for Riverside School  
Board.

ADOPTÉ À L'UNANIMITÉ

UNANIMOUS

Proposé par/ Moved by	Appuyé par/ Seconded by	Candidat/ Nominee	Accepte/ Accepts	Nb votes reçus (9/16 pour gagner)/ Votes received (9/16 needed to win)
Commissioner Capobianco Skipworth	Commissioner Aguair	Commissioner Lamoureux	Oui/Yes	n/a
Commissioner Capobianco Skipworth	Commissioner Aguair	Commissioner Craig	Oui/Yes	n/a
Commissioner Capobianco Skipworth	Commissioner Aguair	Commissioner Smith	Oui/Yes	n/a
Commissioner Capobianco Skipworth	Commissioner Aguair	Commissioner Llewelyn Cuffling	Oui/Yes	n/a
Commissioner Capobianco Skipworth	Commissioner Aguair	Commissioner Horrell	Oui/Yes	n/a
Commissioner Capobianco Skipworth	Commissioner Aguair	Commissioner Dionne Parent Commissioner	Oui/Yes	n/a

Le commissaire Michaud propose la fermeture  
des nominations.

IT IS MOVED by Commissioner Michaud that  
nominations cease.

ADOPTÉ À L'UNANIMITÉ

UNANIMOUS

### DÉCLARATION D'ÉLECTION :

Les commissaires suivants sont élus par  
acclamation du conseil exécutif et du comité de  
gouvernance et d'éthique de la Commission  
scolaire Riverside, à compter de cette date.

### DECLARATION OF ELECTION

The following Commissioners are hereby  
elected by acclamation as members of the  
Executive Committee and the Governance  
and Ethics Committee for Riverside School  
Board, effective immediately:

Le commissaire Lamoureux  
Le commissaire Craig  
La commissaire Smith  
La commissaire Llewelyn Cuffling  
Le commissaire Horrell

Commissioner Lamoureux  
Commissioner Craig  
Commissioner Smith  
Commissioner Llewelyn Cuffling  
Commissioner Horrell

Le commissaire Dionne à titre de commissaire-  
parent.

Commissioner Dionne as Parent-  
Commissioner.

Résolution B723-20191015

**ÉLECTION DES MEMBRES DU COMITÉ  
CONSULTATIF DU TRANSPORT  
SCOLAIRE POUR 2019-2020**

Resolution B723-20191015

**ELECTION OF MEMBERS OF THE  
TRANSPORTATION ADVISORY  
COMMITTEE FOR 2019-2020**

CONSIDÉRANT que l'article 188 de la loi sur  
l'instruction publique mandate la formation d'un  
comité consultatif de transport scolaire ; ET

WHEREAS the Transportation Advisory  
Committee is mandated by Article 188 of the  
Education Act; AND

CONSIDÉRANT que le mandat du comité  
consultatif de transport scolaire stipule que

WHEREAS it is mandated in the composition  
of the Transportation Advisory Committee that



## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

deux commissaires du Conseil des commissaires soient membres de ce comité :

two Commissioners of the Council of Commissioners be members of the committee:

IL EST PROPOSÉ par la commissaire Smith, appuyée par le commissaire Mazur, que le conseil procède à l'élection de deux (2) commissaires, si nécessaire, au comité consultatif du transport scolaire de la Commission scolaire Riverside.

IT IS MOVED by Commissioner Smith, seconded by Commissioner Mazur, that the nominations of two (2) Commissioners be opened and that a ballot vote be taken, if necessary, to elect the members of the Transportation Advisory Committee for Riverside School Board.

Proposé par/ Moved by	Appuyé par/ Seconded by	Candidat/ Nominee	Accepte/ Accepts	Décline/ Declines
Commissioner Horrell	Commissioner Dionne	Commissioner Llewelyn Cuffling	X	
Commissioner Horrell	Commissioner Dionne	Commissioner Craig	X	

LE commissaire Michaud propose la fermeture des nominations.

IT IS MOVED by Commissioner Michaud that nominations cease.

ADOPTÉ À L'UNANIMITÉ

UNANIMOUS

### DÉCLARATION D'ÉLECTION

Les commissaires suivants sont élus membres du comité consultatif du transport scolaire de la Commission scolaire Riverside, à compter de cette date :

La commissaire Llewelyn Cuffling  
Le commissaire Craig

Résolution B724-20191015

### ÉLECTION DES MEMBRES DU COMITÉ DE LIAISON AVEC LE DIRECTEUR GÉNÉRAL POUR 2019-2020

CONSIDÉRANT que la Politique concernant l'évaluation du rendement du directeur général stipule que quatre (4) commissaires doivent être nommés avant le 30 septembre de chaque année au comité de liaison avec le directeur général ;

CONSIDÉRANT que les élections des commissaires parents ont lieu le premier lundi de novembre ;

### DECLARATION OF ELECTION

The following Commissioners are hereby declared elected as Members of the Transportation Advisory Committee for Riverside School Board, effective immediately:

Commissioner Llewelyn Cuffling  
Commissioner Craig

Resolution B724-20191015

### ELECTION OF MEMBERS TO THE DIRECTOR GENERAL LIAISON COMMITTEE FOR 2019-2020

WHEREAS the Policy on the Evaluation of the Performance of the Director General states that four (4) commissioners be elected prior to September 30 of every year to sit on the Director General Liaison Committee;

WHEREAS the elections of the Parent Commissioners takes place on the first Monday in November;





## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

CONSIDÉRANT que le Conseil des commissaires estime que les commissaires parents devraient avoir l'occasion de se présenter à un poste sur le comité de liaison avec le directeur général, s'ils le souhaitent ;

Whereas the Council of Commissioners believes that Parent Commissioners should be given the opportunity to run for a position on the Director General Liaison Committee if they so desire;

CONSIDÉRANT que la Politique concernant l'évaluation du rendement du directeur général stipule aussi qu'en règle générale ces quatre (4) membres sont le/la président(e) du Conseil des commissaires, le/la vice-président(e) du conseil, le/la président(e) du comité exécutif et le/la président(e) du comité des ressources humaines ;

WHEREAS the Policy on the Evaluation of the Performance of the Director General also states that these four (4) members shall normally be the Chairman of the Council, the Vice-Chairman of the Council, the Chairman of the Executive Committee and the Chairman of the Human Resources Committee;

CONSIDÉRANT que la *Loi sur l'instruction publique* implique que le/la président(e) du conseil doit également être président(e) du comité exécutif ;

WHEREAS the *Education Act* implies that the Chair of Council must also be Chair of the Executive;

IL EST PROPOSÉ par la commissaire Capobianco Skipworth, appuyée par le commissaire Dionne, que le comité soit composé de six (6) commissaires incluant le/la président(e) et le/la vice-présidente du Conseil des commissaires.

IT IS MOVED by Commissioner Capobianco, seconded by Commissioner Dionne, that the committee be composed of six (6) commissioners including the Chair and the Vice-Chair of the Council of Commissioners.

ADOPTÉ À L'UNANIMITÉ

UNANIMOUS

Le comité de liaison avec le directeur général sera composé des commissaires suivants :

The following Commissioners will form the membership of the DG Liaison Committee:

Le président Lamoureux  
La vice-présidente Llewelyn Cuffling  
La commissaire Dumont  
Le commissaire Horrell  
Le commissaire Michaud  
La commissaire Smith

Chair Lamoureux  
Vice-Chair Llewelyn Cuffling  
Commissioner Dumont  
Commissioner Horrell  
Commissioner Michaud  
Commissioner Smith



## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

### Résolution B728-20191015 **NOMINATION DES MEMBRES AUX COMITÉ D'ÉDUCATION POUR 2019-2020**

IL EST PROPOSÉ par le commissaire Michaud, appuyé par la commissaire Capobianco Skipworth, que les commissaires :

Le commissaire Lamoureux  
Le commissaire Craig  
La commissaire Smith  
La commissaire Llewelyn Cuffling  
Le commissaire Dionne  
La commissaire Aguiar  
La commissaire Butler

soient nommés membres du comité d'éducation

ADOPTÉ À L'UNANIMITÉ

### Resolution B728-20191015 **APPOINTMENT OF MEMBERS TO THE EDUCATION COMMITTEE FOR 2019-2020**

IT IS MOVED by Commissioner Michaud, seconded by Commissioner Capobianco

Skipworth, that Commissioners:

Commissioner Lamoureux  
Commissioner Craig  
Commissioner Smith  
Commissioner Llewelyn Cuffling  
Commissioner Dionne  
Commissioner Aguiar  
Commissioner Butler

be appointed to the Education Committee for the 2019-2020 school year.

UNANIMOUS

### Résolution B725-20191015 **NOMINATION DES MEMBRES DU COMITÉ DE VÉRIFICATION (FINANCES ET RESSOURCES MATÉRIELLES) POUR 2019-2020**

IL EST PROPOSÉ par la commissaire Smith, appuyé par la commissaire Butler, que les commissaires :

Le commissaire Lamoureux  
La commissaire Llewelyn Cuffling  
Le commissaire Giummarra  
Le commissaire Mazur  
La commissaire Booth Morrison  
Le commissaire Dionne

soient nommés membres du comité de vérification (finances et ressources matérielles) pour l'année scolaire 2019-2020.

ADOPTÉ À L'UNANIMITÉ

### Resolution B725-20191015 **APPOINTMENT OF MEMBERS TO THE AUDIT (FINANCE AND MATERIAL RESOURCES) COMMITTEE FOR 2019-2020**

IT IS MOVED by Commissioner Smith seconded by Commissioner Butler, that Commissioners :

Commissioner Lamoureux  
Commissioner Llewelyn Cuffling  
Commissioner Giummarra  
Commissioner Mazur  
Commissioner Booth Morrison  
Commissioner Dionne

be appointed to the Audit, (Finance and Material Resources) Committee for the 2019-2020 school year.

UNANIMOUS



## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

Résolution B726-20191015

### **NOMINATION DES MEMBRES DU COMITÉ DES RESSOURCES HUMAINES POUR 2019-2020**

IL EST PROPOSÉ par le commissaire Craig, appuyé par le commissaire Dionne, que les commissaires :

Le commissaire Lamoureux  
La commissaire Dumont  
La commissaire Gour  
La commissaire Capobianco Skipworth  
La commissaire Courtney  
Le commissaire Horrell  
Le commissaire Giummarra

soient nommés membres du comité des ressources humaines pour l'année scolaire 2019-2020.

ADOPTÉ À L'UNANIMITÉ

Resolution B726-20191015

### **APPOINTMENT OF MEMBERS TO THE HUMAN RESOURCES COMMITTEE FOR 2019-2020**

IT IS MOVED by Commissioner Craig, seconded by Commissioner Dionne, that Commissioners

Commissioner Lamoureux  
Commissioner Dumont  
Commissioner Gour  
Commissioner Capobianco Skipworth  
Commissioner Courtney  
Commissioner Horrell  
Commissioner Giummarra

be appointed to the Human Resources Committee for the 2019-2020 school year.

UNANIMOUS

Résolution B727-20191015

### **NOMINATION DES MEMBRES DU COMITÉ DES COMMUNICATIONS ET DU MARKETING POUR 2019-2020**

IL EST PROPOSÉ par la commissaire Smith, appuyé par le commissaire Horrell, que les commissaires :

Le commissaire Lamoureux  
La commissaire Aguiar  
La commissaire Capobianco Skipworth  
Le commissaire Dionne  
Le commissaire Craig  
La commissaire Courtney

soient nommés membres du comité des communications pour l'année scolaire 2019-2020.

ADOPTÉ À L'UNANIMITÉ

Resolution B727-20191015

### **APPOINTMENT OF MEMBERS TO THE COMMUNICATIONS AND MARKETING COMMITTEE FOR 2019-2020**

IT IS MOVED by Commissioner Smith, seconded by Commissioner Horrell, that Commissioners :

Commissioner Lamoureux  
Commissioner Aguiar  
Commissioner Capobianco Skipworth  
Commissioner Dionne  
Commissioner Craig  
Commissioner Courtney

be appointed to the Communication and Marketing Committee for the 2019-2020 school year.

UNANIMOUS

<b>CORRESPONDANCE / CORRESPONDENCE</b>			
<b>Date</b>	<b>De/From</b>	<b>Sujet/Topic</b>	<b>Nature du document Document Type</b>
20190925	Syndicat de l'enseignement de Riverside / Riverside Teacher' Union	Campagne de sensibilisation envers la Violence dans les écoles et centres / Violence in Schools and Centres Awareness Campaign	Lettre / Letter
20190927	Ministère de l'Éducation et de l'Enseignement supérieur	Installation de détecteur de monoxyde de carbone / Installation of carbon monoxide detectors	Lettre / Letter
20191009	Ministère de l'Éducation et de l'Enseignement supérieur	Concentration de plomb dans l'eau / Concentration of lead in water	Lettre / Letter

**QUESTIONS DU PUBLIC 20 h 43**

Aucune.

**BRAVOS**

**Commissaire Craig :** À la marche Terry Fox de l'école secondaire régionale Centennial, où des élèves ont organisé un jeu-questionnaire sur la marche.

**Commissaire Smith :** À l'école secondaire internationale de Saint-Lambert pour son événement portes ouvertes aux couleurs coordonnées flamboyantes.

**Commissaire Mazur :** À l'école secondaire régionale Centennial pour son événement portes ouvertes et à l'école Good Shepherd pour son petit-déjeuner.

**Commissaire Dionne :**

- À l'école secondaire internationale de Saint-Lambert pour son jardin.
- Il a assisté aux funérailles de Bill Harrison, époux d'une enseignante à l'emploi de la Commission scolaire Riverside.

**QUESTIONS FROM THE PUBLIC 8:43 p.m.**

None.

**BRAVOS**

**Commissioner Craig:** To Centennial Regional High School's Terry Fox Walk students held a trivia about the walk.

**Commissioner Smith:** To Saint-Lambert International High School for their open house that looked fantastic with the coordinated colours.

**Commissioner Mazur:** To Centennial Regional High School for their open house and Good Shepherd School for their breakfast.

**Commissioner Dionne:**

- To Saint-Lambert International High School for their garden area.
- Attended the funeral of Bill Harrison, husband of a teacher at Riverside School Board.

**Commissaire Horrell :** À l'école secondaire régionale Heritage pour son événement portes ouvertes ayant accueilli plus de 3 000 visiteurs.

**Commissioner Horrell:** To Heritage Regional High School's Open house where over 3,000 people came to visit.

**Commissaire Aguiar :**

- À l'école St. Mary's pour la réouverture de sa bibliothèque .
- Pour son activité « Adopt a School » à Indigo.

**Commissioner Aguiar:**

- To St. Mary's School for reopening their library.
- For their Adopt a School at Indigo.

**VARIA**

Aucun.

**OTHER BUSINESS**

None.

**LEVÉE DE LA SÉANCE :**

Il PROPOSÉ par le commissaire Craig, appuyé par le commissaire Horrell, que la séance soit levée à 20 h 47.

