



**Harold Napper School  
Governing Board Minutes  
Wednesday Oct 19, 2022**

**MEMBERS PRESENT:**

- Laila Prud'homme
- Christina Fanara
- Julie Dawson
- Andrea Lagacé Desautels
- Candice Valentine
- Sarib (Mani) Shaikh
- Sana Diwan
- Richard Rousseau
- Karolyn Vear
- Marjorie Beaulieu
- Francine Couture
- Valerie Forde
- Marie-Josée Broudehous
- Natasha Laliberté (Alternate)
- Connie Fernandes

**MEMBERS ABSENT WITH REGRET**

- Krista Rahn
- Steve Belanger

**PUBLIC**

- Julie Guerin
- Nick Moraitis
- Meztly Abrego
- Santana Maimone

**1. Call to order and welcome.**

Harold Napper Governing Board Chair, Laila Prud'homme, called the meeting to order at 7:03pm.

**2. Adoption of the agenda.**

**IT WAS MOVED BY** Francine Couture and **SECONDED BY** Connie Fernandes that the agenda be approved.

**CARRIED**

**3. Adoption of the minutes from June 15, 2022**

**IT WAS MOVED BY** Richard Rousseau and **SECONDED BY** Mani Shaikh that the June 15<sup>th</sup> minutes be approved as presented.

**CARRIED**

**4. Business arising from the previous minutes**

None

## 5. New Business

### 5.1. Round table introductions

A roundtable introduction of all members took place.

### 5.2. Election of the Chair/Vice Chair/Secretary of the Governing Board

Laila Prud'homme has agreed to be Chair, Christina Fanara has agreed to be the Vice-Chair and Candice Valentine has agreed to be secretary.

### 5.3. Parent Committee members update

Andrea Lagacé has agreed to be Parent representative and Krista Rahn has agreed to be the alternate.

### 5.4. Governing Board meeting schedule

**IT WAS MOVED BY** Andrea Lagacé Desautels and **SECONDED BY** Sana Diwan that the meeting calendar be adopted as presented.

**CARRIED**

### 5.5. Adoption of Internal Rules

Interest of having a community representative attend the GB meeting was expressed. We will be reaching out to Tina Del Vecchio and Brian Peddar to see if they are interested.

**IT WAS MOVED BY** Julie Dawson and **SECONDED BY** Karolyn Vear that the Harold Napper Governing Board internal rules be adopted as presented.

**CARRIED**

### 5.6. Conflict of Interest

All members present filled out and handed in the conflict-of-interest disclaimer. Members who were not present will be asked to send their form to the administration.

### 5.7. Evaluation and Reporting Schedule – Summary for parents 2022-2023

The evaluation and reporting schedule for 2022-2023 was presented for both the English and immersion programs.

**IT WAS MOVED BY** Natasha Laliberté and **SECONDED BY** Christina Fanara that 2022-2023 Evaluation and Reporting Schedules be adopted as presented.

**CARRIED**

### 5.8. Harrold Napper Expansion Project

Two plans for the extension of the building were presented.

The first option showed a parking area that extended all the way to the back of the school yard, removing available green space in order to have extra parking. This plan was presented as not ideal as the green space in the schoolyard is a priority.

The second option has a slightly smaller parking area, extending not as far as the first option. This will allow for more green space than the first option.

All that is removed in the school yard for the construction must be replaced while planning for the new construction.

The city of Brossard will have to approve the plan. Nothing is final now. More information will be presented in November.

### **5.9. Guest speakers/presentations and Field trips**

Administration has requested approval authority over all guest speakers/presentations and Field trips. They will present at each meeting what approvals have taken place.

Field trips with concerns will be brought to Governing Board for discussions.

**IT WAS MOVED BY** Natasha Laliberté and **SECONDED BY** Sana Diwan that Administration be permitted to approve all guest speakers/presentations and Field trips.

