

Regular Meeting of / Réunion Régulière du :	2023-05-25	
Meeting Location & Time/ Lieu et heure de la réunion :	7:00 pm Champlain Pavilion / Microsoft Teams	
Riverside School Board Participants (Administration, Daycare, Support Staff, Teacher representatives)		
Name	Role	In Attendance
Jean-Rene St-Cyr (JRS)	Administration (ex-officio member)	Yes
Sandra Fréchette (SF)	Administration (ex-officio member)	No
Laura Dawn-Murray (LDM)	Support Staff Representative	Yes
Irene Kussey (IK)	Support Staff Representative	Yes
Lynn O'Connor (LO)	Daycare Representative	Yes
Alexandra Rachubinski (AR)	Teacher Representative	No
Anne-Marie Fortin (AF)	Teacher Representative	Yes
Mark Brosseau (MB)	Teacher Representative	Yes
Chelsea Lafortune (CL)	Teacher Representative	Yes
Pascal Rondeau (PR)	Teacher Representative	Yes
<i>TBD</i>	Teacher Representative	Yes
Parent Representatives		
Name	Role	In Attendance
Louis Gervais (LG)	Parent Representative	Yes
David Mayrand (DM)	Parent Representative (Vice-Chair)	Yes
Kevin Megin (KM)	Parent Representative (Chair)	Yes
Ashley Williamson (AW)	Parent Representative	No
Elisabeth Fink (EF)	Parent Representative	Yes
Carrie-Ellen Ronning (CER)	Parent Representative	Yes
Stephanie Rountree (SR)	Parent Representative	No
Tanya Guida (TG)	Parent Representative	Yes
Cassandra Morel (CM)	Parent Representative	Yes
Stefanie Ventura (SF)	Parent Representative (Alternative)	No
Lynn Rizzuto (LR)	Parent Representative (Alternative)	Yes
CLC Representative		
Brian Peddler (BP)	CLC Representative	No

Agenda Item #	Agenda Item Decision / Information / Action	Moved By	Seconded by
1.	Call to Order and Quorum / Ouverture de l'assemblée et quorum	DM	PR
	A motion to begin the meeting was presented at 7:08 PM		
2.	Adoption of the Agenda / Adoption de l'ordre du jour	CM	CL
	Kevin presented a revised agenda that was sent earlier in the day. There was an addition of a Cycle K activity, and Gr3 visit by the Grand Chief. A motion to adopt the Agenda was passed. Voted unanimously in favor		
3.	Adoption of the minutes of the previous meeting/ adoption du procès-verbal de la rencontre précédente	LDM	IK
	A motion to adopt the minutes of the previous meeting was presented by KM. Voted unanimously in favor TG abstained – was not there		
4.	Reading of Public Questions / Lectures des questions du publique (10 minutes)		
	There were no public questions to be read.		
5. Reports / Rapport			
5.1	Administration / Administration (JR St-Cyr/S. Fréchette)	-	-
	Thank you to the PPO for an amazing Fun Run that was organized last week. We all enjoyed ourselves. Ramping down as the school year closes. Planning for Graduation, School Concert and Variety Show.		
5.2	Chairperson / Président	-	-
	KM: Had the chance to attend RSB Councilor meetings during the month. Was invited to attend the speech of Fred Fox at the school to our students, and Heather Heckersbruch presented him with a Lions hoodie.		
5.3	Parents' Committee / Comité de parent	-	-