**CLOSING:**

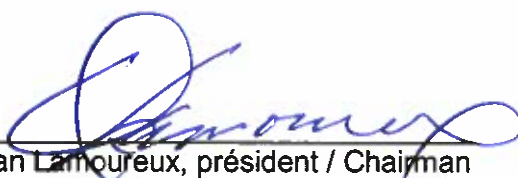
IT IS MOVED by Commissioner Craig, seconded by Commissioner Horrell at 8:47 p.m. that the meeting be closed.

**DATE DE LA PROCHAINE SÉANCE ORDINAIRE :**


La prochaine réunion du Conseil des commissaires aura lieu le 17 novembre 2019.

**DATE OF NEXT REGULAR MEETING:**

The next Regular Meeting of the Council of Commissioners will take place on November 17, 2019.



Dan Lamoureux, président / Chairman



John McLaren, secrétaire général / Secretary General

Members are hereby convened to a **regular** meeting on  
**October 15, 2019 at 7:30 p.m.** at the Administration Centre  
7525, chemin de Chambly, St-Hubert, QC

**AGENDA – REGULAR MEETING**

1. Call to Order and Quorum
2. Statement of the Council of Commissioners
3. Adoption of the Agenda
4. Approval of Minutes
  - Adoption of the Minutes of the regular meeting of September 17, 2019
  - Business arising from the Minutes of the regular meeting of September 17, 2019
  - Adoption of the Minutes of the special meeting of September 24, 2019
  - Business arising from the Minutes of the special meeting of September 24, 2019
5. Questions from the Public – 30 minutes
6. Chairman's Report
7. Director General's Report
8. Parent Committee Report
9. Special Needs Advisory Report
10. Committee Reports
 

10.1 Executive	10.5 Governance and Ethics
10.2 Transportation	10.6 Human Resources
10.3 Education	10.7 Communications
10.4 Audit (Finance/Mat. Resources)	10.8 Q.E.S.B.A.
11. Resolutions
  - Affiliation with *Réseau de sport étudiant du Québec en Montérégie*
  - Nominations of Delegates to the *Réseau de sport étudiant du Québec en Montérégie*
  - Deposit for Consultation of the Policy on the Security of Information
  - Deposit for Consultation of the 2020-2021 Planning Document
  - Resolution Regarding Bill 40
  - Appointment of a Returning Officer and Two Scrutineers
  - Election of the Members of the Executive Committee and the Governance and Ethics Committee of the Council of Commissioners of Riverside School Board for 2019-2020
  - Election of Members of the Transportation Advisory Committee for 2019-2020
  - Election of Members to the Director General Liaison Committee for 2019-2020
  - Appointment of Members to the Education Committee for 2019-2020
  - Appointment of Members to the Audit (Finance and Material Resources) Committee for 2019-2020
  - Appointment of Members to the Human Resources Committee for 2019-2020
  - Appointment of Members to the Communications and Marketing Committee for 2019-2020
12. Correspondence
13. Questions from the Public – 20 minutes
14. Bravos (2 minutes per member)
15. Other Business
16. Close of Meeting
17. Date of Next Regular Meeting: **November 19, 2019 at 7:30 p.m.**

Given at Saint-Hubert, Québec on October 11, 2019



John McLaren, Secretary General

Convocation à une séance **ordinaire** du conseil qui aura lieu  
**Le 15 octobre 2019 à 19 h 30** au centre administratif,  
7525, chemin de Chambly, Saint-Hubert, Québec

**PROJET D'ORDRE DU JOUR – SÉANCE ORDINAIRE**

1. Ouverture de la séance
2. Déclaration du Conseil des commissaires
3. Adoption de l'ordre du jour
4. Approbation du procès-verbal
  - Approbation du procès-verbal de la séance ordinaire du 17 septembre 2019
  - Suivi de la séance ordinaire du 17 septembre 2019
  - Approbation du procès-verbal de la séance extraordinaire du 24 septembre 2019
  - Suivi de la séance extraordinaire du 24 septembre 2019
5. Période de questions du public – 30 minutes
6. Rapport du président
7. Rapport du directeur général
8. Rapport du comité de parents
9. Rapport du comité EHDAA
10. Rapport des comités

10.1 Exécutif	10.5 Gouvernance et éthique
10.2 Transport	10.6 Ressources humaines
10.3 Éducation	10.7 Communications
10.4 Vérification (Finances/Ressources mat)	10.8 ACSAQ
11. Résolutions
  - Affiliation avec le Réseau de sport étudiant du Québec en Montérégie
  - Nominations des délégués au Réseau de sport étudiant du Québec en Montérégie
  - Dépôt pour fins de consultation de la Politique de la sécurité de l'information
  - Dépôt aux fins de consultation du Projet de planification 2020-2021
  - Résolution concernant le projet de loi 40
  - Nomination d'un président ou d'une présidente d'élection et de deux scrutateurs
  - Élection des membres du comité exécutif et du comité de gouvernance et d'éthique du conseil des commissaires de la Commission scolaire Riverside pour 2019-2020
  - Élection des membres du comité consultatif du transport scolaire pour 2019-2020
  - Élection des membres du comité de liaison avec le directeur général pour 2019-2020
  - Nomination des membres du comité d'éducation pour 2019-2020
  - Nomination des membres du comité de vérification (finances et ressources matérielles) pour 2019-2020
  - Nomination des membres du comité des ressources humaines pour 2019-2020
  - Nomination des membres du comité des communications et du marketing pour 2019-2020
12. Correspondance
13. Période de questions du public – 20 minutes
14. Bravos (2 minutes par membre)
15. Varia
16. Clôture
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Donné à Saint-Hubert (Québec) le 11 octobre 2019

  
John McLaren, Secrétaire général



# Riverside School Board

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## Contents

<b>1. CONTEXT .....</b>	<b>2</b>
<b>2. OBJECTIVES .....</b>	<b>2</b>
<b>3. LEGAL AND ADMINISTRATIVE FRAMEWORK .....</b>	<b>3</b>
<b>4. SCOPE OF APPLICATION .....</b>	<b>3</b>
<b>5. GUIDING PRINCIPLES.....</b>	<b>4</b>
<b>6. RISK MANAGEMENT .....</b>	<b>4</b>
<b>7. INCIDENT MANAGEMENT .....</b>	<b>5</b>
<b>8. DIRECTIVES.....</b>	<b>5</b>
A. Access Management .....	5
B. Vulnerability Management .....	5
C. Backup Management.....	5
D. Business Continuity .....	6
E. Protection of the Network Perimeter.....	6
F. Use of Personal Devices (B.Y.O.D) .....	6
G. Protection of Non-Digital Information Assets .....	6
H. Supplier Management .....	6
I. The Internet of Things (IOT).....	6
<b>9. AWARENESS RAISING AND TRAINING .....</b>	<b>7</b>
<b>10. SANCTIONS .....</b>	<b>7</b>
<b>11. POLICY DISTRIBUTION AND UPDATES .....</b>	<b>7</b>
<b>12. EFFECTIVE DATE.....</b>	<b>7</b>
<b>13. INFORMATION SECURITY GLOSSARY (HISTORY).....</b>	<b>9</b>



## 1. CONTEXT

The Act Respecting the Governance and Management of the Information Resources of Public Bodies and Government Enterprises (AGMIR, LRQ, Bill 133) and the [\*Directive sur la sécurité de l'information gouvernementale\*](#) (DSIG, a directive of the Québec Treasury Board applicable to school boards) impose obligations on educational institutions in their capacity as public bodies.

The *Directive sur la sécurité de l'information gouvernementale* requires that school boards adopt, implement, update and enforce an information security policy—whose main provisions are set out in the government's directive—specifically through formal information security processes that make it possible to manage risks, access to information and incidents. This means that every school board must fulfill two roles by naming an information security manager (RSI) and two (2) sector coordinators for incident management (CSGI).

This policy enables Riverside School Board to achieve its missions, maintain its reputation, comply with legal requirements, and reduce risks while protecting the information it creates or receives (and for which it is responsible). This information pertaining to human, physical, technological and financial resources is accessible in digital and non-digital formats; risks threatening the accessibility, integrity and privacy of that information can have consequences that compromise:

- The life, health or wellbeing of individuals
- The protection of personal information and privacy
- The delivery of services to the public
- The image of the school board and of the government.

## 2. OBJECTIVES

The goal of this policy is to affirm the school board's commitment to fully discharge its obligations pertaining to the security of information, wherever it is stored and however it is communicated. More specifically, the school board is responsible for:

- The availability of information when and how authorized persons require it;
- The integrity of information such that it is neither destroyed nor altered in any way without authorization and that the medium used to store it provides the desired stability and sustainability;
- The privacy of information by limiting its disclosure and use to authorized persons, especially when it contains personal information.

The school board has therefore adopted this policy in order to orient and define its vision, which is detailed in the school board's management framework for information security.

### 3. LEGAL AND ADMINISTRATIVE FRAMEWORK

This security policy is governed primarily by the following:

- The *Charter of human rights and freedoms* (LRQ, c. C-12)
- The *Education Act* (LRQ, c. I-13.3)
- *Regulation respecting retention schedules, transfer, deposit and disposal of public archives* (LRQ, c. A-21.1, r.1)
- The *Civil Code of Québec* (LQ, 1991, c. 64)
- The *Policy Framework for the Governance and Management of the Information Resources of Public Bodies*
- The *Act respecting the governance and management of the information resources of public bodies and government enterprises* (LRQ, Bill 133)
- The *Act to establish a legal framework for information technology* (LRQ, c. C-1.1)
- The *Act respecting access to documents held by public bodies and the protection of personal information* (LRQ, c. A-2.1)
- The *Criminal Code* (R.S.C., 1985, c. C-46)
- The *Regulation respecting the distribution of information and the protection of personal information* (c. A-2.1, r. 2)
- The *Directive sur la sécurité de l'information gouvernementale*;
- The *Copyright Act* (R.S.C., 1985, c. C-42)
- The Riverside School Board Use of technology Policy, February 16, 2010
- The Riverside School Board Safe, Respectful and Drug-free Environment in schools Policy, January 30, 2018
- The Riverside School Board Policy to Prevent and Address Harassment January 30, 2018

### 4. SCOPE OF APPLICATION

This policy is intended for information users, i.e. all staff and any natural or legal person who, as an employee, consultant, partner, supplier, student or member of the public, uses the school board's information assets. All users have an obligation to protect information assets made available to them by the school board. To this end, users must:

- a) Be aware of this policy, as well as of any directives, procedures and other guidelines arising therefrom, comply with provisions therein, and undertake to do so by signing the attached declaration;
- b) Use the information assets made available to them solely for the intended purposes, and this in accordance with assigned access rights and only when necessary to the performance of their duties;
- c) Respect the security measures installed on their work station, and on any other equipment containing information that needs to be protected, and never modify their configuration or

deactivate them;

- d) Comply with legal requirements governing the use of products for which intellectual property rights may exist;
- e) Immediately report to their superior any act of which they become aware that may constitute a real or presumed violation of security regulations, as well as any problem that might threaten the security of the school board's information assets.

This refers to all information, digital and non-digital, that the school board holds in the context of its activities, whether storage of that information is managed by the school board or by a third party.

***Please refer to the "Information Security Glossary" for a detailed list of roles and responsibilities.***

## **5. GUIDING PRINCIPLES**

The following guiding principles inform the school board's actions pertaining to information security:

- a) Develop a full understanding of the information that needs to be protected,
- b) Recognize the importance of the information security policy;
- c) Understand that the technological environment for digital and non-digital information assets changes constantly and is interconnected with the world;
- d) Protect information throughout its life cycle (creation, processing, destruction);
- e) Ensure that employees have access only to information that is required to perform their normal duties;
- f) The use of digital and non-digital information assets must be governed by a policy or directive that explains the appropriate procedure to follow and sets out what is permitted and what is not.

## **6. RISK MANAGEMENT**

An up-to-date categorization of information assets serves to support risk analysis by identifying the value of the information to be protected.

Management of the risks associated with the security of digital and non-digital information falls within the school board's overall risk management process. Risks with governmental implications are covered by the *Directive sur la sécurité de l'information gouvernementale*. Risk analysis also includes the purchase, development and operation of information systems by specifying security measures to be implemented as part of the system's deployment in the school board environment.

The level of protection of information is determined by:

- The nature of the information and its importance
- The probability of an accident, error or malicious act to which the information is exposed
- The consequences should such a risk materialize
- The level of risk deemed acceptable by the school board.

## 7. INCIDENT MANAGEMENT

The school board adopts information security measures in order to ensure the continuity of its services. To that end, it implements measures needed to achieve the following goals:

- Limit the occurrence of information security incidents
- Properly manage such incidents in order to minimize the consequences and re-establish activities or operations

Information security incidents with governmental implications are to be reported to the MÉES in compliance with the *Directive sur la sécurité de l'information gouvernementale*.

In managing incidents, the school board may exercise its powers and prerogatives with respect to any improper use of the information it holds or of its information systems.

## 8. DIRECTIVES

Plan to review each of the following directives according to a predetermined schedule and update them as required.

### A. Access Management

The management of physical access needs to be planned, supervised and controlled in order to protect the availability, integrity and privacy of digital and non-digital information. This management must include the approval, revalidation and destruction of accesses, as well as the archiving of evidence of those management processes for future audits.

### B. Vulnerability Management

The school board implements measures to keep its computer park up to date in order to minimize the vulnerability of its digital and non-digital information assets and reduce the probability of a cyber attack. Measures must be taken to warn of vulnerabilities originating with suppliers so that these can be corrected.

### C. Backup Management

The school board must develop a backup strategy to guard against the loss of digital and non-digital information. This strategy must include keeping copies, error messages generated when

making copies, and copy restoration testing at appropriate intervals.

**D. Business Continuity**

The school board must develop a business continuity strategy in order to respond should an incident interrupt the delivery of a service. This strategy must be tested at appropriate intervals and any discrepancies corrected.

**E. Protection of the Network Perimeter**

The school board must plan penetration testing and vulnerability scanning to identify entry points that could allow inappropriate access to individuals or malware. Furthermore, a system to prevent and detect intrusions must be put in place to increase the level of protection. In addition, the school board can reduce the likelihood of a virus or attack spreading by segmenting its network.

**F. Use of Personal Devices (B.Y.O.D.)**

A directive on the use of personal devices (Tablets, smartphone, etc.) for performing one's duties must be developed to govern this practice, for it is essential that school board data be protected.

The parties must sign an agreement setting out their respective responsibilities and, in the event of the theft or loss of a device, authorizing the school board to erase its data on the missing device.

**G. Protection of Non-Digital Information Assets**

The school board must issue a directive on the protection of non-digital information assets primarily found in filing cabinets and printers. A culture of keeping offices orderly must be developed. These non-digital assets can be transported and produced in multiple copies. The notions of archiving and destruction must be taken into account in developing this directive. Protection measures should include managing physical access to rooms, printers and other areas where non-digital information assets are kept. The directive addressing perimeter protection should provide for intrusion testing, as well as for protective measures during the transit of information from one site to another.