**CARRIED**

### **5.10. Governing Board Approval of PPO Expenses, etc... (Appendix A)**

The following Email vote approvals were ratified:

1. The daycare fees are 8.95\$ and Daycare handbook in English and French.
2. Request for gym rental periodically over the 2022-2023 school year by Mr. Rousseau (approx. charge of \$650)
3. Apple picking outing to Verger Charbonneau on Mont St. Gregoire for the Cycle 1 students on September 22nd. The parents will be charged \$25.00 (transportation and cost for entry/picking).
4. Fundscrip fall campaign (details presented in email)

**IT WAS MOVED BY** Christina Fanara and **SECONDED BY** Sana Diwan that these email approvals be ratified.

**CARRIED**

1. D&D Math: Mr. Richard Rousseau. → Value of the request: \$100

**IT WAS MOVED BY** Francine Couture and **SECONDED BY** Candice Valentine that D&D Math for \$100 be approved.

**CARRIED**

2. SSIAA Buses: HN will be competing in 2 tournaments this school year. → Value of the request: \$1000

**IT WAS MOVED BY** Richard Rousseau and **SECONDED BY** Mani Shaikh that SSIAA Buses for \$1000 be approved.

**CARRIED**

3. Halloween @ HN Door Decorating: Special treats for the 3 classes who win this year's Halloween Classroom Door Decorating Contest. \* Please note that the admin will be confirming this event with the staff at their meeting on Monday. We fully expect this to be approved. → Value of the request: \$150

**IT WAS MOVED BY** Andrea Lagacé Desautels and **SECONDED BY** Marjorie Beaulieu that Halloween @ HN Door Decorating for \$150 be approved.

**CARRIED**

4. Halloween @ HN Pumpkin Decorating: Annual request to provide the pumpkins and prizes for schoolwide pumpkin decorating contest. \* Please note that admin will be confirming this event with the staff at their meeting on Monday. We fully expect this to be approved. → Value of the request: \$300

**IT WAS MOVED BY** Connie Fernandes and **SECONDED BY** Julie Dawson that Halloween @ HN Pumpkin Decorating for \$300 be approved.

**CARRIED**

5. Movember Moustache Day: In our quest to raise kind and compassionate kids, it would be the PPO's pleasure to donate \$100 on behalf of the entire HN Community to support Mr. Richard Rousseau's Movember campaign. → Value of the request: \$100

**IT WAS MOVED BY** Natasha Laliberté and **SECONDED BY** Sana Diwan that Movember Moustache Day for \$100 be approved.

**CARRIED**

6. Santa @ HN: Annual request to purchase full-sized candy canes for all students that will be delivered by Santa (PPO Vice-Chair Nick Moraitis) and elves (PPO Co-Chairs Meztly Abrego and Santina Maimone). → Value of the request: \$100

**IT WAS MOVED BY** Francine Couture and **SECONDED BY** Marjorie Beaulieu that Santa @ HN for \$100 be approved.

**CARRIED**

7. HN Christmas Baskets Annual request to help families in Need. → Value of the request: \$500

**IT WAS MOVED BY** Mani Shaikh and **SECONDED BY** Candice Valentine that HN Christmas Baskets for \$500 be approved.

**CARRIED**

8. 2023 Staff Appreciation Week: Annual request to celebrate our fantastic HN Teachers, Administrators, Resource Staff, Support Staff, Daycare Staff, Lunch Monitors, and Caretakers during RSB's designated "Staff Appreciation Week." The request will cover a week's worth of surprises for ~80 people. → Value of the request: \$1,000

**IT WAS MOVED BY** Andrea Lagacé Desautels and **SECONDED BY** Julie Dawson that 2023 Staff Appreciation Week for \$1000 be approved.

**CARRIED**

9. "HN CAN Make A Difference" Tab Collection Contest: A continuation of our very popular tab collection contest in support of the Ronald McDonald House of Montreal. The top three (3) classes who collect the most tabs between 3 will win a lunchtime party. → Value of the request: \$500

**IT WAS MOVED BY** Andrea Lagacé Desautels and **SECONDED BY** Candice Valentine that "HN CAN Make A Difference" Tab Collection Contest for \$500 be approved.

