

## COUNCIL OF COMMISSIONERS

Minutes of the proceedings of a **regular** session of the Council of Commissioners for Riverside School Board held at the Administration Centre, 7525, chemin de Chambly, St. Hubert, Québec on October 20, 2015.

The Secretary General established that quorum was met and Chairman Dan Lamoureux, called the meeting to order at 7:33 p.m.

### **COMMISSIONERS PRESENT:**

P. Booth Morrison	M. Gour
D. Butler	D. Lamoureux
A. Capobianco Skipworth	A. Mazur
C. Craig	D. Smith
H. Dumont	D. Smyth

### **Parent Commissioners**

T. Aguiar  
M. Rayes  
L. Rodrigues

**Regrets:** C. Horrell, L. Llewelyn Cuffling, P. Chouinard

### **Also present**

Sylvain Racette, Director General  
Pierre Farmer, Assistant Director General  
Denise Paulson, Secretary General  
Michel Bergeron, Director of Financial Resources  
Wendy Bernier, Director of Human Resources  
Gail Somerville, Director of Complementary Services

### **Presence noted**

F. Tawil, A. Audet, D. Fournier, A. Velin

### **ADOPTION OF THE AGENDA:**

IT IS MOVED by Commissioner Smith, seconded by Commissioner Mazur, that the agenda be adopted as amended and that a copy be appended to the Minutes of this meeting.

UNANIMOUS

### **ADOPTION OF THE MINUTES OF THE MEETING HELD ON SEPTEMBER 15, 2015:**

IT IS MOVED by Commissioner Morrison, seconded by Commissioner Mazur, that the Minutes of the meeting held on September 15, 2015, be adopted.

UNANIMOUS

### **BUSINESS ARISING FROM THE MINUTES**

The Director General followed up:

- None

### **ADOPTION OF THE MINUTES OF THE MEETING HELD ON SEPTEMBER 22, 2015:**

IT IS MOVED by Commissioner Gour, seconded by Commissioner Dumont, that the Minutes of the meeting held on September 22, 2015, be adopted.

UNANIMOUS

### **BUSINESS ARISING FROM THE MINUTES**

The Director General followed up:

- The resolution was transmitted as required.

**PUBLIC QUESTIONS :** None

## **CHAIRMAN AND DIRECTOR GENERAL**

### Chair's report – D. Lamoureux

The Chair reported on the various events he attended:

September 16\_QESBA Press Conference

September 21 \_QESBA Board Meeting and met with Chairs and DGs of New Frontiers and Eastern Townships

September 23\_Conference with Montérégie Boards

September 29\_ Audit, Human Resources and DG Liaison Committees

October 5\_ RSB Parents Committee

October 6 \_RSB Executive Committee

October 8 \_QESBA Executive Committee

October 13\_Attend RSB Work Session

October 16-17\_QESBA P.D. and AGM

### Director General's report – S. Racette

Since the last Council meeting, there were two expulsions: one from Centennial and one from Heritage. One was for possession of a weapon and the other for possession of drugs.

The Director General reported on the meetings and events he attended since the last Council meeting.

- It appears that there will not be any school board mergers
- Riverside's 5 year graduation rate is going up
- Announced strike dates: October 28, November 11 & 12 and December 1, 2, 3 for the whole Montérégie. Other areas of the province have different strike days. Professionals and support staff will start to wear black clothes as visibility measures.
- Successful count for September 30th in schools
- New appointment as Assistant Deputy Minister for Anglophones is Anne-Marie Lepage, formerly of the CPNCA

### Parents' Committee: M. Rayes

Date of Meeting: October 5<sup>th</sup>, 2015

Topics discussed:

1) Election of new parent committee chairperson (Alexandra Audet), vice-chair (David Fournier), EPCA Directors (Theresa Aguire and Robert Flint), T.A.C representative (Sherry Rattray).

2) Discussion on a resolution in support of the teachers. Further discussion is required.