**H. Supplier Management**

The school board must introduce a supplier management process to ensure that suppliers are not the source of incidents, the disclosure or loss of information, or viruses entering the network. To achieve this, an agreement must be signed stipulating that the supplier is committed to meeting the school board's cybersecurity requirements and that the school board is entitled to view the results of supplier audits (3416, SOC2, etc.). This agreement must also stipulate the objectives and level of service to be received from the supplier. Suppliers have access to sensitive school board information, and a confidentiality agreement must therefore be signed with each one in order to reduce the risk of disclosure of that information.

**I. The Internet of Things (IOT)**

The school board must put in place a process to oversee the IOT including tenfold cyber attack strike force of the type of a Distributed Denial of Services (DDOS), increase the surface of attack and personal data can be stored in a much more number of places.

## **9. AWARENESS RAISING AND TRAINING**

Information security depends largely on regulating personal conduct and ensuring individual accountability. For this reason, the members of the school board community must be trained and made aware of:

- Information security and the school board's information systems
- Security directives
- Risk management
- Incident management
- Existing threats
- The consequences of a security breach
- Their role and responsibility in matters of security.

To this end, awareness-raising and training activities are organized periodically. In addition, explanatory documents are available on the school board's website.

## **10. SANCTIONS**

Any school board employee who contravenes the legal framework, this policy or the information security measures resulting from it is subject to sanctions in accordance with the nature, severity and consequences of the contravention as prescribed by applicable law or internal disciplinary regulations (including those stipulated in collective agreements and the school board by-laws).

Suppliers, partners, guests, consultants and external organizations are subject to these sanctions.

## **11. POLICY DISTRIBUTION AND UPDATES**

The RSI, with the support of the Information Security Working Committee, is responsible for distributing and updating this policy. The information security policy shall be reviewed periodically in accordance with updates made to it.

## **12. EFFECTIVE DATE**

This policy came into effect on the date it was adopted by the Council of Commissioners, specifically on Month DD, YYYY.

## **INFORMATION SECURITY**

### **GLOSSARY**

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General Directorate of the “ABC” School Board  
School Board Information Security Project (SICS)

## HISTORY

Author	Role	Description	Date
André Bachand	Senior Advisor, IS	Creation	2017-11-28
André Bachand	Senior Advisor, IS	<p>Modifications to the definitions of:</p> <p>accountability, confidential information, CSGI, information holder, information security measure, RSI security incident with government implications,</p> <p>Deletion of the definition of:</p> <p>information asset manager</p>	2018-03-20



## Table of Contents

HISTORY.....	9
Accountability .....	11
Authentication .....	11
Authority register .....	11
Authorization .....	11
Availability.....	11
Categorization.....	11
Compensatory measure.....	11
Confidential information .....	11
Confidentiality.....	12
Continuity plan .....	12
Digital information asset.....	12
Document .....	12
Duplicate entry for Information holder .....	12
Exemption .....	12
General Director .....	12
General Secretary .....	12
Holder .....	12
Human Resources Department.....	13
Incident .....	13
Incident register.....	13
Information .....	13
Information asset.....	13
Information holder.....	13
Information life cycle.....	14
Information security .....	14
Information security manager (RSI) .....	14
Information security measure .....	14
Information security risk .....	14
Information security risk with governmental implications .....	15
Information system .....	15
Information technology.....	15
Information Technology Department .....	15
Integrity .....	15
Management framework .....	15

<b>Material Resources Department .....</b>	<b>15</b>
<b>Non-digital information asset.....</b>	<b>16</b>
<b>Personal information.....</b>	<b>16</b>
<b>Recovery plan .....</b>	<b>16</b>
<b>Sector coordinator for incident management (CSGI) .....</b>	<b>16</b>
<b>Security incident with governmental implications .....</b>	<b>16</b>
<b>Traceability .....</b>	<b>16</b>
<b>User .....</b>	<b>17</b>
<b>Security evaluation criteria for digital and non-digital information (for documents in any form)17</b>	
Availability .....	17
Integrity .....	17
Confidentiality .....	17

## Accountability

The principle by which an action/activity can be unequivocally attributed to the entity responsible (non-repudiation).

## Authentication

Used to confirm the identity of a person or to identify a document or device.

## Authority register

The directory, log or file in which the assignments and delegations of authority for the purpose of managing information security, as well as the associated responsibilities, are officially recorded.

## Authorization

Assignment by the school board to an individual or group of the right to access, in whole or in part, specific information or an information system.

## Availability

The property of information of being available when and how it is required by an authorized user.

## Categorization

The process of assigning a value to certain characteristics of information so as to qualify its degree of sensitivity in terms of availability, integrity and confidentiality, and, consequently, the appropriate level of protection required.

## Compensatory measure

A concrete measure that serves to reduce the probability of a risk materializing due to noncompliance.

## Confidential information

Information whose access is subject to one or more restrictions set out in the *Act respecting Access to documents held by public bodies and the Protection of personal information* and the *Privacy Act*

and requires the consent of the information holder before being disclosed to anyone.

## Confidentiality

The property of information by which it is to be available and disclosed only to designated and authorized persons or entities.

## Continuity plan

All planning measures identified and implemented for the purpose of re-establishing the availability of information that is vital to conducting a school board activity.

## Digital information asset

Any information stored in digital form on one of the following media: disk, database, diskette, magnetic tape, cassette, USB key, flash drive, video, digital photograph, laptop, desktop, tablet, smartphone, etc. The information on the digital media asset may be written, erased, rewritten, encrypted or copied.

## Document

A set of information stored on a medium. The information is delimited and structured, tangibly or logically depending on the support medium, and intelligible in the form of words, sounds or images. The information may be rendered through any written means, including a system of symbols transcribed into an intelligible form or into another system of symbols. The notion of document includes any database whose structure can be used to create documents by delimiting and structuring the information it contains.

## Duplicate entry for Information holder

## Exemption

A form that has been completed and duly approved by the appropriate stakeholders authorizing an exception to a security requirement for a specified period of time after the risk, impact and any compensatory measures have been identified.

## General Director

The General Director has overall responsibility for information security. See the nomination guide for more information.

## General Secretary

General secretaries validate and approve IS policies. They prepare resolutions pertaining to nominations and policies and ensure compliance with the legislative framework.

## Holder

An individual who has custody of part or all of one or more of the school board's information assets.

## Human Resources Department

With respect to information security, the Human Resources Department ensures that all new employees of the school board are notified of the information security policy and that they agree to comply with the policy.

## Incident

An event that jeopardizes or threatens to jeopardize the availability, integrity or confidentiality of information or, more generally, the security of information systems, especially by interrupting operations or reducing the quality of services.

## Incident register

A log in which the nature of an information security incident, its impact, the underlying problem, and the measures taken to re-establish normal operations are recorded.

## Information

Some kind of data recorded on a medium for the purpose of being stored, processed or communicated as an element of knowledge.

## Information asset

Any asset containing digital or non-digital information, such as a database on a server or a paper document in a filing cabinet.

A piece or bank of information, an information system or medium, a document, an information technology or equipment, or a combination of any of the preceding, acquired or constituted by the school board that may be accessible with an information technology device (application, software package, educational software, database or information bank of textual, audio, symbolic or visual information stored on equipment or on an information medium, electronic mail system or voicemail system) or by a more traditional means such as a folder or filing cabinet. This includes information as well as tangible and intangible media used to process, transmit or store information for its intended purpose (computers, laptops, electronic tablets, smartphones, etc.), as well as information fixed on an analog medium such as paper.

## Information holder

The information holder is the manager in the educational or administrative department authorized to oversee the accessibility, proper use and security of information assets for which their department is responsible. Consequently, there may be several information holders within a school board. They may delegate some or all of their responsibility to another member of the department. Information holders:

- Inform staff under their authority and third parties with whom the department deals of the information security policy and of provisions in the management framework so that they are aware of the need for compliance
- Collaborate actively in categorizing departmental information for which they are responsible and in analyzing risks
- Ensure the protection of information and information systems under their responsibility, and

further ensure that these are used by staff under their authority in compliance with the information security policy and any other provision in the management framework

- Ensure that information security requirements are taken into account in all purchasing processes and in every service contract under their responsibility, and further ensure that all consultants, suppliers, partners, guests, organizations and external firms agree to respect the information security policy and all the provisions in the management framework
- Report to the CSGI any threat to or incident involving the security of digital or non-digital information
- Collaborate in implementing any measure intended to improve information security or to remedy an information security incident, as well as any operation to verify the security of information assets
- Report to the CSGI any problem related to the application of the information security policy, including any real or apparent infraction by a staff member pertaining to the application of the information security policy

## Information life cycle

All of the steps information goes through from creation—including recording, transfer, consultation, processing and transmission—until permanent storage or destruction in compliance with the school board's retention schedule.

## Information security

The protection of information and information systems against risks and incidents.

## Information security manager (RSI)

Person appointed by the Council of Commissioners to assume the position. The RSI has a strategic role and a relationship with senior management. He or she communicates to the school board orientations and priorities pertaining to information security and ensures that all school board stakeholders are on board and involved. See the nomination guide for more information.

## Information security measure

A concrete means of ensuring the partial or total protection of the school board's information against one or more risks (major breakdown of the computer network or institutional servers, involuntary act, malicious act such as an intrusion into the computer system, disclosure or theft of documents, etc.) whose implementation is intended to reduce the probability of these risks materializing or to minimize the resulting losses.

## Information security risk

The degree to which information or an information system is exposed to the threat of an interruption of or reduction in the quality of services, or a breach of the availability, integrity or confidentiality of information that may have consequences on any of the following: the delivery of services; the life, health or wellbeing of individuals; the respect of their fundamental rights to the protection of personal information and privacy; or the school board's image.

## Information security risk with governmental implications

A threat to the availability, integrity or confidentiality of government information that could have consequences on the delivery of public services; the life, health or wellbeing of individuals; the respect of their fundamental rights to the protection of personal information and privacy; the image of the government; or the delivery of services provided by other public organizations.

## Information system

All organized means put in place to collect, store, process, communicate, protect or delete information in order to meet a specific need, specifically including applications, software and software packages, information technologies and the procedures used to carry out these functions.

## Information technology

Any software or electronic equipment, or combination thereof, used to collect, store, process, communicate, protect or delete information in any form (text, symbol, audio or visual).

## Information Technology Department

In matters of information security, the Information Technology Department is in charge of information security requirements with respect to the operation of information systems, as well as in projects to develop or acquire information systems. Specifically, the Department:

- Participates actively in analyzing risks, evaluating needs and measures to be implemented, and anticipating any security threats to information systems using information technologies
- Takes appropriate measures to respond to any information security threat or incident, e.g. the temporary interruption or revocation, when circumstances so require, of the services of an information system using information technologies in order to ensure the security of the information concerned
- Participates in conducting inquiries authorized by the General Director into real or apparent contraventions of the information security policy.

## Integrity

The property of information by which it is never altered or destroyed without authorization or accidentally and is stored on a medium and preserved using means that ensure its stability and sustainability. Integrity refers to the accuracy and completeness of information.

## Management framework

All of the components—policies, regulations, directives, procedures, recognized best practices or committees—that provide a framework for the school board's activities.

## Material Resources Department

Together with the CSGI/RSI, the Material Resources Department participates in identifying traditional risks and physical security measures that will adequately protect the school board's non-digital information assets.

## Non-digital information asset

Any information in a format other than digital, including paper, microfilm, film, printed photograph, etc.

- Once information has been produced on a non-digital media asset, it can no longer be erased, rewritten, encrypted or copied.
- Non-digital assets can be found in a room, on a wall, in a filing cabinet, in a briefcase, in a backpack.
- Non-digital assets can be easily transported.
- They can be produced in multiple copies and stored in more than one place.
- Keeping track of non-digital information assets is challenging.
- A non-digital asset that has been digitized is still deemed to be a non-digital asset.
- Non-digital information can vary from one copy to another. E.g., a student's IEP may be digitized at the outset and then digitized a second time once all the professionals involved have signed it.
- 

## Personal information

Information concerning a physical person that can be used to identify that person. Personal information of a public nature under law is not considered personal information for the purposes of the information security policy.

## Recovery plan

The offsite restoration plan to be implemented when information assets deteriorate or are destroyed because of an incident requiring the transfer of operations to another place. The recovery plan describes the procedures designed to ensure, under conditions of continuity in line with the school board's survival criteria, the rapid and orderly application of relief measures, as well as the eventual restoration of normal operations once the damaged or destroyed assets have been repaired or replaced.

## Sector coordinator for incident management (CSGI)

Individual appointed by the Council of Commissioners to assume the position. Working in close collaboration with the MÉES OCIM-Network, the school board's CSGI is responsible for tactical and operational actions. He or she provides the support the RSI requires to discharge their responsibilities and is the organization's official contact person for CERT/AQ. See the nomination guide for more information.

## Security incident with governmental implications

The observable consequence of the materialization of an information security risk that could affect government operations by jeopardizing the availability, integrity or confidentiality of information and thereby negatively impact the life, health or wellbeing of individuals; the protection of personal information and privacy; the delivery of public services; or the image of the school board and government, and so require a harmonized response at the government level.

## Traceability

Traceability refers to a situation in which sufficient information exists to know (possibly in retrospect) the content of an asset throughout the production, transformation and distribution chain, whatever the location, from the origin of the product to the end of its life cycle.

## User

Any individual, employee, parent or other physical person who uses a digital or non-digital network to access information held by the school board for the purposes of carrying out its mission. School board staff and students are the primary users of school board information. All users of school board networks must comply with policies and directives in effect in a business or organization with which they are associated in the context of their professional activities or studies when they share information assets, information technology devices or information systems.

## Security evaluation criteria for digital and non-digital information (for documents in any form)

### Availability

The property of information of being available when and how it is required by an authorized user.

### Integrity

The property of information by which it is never altered or destroyed without authorization or accidentally and is stored on a medium and preserved using means that ensure its stability and sustainability. Integrity refers to the accuracy and completeness of information.

