

COUNCIL OF COMMISSIONERS

Minutes of the proceedings of a **regular** session of the Council of Commissioners for Riverside School Board held at the Administration Centre, 7525, chemin de Chambly, St. Hubert, Québec on September 15, 2015.

The Secretary General established that quorum was met and Chairman Dan Lamoureux, called the meeting to order at 7:30 p.m.

COMMISSIONERS PRESENT:

P. Booth Morrison
 D. Butler
 A. Capobianco Skipworth
 C. Craig
 H. Dumont
 M. Gour

C. Horrell
 D. Lamoureux
 L. Llewelyn Cuffling
 A. Mazur
 D. Smith
 D. Smyth

Parent Commissioners

T. Aguiar
 P. Chouinard
 M. Rayes

Regrets:

Also present

Sylvain Racette, Director General
 Pierre Farmer, Assistant Director General
 Denise Paulson, Secretary General
 Michel Bergeron, Director of Financial Resources
 Wendy Bernier, Director of Human Resources
 Mary Williams, Director of Educational Services
 Gail Somerville, Director of Complementary Services
 Lucie Roy, Director of Adult and Continuing Education

Presence noted: 19 members of the public

ADOPTION OF THE AGENDA:

IT IS MOVED by Commissioner Dumont, seconded by Commissioner Gour, that the agenda be adopted and that a copy be appended to the Minutes of this meeting.

UNANIMOUS

ADOPTION OF THE MINUTES OF THE MEETING HELD ON JUNE 16 2015:

IT IS MOVED by Commissioner Morrison, seconded by Commissioner Chouinard, that the Minutes of the meeting held on June 16 2015 be adopted.

UNANIMOUS

BUSINESS ARISING FROM THE MINUTES

None

ADOPTION OF THE MINUTES OF THE RECONVENED MEETING HELD ON JUNE 30 2015:

IT IS MOVED by Commissioner Morrison, seconded by Commissioner Capobianco Skipworth, that the Minutes of the reconvened meeting held on June 30 2015 be adopted as modified.

ABSTENTION 1 (Gour)

UNANIMOUS

BUSINESS ARISING FROM THE MINUTES

None

PUBLIC QUESTIONS : 7:33 p.m. – 7 :55 p.m.

An exchange of questions and answers took place.

CHAIRMAN AND DIRECTOR GENERAL

Chair's report – D. Lamoureux

June 18 St Jude's Graduation
June 19 Good Shepherd Graduation
June 22 Terry Fox Graduation
June 25 Chambly Academy Graduation
June 26 St. John Graduation
June 29 Heritage Graduation
June 30 RSB Council of Commissioners
July 7 Met with Carole Lavallée
July 8 Communication Committee
August 12 Presentation of Brief to Elections
Panel
August 14 Met with Nicole Menard
August 27 QESBA Executive Meeting
Sept. 8 RSB Work Session
Sept. 11 QESBA Board of Directors

Director General's report – S. Racette

MEETINGS AND EVENTS

The Director General discussed the meetings and events he had attended since August 21st.

THINGS YOU SHOULD KNOW

- › The Director General reported on items of interest to commissioners.

HATS OFF

- › To Boucherville Elementary for receiving a grant from the Grand Défi Pierre Lavoie cycling event.
- › To Boucherville Elementary for having a tree donated to the school by the City of Boucherville for Earth Day.
- › To Spiderman and Batman for greeting our students at John Adam School on their first day!
- › To Martine Tremblay for ensuring that our Facebook page is up-to-date. Did you know that we now have 1,415 followers (that is 30 more since the beginning of September)? We reached approximately 6 000 people weekly with our post reach (shared likes)? The story about the first day of school at John Adam Memorial (Superman and Batman) reached 3.1K? The Global News Video interview (Kim Barnes and yourself) reached 2.8K people? The letter regarding Pressure Tactics reached 2.3K people? High School Open House Postponed message reached 3.6K people?
- › To retired Principal Myra Kestler for her 30 years in education
- › To Complementary Services and Transportation for doing an outstanding job in reaching a student who couldn't access school.

Parents' Committee: No report

Special Needs Advisory Committee: No report

REPORTS (non-voting items only)

Executive – No report

Transportation Advisory – No report

Education – No report

Audit (Finance/Material Resources) No report

Next meeting will be held on September 29 at 6:30 p.m.

Governance and Ethics – No report

Human Resources – No report

Next meeting will be held on September 29 at 6:30 p.m.

Marketing and Communications

- Committee met on August 18 and September 8. Items discussed included:
 - Celebration of 50th anniversary of French Immersion
 - RSB High Schools' Open House week (now cancelled)
 - Looking for alumni success stories to boost RSB schools
 - Keeping parents informed about the state of negotiations in the public sector
 - Next meeting by teleconference on October 13th at 11 a.m.

QESBA –

Chairman Lamoureux noted that a meeting had been held on September 11th. The Elections Systems Panel report was reviewed. A press conference will be held on September 16th to present the Panel's findings.