3) Discussion on sex-Ed in schools. At a later date, Mary Williams will further explain what impact this will have in our schools.

4) South Shore Education Foundations

Governing Boards are expected to delegate a parent from each school to sit as a member of the Foundation. Further information was asked from Lesley Cuffling.

5) Date of next meeting: November 2<sup>nd</sup>, 2015

### Special Needs Advisory Committee:

This was our first meeting of the year; turnout was the best it has been in the last 5+ years.

Elections were held and all seats were filled easily.

Parents were concerned that with the teacher pressure tactics that IEP's, validations and current support for special needs students would not be met in the classrooms.

Date of next meeting is Nov 25, 2015

## **REPORTS** (non-voting items only)

Executive – D. Lamoureux

Met on October 6

Resolution to approve requests to attend QESBA PD and AGM

Student Ombudsman presented his report in person

Reviewed Linguistic Policy

Two other resolutions on services to students

Transportation Advisory – No report

Education – No. Report Next meeting on October 26 at ACCESS Cleghorn

Audit (Finance/Material Resources) P. Morrison

- Met on September 29<sup>th</sup>
- P. Morrison elected as Chair, A. Mazur elected as Vice-Chair. Reviewed mandate which is before Council this evening.
- Judith Campbell, Treasure of the South Shore Foundation presented new charter of the Foundation. Members need to be added and a new Board of Directors elected.
- 2014-2015 Financial statement presented. Deficit was reviewed. 2014-2015 commissioner budget reviewed.
- Access to Information on commissioner expenses was requested by Secretary General.
- Material Resources: Summer 2016 projects reviewed.
- Met on October 20<sup>th</sup> before Council: Supplemental resolution for the hiring of professionals before Council this evening.
- Protocol on the rental of facilities will be sent to members of the committee for review.
- Next meeting is on October 27<sup>th</sup> at 6:30

Governance and Ethics – T. Aguiar

- Mrs. **Lesley Llewelyn Cuffling** was elected as Chair to the committee and Mrs. Theresa Aguiar was elected as vice-chair.
- Members reviewed and recommended to Council the Governance and Ethics Mandate for 2015-2016.

Human Resources – H. Dumont

- Met on September 29<sup>th</sup>
- H. Dumont elected Chair; M. Gour elected Vice-Chair. Reviewed the mandate and some changes are suggested. It will be submitted to Council in a few weeks. Met last week regarding the resignation of an administrator for purposes of retirement.

- Next meeting is at the call of the Chair.

Marketing and Communications – No report

QESBA – A. Capobianco

- Special teleconference meeting will be held tomorrow at 1 p.m. – looking for replacement for Anne-Marie Lepage.
- AGM held in Sherbrooke over the weekend.
- Fess will remain the same.
- New president: Jennifer Maccarone
- New Vice-President: Sue Ann Stein Day
- 12 year pins will be awarded to Lesley Cuffling; Henriette Dumont and Dawn Smith

**NEW BUSINESS**

Resolution HR436-20151020

**RESIGNATION OF AN ADMINISTRATOR FOR PURPOSES OF RETIREMENT**

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED by Commissioner Dumont, seconded by Commissioner Gour, that the resignation of **Wendy Bernier**, Director of Human Resources, be accepted with regret as of December 3, 2015.

UNANIMOUS

Resolution B551-20151020

**DEPOSIT OF DRAFT LINGUISTIC POLICY**

WHEREAS the Executive Committee has recommended that the draft Linguistic Policy be presented to Council;

IT IS MOVED by Commissioner Smith, seconded by Commissioner Smyth, that the draft Linguistic Policy be deposited with Council for consultation purposes, which will run from October 21<sup>st</sup> to December 4th, 2015.