### Confidentiality

The property of information by which it is to be available and disclosed only to designated and authorized persons or entities





## Riverside School Board

### PROGRAMS AND SCHOOL ZONES FOR ~~2019-2020~~ 2020-2021

School / Program	Zoning Area
<b>Boucherville</b>  Offers an English Program for Kindergarten through Cycle III Elementary.	<b>English Program:</b>  Priority is given to students living in the following municipalities, boroughs or areas: <ul style="list-style-type: none"><li>• Boucherville</li><li>• Calixa-Lavallée</li><li>• Varennes</li><li>• Verchères</li></ul>
<b>Cedar Street</b>  Offers an English Program for, 4-Year-Old Kindergarten, Kindergarten through Cycle III Elementary.	<b>English Program:</b>  Priority is given to students living in the following municipalities, boroughs or areas: <ul style="list-style-type: none"><li>• Beloeil</li><li>• Carignan: the streets located in the development adjacent to route 116 and known as Carignan-sur-le-golf; namely, Antoine-Forestier and Jean-de-Fonblanche</li><li>• McMasterville</li><li>• Saint-Amable</li><li>• Saint-Antoine-sur-Richelieu</li><li>• Saint-Basile-le-Grand</li><li>• Saint-Bruno-de-Montarville</li><li>• Saint-Marc-sur-Richelieu</li><li>• Saint-Mathieu de Beloeil</li><li>• Sainte-Julie</li></ul>



## Riverside School Board

### PROGRAMS AND SCHOOL ZONES FOR ~~2019-2020~~ 2020-2021

<p><b>Centennial – Secondary Education Program</b></p> <p>Offers the following programs:</p> <ul style="list-style-type: none"> <li>• General Studies Program</li> <li>• Talented and Gifted Program ((TaG - Math &amp; Science and Liberal Arts Program)</li> <li>• Middle School (Cycle 1) Program</li> <li>• Français, langue seconde de base et enrichi in high schools only</li> <li>• Français, langue d'enseignement</li> <li>• Work Oriented Training Pathways</li> </ul>	<p>Priority is given to students living in the following municipalities, boroughs or areas:</p> <ul style="list-style-type: none"> <li>• Brossard</li> <li>• Greenfield Park</li> <li>• Saint-Hubert (Part – Laflèche area and walkers)</li> </ul>
<p><b>Courtland Park International</b></p> <p>Offers an all-inclusive Bilingual International Baccalaureate Primary Years Program for Kindergarten through Cycle III Elementary.</p>	<p><b>Bilingual International Baccalaureate Primary Years Program:</b></p> <p>Priority is given to students living in the following municipalities, boroughs or areas:</p> <ul style="list-style-type: none"> <li>• Carignan: the streets located in the development adjacent to route 116 and known as Carignan-sur-le-golf; namely, Antoine-Forestier and Jean-de-Fonblanche</li> <li>• Saint-Basile-le-Grand</li> <li>• Saint-Bruno-de-Montarville</li> <li>• Sainte-Julie</li> </ul>
<p><b>Good Shepherd</b></p> <p>Offers an English Program for Kindergarten through Cycle III Elementary.</p>	<p><b>English Program:</b></p> <p>Priority is given to students domiciled in the following municipalities, boroughs or areas:</p> <ul style="list-style-type: none"> <li>• All of the City Brossard except those students domiciled on the following four streets: Allard, Albert, Alcide and Aylmer</li> <li>• The borough of Saint-Hubert in the City of Longueuil, except for the part known as Laflèche</li> </ul>



## Riverside School Board

### PROGRAMS AND SCHOOL ZONES FOR ~~2019-2020~~ 2020-2021

<b>Greenfield Park International</b>  Offers an Immersion International Baccalaureate Primary Years Program for Cycle I (grade 1) (through Cycle III (grade 6) Elementary	<b>Immersion International Baccalaureate Primary Years Program:</b>  Please note that transportation is only provided to students domiciled in the Borough of Greenfield Park and those students domiciled on the following four streets in the City of Brossard: Albert, Alcide, Allard and Aylmer.		
<b>Harold Napper</b>  Offers the following programs for Kindergarten through Cycle III Elementary: <ul style="list-style-type: none"> <li>• English Program</li> <li>• French Immersion Program</li> </ul>	<b>English Program and French Immersion Program:</b>  Priority is given to students domiciled within the following areas of the City of Brossard: <ul style="list-style-type: none"> <li>• Sector B</li> <li>• Sector C</li> <li>• Sector I</li> <li>• Sector J</li> <li>• Sector L</li> <li>• Sector M</li> <li>• Sector N</li> <li>• Sector O</li> </ul>		
<b>Harold Sheppard</b>  Offers an English Program for 4-Year-Old Kindergarten, Kindergarten through Cycle III Elementary.	<b>English Program:</b>  Priority is given to students living in the following municipalities, boroughs or areas: <table border="0"> <tr> <td> <ul style="list-style-type: none"> <li>• Contrecoeur</li> <li>• Massueville</li> <li>• Saint-Aimé</li> <li>• Saint-Bernard-de-Michaudville</li> <li>• Saint-David</li> <li>• Saint-Gérard-Majella</li> <li>• Saint-Joseph-de-Sorel</li> <li>• Saint-Jude</li> <li>• Saint-Louis</li> <li>• Saint-Marcel-de-Richelieu</li> </ul> </td> <td> <ul style="list-style-type: none"> <li>• Saint-Michel-d'Yamaska</li> <li>• Saint-Ours</li> <li>• Saint-Robert</li> <li>• Saint-Roch</li> <li>• Sainte-Anne-de-Sorel</li> <li>• Sainte-Victoire-de-Sorel</li> <li>• Sorel-Tracy</li> <li>• Yamaska</li> <li>• Yamaska Est</li> </ul> </td> </tr> </table>	<ul style="list-style-type: none"> <li>• Contrecoeur</li> <li>• Massueville</li> <li>• Saint-Aimé</li> <li>• Saint-Bernard-de-Michaudville</li> <li>• Saint-David</li> <li>• Saint-Gérard-Majella</li> <li>• Saint-Joseph-de-Sorel</li> <li>• Saint-Jude</li> <li>• Saint-Louis</li> <li>• Saint-Marcel-de-Richelieu</li> </ul>	<ul style="list-style-type: none"> <li>• Saint-Michel-d'Yamaska</li> <li>• Saint-Ours</li> <li>• Saint-Robert</li> <li>• Saint-Roch</li> <li>• Sainte-Anne-de-Sorel</li> <li>• Sainte-Victoire-de-Sorel</li> <li>• Sorel-Tracy</li> <li>• Yamaska</li> <li>• Yamaska Est</li> </ul>
<ul style="list-style-type: none"> <li>• Contrecoeur</li> <li>• Massueville</li> <li>• Saint-Aimé</li> <li>• Saint-Bernard-de-Michaudville</li> <li>• Saint-David</li> <li>• Saint-Gérard-Majella</li> <li>• Saint-Joseph-de-Sorel</li> <li>• Saint-Jude</li> <li>• Saint-Louis</li> <li>• Saint-Marcel-de-Richelieu</li> </ul>	<ul style="list-style-type: none"> <li>• Saint-Michel-d'Yamaska</li> <li>• Saint-Ours</li> <li>• Saint-Robert</li> <li>• Saint-Roch</li> <li>• Sainte-Anne-de-Sorel</li> <li>• Sainte-Victoire-de-Sorel</li> <li>• Sorel-Tracy</li> <li>• Yamaska</li> <li>• Yamaska Est</li> </ul>		



## Riverside School Board

### PROGRAMS AND SCHOOL ZONES FOR ~~2019-2020~~ 2020-2021

<b>Heritage – Secondary Education Program</b>	Priority is given to students domiciled within the municipalities, boroughs or areas that are not zoned to other Riverside School Board high schools:		
Offers the following programs:			
<ul style="list-style-type: none"><li>• General Studies Program</li><li>• Work-Oriented Training Pathways</li><li>• Fine Arts Focus</li><li>• Sports Concentration</li><li>• International Baccalaureate Middle Years Program</li><li>• iCan Program (Innovative Computer Applications and Networking program)</li><li>• Français, langue seconde de base et enrichi</li><li>• Français, langue d'enseignement</li></ul>	<ul style="list-style-type: none"><li>• Beloeil</li><li>• Boucherville</li><li>• Calixa-Lavallée</li><li>• Candiac</li><li>• Carignan</li><li>• Chambly</li><li>• Contrecoeur</li><li>• Delson</li><li>• La Prairie</li><li>• La Présentation</li><li>• Massueville</li><li>• Marieville</li><li>• McMasterville</li><li>• Mont-Saint-Hilaire</li><li>• Notre-Dame-de-Bon-Secours</li><li>• Notre-Dame-de-Saint-Hyacinthe</li><li>• Otterburn Park</li><li>• Richelieu</li><li>• Rougemont</li><li>• Saint-Aimé</li><li>• Saint-Amable</li><li>• Saint-Antoine-sur-Richelieu</li><li>• Saint-Barnabé-Sud</li><li>• Saint-Basile-le-Grand</li><li>• Saint-Bernard-de-Michaudville</li><li>• Saint-Bruno-de-Montarville</li><li>• Saint-Charles-sur-Richelieu</li></ul>	<ul style="list-style-type: none"><li>• Saint-Constant</li><li>• Saint-Damase (P &amp; V)</li><li>• Saint-David</li><li>• Saint-Denis-sur-Richelieu</li><li>• Saint-Dominique</li><li>• Saint-Édouard</li><li>• Saint-Gérard-Majella</li><li>• Saint-Hubert (Part – excluding the Lafèche area, walkers to CRHS and the Sentiers du ruisseau area)</li><li>• Saint-Hugues</li><li>• Saint-Hyacinthe</li><li>• Saint-Hyacinthe-le-Confesseur</li><li>• Saint-Isidore</li><li>• Saint-Jean-Baptiste</li><li>• Saint-Joseph-de-Sorel</li><li>• Saint-Jude</li><li>• Saint-Liboire</li><li>• Saint-Louis</li><li>• Saint-Marc-sur-Richelieu</li><li>• Saint-Marcel-de-Richelieu</li><li>• Saint-Mathias-sur-Richelieu</li><li>• Saint-Mathieu</li><li>• Saint-Mathieu-de-Beloeil</li><li>• Saint-Michel</li><li>• Saint-Michel-de-Rougemont</li></ul>	<ul style="list-style-type: none"><li>• Saint-Michel-de-Yamaska</li><li>• Saint-Ours</li><li>• Saint-Philippe</li><li>• Saint-Pie (P &amp; V)</li><li>• Saint-Rémi</li><li>• Saint-Robert</li><li>• Saint-Roch-de-Richelieu</li><li>• Saint-Simon</li><li>• Saint-Thomas-d'Aquin</li><li>• Saint-Valérien-de-Milton</li><li>• Sainte-Angèle-de-Monnoir</li><li>• Sainte-Anne-de-Sorel</li><li>• Sainte-Catherine</li><li>• Sainte-Hélène-de-Bagot</li><li>• Sainte-Julie</li><li>• Sainte-Madeleine</li><li>• Sainte-Marie-de-Monnoir</li><li>• Sainte-Marie-Madeleine</li><li>• Sainte-Rosalie (P &amp; V)</li><li>• Sainte-Victoire-de-Sorel</li><li>• Sorel-Tracy</li><li>• Varennes</li><li>• Verchères</li><li>• Yamaska</li><li>• Yamaska Est</li></ul>



## Riverside School Board

### PROGRAMS AND SCHOOL ZONES FOR ~~2019-2020~~ 2020-2021

<b>John Adam</b>  Offers the following programs for Kindergarten through Cycle III Elementary: <ul style="list-style-type: none"><li>• English Program</li><li>• French Immersion Program</li></ul>	<b>English Program and French Immersion Program:</b>  Priority is given to students living in the following municipalities, boroughs or areas: <ul style="list-style-type: none"><li>• Delson</li><li>• Saint-Constant</li><li>• Saint-Édouard</li><li>• Saint-Isidore</li><li>• Saint-Michel</li><li>• Saint-Rémi</li></ul>
<b>Mount Bruno</b>  Offers a French Immersion Program for Kindergarten through Cycle III Elementary.	<b>French Immersion Program:</b>  Priority is given to students living in the following municipalities, boroughs or areas: <ul style="list-style-type: none"><li>• Beloeil*(see Grandfather Clause at end of document)</li><li>• Carignan: only the sector located north of route 112, with the following exceptions*(see Grandfather Clause at end of document):<ul style="list-style-type: none"><li>• Bachand Street, between chemin Bellerive and chemin Bellevue</li><li>• chemin Bellerive</li><li>• Islands Goyer, aux Lièvres and Demers</li><li>• Chambly-sur-le-Golf</li><li>• Lareau Street, Bouthillier Street as well as the part of chemin de Chambly located in Carignan</li></ul></li><li>• McMasterville*(see Grandfather Clause at end of document)</li><li>• Saint-Amable</li><li>• Saint-Basile-le-Grand</li><li>• Saint-Bruno-de-Montarville</li><li>• Sainte-Julie</li><li>• Saint-Marc-sur-Richelieu</li><li>• Saint-Mathieu de Beloeil</li></ul>



## Riverside School Board

### PROGRAMS AND SCHOOL ZONES FOR ~~2019-2020~~ 2020-2021

<p><b>Mountainview</b></p> <p>Offers the following programs for Kindergarten through Cycle III Elementary:</p> <ul style="list-style-type: none"> <li>• English Program</li> <li>• French Immersion</li> </ul>	<p><b>English Program and French Immersion Program:</b></p> <p>Priority is given to students living in the following municipalities, boroughs or areas:</p> <ul style="list-style-type: none"> <li>• La Présentation</li> <li>• Marieville</li> <li>• Notre-Dame-de-Saint-Hyacinthe</li> <li>• Otterburn Park</li> <li>• Richelieu*(see Grandfather Clause at end of document)</li> <li>• Rougemont</li> <li>• Saint-Barnabé-Sud</li> <li>• Saint-Charles-sur-Richelieu</li> <li>• Saint-Damase (P &amp; V)</li> <li>• Saint-Denis-sur-Richelieu</li> <li>• Saint-Dominique</li> <li>• Saint-Hilaire</li> <li>• Saint-Hugues</li> <li>• Saint-Hyacinthe</li> <li>• Saint-Hyacinthe-le-Confesseur</li> <li>• Saint-Jean-Baptiste</li> <li>• Saint-Liboire</li> <li>• Saint-Mathias*(see Grandfather Clause at end of document)</li> <li>• Saint-Michel-de-Rougemont</li> <li>• Saint-Pie</li> <li>• Saint-Simon</li> <li>• Saint-Thomas-d'Aquin</li> <li>• Saint-Valérien-de-Milton</li> <li>• Sainte-Angèle-de-Monnoir</li> <li>• Sainte-Hélène-de-Bagot</li> <li>• Sainte-Madeleine</li> <li>• Sainte-Marie-de-Monnoir</li> <li>• Sainte-Marie-Madeleine</li> <li>• Sainte-Rosalie (P &amp; V)</li> </ul>
<p><b>REACH</b></p> <p>Offers:</p> <p>English Program - Special Education for students aged 5 to 21 years. Children who are 4 years of age may receive a derogation for an early entry to Kindergarten.</p>	<p>Students are admitted to REACH based on the recommendation of Complementary Services in consultation with the school administration and the student's home school.</p> <p>Priority is given to students domiciled within the territory of Riverside School Board and who are assigned to this school because of a requirement for special education.</p>