PD and Annual General Meeting will be held on October 16 and 17 in Sherbrooke. A new President and Vice-President will be elected. Next meeting is planned for October 16th.

Commissioner Capobianco noted that the Board of Directors of QESBA had also been active over the summer months.

NEW BUSINESS

Resolution B539-20150915

APPOINTMENT OF A RETURNING OFFICER AND TWO SCRUTINEERS

IT IS MOVED by Commissioner Dumont, seconded by Commissioner Mazur, that Denise Paulson be appointed as Returning Officer and Commissioner Rayes and Michel Bergeron be appointed as Scrutineers.

UNANIMOUS

Number of votes required for election: 7/12
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Resolution B540-20150915

ELECTION OF THE MEMBERS OF THE EXECUTIVE COMMITTEE AND THE GOVERNANCE AND ETHICS COMMITTEE OF THE COUNCIL OF COMMISSIONERS OF RIVERSIDE SCHOOL BOARD

WHEREAS Article 179 of the Education Act states that: “The council of commissioners shall establish an executive committee composed of the number of voting members of the council it determines, including the chair of the school board, and a co-opted commissioner, if any, and a commissioner representing the parents’ committee.”

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Cuffling, that nominations be opened and that a ballot vote be taken, if necessary, to elect the members of the Executive Committee for Riverside School Board.

UNANIMOUS

Moved by	Nominee	Seconded by	Accepts	Votes received (7/12 needed to win)
Smith	Smyth	Raves	X	
Butler	Aguair	Raves	X	
Dumont	Craig	Horrell	X	
Capobianco Skipworth	Smith	Craig	X	
Craig	Cuffling	Capobianco Skipworth	X	

IT IS MOVED by Commissioner Capobianco Skipworth that nominations cease.

UNANIMOUS

DECLARATION OF ELECTION:

The following Commissioners are hereby declared elected as members of the Executive Committee and the Governance and Ethics Committee for Riverside School Board, effective immediately:

- Commissioner Cuffling
- Commissioner Craig
- Commissioner Smith
- Commissioner Smyth
- Parent-Commissioner Aguiar

Resolution B541-20150915

SELECTION OF MEMBERS OF THE TRANSPORTATION ADVISORY COMMITTEE FOR 2015-2016

WHEREAS the Transportation Advisory Committee is mandated by Article 188 of the Education Act; and

WHEREAS it is mandated in the composition of the Transportation Advisory Committee that two Commissioners of the Council of Commissioners be members of the committee:

IT IS MOVED by Commissioner Smith, seconded by Commissioner Capobianco Skipworth, that nominations be opened and that a ballot vote be taken, if necessary, to elect the members of the Transportation Advisory Committee for Riverside School Board.

Moved by	Nominee	Seconded by	Accepts	Declines
Smith	Cuffling	Capobianco Skipworth	X	
Morrison	Chouinard	Cuffling	X	

DECLARATION OF ELECTION

The following Commissioners are hereby declared elected as members of the Transportation Advisory Committee for Riverside School Board, effective immediately:
Commissioner Cuffling
Commissioner Chouinard

UNANIMOUS

Resolution B542-20150915

APPOINTMENT OF MEMBERS TO THE EDUCATION COMMITTEE

IT IS MOVED by Commissioner Horrell, seconded by Commissioner Craig, that **Commissioners Smith, Butler, Cuffling, Capobianco Skipworth, Aguiar and Rayes** be appointed to the Education Committee for the 2015-2016 school year.

UNANIMOUS

Resolution B543-20150915

APPOINTMENT OF MEMBERS TO THE AUDIT (FINANCE AND MATERIAL RESOURCES) COMMITTEE FOR 2015-2016

IT IS MOVED by Commissioner Smith , seconded by Commissioner Butler , that **Commissioners Morrison, Mazur, Cuffling and Chouinard** be appointed to the Audit, Finance and Material Resources Committee for the 2015-2016 school year.

UNANIMOUS

Resolution B544-20150915

APPOINTMENT OF MEMBERS TO THE HUMAN RESOURCES COMMITTEE

IT IS MOVED by Commissioner Morrison, seconded by Commissioner Cuffling, that Commissioners **Dumont, Horrell, Capobianco Skipworth, Gour, Rodrigues, Smyth and Chouinard** be appointed to the Human Resources Committee for the 2015-2016 school year.

UNANIMOUS

Resolution B545-20150915

APPOINTMENT OF MEMBERS TO THE COMMUNICATIONS COMMITTEE

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Smith, that Commissioners **Craig, Horrell, Mazur, Capobianco Skipworth, Butler and Aguiar** be appointed to the Communication Committee for the 2015-2016 school year.

UNANIMOUS

Resolution B-20150915 **TABLED**

APPOINTMENT OF MEMBERS TO THE DIRECTOR GENERAL LIAISON COMMITTEE

IT IS MOVED by Commissioner Capobianco seconded by Commissioner Morrison that this resolution be tabled.