Agenda Item #	Agenda Item Decision / Information / Action	Moved By	Seconded by
5.4	Teachers / Enseignant (e) s		
	AF : K4 and K5 have their eye exams and building blocks visits now for the end of the year. May 31 is the open house for the new kids for next year.		
	PR : Ministry exams are ongoing – some are done, some are still coming up. Field trip is soon – Fort Débrouillard.	-	-
	MB: Today was the Ecomuseum visit. Last year, the Safari owner came to show some animals. Also had musical ateliers.		
	CL : Everything going well. Coming to the end of the year.		
5.5	Daycare / Service de Garde		
	LO : Daycare week – lots of special games and treats.	-	-
5.6	P.P.O. / O.P.P.		
	CM : Will speak later on about PPO events	-	-
5.7	CLC		
	N/A	-	-
6. Business Arising from the Minutes / Suivi du procès verbal			
6.1	Book Fair Recap / Récapitulatif de la foire du livre		
	KM : PPO gave us final stats from this year's book fair		
	<ul style="list-style-type: none"> - \$ 4,722.66 (English books) - \$ 2,383.38 (French books) 		
	Can be used towards books and other materials for the school.		
6.2	Super-Recycleurs Collection planning 2023-2024 / Journée Collection Super-Recycleurs 2023-24		
	KM :Super-Recycleurs – last time we had a recap of event. We discussed about looking at only holding 1 event and changing timing with Candiac garage sales. The date that we requested for next year will be Sat June 1, 2024. Also, next year is KM's last year at St. Lawrence, so PPO will take over this activity next year.		
6.3	Fun Run Recap / Récapitulatif Course a Follie		
	Great job PPO. We got some numbers – first amounts by cash and checks = \$ 7,235. Sandra sent an email to SSEF to see the amounts that were made online. KM will email us the final tally.		
	For comparison, last year, donations were almost \$15k and SSEF was another \$2k.		
7. New Business / Affaires Nouvelles			

Agenda Item #	Agenda Item Decision / Information / Action	Moved By	Seconded by
7.1	<p>Code of Conduct 2023-2024 / Code de conduite 2023-2024</p> <p>JRS : No big change – essentially changes for the dates.</p> <p>KM : Was adjusted at the beginning of pandemic and also other changes were made last year.</p> <p>CM : Question about allergies. Son has an EpiPen. Can we add to the code of conduct that kids as of Grade 1 have to keep it on them.</p> <p>JRS : Sure, yes.</p> <p>CL : One student in my class also keeps it in her schoolbag with her. Staff has training before the schoolyear with a nurse for use of EpiPen.</p> <p>LG : Would it be worth it to have an explanation and a map for the drop off and info for the parking lots (parents vs teachers)</p> <p>DM : Not in the Code of Conduct – more an issue for the info to the parents at the beginning of the year.</p> <p>JRS : Yes, the city is also working on giving extra drop off zones and safer crosswalks</p> <p>IK : For the EpiPen's, why don't we have the staff keep the EpiPen on them instead of the kids so that they don't play with them ever.</p> <p>JRS : Kids need to learn to be responsible for it as well.</p> <p>KM : We had also wanted to add a gym uniform – voted on that last year – because comments from phys ed teachers was that clothing was not always appropriate for the gym class. Wasn't enforced last year. Do we want to keep it for this year?</p> <p>TG / CM / KM : Would be happy to have the uniform come back.</p> <p>KM : May not be able to force people to buy gym clothes. We would need to go back to a gym uniform and ensure that parents buy at the beginning of the year. Is it going to be a uniform or simply appropriate clothing?</p> <p>CL : Pre-pandemic, when we had uniforms, we had time in between times so that they could change. Now, the time to change would be taken away from their phys ed class. Also, lockers are being used for storage and would be needed again for this.</p> <p>JRS : Lockers with be available next year.</p>		