**CARRIED**

10. "HN CAN Make A Difference" Donut Day: The PPO will reward the entire school for a job well done if HN collects 250 pounds of tabs. → Value of the request: \$550

**IT WAS MOVED BY** Julie Dawson and **SECONDED BY** Francine Couture that "HN CAN Make A Difference" Donut Day for \$550 be approved.

**CARRIED**

11. Jump Rope for Heart: Every year, Mr. Steve Venne and Mr. Jason Clément lead the charge in teaching our students about physical fitness and health education in support of the Heart and Stroke Foundation of Quebec. It would be the PPO's pleasure to donate \$100 on behalf of the entire HN Community to support our skippers and their healthy hearts. → Value of the request: \$100

**IT WAS MOVED BY** Marjorie Beaulieu and **SECONDED BY** Natasha Laliberté that Jump Rope for Heart for \$100 be approved.

**CARRIED**

12. 2023 Graduation PPO Donation: Annual request to put aside \$1,000 just in case the Grad Committee does not meet its fundraising objectives. While we have not had to use this line item in the past few years, it is always put aside as a "safety net." → Value of the request: \$1,000

**IT WAS MOVED BY** Richard Rousseau and **SECONDED BY** Karolyn Vear that 2023 Graduation PPO Donation for \$1000 be approved.

**CARRIED**

13. Fun Day: A beloved annual tradition! → Value of the request: \$5,500

**IT WAS MOVED BY** Connie Fernandes and **SECONDED BY** Francine Couture that Fun Day for \$5500 be approved.

**CARRIED**

14. 2023 Back to School Corn Roast: The HN community is invited to kick-off the new school year with a corn roast. → Value of the request: \$1,000

**Motion was made to extend the meeting by 10 Minutes.**

**IT WAS MOVED BY** Karolyn Vear and **SECONDED BY** Mani Shaikh that 2023 Back to School Corn Roast for \$1000 be approved.

**CARRIED**

15. 2023 Graduation PPO & GB Awards: Annual request. To be presented at the 2023 Graduation and will likely be in the form of Indigo gift cards. → Value of the request: \$250

**IT WAS MOVED BY** Connie Fernandes and **SECONDED BY** Julie Dawson that 2023 Graduation PPO & GB Awards for \$250 be approved.

**CARRIED**

16. 2023 Graduation Medals and Trophy Engraving: Annual request. To be presented at the 2023 Graduation Ceremony. Includes:
- 1) Keepsake medals on blue ribbons for Grade 6 award recipients. One side displays the school logo and the other side shows the student's name, school year and award title.
  - 2) Class of 2023 trophy engraving
- Value of the request: \$500

**IT WAS MOVED BY** Christina Fanara and **SECONDED BY** Francine Couture that 2023 Graduation Medals and Trophy Engraving for \$500 be approved.

**CARRIED**

## **6. Reports:**

### **6.1. Chairperson's and Parent Rep. Reports**

Parent rep report was shared by Andrea Lagacé Desautels via email prior to the meeting.

### **6.2. Administration Report**

No Report

**6.3. PPO Report**

PPO was present for the meeting. Both Meztly Abrego and Santina Maimone presented themselves as the new co-chairs for the 2022-2023 PPO. They also presented the PPO annual plan.

**6.4. Daycare Report**

No report

**6.5. Teacher's Report**

300 Tulip bulbs were donated to Harold Napper School from Déneigement Salzboung Inc. Students will be planting them in front of the school.

**6.6. Support Staff Report**

No report

**6.7. Other Reports**

No reports

**7. Correspondence**

**8. Varia**

**9. Public Question Period – 10 minutes max.**

**10. Closing of the meeting**

**IT WAS MOVED BY** Andrea Lagacé Desautels and **SECONDED BY** Francine Couture that the meeting be adjourned at 9:07pm.

**CARRIED**

*Respectfully Submitted by:*

Laila Prud'homme  
Chair

Candice Valentine  
Secretary

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Next meeting: November 16, 2022