UNANIMOUS

Resolution B552-20151020

**DEPOSIT OF THE DRAFT POLICY ON THE ENROLMENT CRITERIA FOR REGISTRATION**

WHEREAS it was deemed necessary to modify the Enrolment Policy so as to include international students who frequent Riverside Schools;

IT IS MOVED by Commissioner Capobianco Skipworth, seconded by Commissioner Craig, that the draft Policy on the Enrolment Criteria for Registration be deposited with Council for consultation purposes, which will run from October 21<sup>st</sup> to December 4th, 2015.

UNANIMOUS

Resolution F175-20151020

**AUTHORIZATION OF THE DIRECTOR OF FINANCE TO SIGN AN AGREEMENT WITH THE CITY OF LONGUEUIL WITH RESPECT TO THE COLLECTION OF TAXES WHEN A BUILDING IS SOLD FOR NON-PAYMENT OF SCHOOL TAXES**

WHEREAS article 2.1.10 of By-law 9: Delegation of Authority to the Director of Finance and Transportation states that the Director of Financial Resources and Transportation concludes agreements with another school board concerning the terms and conditions for the collection of tax that may be levied by each of them;

WHEREAS the Director of Finance and Transportation requires authorization from the Council of Commissioners to conclude agreements with municipalities with respect to the collection of taxes when a building is sold for non-payment of school taxes;

IT IS MOVED by Commissioner Morrison, seconded by Commissioner Rodrigues, that the Council of Commissioners authorize the Director of Finance and Transportation, Michel Bergeron, to sign an agreement on behalf of Riverside School Board with the City of Longueuil, and

FURTHERMORE, that this authorization be added to article 2.1.10 of By-law 9: Delegation of Authority to the Director of Finance and Transportation so that it will read “...concludes agreements with another school board **and / or municipality** concerning the terms and conditions for the collection of tax that may be levied by each of them.”

UNANIMOUS

Resolution B553-20151020

**ADOPTION OF THE GOVERNANCE AND ETHICS MANDATE**

IT IS MOVED by Commissioner Smyth, seconded by Commissioner Rayes, that the 2015-2016 mandate of the Governance and Ethics Committee be adopted as presented.

UNANIMOUS

Resolution F176-20151020

**ADOPTION OF THE AUDIT (FINANCE AND MATERIAL RESOURCES) MANDATE**

IT IS MOVED by Commissioner Mazur, seconded by Commissioner Butler, that the 2015-2016 mandate of the Audit (Finance and Material Resources) Committee be adopted as presented.

UNANIMOUS

Resolution B554-20151020

**ADOPTION OF THE POLICY ON THE PROTECTION OF NON-SMOKERS**

WHEREAS the consultation period (May 27 to October 5, 2015) for the draft Policy on the Protection of non-smokers has ended;

IT IS MOVED by Commissioner Dumont, seconded by Commissioner Aguiar, that the draft Policy on the Protection of non-smokers be adopted as presented.

UNANIMOUS

Resolution MR314-20151020

**SELECTION COMMITTEE FOR THE HIRING OF FIRMS OF ARCHITECTS AND ENGINEERS FOR THE VERMICULITE REMOVAL WITHIN THE GYMNASIUM WALL OF GREENFIELD PARK INTERNATIONAL SCHOOL**

WHEREAS the new directive concerning the management of contracts under the jurisdiction of the LCOP dictates that the Council of Commissioners designate the secretary and the members of the selection committee for the hiring of firms of architects and engineers for the above-

mentioned project;

WHEREAS the Selection Committee must comprise, beside the secretary, an outside member and two other members who will not be the project manager;

WHEREAS the Audit committee (Finance and Material Resources) proposes that the Selection Committee be comprised of Mr. Pierre Farmer, Assistant Director General, as secretary, Mrs. Louise Nadon, Assistant Director of Material Resources at Marie-Victorin School Board, Messrs. Peter Sheel and Michael Belair from the Material Resources Department as the three members.