Agenda Item #	Agenda Item Decision / Information / Action	Moved By	Seconded by
	<p>CM : Can we check what other schools do?</p> <p>MB : Can we put it in the school supply list?</p> <p>KM : Let's add gym clothes and gym bag on the school supply list. JSR can you look at what other schools do to organize. We will then decide on this matter in June.</p> <p>Motion to approve the 2023-2024 Code of Conduct with the changes of:</p> <ul style="list-style-type: none"> - A possible visual map of St. Lawrence including drop-off zone and entrances and times - Guidelines for EpiPen - Guidelines for Phys ed clothes <p>MB: TG SB: PR Voted unanimously in favor</p>		
7.2	<p>Reform of the Ethics and Religious Culture (ERC) program to Culture and Citizenship in Quebec (CCQ) / Reforme du programme Éthique et culture religieuse (ECR) vers Culture et citoyenneté Québécoise (CCQ)</p> <p>JSR : Ministre announced that the CCQ will be implemented in all schools. It is optional for next year. Some staff did training for the new program. For next year, it is up to the teachers which program they want to follow before it becomes mandatory. All courses are in French for the CCQ – all materials etc. For English classes then, not very easy nor well organized. Was presented to School Council. We need to be clear with the School Board because it also has an impact on report cards since different programs.</p> <p>CM : Can we have an idea of the differences.</p> <p>CL : I can send the link – but it is public on the website as well. Not very different for the ethics portion. Religious portion is taken out and it focused more on the Qc culture.</p>		
7.3	<p>Noon Hour Student Supervision Fees & Voluntary Contributions/Frais pour la surveillance des élèves et contributions volontaires</p> <p>JSR : After speaking to schoolboard, the amount of \$250 a year for noon-hour supervision is reasonable. This money is all spent on monitors and supervision. No profit or use elsewhere. Will stay as is – no increase.</p> <p>KM : Voluntary contribution – amount at the beginning of the school year - \$30 towards PPO into Special Destination Fund. In the past couple years, we had raised it to \$30. Sue was able to get some numbers. In 2021-2022, school registered 530 students, at \$30 each, total of \$15900. Actually collected \$14k+. Approx 15 parents didn't contribute. For 2022-2023, 543 students registered, total \$16290. Actually collected \$10724. So</p>		

Agenda Item #	Agenda Item Decision / Information / Action	Moved By	Seconded by
	<p>approx.. 200 parents that didn't contribute. Big change. Also 15 outstanding school fees that have not been paid.</p> <p>KM : Perhaps an economic situation – less donations to this, as well as the FunRun.</p> <p>CM : Maybe an issue for people who have multiple kids.</p> <p>JSR : Maybe we can do it through SSEF instead so that people get tax receipt.</p> <p>CM / KM : SSEF takes a % from the donations.</p> <p>TG : Maybe we do it at a later time since if money is tight, it would may be better to do it at a different time than school fees.</p> <p>LG : We can mention what the money goes to so that people know how the funds are being spent.</p> <p>Motion to not make any changes to noon hour fees and voluntary contribution.</p> <p>MB: DM SB: IK Voted unanimously in favor</p>		
7.4	<p>Implementation of racism awareness / Mise en œuvre de la sensibilisation au racisme</p> <p>TG : Would like to bring awareness of this topic – there have been issues and events recently. Some parents have come to me to bring it to GB. We have days for awareness about other things (autism, etc) but need to address this issue as well. Not sure what form of teaching should be taken, but there have been things happening. Any ideas? A committee?</p> <p>JSR : We can find people to come and speak with students – need to speak to someone at schoolboard level – we have great resources. Need to connect with them and see what type of presentation can be done and make sure that we reach the kids and that they understand the message. Perhaps we can do workshops. Need to discuss as well with the teachers.</p> <p>TG : Communication and language is key. Perhaps coming from social media and kids don't understand how hurtful certain terms can be. Workshop form is probably a good idea.</p> <p>CL : It would be important that it be for the school – some teachers do more than others right now. It would be important as a school to do something altogether to make sure message is consistent for everyone.</p> <p>LO : Why isn't this part of ERC class?</p>		

Approved at June 15th regular meeting

Agenda Item #	Agenda Item Decision / Information / Action	Moved By	Seconded by
	<p>TG : Really needs to be it's own discussion. My understanding is that there have been at least 2 isolated events, different kids. Not one specific group of kids.</p> <p>KM : Have staff noticed this issue?</p> <p>CL : We have seen ``gay`` being used negatively in recent years. We always try to talk about it. Asian students being picked on during COVID.</p> <p>TG : One offensive phrase continues coming.</p> <p>LO : Thinking of the ``Every child matters`` movement – kids are more aware because people have come to speak to them in small groups. Perhaps a good idea if we can ask around and see which members of our community can come and speak to the kids and share cultures and how it feels to be on the receiving end of hatred and certain words.</p> <p>CL : Telus program very good for those types of presentations.</p> <p>Motion to recommend at the school board level what programs and information can be provided or through a 3rd party and implement for next school year some workshops to sensitize the students to the reality of racial discrimination, etc.</p> <p>MB: AF SB: LG Voted unanimously in favor</p>		
7.5	<p>Grade 6 Graduation Update / Graduation 6e année-dernières</p> <p>JSR : Grade 6 grad committee – everything seems to be going well. Everything is moving forward. Pizza fundraising for May and June is going towards grad. Lots of volunteers that are looking to help.</p>		
7.6	<p>Sustainability Committee Garden Budget Update / Comité de durabilité - Mise à jour du budget pour le jardins</p> <p>KM : Sustainability committee had received a grant and had a budget. GB had approved \$4,149 to be allocated to the school garden budget. To date they have bought for \$1431.74, and received \$685.98 in donated items. There is a remaining \$3,845 that needs to be spent on a shed and some other items. This amount is to be carried over to the next year budget. There are plans to purchase a shed with this left over money. Has been</p>		

