



Harold Napper School  
Annual General Assembly Minutes  
Wednesday September 14th, 2022

**ATTENDANCE:**

Valerie Forde  
Marie-Josée Broudehous  
Andrea Lagace-Desautels  
Michael Adekunle  
Ana Leonor Rebelo  
Laila Prud'homme  
Candice Valentine

Mani Shaikh  
Irene Cotamis  
Krista Rahn  
Olga Jelowicki  
Karine Chapman  
Natasha Laliberte  
Melissa Bisson

Barbara Maclean  
Julie Geurin  
Nikolaos Moraitis  
Kristy Moraitis  
Christina Fanara

1. Call to order and welcome

Harold Napper Principal, Valerie Forde, called the meeting to order at 7:47 pm.

2. Naming of the Chair of the meeting

Valerie Forde was nominated as Chair by Laila Prud'homme and accepted.

3. Naming of a Secretary of the meeting

Christina Fanara was nominated as secretary by Laila Prud'homme and accepted.

4. Question period

No questions were asked

5. Adoption of the agenda

**IT WAS MOVED BY** Laila Prud'homme and **SECONDED BY** Candice Valentine that the agenda be approved as presented.

**CARRIED**

6. Adoption of the minutes from AGA held on September 27, 2021.

**IT WAS MOVED BY** Mani Shaikh and **SECONDED BY** Candice Valentine that the minutes be approved as presented.

**CARRIED**

7. New Business

7.1: Voting to maintain a PPO at HN – Presentation by Karine Chapman

**IT WAS MOVED BY** Laila Prud'homme and **SECONDED BY** Mani Shaikh that a Parent Participation Organization (PPO) be maintained at Harold Napper for the 2022-2023 school year.

**CARRIED**

7.2: Adoption of an election procedure

- Elect a Chair to preside over the elections. Cannot be Chair he/she is a candidate.
- Designate two scrutineers. Should be nominated by parents and should not be candidates.
- Nominations take place. Every participant who is eligible to vote may nominate someone.
- An eligible person may nominate themselves. It is accepted practice to allow for proxy nomination (in writing) in the case of an eligible parent who cannot attend the meeting.
- Once nominations cease, nominees are asked, if they accept the nomination. If the number of nominees is equal to the number of positions to be filled, then no vote will be necessary.
- When there are more nominees than positions available, a vote must take place.
- A secret ballot vote is recommended. This is always best to avoid any awkwardness.
- Before proceeding to the vote, each nominee should be given a few moments to speak.
- Following this, the scrutineers hand out a ballot to each eligible parent-voter only. Scrutineers then collect the ballots and assess results.
- The 3 parents with the most votes will be elected to GB. The 2 parents with the next highest number of votes will be asked if they would like to be the alternates. If they do not accept, the question will be raised to the next highest voted parent and so on.

**IT WAS MOVED BY** Laila Prud'homme and **SECONDED BY** Mani Shaikh that the election procedure be approved as presented.

**CARRIED**

7.3: Governing Board Election of 3 new parent members and 2 alternate members.

- 4 Returning parent members: Candace Valentine, Christina Fanara, Mani Shaikh and Julie Dawson.
- 3 new parent members voted in for a two-year Governing Board term are:
  1. Laila Prud'homme
  2. Andrea Lagace-Desautels
  3. Krista Rahn

*2 alternate members are*

  1. Natasha Laliberte
  2. Julie Geurin

7.4: Election of a Parent Committee representative (for a two-year term) and a substitute

Andrea Lagace-Desautels was nominated as Parent Committee rep and accepted.  
Krista Rahn was nominated as Parent Committee alternate and accepted.

8. Closing of the meeting

**IT WAS MOVED BY** Laila Prud'homme and **SECONDED BY** Andrea Lagace-Desautels that the meeting be adjourned at 8.43pm

**CARRIED**