## Riverside School Board

### PROGRAMS AND SCHOOL ZONES FOR ~~2019-2020~~ 2020-2021

<p><b>Royal Charles</b></p> <p>Offers a French Immersion Program for Kindergarten through Cycle III Elementary.</p>	<p><b>French Immersion Program:</b></p> <p>Priority is given to students domiciled within the borough of Saint-Hubert in the City of Longueuil, in the area bounded by Montée Saint-Hubert, Davis Boulevard, Gaetan-Boucher Boulevard, Cousineau Boulevard, Autoroute 30 and Grande-Allée Boulevard.</p>
<p><b>St. Johns</b></p> <p>Offers the following Programs for Kindergarten through Cycle III Elementary</p> <ul style="list-style-type: none"> <li>• English Program</li> <li>• Bilingual Program</li> </ul> <p>Offers the following Programs in Secondary I to V:</p> <ul style="list-style-type: none"> <li>• General Program</li> <li>• Français, langue seconde de base et enrichi</li> <li>• Français, langue d'enseignement</li> </ul>	<p><b>All Programs at the elementary and secondary level:</b></p> <p>Priority is given to students living in the following municipalities, boroughs or areas:</p> <ul style="list-style-type: none"> <li>• Iberville</li> <li>• L'Acadie</li> <li>• Lacolle</li> <li>• Mont-Saint-Grégoire</li> <li>• Napierville</li> <li>• Notre-Dame-du-Mont-Carmel</li> <li>• Saint-Alexandre</li> <li>• Saint-Athanase</li> <li>• Saint-Blaise-sur-Richelieu</li> <li>• Saint-Cyprien-de-Napierville</li> <li>• Saint-Jacques-le-Mineur</li> <li>• Saint-Jean-sur-Richelieu</li> <li>• Saint-Luc</li> <li>• Saint-Paul-de-l'Île-aux-Noix</li> <li>• Saint-Valentin</li> <li>• Sainte-Anne-De-Sabrevois</li> </ul>



## Riverside School Board

### PROGRAMS AND SCHOOL ZONES FOR ~~2019-2020~~ 2020-2021

<p><b>St. Jude</b></p> <p>Offers the following programs for Kindergarten through Cycle III Elementary:</p> <ul style="list-style-type: none"> <li>• English Program</li> <li>• French Immersion Program</li> <li>• 4-Year-Old Kindergarten</li> <li>• Passe-Partout Program for 4 year olds</li> </ul>	<p><b>English Program:</b></p> <p>Priority is given to students living in the following municipalities, boroughs or areas:</p> <ul style="list-style-type: none"> <li>• Greenfield Park</li> <li>• Brossard: <ul style="list-style-type: none"> <li>• Sector P</li> <li>• Sector V</li> <li>• Sector T</li> </ul> </li> <li>• Sector A - Students domiciled on the following four streets: Albert, Alcide, Allard and Aylmer</li> <li>• Saint-Hubert: area formerly known as Laflèche</li> <li>• La Prairie: <ul style="list-style-type: none"> <li>• The sector located within: Route 132, chemin Saint-José, Boulevard Taschereau and St-Jacques river</li> <li>• The sector located within: chemin de St-Jean, boulevard Taschereau, St-Jacques river and highway 30</li> <li>• Any new development situated by the highway 30 on the southside of chemin de St-Jean, including Symbiocité</li> </ul> </li> </ul> <p><b>French Immersion Program:</b></p> <p>Priority is given to students living in the following municipalities, boroughs or areas:</p> <ul style="list-style-type: none"> <li>• Greenfield Park</li> <li>• Brossard: <ul style="list-style-type: none"> <li>• Sector A</li> <li>• Sector P</li> <li>• Sector V</li> <li>• Sector T</li> <li>• Sector M</li> <li>• Sector N</li> <li>• Sector O</li> </ul> </li> <li>• La Prairie: <ul style="list-style-type: none"> <li>• The sector located within: Route 132, chemin Saint-José, Boulevard Taschereau and St-Jacques river</li> <li>• The sector located within: chemin de St-Jean, boulevard Taschereau, St-Jacques river and highway 30</li> <li>• Any new development situated by the highway 30 on the southside of chemin de St-Jean, including Symbiocité.</li> </ul> </li> </ul>
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## Riverside School Board

### PROGRAMS AND SCHOOL ZONES FOR ~~2019-2020~~ 2020-2021

<p><b>St. Lambert</b></p> <p>Offers the following programs for Kindergarten through Cycle III Elementary:</p> <ul style="list-style-type: none"> <li>• English Program</li> <li>• French Immersion Program</li> </ul>	<p><b>English Program and French Immersion Program:</b></p> <p>Priority is given to students living in the following municipalities, boroughs or areas:</p> <ul style="list-style-type: none"> <li>• Brossard: <ul style="list-style-type: none"> <li>• Sector P</li> <li>• Sector R</li> <li>• Sector S</li> <li>• Sector T</li> <li>• Sector V</li> </ul> </li> <li>• Le Moyne</li> <li>• Longueuil – the area situated southwest of Taschereau Boulevard (St. Lambert side of Taschereau)</li> <li>• Saint-Lambert</li> </ul>
<p><b>Saint-Lambert International</b> (an all-inclusive International Baccalaureate Middle Years school)</p> <p>Offers the following Programs:</p> <ul style="list-style-type: none"> <li>• General Studies Program</li> <li>• Français, langue seconde de base et enrichi</li> <li>• Français, langue d'enseignement</li> </ul>	<p>Priority is given to students living in the following municipalities, boroughs or areas:</p> <ul style="list-style-type: none"> <li>• Le Moyne</li> <li>• Longueuil</li> <li>• Saint-Hubert (Sentiers du ruisseau only)</li> <li>• Saint-Lambert</li> </ul>



## Riverside School Board

### PROGRAMS AND SCHOOL ZONES FOR ~~2019-2020~~ 2020-2021

<b>St. Lawrence</b>  Offers the following programs for Kindergarten through Cycle III Elementary: <ul style="list-style-type: none"><li>• English Program</li><li>• French Immersion Program</li></ul>	<b>English Program:</b>  Priority is given to students living in the following municipalities, boroughs or areas: <ul style="list-style-type: none"><li>• Candiac</li><li>• La Prairie</li><li>• Delson, only North of route 132</li><li>• Saint-Mathieu</li><li>• Saint-Philippe</li><li>• Sainte-Catherine</li></ul> <b>French Immersion Program:</b>  Priority is given to students living in the following municipalities, boroughs or areas: <ul style="list-style-type: none"><li>• Candiac</li><li>• La Prairie</li><li>• Delson, only North of route 132</li><li>• Saint-Mathieu</li><li>• Saint-Philippe</li><li>• Sainte-Catherine</li><li>• Saint-Constant, only the students residing in the following sectors:<ul style="list-style-type: none"><li>• The sector located within Highway 730, montée Saint-Régis, Sainte-Catherine Street (included) and the train tracks</li><li>• The sector located within Highway 730, Route 132, Boulevard Monchamp (included), Sainte-Catherine Street (included) and the train tracks</li></ul></li></ul>
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## Riverside School Board

### PROGRAMS AND SCHOOL ZONES FOR ~~2019-2020~~ 2020-2021

<b>St. Mary's</b>  Offers the following programs for Kindergarten through Cycle III Elementary: <ul style="list-style-type: none"><li>• English Program</li><li>• French Immersion Program</li><li>• 4-Year-Old Kindergarten</li></ul>	<b>English Program and French Immersion Program:</b>  Priority is given to students domiciled within the borough of Vieux-Longueuil in the City of Longueuil, with the exception of the area of the borough of Longueuil situated southwest of Taschereau Boulevard (Saint-Lambert side of Taschereau).  Priority is also given on a provisional basis to students domiciled in the Sentiers du ruisseau area in the borough of Saint-Hubert until new housing developments are constructed in this area, at which time new students will be transported to Terry Fox School.
<b>Terry Fox</b>  Offers a French Immersion Program for Kindergarten through Cycle III Elementary.	<b>French Immersion Program:</b>  Priority is given to students domiciled within a part of the borough of Saint-Hubert in the City of Longueuil bounded as follows: starting from a point at the intersection of Taschereau Boulevard and Sir-Wilfrid-Laurier Boulevard (Hwy. 116), Sir-Wilfrid-Laurier Boulevard, the extension of Julien-Lord Boulevard, that Boulevard, Vauquelin Boulevard and its extension, the boundary of the borough of Saint-Hubert in the City of Longueuil, Grande-Allée Boulevard, Autoroute 30, Cousineau Boulevard, Gaetan-Boucher Boulevard and Davis Boulevard, Montée St. Hubert, Grande Allée Boulevard, the CN railroad heading northeast, the CN railroad heading northwest, Soucy Street and its extension (including Mackay, Mance, de Mont-Royal streets and Grand Boulevard), Taschereau Boulevard to the starting point.  The Sentiers du ruisseau area in the borough of Saint-Hubert is excluded provisionally until new housing developments are constructed in the area, at which time new students will be transported to Terry Fox School.  Carignan: Désourdy, the sector located on the southside of route 112 and adjacent to the borough of Saint-Hubert and including Lareau Street, Bouthillier Street, and the part of chemin de Chambly located in Carignan (see Grandfather Clause at end of document).



## Riverside School Board

### PROGRAMS AND SCHOOL ZONES FOR ~~2019-2020~~ 2020-2021

<b>William Latter</b>  Offers the following programs from Kindergarten through Cycle III Elementary. <ul style="list-style-type: none"><li>• English Program</li><li>• French Immersion Program</li></ul>	<b>English Program:</b>  Priority is given to students living in the following municipalities, boroughs or areas: <ul style="list-style-type: none"><li>• Carignan except for the following :<ul style="list-style-type: none"><li>• the streets located on the development adjacent to route 116 and known as Carignan-sur-le-golf; namely, Antoine-Forestier and Jean-de-Fonblanche</li></ul></li><li>• Chambly</li></ul> <b>French Immersion Program:</b>  Priority is given to students living in the following municipalities, boroughs or areas: <ul style="list-style-type: none"><li>• Carignan except for the following sectors (see Grandfather Clause at end of document):<ul style="list-style-type: none"><li>• The sector located on the northside of Route 112 (excluding Islands Goyer, aux Lièvres and Demers, as well as the residential sector on the border of rue Daigneault de Chambly called Chambly sur le golf) Bellerive Street, Bachand Street between Bellevue Street and Bellerive Street</li><li>• Désourdy which is the sector located on the south side of route 112 and adjacent to the borough of Saint-Hubert and including Lareau Street, Bouthillier Street and the part of chemin de Chambly located in Carignan</li></ul></li><li>• Chambly</li></ul>
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## Riverside School Board

### PROGRAMS AND SCHOOL ZONES FOR ~~2019-2020~~ 2020-2021

#### \*Grandfather Clause:

Regarding the rezoning that took place at the beginning of the 2018-2019 school year, the grandfathering of Grade 5 and 6 students in 2018-2019 and the Grade 6 students in 2019-2020 is concluded.

Students affected by the rezoning who are entering Grades 3 to 6 in the 2020-2021 school-year, can maintain their "Special Status out-of-zone" and continue at the school they have attended since 2017-2018 unless school capacity is reached. Transportation will no longer be provided. Students may switch to their in-zone school with transportation provided.

In the 2020-2021 school year, new students will be zoned to their in-zone schools. Sibling of "Special Status out-of-zone" students will be considered before any other new out-of-zone students so as to attend the same school as their siblings.

This Grandfather Clause only applies to specific sectors within the following schools:

- Mount Bruno School
- Mountainview School
- Terry Fox School
- William Latter School

**Commented [CL1]:** Does this need to be updated or is it still valid?

# Riverside School Board

<b>Policy Name:</b>	Policy on the Enrolment Criteria for Registration
<b>Policy Number:</b>	BXXX-20191217 B693-20181218
<b>Replacing Policy Number:</b>	Replacing policy number B693-20181218
<b>Date Received at Executive:</b>	October 1, 2019
<b>Date Received at Council:</b>	October 15, 2019 November 20, 2018
<b>Consultation Period:</b>	October 18, 2019 to December 2, 2019 November 22, 2018 to December 6, 2018
<b>Date Approved by Council:</b>	XXX -December 18, 2018
<b>Date of Next Review:</b>	September 2019

Riverside School Board will register students eligible for English language education according to the criteria outlined in this policy, in keeping with the parents' right to choose a school for their child and in accordance with the Education Act (see Appendix I).

## Purpose

The purpose of this policy is to establish the enrolment criteria that will be used to register students, including international students, in Riverside School Board schools. The criteria are further specified in the document produced annually by Riverside School Board entitled 'Planning for our Schools' which determines each school's program(s), attendance zone, and transportation zone.

This policy aims to confirm student placement and inform parents in a reasonable time frame while effectively organizing the services of the school board.

## DEFINITIONS

### Space:

The number of students, including international students, which a school can accommodate for a given year in view of its capacity at each level. Riverside School Board maintains the right to reserve up to 3 student places at any grade level in a school during the late enrolment period until up to ten days before the beginning of school. This is done in order to make it possible to accept in-zone students who apply in the summer during late enrolment.

### Capacity:

The number of students that can be reasonably accommodated in a school building taking into account:

- the educational services provided by the school;
- the number of usable teaching stations;
- the student/teacher ratio as determined by the Teachers' Collective Agreement;
- the building capacity according to the Ministry.

The physical component affecting school capacity is the number of teaching stations in the school. The key to determining whether a space is counted as a teaching station lies in the layout and daily use of that space.



# Riverside School Board

At the elementary level, only classrooms are counted as teaching stations as each student is assigned **to a classroom** ~~a desk~~ with his/her personal belongings for the duration of the year. The school may have other spaces such as a computer room or a gymnasium in which students are taught. ~~However, it is assumed that when an elementary class moves from its assigned space/core classroom to the computer room or gymnasium no other group moves into that classroom. After that class is completed, the students return to their classroom and another class moves into the computer room.~~

At the High School level, students move from classroom to classroom throughout the day and do not have an assigned desk as their belongings are stored in a locker. Therefore, a standard classroom, gymnasium or laboratory with an assigned teacher is considered a teaching station for purposes of determining capacity.

It is virtually impossible to program the use of a high school so that all of the space is used for 100% of the periods throughout the school day. The number of teaching stations is multiplied by a utilization factor of 85% to take into account scheduling conflicts for the high schools.

The maximum number of students in each class is determined by using the Teachers' Collective Agreement.

The school capacity is then adjusted by a factor of 90% in order to alert schools and parents that their building is approaching the point of not being able to enroll more students due to a lack of space at one or more grade levels.

**Siblings:** ~~Children who have legal status as siblings; i.e.~~ Children who have at least one parent in common, **children from blended families**, children who have been legally adopted, ~~and have at least one parent in common;~~ or children who are under ~~the~~ legal guardianship ~~of a common parent. The student would be attending the school in the same year that the sibling is also attending.~~ **The Siblings** must reside at the same address.

**Walkers:** For the purposes of the application of this Policy, a walker **at the kindergarten level (includes 4-Year-Old Kindergarten)** is someone who lives within **1.0 km** of the school. **A walker** at the elementary level is someone who lives within 1.6 km of the school.

## GENERAL GUIDELINES

Registrations will be accepted based on the total number of applications at each school and the school capacity. Acceptance of student registrations is for one year at a time. Efforts will be made to minimize student transfer.