Agenda Item #	Agenda Item Decision / Information / Action	Moved By	Seconded by
	<p>complicated with permits from the City and the purchase of a shed from carpentry school in Longueuil, which can only be done in fall, so won't be this year.</p>		
7.7	<p>Usage of Champlain Pavilion by Scouts Canada (1st Candiatic Group) 2023-2024 / Utilisation du Pavillon Champlain par Scouts Canada (1er groupe Candiatic) 2023-2024</p> <p>KM : Scouts ask every year to use our school for their meetings. Most participants are St Lawrence students. Due to this, we also don't charge any fees for the use of the school.</p> <p>Motion to let Scouts to use school (Champlain) for their meetings in 2023-2024.</p> <p>MB: TG SB: LDM Voted unanimously in favor</p>		
7.8	<p>Bursary from the Parent Committee / Bourse du Comité de parents</p> <p>CER : Every year, Parent Committee is given a budget. Pre-covid was used for travel and babysitting, etc. Since covid, budget hasn't been used very much. This year, decided that budget should be used for Bursaries for the schools. Each school is being granted \$200. Originally thought it would be 2*\$100 for each school. Some schools asked if they can divide it up more so that it was more smaller amounts. Parent Committee is open to different ways to distribute. Deadline for names of students for June 15 so that they have time to prepare them for Grad. Also ask that it is noted at Grad that it is on behalf of the parents via the Parent Committee.</p> <p>KM : Can we do 4*\$50?</p> <p>CER : Yes. Up to GB.</p> <p>LG: Is there one that is for the kids that help organize activities in the school?</p> <p>CER : Could we honor students that are proactive with inclusive behavior?</p> <p>CL : Let's decide on amounts for now and leave it to the discretion of the teachers.</p> <p>KM : Yes, good idea.</p> <p>EF : Would it be a possibility to have an award that is voted on by the peers?</p> <p>KM : Awards categories and amounts were decided upon in the December meeting – see December minutes.</p> <p>Motion to allocate 4*\$50 from RSB Parent Committee towards student awards at the discretion of the Grade 6 teachers</p> <p>MB: TG SB: MB Voted unanimously in favor</p>		

Agenda Item #	Agenda Item Decision / Information / Action	Moved By	Seconded by
7.9	<p>P.P.O. Recommendations / Recommandations de l'O.P.P.</p> <p>CM : Fun Run done. FunDay is being planned. All good.</p>		
7.10	<p>Trips and Activities, including CLC/ Activités et sorties, incluant le CSC</p> <p>JSR : All field trips presented tonight are covered by the school</p> <p>Cycle 3 - June 22 – Sortie Montcalm</p> <p>Cycle 1 – June 5 / 6 – Ranch Massawippi</p> <p>K4&K5 – June 9 – École de la vue</p> <p>Grade 3 – Présentation du Grand Chief Serge Otsi Simon</p> <p>Motion to approve above mentioned field trips</p> <p>MB: TG SB: IK Voted unanimously in favor</p>		
8.0	<p>Correspondance / Correspondances</p>		
9.0	<p>Varia / Divers</p> <p>LG : Does anyone have electric vehicles – there are lots of grants etc available – teachers that would want charging stations at school.</p>		
10.0	<p>Public Questions / Questions du publique (10 minutes)</p>	-	-
11.0	<p>Important Dates / Dates Importantes</p> <p>FunDay / Last Day of School / Concert</p>		