



**Harold Napper School  
Governing Board Minutes  
Wednesday February 15, 2023**

**MEMBERS PRESENT:**

- Laila Prud'homme
- Christina Fanara
- Julie Dawson
- Andrea Lagacé Desautels
- Candice Valentine
- Sarib (Mani) Shaikh
- Sana Diwan
- Richard Rousseau
- Karolyn Vear
- Marjorie Beaulieu
- Francine Couture
- Steve Belanger
- Valerie Forde
- Marie-Josée Broudehous
- Connie Fernandes

**MEMBERS ABSENT WITH REGRET**

- Krista Rahn

**PUBLIC**

- Julie Guerin

**1. Call to order and welcome.**

Harold Napper Governing Board Chair, Laila Prud'homme, called the meeting to order at 7:32pm.

**2. Adoption of the agenda.**

- **IT WAS MOVED BY** Francine Couture and **SECONDED BY** Andrea Lagacé Desautels that the agenda be approved.

**CARRIED**

**3. Adoption of the minutes from Jan 16, 2023**

- **IT WAS MOVED BY** Richard Rousseau and **SECONDED BY** Sarib (Mani) Shaikh that the January minutes be approved as presented.

**CARRIED**

**4. Business arising from the previous minutes**

**4.1. Kind Kids**

The Kind Kids workshop did get the go ahead before a vote was made to use the Special Destination Fund. The reason for this was that there was a back-up plan to use a General Fund from school budget to pay for the activity. To pay for this workshop, 1000.00\$ will come out of the school's General Budget fund and not from PPO. Valerie Ford withdrew her request. The remaining balance of 6635.00\$ will be withdrawn from the Special Destination fund (as approved in January 2023).

**4.2. Overview of the Specific Destination Funds**

This money was originally earmarked for big legacy projects that would be beneficial to the entire school. Discussion was made about how we still want to use this fund. A suggestion was made to earmark some funds for large projects and earmark some funds for smaller in-school activities. We will revisit this topic in May to better plan the use of the funds for the 2023-2024 school year.

## **5. New Business**

### **5.1. Resolution for the Distribution of Amounts Received by the School Board for Dedicated and Protected Measures School Year 2022-2023**

This document talks about the distribution of money received from the Government to the schools. Valerie Ford went through the allocations that were being used at Harold Napper this year. All activities that are chosen to be used with this funding are activities that are used towards enriching the students of the school. This year, 305,593\$ is the amount that the Governing Board needs to attest that the school has received. As a Governing Board, at the end of the year, it would be interesting to see what measures were not used and see how we could have used it. We will revisit this as a measure update in May.

**IT WAS MOVED BY** Karolyn Vear and **SECONDED BY** Marjorie Beaulieu that we the Governing Board confirm that Harold Napper received the amount of 305,593\$ from the Government.

**CARRIED**

### **5.2. Provisional Staffing 2023-2024**

At this time, the Kindergarten is a slow register for next year. Registration is still ongoing. Projected population is 447 students, with having the same number of classes as next year.

### **5.3. Cafeteria Services**

Christina Fanara, our current cafeteria service, will be retiring at the end of this year. Our hopes are to find another in-house cafeteria service. However, if we can't find an in-house service, we have discussed different catering services. We will send out a communication to the Harold Napper Community if anyone is interested in taking over the in-house cafeteria service. We will revisit this in March to see if there was any interest and what our future options are.

### **5.4. Field Trips**

An updated document of upcoming field trips was presented by Marie-Josée Broudehoux.

### **5.5. Governing Board Approval of PPO Expenses, etc...(Appendix A)**

Graduation budget is 5000\$. Fundraisers have been underway. Graduation committee is asking us to approve the 5000\$ for their budget.

**IT WAS MOVED BY** Steve Belanger and **SECONDED BY** Christina Fanara that the 5000\$ be approved for the graduation committee.

**CARRIED**

**6. Reports:**

**6.1. Chairperson's and Parent Rep. Reports**

Parent rep report was shared via email prior to the meeting. Andrea Lagacé Desautels gave addition details and insights on her notes.

We will be looking at the measures not used during the year due to accessibility and will be presenting this to the Parent Committee to see what can be done about this or if other schools have similar issues.

**6.2. Administration Report**

An administration report was presented by via email prior to the meeting

**6.3. PPO Report**

Harold Napper's Soiree Fundraiser is coming up April 1<sup>st</sup>.

**6.4. Daycare Report**

A report was sent

**6.5. Teacher's Report**

Ms. Lana Turner was highlighted for her diversity driven activities within the school. A special thank you from the teachers and administration was given for the gestures throughout staff appreciation week.

**6.6. Support Staff Report**

March 20<sup>th</sup> Mr. Steve Belanger will have a stagiaire for 6 weeks.

**6.7. Other Reports**

None

**7. Correspondence**

Harold Napper received an invitation from Brossard Mayor, Doreen Assaad. One class of grade 6 students were invited to spend approximately half the day at City Hall. They will have a small simulation of a City Council meeting.

**8. Varia**

Nothing to present

**9. Public Question Period – 10 minutes max.**

None

**10. Closing of the meeting**

**IT WAS MOVED BY** Connie Fernandes and **SECONDED BY** Francine Couture that the meeting be adjourned at 8:45 pm.

CARRIED

*Respectfully Submitted by:*

Laila Prud'homme  
Chair

Candice Valentine  
Secretary

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Next meeting: March 15, 2023