Students who apply to a school and live within the attendance zone of that school but cannot be enrolled at that school because of lack of space (see definition) would be **temporarily transferred on an annual basis** to a school offering **the same educational program a similar linguistic pathway (French Immersion or English)** ~~where~~ **if** space is available. Transportation will be provided only for the year that they are transferred to that school. If space becomes available in **their program in their** ~~the~~ **in-zone school for the following school year**, the student will return to that school unless they request and obtain out-of-zone status without transportation services. ~~When returning students to their in-zone school, efforts will be made to return them to a similar program (e.g.: a student in French Immersion program would be returned to a French Immersion program).~~

On a case-by-case basis, Riverside School Board can assign a student, including an international student, to a specific school for educational, psychological, social, or other exceptional reasons.



# Riverside School Board

## TIMELINE

The enrolment process will follow the timeline indicated:

### Official enrolment period

- The official enrolment period for Riverside School Board will take place from the first full week of February until April 30, unless otherwise determined by Council. No registration appointments may be given prior to the start of the official enrolment period.
- An assessment will be made of all in-zone registrations and current out-of-zone student requests received before May 1. Parents will be informed of student placement by June 1.

### Enrolment in May and June

- An assessment will be made of all in-zone registrations that are received between May 1 and June 30 and all out-of-zone registrations received up to June 30. Parents will be informed of student placement during the first week of July.

### Late enrolment - after June 30

- All registrations of Riverside students received after June 30 will be considered on an ongoing basis. Registrations of interboard students will be confirmed 10 days before the beginning of the school year. The student accepted during late enrolment will be assigned to a school by Riverside School Board.

### International Student enrolment period:

An international student may be registered outside the regular enrolment period or at any time and confirmation of placement will be given upon completion of the board's screening process.

Students shall be registered in a school in the following order:

## **DURING THE OFFICIAL ENROLMENT PERIOD**

An assessment will be made of all in-zone registrations and requests from current out-of-zone students received before May 1. Parents will be informed of student placement by June 1.

### **A: IN-ZONE STUDENTS**

Subject to the availability of space (see definition), enrolment in a school will be based on the criteria established in the following order of priority:

- A1 Current In-Zone Students** - Students currently attending the school who reside within the attendance zone for that school;
- A2 Grandfathered Students** - Students currently attending the school who, when they began attending the school, resided within the attendance zone for that school and to whom a grandfather<sup>1</sup> clause will apply following a zoning change. This provision may be revoked in the event of the student's change of address to another zone;
- A3 Returning Transferred Students** - Students who reside within the attendance zone of that school and were assigned to another school (transferred) by Riverside School Board;

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<sup>1</sup> A GRANDFATHER clause is a provision in which an old rule continues to apply to some existing situations, while a new rule will apply to all future cases.





# Riverside School Board

- A4 Siblings of Current In-Zone Students** - Siblings of students currently attending the school who reside within the attendance zone for that school;
- A5 Special In-Zone Status Students** - Students who, due to a decision of Council, have been granted 'in-zone' status to the school following a school closure or for exceptional circumstances. This provision may be revoked in the event of the student's change of address to another zone;
- A6 New In-Zone Students** - Students who reside within the school attendance zone;
- A7 Transferred Students** - Students who are transferred by Riverside School Board from their in-zone school when that school has surpassed its capacity. (See "Procedure for the Transfer of in-zone Students").

## T: PROCEDURE FOR THE TRANSFER OF IN-ZONE STUDENTS (STEPS A1 TO A7)

If the school has exceeded its capacity at a particular grade level after any step, from A1 to A7, students within that step will be transferred out of the school in the following order:

- T1 Students without siblings, living in a multiple zone** - in-zone students without siblings attending the school living within the in-zone area of another school where space is available. Those who are geographically closest to the school that has availability will be transferred first. Transportation is provided;
- T2 Returning Transferred Students** - Transferred in-zone students who were assigned to another school the previous year and express the desire to stay there for the present year. Transportation is provided;
- T3 Students without siblings who are non-walkers** - Students without a sibling in the school who are eligible for transportation. In this group, the students who are geographically closest to the school that has availability will be transferred first. Transportation is provided;
- T4 Students who are non-walkers** - Students with a sibling in the school who are eligible for transportation. In this group, the students who are geographically closest to the school that has availability will be transferred first. The student's sibling(s) may also be transferred (at parent's request). Transportation is provided.

## B: OUT-OF-ZONE STUDENTS

Subject to the availability of space (see definition), students residing outside of the established school attendance zone but within Riverside School Board territory may attend a specific school of choice on condition that the parent/guardian agrees to provide transportation for:

- B1 Special Out-of-Zone Status students** – Students who, due to a decision of Council, have been granted 'Special Out-of-Zone Status' to the school. This provision may be revoked in the event of the student's change of address to another zone.
- B2 Siblings of grandfathered students and siblings of 'Special Out-of-Zone Status' students**
- B3 Current Out-of-Zone students** - Students who are currently attending a school and reside outside the attendance zone for that school and confirm, by May 31, their request to remain



# Riverside School Board

at the school. If space is not sufficient to accommodate this group at their grade level, students with a sibling attending the school will have priority.



# Riverside School Board

## DURING THE ENROLMENT PERIOD IN MAY AND JUNE

An assessment will be made of all in-zone registrations that are received between May 1 and June 30 and all out-of-zone registrations received before June 30. Parents will be informed by the school of student placement during the first week of July. In exceptional circumstances, confirmation of out-of-zone requests may be delayed due to three spaces being reserved.

Subject to the availability of space (see definition), enrolment of students will be accepted in the following order of priority:

- C1 Siblings of Current In-Zone Students** - Students who reside within the attendance zone of the school, who have a sibling attending the school;
- C2 New In-Zone Students** - Students who reside within the attendance zone of the school;
- C3 Siblings of Current Out-of-Zone Students** - Siblings of students, who are currently attending a school and reside outside the attendance zone for that school in the order of the date of their registration;
- C4 New Out-of-Zone Students** - Students who reside outside the attendance zone for that school in the order of the date of their registration.

For each of the steps C1 to C4, the order of the date of registration will determine the priority within that step until June 30.

## DURING LATE ENROLMENT AFTER JUNE 30

All applications for enrolment of Riverside students received after June 30 will be considered on an ongoing basis.

Registrations of interboard students will be considered 10 days before the beginning of the school year.

All students accepted during the late enrolment period will be assigned to a school by Riverside School Board.

# RIVERSIDE SCHOOL BOARD

## Three-Year Plan for the Allocation and Destination of Immovables

Deposited for consultation from ~~May 10, 2019 to June 23, 2019~~ October 18, 2019 to December 2, 2019

### **CONSULTATION**

With respect to the Three-Year Plan of Allocation and Destination of Immovables for School Years ~~2019-2020, 2020-2021 and 2021-2022~~ 2020-2021, 2021-2022 and 2022-2023, the school board is required to consult with all municipalities whose territories are situated entirely or partially within its area.

The following groups will also be consulted on the full document:

Governing Boards

Parents' Committee

Advisory Committee on Services for Handicapped Students and Students with Social Maladjustments or Learning Disabilities

Unions and Management Associations

### **BUILDING CAPACITY**

The calculation used to arrive at the building capacity for schools shown on the following pages is as follows:

Elementary: number of classrooms minus number of specialty rooms and regional program rooms multiplied by 24 plus number of regional program rooms x 10 x 90%

High Schools: number of classrooms + gymnasia + labs x 29 x 85% x 90%



**THREE-YEAR PLAN OF ALLOCATION AND  
DESTINATION OF IMMOVABLES**

~~2019-2022-2020-2023~~

Name of School or Centre Civic address	Building Code	Total Building Capacity (Classrooms)	Specialty Rooms that could not be converted to classrooms (Music, Art, Science, computers, OT, etc.)	Regional Programs (REACH, SEEDS, SAIL, NEST, BOOST, etc.) Average of 10 students per room	Total Building Capacity (Students)	Actual Enrolment September 30, <del>2018</del> 2019  <del>2018-2019</del> 2019-2020	MEES'S Enrolment Forecast  <del>2019-2020</del> 2020-2021	MEES'S Enrolment Forecast  <del>2020-2021</del> 2021-2022	MEES'S Enrolment Forecast  <del>2021-2022</del> 2022-2023	Level	Cycle	Premises at the disposal of the school or center
<b>CORE AREA</b> Brossard-Greenfield Park-St. Hubert-St. Lambert-Vieux Longueuil												
GOOD SHEPHERD SCHOOL 5770, rue Aline, Brossard J4Z 1R3 884-006		19	0	3	373	<del>279-299</del>	2796	2815	2859	K – 6	1-3	All
HAROLD NAPPER SCHOOL 6375, avenue Baffin, Brossard J4Z 2H9 884-037		26	n/a	n/a	562	<del>553-512</del>				K – 6	1-3	All
ST. LAMBERT ELEMENTARY SCHOOL 81, rue Green, Saint-Lambert J4P 1S4 884-030		29	1	1	592	<del>556-549</del>				K – 6	1-3	All except space used by the Community Learning Centre (CLC)
GREENFIELD PARK PRIMARY INTERNATIONAL SCHOOL 776, rue Campbell, Greenfield Park, J4V 1Y7		23	3	n/a	432 X ½	<del>254-240</del>				1 – 6	1-3	All areas except space used by Commission scolaire Marie-Victorin
ST. JUDE SCHOOL 781, rue Miller, Greenfield Park, J4V 1W8 884-005		29	1	n/a	605	<del>383-434</del>				K4 – 6	1-3	All except space used by the Community Learning Centre (CLC) Includes 4-year-old Kindergarten Includes Passe-Partout program for 4 year olds
ROYAL CHARLES SCHOOL 5525, boul. Maricourt, Saint-Hubert, Longueuil J3Y 1S5 884-009		7	n/a	n/a	151	<del>439-137</del>				K – 6	1-3	All
ST. MARY'S SCHOOL 1863, rue Brébeuf, Longueuil J4J 3P3 884-019		25	1	4	468	<del>439-402</del>				K4 – 6	1-3	All except space used by Community Learning Centre (CLC) Includes 4-year-old Kindergarten Includes Passe-Partout program for 4 year olds
TERRY FOX SCHOOL 1648, rue Langevin, Saint-Hubert, Longueuil J4T 1X7 884-018		16	0	1	346	<del>495-202</del>				K – 6	1-3	All



**THREE-YEAR PLAN OF ALLOCATION AND  
DESTINATION OF IMMOVABLES**  
~~2019-2022-2020-2023~~

Name of School or Centre Civic address	Building Code	Total Building Capacity (Classrooms)	Specialty Rooms that could not be converted to classrooms (Music, Art, Science, computers, OT, etc.)	Regional Programs (REACH, SEEDS, SAIL, NEST, BOOST, etc.) Average of 10 students per room	Total Building Capacity (Students)	Actual Enrolment September 30, <del>2018</del> 2019  <del>2018-2019</del> 2019-2020	MEES'S Enrolment Forecast  <del>2019-2020</del> 2020-2021	MEES'S Enrolment Forecast  <del>2020-2021</del> 2021-2022	MEES'S Enrolment Forecast  <del>2021-2022</del> 2022-2023	Level	Cycle	Premises at the disposal of the school or center
WEST END Candiac, Delson, La Prairie, Sainte-Catherine												
ST. LAWRENCE SCHOOL 148 and 150, boul. Champlain, Candiac J5R 3T2 884010 and 884-002		32	1	n/a	670	<del>542-531</del>	858 857	849 872	849-911	K - 6	1 - 3	Champlain pavilion: 884002, St. Raymond pavilion: 884010. All except space used by the Community Learning Centre (CLC)
JOHN ADAM MEMORIAL SCHOOL 120, Mtée des Bouleaux, Delson J5B 1L7 884-003		15	n/a	n/a	324	<del>278-295</del>				K - 6	1 - 3	All
GREENFIELD PARK												
CENTENNIAL REGIONAL HIGH SCHOOL 880, rue Hudson, Greenfield Park, Longueuil J4V 1H1 88-035		76	n/a	n/a	1686	<del>1012-1062</del>	<del>1029</del> 1049	<del>1062</del> 1092	<del>1102-1104</del>	Sec 1- 5 WOTP	1-2	All except space used by ACCESS and students from REACH
SAINT-HUBERT												
HERITAGE REGIONAL HIGH SCHOOL 7445, Chemin Chambly, Saint-Hubert, Longueuil J3Y 3S3 884-016		107	n/a	n/a	2374	<del>1635-1689</del>	<del>1653</del> 1686	<del>1707</del> 1754	<del>1772-1775</del>	Sec 1- 5 WOTP	1-2	All except space used by ACCESS
SAINT-JEAN-SUR-RICHELIEU												
ST. JOHNS SCHOOL 380, rue St. Michel, St. Jean-sur Richelieu J3B 1T4 884-001		El : 22 Sec : 23	El : n/a Sec : n/a	n/a	El : 475 Sec : 510	<del>El: 496</del> <del>Sec: 275</del> El: 513 Sec: 275	<del>779</del> 839	<del>784</del> 848	<del>784-855</del>	K – 6 Sec 1-5	1-3 1-2	All except space used by ACCESS and the Community Learning Centre (CLC)



THREE-YEAR PLAN OF ALLOCATION AND  
DESTINATION OF IMMOVABLES  
~~2019-2022~~ 2020-2023

Name of School or Centre Civic address	Building Code	Total Building Capacity (Classrooms)	Specialty Rooms that could not be converted to classrooms (Music, Art, Science, computers, OT, etc.)	Regional Programs (REACH, SEEDS, SAIL, NEST, BOOST, etc.) Average of 10 students per room	Total Building Capacity (Students)	Actual Enrolment September 30, <del>2018</del> 2019  <del>2018-2019</del> 2019-2020	MEES'S Enrolment Forecast  <del>2019-2020</del> 2020-2021	MEES'S Enrolment Forecast  <del>2020-2021</del> 2021-2022	MEES'S Enrolment Forecast  <del>2021-2022</del> 2022-2023	Level	Cycle	Premises at the disposal of the school or center
SAINT-LAMBERT												
REACH School – Special Education 471, rue Green, Saint-Lambert J4P 1V2 884-031		n/a	n/a	7	70	<del>50-61</del>	unknown 107.1	unknown 112.2	unknown 117.3	K - 11	1-3	All except space used by Community Learning Centre (CLC)  Satellite classes located at CENTENNIAL REGIONAL HIGH SCHOOL 880, rue Hudson, Greenfield Park, Longueuil, J4V 1H1
And 276, boulevard Queen, Saint-Lambert J4R 1H7 884-029				7	70	<del>46-41</del>						
SAINT-LAMBERT INTERNATIONAL HIGH SCHOOL 675, rue Green, Saint-Lambert J4P 1V9 (Formerly known as Chambly Academy) 884-032		28	n/a	n/a	621	<del>364-382</del>	<del>367</del> 348	<del>342</del> 358	<del>356-361</del>	Sec 1-5	1-2	All