WHEREAS this resolution was reviewed and is supported by the Audit (Finance and Material Resources) Committee:

IT IS MOVED by Commissioner Mazur seconded by Commissioner Morrison, that the Council of Commissioners resolve that the Selection Committee be comprised of Mr. Pierre Farmer, Assistant Director General, as secretary, Mrs. Louise Nadon, Assistant Director of Material Resources at Marie-Victorin School Board, Messrs. Peter Sheel and Michael Belair from the Material Resources Department as the three members for the hiring of firms of architects and engineers for the vermiculite removal of the Greenfield Park International School in compliance with "*Instruction de la loi sur les contrats de services professionnels pour la construction des immeubles des commissions scolaires*".

UNANIMOUS

#### **OTHER BUSINESS**

The Secretary General drew the attention of Council to resolutions received from other school boards in the correspondence folder under October 20<sup>th</sup> date.

Correspondence - As listed in Appendix "A" to these Minutes. Copies available to the public.

#### **PUBLIC QUESTIONS :**

Adam Velin, RTU representative thanked Wendy Bernier for her years of service at Riverside and commended her efforts as HR director to work with union groups amicably and in good faith. On behalf of S. Lesueur and himself, he wished Ms. Bernier a very happy retirement.

Fadi Tawil, member of the Parents' Committee, prefaced his question to Council with a number of comments. He asked whether Council intended to reword Resolution ... with stronger language.

#### **BRAVOS**

Commissioner Dumont commented.

#### **CLOSING**

IT WAS MOVED by Commissioner Gour, and seconded by Commissioner Craig, at 9:35, that the meeting be closed.

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Dan Lamoureux, Chairman

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Denise Paulson, Secretary General

Members are hereby convened to a **regular** meeting on  
**Tuesday, October 20, 2015 at 7:30 p.m.** at the Administration Centre  
 7525 chemin de Chambly, St. Hubert, QC

**REVISED AGENDA – REGULAR MEETING**

1. Call to Order and Quorum
2. Adoption of the Agenda
3. Presentation by Reut Gruber – Sleep for success
4. Approval of Minutes
  - Adoption of the Minutes of the meeting of September 15, 2015
  - Business arising from the Minutes of the meeting of September 15, 2015
  - Adoption of the Minutes of the special meeting of September 22, 2015
  - Business arising from the Minutes of the special meeting of September 22, 2015
5. Questions from the Public – 30 minutes
6. Chairman’s Remarks
7. Director General’s Remarks
8. Parent Committee Report
9. Special Needs Advisory Report
10. Committee Reports
 

<ul style="list-style-type: none"> <li>▪ Executive</li> <li>▪ Transportation</li> <li>▪ Education</li> <li>▪ Audit (Finance/Mat. Resources)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Governance and Ethics</li> <li>▪ Human Resources</li> <li>▪ Communications</li> <li>▪ Q.E.S.B.A.</li> </ul>
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11. Resolutions
  - Resignation of an Administrator for purposes of retirement
  - Deposit of the Draft Linguistic Policy for consultation
  - Deposit of the Draft Policy on the enrolment criteria for registration for consultation
  - Authorization of the Director of Finance to sign an agreement with the City of Longueuil
  - Adoption of the Governance and Ethics mandate
  - Adoption of the Audit (Finance and Material Resources) mandate
  - Adoption of the Policy on the Protection of non-smokers
  - Selection committee for the hiring of firms of architects and engineers for Greenfield Park Intl
12. Correspondence
13. Questions from the Public – 20 minutes
14. Bravos (2 minutes per member)
15. Other Business
16. Close of Meeting
17. Date of Next Regular Meeting: November 17, 2015

Given at Saint-Hubert, Québec, on October 16, 2015

Denise Paulson, Secretary General

**CORRESPONDENCE - RIVERSIDE SCHOOL BOARD**

2015.10.20

<b>FROM</b>	<b>TYPE</b>	<b>SUBJECT</b>
Caroline Vallée, présidente, Fondation des transporteurs d'écoliers	Letter to the Chairman	Financial aid
Commission scolaire Pierre-Neveu	Résolution	Support of public education