### THREE-YEAR PLAN OF ALLOCATION AND DESTINATION OF IMMOVABLES

~~2019-2022~~ 2020-2023

Name of School or Centre Civic address	Building Code	Total Building Capacity (Classrooms)	Specialty Rooms that could not be converted to classrooms (Music, Art, Science, computers, OT, etc.)	Regional Programs (REACH, SEEDS, SAIL, NEST, BOOST, etc.) Average of 10 students per room	Total Building Capacity (Students)	Actual Enrolment September 30, <del>2018</del> 2019  <del>2018-2019</del> 2019-2020	MEES'S Enrolment Forecast  <del>2019-2020</del> 2020-2021	MEES'S Enrolment Forecast  <del>2020-2021</del> 2021-2022	MEES'S Enrolment Forecast  <del>2021-2022</del> 2022-2023	Level	Cycle	Premises at the disposal of the school or center
<b>VALLEY AREA</b> (Beloeil, Boucherville, Chambly, Sainte-Julie, Saint- Hilaire, Otterburn Park, Sorel-Tracy)												
BOUCHERVILLE ELEMENTARY SCHOOL 800, rue du Père-Le Jeune, Boucherville J4B 3K1 884-012		13	0	n/a	281	<del>205-211</del>	1581 1628	1571 1638	1555-1629	K – 6	1-3	All
CEDAR STREET SCHOOL 250, rue Cedar, Beloeil J3G 3M1 884-013		13	0	0	268	<del>165-171</del>				K4 – 6	1-3	All except space used by ACCESS and the Community Learning Centre (CLC) Includes 4-Year-Old Kindergarten
COURTLAND PARK INTERNATIONAL SCHOOL 1075, rue Wolfe, Saint-Bruno-de-Montarville J3V 3K6 884-014		16	0	n/a	346	<del>286-281</del>				K – 6	1 - 3	All except space used by ACCESS and the Community Learning Centre (CLC)
MOUNT BRUNO SCHOOL 20, rue Des Peupliers, Saint-Bruno-de- Montarville J3V 2L8 884-011		17	0	n/a	367	<del>226-232</del>				K – 6	1-3	All except space used by ACCESS and the Community Learning Centre (CLC)
HAROLD SHEPPARD SCHOOL 6205, boul. des Étudiants, Sorel/Tracy J3R 4K7 884-021		9	0	n/a	194	<del>75-95</del>				K4 – 6	1-3	All areas except space to be rented Includes 4-Year-Old Kindergarten
MOUNTAINVIEW SCHOOL 444, rue Mountainview, Otterburn Park J3H 2K2 884-017		15	2	n/a	281	<del>268-274</del>				K – 6	1-3	All except space used by ACCESS and the Community Learning Centre (CLC)
WILLIAM LATTER SCHOOL 1300, rue Barré, Chambly J3L 2V4 884-027		20	1	n/a	410	<del>379-372</del>				K – 6	1-3	All except space used by ACCESS and the Community Learning Centre (CLC)





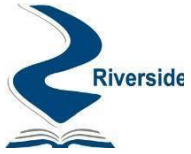
THREE-YEAR PLAN OF ALLOCATION AND  
DESTINATION OF IMMOVABLES  
~~2019-2022~~ 2020-2023

<i>Name of FGA or FP Centre</i> Civic address  Building Code	Building Capacity (classrooms)	Actual Enrolment  2018-2019	Enrolment Forecast  2019-2020	Enrolment Forecast  2020-2021	Enrolment Forecast  2021-2022	Level	Cycle	Premises at the disposal of the school or center
ACCESS Cleghron 163, Cleghorn Avenue, Saint-Lambert J4R 2J4  884-023 (partial)	N/A		unknown	unknown	unknown	Voc Ed + General Adult Education (GAE)	N/A	Except space used by Community Learning Centre (CLC)  Building 884-001 (partial) 380 St-Michel Street, Saint-Jean-sur-Richelieu, J3B 1T4  Building 884-016 (partial), 7445 Chemin de Chambly, Saint-Hubert, Longueuil, J3Y 3S3  Building 884-017 (partial) 444 Mountainview Street, Otterburn Park, J3H 2K2  Building 884-020 (partial) 7525 Chemin de Chambly, Saint-Hubert, J3Y 0N7  Building 884-030 (partial) 81 Green Street, Saint-Lambert, J4P 1S4  Building 884-032 (partial) 675 Green Street, Saint-Lambert, J4P 1V9  Building 884-035 (partial) 880 Hudson Street, Greenfield Park, Longueuil, J4V 1H1  Building 884-807 (rental) 638 Guimond, Longueuil, J4G 1P8



THREE-YEAR PLAN OF ALLOCATION AND  
DESTINATION OF IMMOVABLES  
~~2019-2022~~ 2020-2023

<i>Name of FGA or FP Centre</i> Civic address  Building Code	Building Capacity (classrooms)	Actual Enrolment  2018-2019	Enrolment Forecast  2019-2020	Enrolment Forecast  2020-2021	Enrolment Forecast  2021-2022	Level	Cycle	Premises at the disposal of the school or center
ACCESS Royal Oak 3555 Rocheleau Street, Saint-Hubert, J3Y 4T6  884-008 (partial)	N/A		unknown	unknown	unknown	Voc Ed + General Adult Education (GAE)	1-2	Except space used by Community Learning Centre (CLC)  Building 884-001 (partial) 380 St-Michel Street, Saint-Jean-sur-Richelieu, J3B 1T4  Building 884-016 (partial), 7445 Chemin de Chambly, Saint-Hubert, Longueuil, J3Y 3S3  Building 884-017 (partial) 444 Mountainview Street, Otterburn Park, J3H 2K2  Building 884-020 (partial) 7525 Chemin de Chambly, Saint-Hubert, J3Y 0N7  Building 884-030 (partial) 81 Green Street, Saint-Lambert, J4P 1S4  Building 884-032 (partial) 675 Green Street, Saint-Lambert, J4P 1V9  Building 884-035 (partial) 880 Hudson Street, Greenfield Park, Longueuil, J4V 1H1  Building 884-805 (rental) 7900 Taschereau Blvd., C100 and C204A, Brossard, J4X 1C2  Building 884-808 (shared with c.s. des Patriotes) 2121 Darwin Street, Sainte Julie, J3E 0C9
<b>RIVERSIDE SCHOOL BOARD Administration Offices</b> 7525 Chemin de Chambly Saint-Hubert, J3Y 0N7  884-020								



THREE-YEAR PLAN OF ALLOCATION AND  
DESTINATION OF IMMOVABLES  
~~2019-2022-2020-2023~~

LEASED IMMOVABLES	<del>2018-2019</del>	2019-2020	2020-2021	2021-2022	2022-2023
ACCESS GUIMOND 638 Guimond, Longueuil, J4G 1P8 884-807	<del>Occupied</del>	<del>TBD</del> Occupied	TBD	TBD	TBD
ACCESS BROSSARD 7900, Taschereau Boulevard, C100 and C204A Brossard, QC J4X 1C2 884-805	<del>Occupied</del>	Occupied	Occupied	Occupied	Occupied

# LIST OF SCHOOLS AND CENTRES

For the school year 2020-2021

MUNICIPALITY AND SCHOOL/CENTRE CODE	
<b>BELOEIL</b>	
884013	Cedar Street School
<b>BOUCHERVILLE</b>	
884012	Boucherville Elementary School
<b>BROSSARD</b>	
884006 884037 884805 (rental)	Good Shepherd School Harold Napper School ACCESS Adult and Vocational Education Centre
<b>CANDIAC</b>	
884002 884010	St. Lawrence School (Champlain Pavilion) St. Lawrence School (St. Raymond Pavilion)
<b>CHAMBLY</b>	
884027	William Latter School
<b>DELSON</b>	
884003	John Adam Memorial School
<b>GREENFIELD PARK</b>	
884035 (partial) 884035 884007 884005 884035 (partial)	ACCESS Adult and Vocational Education Centre Centennial Regional High School Greenfield Park Primary International School St. Jude School REACH School (satellite classes)
<b>LONGUEUIL</b>	
884807 (rental) 884019	ACCESS Adult and Vocational Education Centre St. Mary's School
<b>OTTERBURN PARK</b>	
884017 (partial) 884017	ACCESS Adult and Vocational Education Centre Mountainview School
<b>SAINT-BRUNO-DE-MONTARVILLE</b>	
884011 884014	Mount Bruno Elementary School Courtland Park International School
<b>SAINT-HUBERT</b>	
884020 (partial) 884008 884016 (partial) 884016 884009 884018	ACCESS Adult and Vocational Education Centre ACCESS Adult and Vocational Education Centre ACCESS Adult and Vocational Education Centre Heritage Regional High School Royal Charles School Terry Fox School
<b>SAINT-JEAN-SUR-RICHELIEU</b>	
884001 (partial) 884001	ACCESS Adult and Vocational Education Centre St. Johns School
<b>SAINTE-JULIE</b>	
884808 (rental)	ACCESS Adult and Vocational Education Centre

# LIST OF SCHOOLS AND CENTRES

For the school year 2020-2021

SAINT-LAMBERT	
884023	ACCESS Adult and Vocational Education Centre
884029	REACH School
884031	REACH School
884030	St. Lambert Elementary School
884032	Saint-Lambert International High School
884806 (rental)	REACH School - PACE
SOREL-TRACY	
884021	Harold Sheppard School

Version: October 1, 2019

Effective July 1, 2020

## DEED OF ESTABLISHMENT

<b>NAME OF CENTRE</b>	ACCESS Cleghorn General Adult Education
<b>CENTRE CODE</b>	884-350
<b>ADDRESS OF CENTRE</b>	163 Cleghorn Avenue Saint-Lambert (Québec) J4R 2J4
<b>LEVEL OF INSTRUCTION</b>	General Adult Education
<b>IMMOVABLES</b>	1
<b>Building 884-023 (partial)</b> 163 Cleghorn Avenue Saint-Lambert (Québec) J4R 2J4	General Adult Education, except space used by Community Learning Centre (CLC)

Additional locations: 7

**Building 884-001 (partial)**  
380 St. Michel, Saint-Jean-sur-Richelieu, J3B 1T4  
**Building 884-016 (partial)**  
7445 Chemin de Chambly, Saint-Hubert, Longueuil, J3Y 3S3  
**Building 884-017 (partial)**  
444 Mountainview Street, Otterburn Park, J3H 2K2  
**Building 884-020 (partial)**  
7525 Chemin de Chambly, Saint-Hubert, J3Y 0N7  
**Building 884-030 (partial)**  
81 Green Street, Saint-Lambert, J4P 1S4  
**Building 884-032 (partial)**  
675 Green Street, Saint-Lambert, J4P 1V9  
**Building 884-035 (partial)**  
880 Hudson Street, Greenfield Park, J4V 1H1

Given at Saint-Hubert, XXX

John McLaren, Secretary General

Effective July 1, 2020

## DEED OF ESTABLISHMENT

<b>NAME OF CENTRE</b>	ACCESS Cleghorn Vocational Education Centre
<b>CENTRE CODE</b>	884-450
<b>ADDRESS OF CENTRE</b>	163 Cleghorn Avenue Saint-Lambert (Québec) J4R 2J4
<b>LEVEL OF INSTRUCTION</b>	Vocational Education
<b>IMMOVABLES</b>	1
<b>Building 884-023 (partial)</b> 163 Cleghorn Avenue Saint-Lambert (Québec) J4R 2J4	Vocational Education, except space used by Community Learning Centre (CLC)

Additional locations: 8

**Building 884-001 (partial)**  
380 St. Michel, Saint-Jean-sur-Richelieu, J3B 1T4  
**Building 884-016 (partial)**  
7445 Chemin de Chambly, Saint-Hubert, Longueuil, J3Y 3S3  
**Building 884-017 (partial)**  
444 Mountainview Street, Otterburn Park, J3H 2K2  
**Building 884-020 (partial)**  
7525 Chemin de Chambly, Saint-Hubert, J3Y 0N7  
**Building 884-030 (partial)**  
81 Green Street, Saint-Lambert, J4P 1S4  
**Building 884-032 (partial)**  
675 Green Street, Saint-Lambert, J4P 1V9  
**Building 884-035 (partial)**  
880 Hudson Street, Greenfield Park, J4V 1H1  
**Building 884-807 (rental)**  
638 Guimond Street, Longueuil, J4G 1P8

Given at Saint-Hubert, XXX

John McLaren, Secretary General

Effective July 1, 2020

<b>NAME OF CENTRE</b>	<b>DEED OF ESTABLISHMENT</b> ACCESS Royal Oak General Adult Education
<b>CENTRE CODE</b>	884-351
<b>ADDRESS OF CENTRE</b>	3555 Rocheleau Street Saint-Hubert (Québec) J3Y 4T6
<b>LEVEL OF INSTRUCTION</b>	General Adult Education
<b>IMMOVABLES</b>	1
<b>Building 884-008 (partial)</b> 3555 Rocheleau Street Saint-Hubert (Québec) J3Y 4T6	General Adult Education, except space used by Community Learning Centre (CLC)
<u>Additional locations:</u>	8
<b>Building 884-001 (partial)</b> 380 St. Michel, Saint-Jean-sur-Richelieu, J3B 1T4	
<b>Building 884-805 (rental)</b> 7900, Taschereau Boulevard, C100 and C204A, Brossard J4X 1C2	
<b>Building 884-016 (partial)</b> 7445 Chemin de Chambly, Saint-Hubert, Longueuil, J3Y 3S3	
<b>Building 884-017 (partial)</b> 444 Mountainview Street, Otterburn Park, J3H 2K2	
<b>Building 884-020 (partial)</b> 7525 Chemin de Chambly, Saint-Hubert, J3Y 0N7	
<b>Building 884-030 (partial)</b> 81 Green Street, Saint-Lambert, J4P 1S4	
<b>Building 884-032 (partial)</b> 675 Green Street, Saint-Lambert, J4P 1V9	
<b>Building 884-035 (partial)</b> 880 Hudson Street, Greenfield Park, J4V 1H1	

Given at Saint-Hubert, XXX

John McLaren, Secretary General



*Effective July 1, 2020*

## DEED OF ESTABLISHMENT

<b>NAME OF CENTRE</b>	ACCESS Royal Oak Vocational Education Centre
<b>CENTRE CODE</b>	884-451
<b>ADDRESS OF CENTRE</b>	3555 Rocheleau Street Saint-Hubert (Québec) J3Y 4T6
<b>LEVEL OF INSTRUCTION</b>	Vocational Education
<b>IMMOVABLES</b>	1
<b>Building 884-008 (partial)</b> 3555 Rocheleau Street Saint-Hubert (Québec) J3Y 4T6	Vocational Education, except space used by Community Learning Centre (CLC)

Additional locations: 8

**Building 884-001 (partial)**  
380 St. Michel, Saint-Jean-sur-Richelieu, J3B 1T4

**Building 884-016 (partial)**  
7445 Chemin de Chambly, Saint-Hubert, Longueuil, J3Y 3S3

**Building 884-017 (partial)**  
444 Mountainview Street, Otterburn Park, J3H 2K2

**Building 884-020 (partial)**  
7525 Chemin de Chambly, Saint-Hubert, J3Y 0N7

**Building 884-030 (partial)**  
81 Green Street, Saint-Lambert, J4P 1S4

**Building 884-032 (partial)**  
675 Green Street, Saint-Lambert, J4P 1V9

**Building 884-035 (partial)**  
880 Hudson Street, Greenfield Park, J4V 1H1

**Building 884-808 (shared with c.s. des Patriotes)**  
2121 Darwin Street, Sainte Julie, J3E 0C9

Given at Saint-Hubert, XXX

John McLaren, Secretary General

*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

**NAME OF CENTRE**

BOUCHERVILLE ELEMENTARY SCHOOL

**CENTRE CODE**

884-012

**ADDRESS OF CENTRE**

800 du Père-Le Jeune Street  
Boucherville (Québec)  
J4B 3K1

**LEVEL OF INSTRUCTION**

Kindergarten  
Elementary - all cycles

**IMMOVABLES**

1

**Building 884-012**

800 du Père-Le Jeune Street  
Boucherville (Québec)  
J4B 3K1

All areas

Given at Saint-Hubert, XXX

John McLaren, Secretary General



*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

**NAME OF CENTRE**

CEDAR STREET SCHOOL

**CENTRE CODE**

884-013

**ADDRESS OF CENTRE**

250 Cedar Street  
Beloeil (Québec)  
J4G 3M1

**LEVEL OF INSTRUCTION**

4-Year-Old Kindergarten  
Kindergarten  
Elementary - all cycles

**IMMOVABLES**

1

**Building 884-013**

250 Cedar Street  
Beloeil (Québec)  
J4G 3M1

All areas except space used by ACCESS and the Community Learning Centre (CLC)

Given at Saint-Hubert, XXX

John McLaren, Secretary General



*Effective July 1, 2020*

## **DEED OF ESTABLISHMENT**

**NAME OF CENTRE**

CENTENNIAL REGIONAL HIGH SCHOOL

**CENTRE CODE**

884-035

**ADDRESS OF CENTRE**

880 Hudson Street  
Greenfield Park Longueuil (Québec)  
J4V 1H1

**LEVEL OF INSTRUCTION**

Secondary - all cycles

**IMMOVABLES**

1

**Building 884-035**

880 Hudson Street  
Greenfield Park Longueuil (Québec)  
J4V 1H1

All areas except space used by ACCESS and the Community Learning Centre (CLC) and REACH

Given at Saint-Hubert, XXX

John McLaren, Secretary General



*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

**NAME OF CENTRE**

COURTLAND PARK INTERNATIONAL SCHOOL

**CENTRE CODE**

884-014

**ADDRESS OF CENTRE**

1075 Wolfe Street  
Saint-Bruno-de-Montarville (Québec)  
J3V 3K6

**LEVEL OF INSTRUCTION**

Kindergarten  
Elementary - all cycles

**IMMOVABLES**

1

**Building 884-014**

1075 Wolfe Street  
Saint-Bruno-de-Montarville (Québec)  
J3V 3K6

All areas except space used by ACCESS and the Community Learning Centre (CLC)

Given at Saint-Hubert, XXX

John McLaren, Secretary General



*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

<b>NAME OF CENTRE</b>	GOOD SHEPHERD SCHOOL
<b>CENTRE CODE</b>	884-006
<b>ADDRESS OF CENTRE</b>	5770 Aline Street Brossard (Québec) J4Z 1R3
<b>LEVEL OF INSTRUCTION</b>	Kindergarten Elementary - all cycles
<b>IMMOVABLES</b>	1
<b>Building 884-006</b> 5770 Aline Street Brossard (Québec) J4Z 1R3	All areas

Given at Saint-Hubert, XXX

John McLaren, Secretary General



*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

<b>NAME OF CENTRE</b>	GREENFIELD PARK PRIMARY INTERNATIONAL SCHOOL
<b>CENTRE CODE</b>	884-007
<b>ADDRESS OF CENTRE</b>	776 Campbell Street Greenfield Park Longueuil (Québec) J4V 1Y7
<b>LEVEL OF INSTRUCTION</b>	Elementary - all cycles
<b>IMMOVABLES</b>	1
<b>Building 884-007</b> 776 Campbell Street Greenfield Park Longueuil (Québec) J4V 1Y7	All areas except space used by Commission scolaire Marie-Victorin

Given at Saint-Hubert, XXX

John McLaren, Secretary General

*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

**NAME OF CENTRE**

HAROLD NAPPER SCHOOL

**CENTRE CODE**

884-037

**ADDRESS OF CENTRE**

6375 Baffin Avenue  
Brossard (Québec)  
J4Z 2H9

**LEVEL OF INSTRUCTION**

Kindergarten  
Elementary - all cycles

**IMMOVABLES**

1

**Building 884-037**  
6375 Baffin Avenue  
Brossard (Québec)  
J4Z 2H9

All areas

Given at Saint-Hubert, XXX

John McLaren, Secretary General



*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

**NAME OF CENTRE**

HAROLD SHEPPARD SCHOOL

**CENTRE CODE**

884-021

**ADDRESS OF CENTRE**

6205 Des Étudiants Blvd.  
Sorel-Tracy (Québec)  
J3R 4K7

**LEVEL OF INSTRUCTION**

4-Year-Old Kindergarten  
Kindergarten  
Elementary - all cycles

**IMMOVABLES**

1

**Building 884-021**

6205 Des Étudiants Blvd.  
Sorel-Tracy (Québec)  
J3R 4K7

All areas except space to be rented

Given at Saint-Hubert, XXX

John McLaren, Secretary General



*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

**NAME OF CENTRE**

HERITAGE REGIONAL HIGH SCHOOL

**CENTRE CODE**

884-016

**ADDRESS OF CENTRE**

7445 Chemin de Chambly  
Saint-Hubert Longueuil (Québec)  
J3Y 3S3

**LEVEL OF INSTRUCTION**

Secondary - all cycles

**IMMOVABLES**

1

**Building 884-016**

7445 Chemin de Chambly  
Saint-Hubert Longueuil (Québec)  
J3Y 3S3

All areas except space used by ACCESS

Given at Saint-Hubert, XXX

John McLaren, Secretary General



*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

**NAME OF CENTRE**

JOHN ADAM MEMORIAL SCHOOL

**CENTRE CODE**

884-003

**ADDRESS OF CENTRE**

120 Montée des Bouleaux  
Delson (Québec)  
J5B 1L7

**LEVEL OF INSTRUCTION**

Kindergarten  
Elementary – all cycles

**IMMOVABLES**

1

**Building 884-003**

120 Montée des Bouleaux  
Delson (Québec)  
J5B 1L7

All areas

Given at Saint-Hubert, XXX

John McLaren, Secretary General

*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

**NAME OF CENTRE**

MOUNT BRUNO SCHOOL

**CENTRE CODE**

884-011

**ADDRESS OF CENTRE**

20 des Peupliers Street  
Saint-Bruno-de-Montarville (Québec)  
J3V 2L8

**LEVEL OF INSTRUCTION**

Kindergarten  
Elementary – all cycles

**IMMOVABLES**

1

**Building 884-011**

20 des Peupliers Street  
Saint-Bruno-de-Montarville (Québec)  
J3V 2L8

All areas except space used by ACCESS and the Community Learning Centre (CLC)

Given at Saint-Hubert, XXX

John McLaren, Secretary General



*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

**NAME OF CENTRE**

MOUNTAINVIEW SCHOOL

**CENTRE CODE**

884-017

**ADDRESS OF CENTRE**

444 Mountainview Street  
Otterburn Park (Québec)  
J3H 2K2

**LEVEL OF INSTRUCTION**

Kindergarten  
Elementary – all cycles

**IMMOVABLES**

1

**Building 884-017**

444 Mountainview Street  
Otterburn Park (Québec)  
J3H 2K2

All areas except space used by ACCESS and the Community  
Learning Centre (CLC)

Given at Saint-Hubert, XXX

John McLaren, Secretary General

*Effective July 1, 2020*

## DEED OF ESTABLISHMENT

### NAME OF CENTRE

REACH SCHOOL

### CENTRE CODE

884-031

### ADDRESS OF CENTRE

471 Green Street  
 Saint-Lambert (Québec)  
 J4R 1V2

### LEVEL OF INSTRUCTION

Kindergarten - Special Education  
 Elementary - Special Education  
 Secondary - Special Education

### IMMOVABLES

1

#### **Building 884-031**

471 Green Street  
 Saint-Lambert (Québec)  
 J4R 1V2

All areas except space used by the Community Learning Centre (CLC)

#### **Building 884-029**

276 Queen Blvd.  
 Saint-Lambert (Québec)  
 J4R 1H7

Satellite classes:

#### **Building 884-035**

880 Hudson Street  
 Greenfield Park Longueuil (Québec)  
 J4V 1H1

#### **Building 884-806**

Adam's PACE (rental)  
 Champlain College  
 900 Riverside Street  
 Saint-Lambert, (Quebec)  
 J4P 3P2

Given at Saint-Hubert, XXX

John McLaren, Secretary General



*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

**NAME OF CENTRE**

ROYAL CHARLES SCHOOL

**CENTRE CODE**

884-009

**ADDRESS OF CENTRE**

5525 Maricourt Blvd.  
Saint-Hubert Longueuil (Québec)  
J3Y 1S5

**LEVEL OF INSTRUCTION**

Kindergarten  
Elementary – all cycles

**IMMOVABLES**

1

**Building 884-009**

5525 Maricourt Blvd.  
Saint-Hubert Longueuil (Québec)  
J3Y 1S5

All areas

Given at Saint-Hubert, XXX

John McLaren, Secretary General



*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

**NAME OF CENTRE**

SAINT-LAMBERT INTERNATIONAL HIGH SCHOOL

**CENTRE CODE**

884-032

**ADDRESS OF CENTRE**

675 Green Street  
Saint-Lambert (Québec)  
J4P 1V9

**LEVEL OF INSTRUCTION**

Secondary – all cycles

**IMMOVABLES**

1

**Building 884-032**  
675 Green Street  
Saint-Lambert (Québec)  
J4P 1V9

All areas

Given at Saint-Hubert, XXX

John McLaren, Secretary General





*Effective July 1, 2020*

## **DEED OF ESTABLISHMENT**

### **NAME OF CENTRE**

ST. JOHNS SCHOOL

### **CENTRE CODE**

884-001

### **ADDRESS OF CENTRE**

380 Saint-Michel Street  
Saint-Jean-sur-Richelieu (Québec)  
J3B 1T4

### **LEVEL OF INSTRUCTION**

Kindergarten  
Elementary – all cycles  
Secondary – all cycles

### **IMMOVABLES**

1

#### **Building 884-001**

380 Saint-Michel Street  
Saint-Jean-sur-Richelieu (Québec)  
J3B 1T4

All areas except space used by ACCESS and the Community  
Learning Centre (CLC)

Given at Saint-Hubert, XXX

John McLaren, Secretary General



*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

**NAME OF CENTRE**

ST. JUDE SCHOOL

**CENTRE CODE**

884-005

**ADDRESS OF CENTRE**

781 Miller Street  
Greenfield Park Longueuil (Québec)  
J4V 1W8

**LEVEL OF INSTRUCTION**

Four-year old program – Passe partout  
4-Year-Old Kindergarten  
Kindergarten  
Elementary – all cycles

**IMMOVABLES**

1

**Building 884-005**

781 Miller Street  
Greenfield Park Longueuil (Québec)  
J4V 1W8

All areas except space used by ACCESS and the Community  
Learning Centre (CLC)

Given at Saint-Hubert, XXX

John McLaren, Secretary General



*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

**NAME OF CENTRE**

ST. LAMBERT ELEMENTARY SCHOOL

**CENTRE CODE**

884-030

**ADDRESS OF CENTRE**

81 Green Street  
Saint-Lambert (Québec)  
J4P 1S4

**LEVEL OF INSTRUCTION**

Kindergarten  
Elementary – all cycles

**IMMOVABLES**

1

**Building 884-030**  
81 Green Street  
Saint-Lambert (Québec)  
J4P 1S4

All areas except space used by the Community Learning Centre (CLC)

Given at Saint-Hubert, XXX

John McLaren, Secretary General

*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

**NAME OF CENTRE**

ST. LAWRENCE SCHOOL

**CENTRE CODE**

884-025

**ADDRESS OF CENTRE**

148 Champlain Blvd.  
Candiac (Québec)  
J5R 3T2

**LEVEL OF INSTRUCTION**

Kindergarten  
Elementary – all cycles

**IMMOVABLES**

2

**Building 884-002**

Champlain Pavillion  
148 Champlain Blvd.  
Candiac (Québec)  
J5R 3T2

All areas except space used by Community Learning Centre (CLC)

**Building 884-010**

Saint-Raymond Pavillion  
150 Champlain Blvd.  
Candiac (Québec)  
J5R 3T2

All areas except space used by Community Learning Centre (CLC)

Given at Saint-Hubert, XXX

John McLaren, Secretary General



*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

**NAME OF CENTRE**

ST. MARY'S SCHOOL

**CENTRE CODE**

884-019

**ADDRESS OF CENTRE**

1863 Brébeuf Street  
Longueuil (Québec)  
J4J 3P3

**LEVEL OF INSTRUCTION**

Four-year old program – Passe partout  
4-Year-Old Kindergarten  
Kindergarten  
Elementary – all cycles

**IMMOVABLES**

1

**Building 884-019**  
1863 Brébeuf Street  
Longueuil (Québec)  
J4J 3P3

All areas except space used by Community Learning Centre  
(CLC)

Given at Saint-Hubert, XXX

John McLaren, Secretary General



*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

<b>NAME OF CENTRE</b>	TERRY FOX SCHOOL
<b>CENTRE CODE</b>	884-018
<b>ADDRESS OF CENTRE</b>	1648 Langevin Street Saint-Hubert Longueuil (Québec) J4T 1X7
<b>LEVEL OF INSTRUCTION</b>	Kindergarten Elementary – all cycles
<b>IMMOVABLES</b>	1
<b>Building 884-018</b> 1648 Langevin Street Saint-Hubert Longueuil (Québec) J4T 1X7	All areas

Given at Saint-Hubert, XXX

John McLaren, Secretary General



*Effective July 1, 2020*

**DEED OF ESTABLISHMENT**

**NAME OF CENTRE**

WILLIAM LATTER SCHOOL

**CENTRE CODE**

884-027

**ADDRESS OF CENTRE**

1300 Barré Street  
Chambly (Québec)  
J3L 2V4

**LEVEL OF INSTRUCTION**

Kindergarten  
Elementary – all cycles

**IMMOVABLES**

1

**Building 884-027**  
1300 Barré Street  
Chambly (Québec)  
J3L 2V4

All areas except space used by ACCESS and the Community  
Learning Centre (CLC)

Given at Saint-Hubert, **XXX**

John McLaren, Secretary General