Resolution B546-20150915

NOMINATIONS TO THE BOARD OF DIRECTORS AND EXECUTIVE OF THE QUEBEC ENGLISH SCHOOL BOARDS ASSOCIATION (QESBA)

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Smith, that Commissioner Capobianco Skipworth be nominated to the Board of Directors of the Quebec English School Boards Association and that Chairman Dan Lamoureux sit on the Executive of QESBA.

UNANIMOUS

A break began at 8:55. Council resumed at 9:20.

Resolution B547-20150915

REMUNERATION OF COMMISSIONERS FOR 2015-2016

WHEREAS Decree 571-2015 outlining the maximum annual amounts payable to members of the council of commissioners of school boards took effect on July 1, 2015;

WHEREAS the remuneration payable under this decree represents a 9.1% reduction from the previous year;

IT IS MOVED by Commissioner Capobianco Skipworth, seconded by Commissioner Mazur, that two parts of the whole be payable to the Chair, 1.5 parts to the Vice-Chair and 1 part to each commissioner.

UNANIMOUS

Resolution HR433-20150915

ADOPTION OF THE 2015-2016 SCHOOL CALENDAR FOR ACCESS IN STE-JULIE

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

WHEREAS the proposed 2015-2016 school calendar for ACCESS in Ste-Julie be the same as the school calendar adopted by the Commission scolaire des Patriotes.

IT IS MOVED by Commissioner Smith, seconded by Commissioner Chouinard, that the proposed 2015-2016 school calendar for ACCESS in Ste-Julie be adopted.

UNANIMOUS

Resolution B548-20150915

CONTRACTS OF PUBLIC BODIES – ANNUAL RENDERING OF ACCOUNTS

WHEREAS the directive issued by the Treasury Board requires organizations affected by the Act respecting contracting by public bodies to adopt a declaration no later than June 30th attesting that the provisions of the Act have been respected;

WHEREAS such declaration is made on the basis of the information provided by the contract rules compliance monitor (RORC) of Riverside School Board, who is responsible for seeing to the application of the Act respecting contracting by public bodies;

IT IS MOVED by Commissioner Aguiar, seconded by Commissioner Cuffling, to adopt the declaration regarding the Act respecting contracting by public bodies for 2014-2015, and that it be transmitted to the Treasury Board.

UNANIMOUS

Resolution HR434-20150915

APPOINTMENT OF A STAFF ASSISTANT AT SAINT-LAMBERT INTERNATIONAL HIGH SCHOOL WITH 50% TEACHING RELEASE TIME

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED BY Commissioner Smyth, seconded by Commissioner Aguiar, that **François Leblanc** be appointed to the position of Staff Assistant for the 2015-2016 school year at Saint-Lambert International High School with 50% release time from teaching; and

THAT a replacement be named until his return to Saint-Lambert International High School.

UNANIMOUS

Resolution HR435-20150915

APPOINTMENT OF STAFF ASSISTANTS

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED BY Commissioner Capobianco Skipworth, seconded by Commissioner Horrell, that the following teachers be appointed to the positions of Staff Assistants for the 2015-2016 school year :

Laura Pescolla	Boucherville Elementary
Marie Labrecque	Cedar Street Elementary
Geoffrey Gaudette	Courtland Park International
Julie Humphrey	Good Shepherd Elementary
Christine Higginbottom (50%)	Harold Sheppard
Marie-Eve Larochelle (50%)	Harold Sheppard
Wendy Cumming	John Adam Memorial Elementary
Stephanie Domes	Mount Bruno Elementary
Tina Allen (50%)	Mountainview
Brenda Coleman (50%)	Mountainview
June Bastos	REACH
Karina LaGeorgia	Royal Charles Elementary
Stephanie Austin	St. Jude Elementary
Cindy Paluzzi	St. Mary's Elementary
Stacy Pinho	Terry Fox Elementary
Marlène Pépin	William Latter

UNANIMOUS

Resolution MR312-20150915

RATIFICATION OF AN AUTHORIZATION FOR EMERGENCY WORK CARRIED OUT AT COURTLAND PARK INTERNATIONAL SCHOOL

WHEREAS Riverside School Board adopted resolution MR309-20150616 awarding a contract for the replacement of the exterior masonry wall, phase II, at Courtland Park International School, in order to carry out soil decontamination for a maximum of \$100,000 financed by the "*Passif environnemental*" measure of the MEESR;

WHEREAS it was necessary to negotiate and agree to a second amendment to the contract to include emergency work supervised by a structural engineer in order to ensure the structural integrity of the building;

WHEREAS it was impossible to foresee and plan the remedial structural work prior to receiving the drilling report specifying that soils must be excavated up to the vertical of the walls;

WHEREAS the emergency work was needed to ensure the health and safety of students and staff and the safe continued functioning of the school for school opening;

WHEREAS it was necessary to work according to the specifications of the structural engineer for the decontamination of the surfaces up to under the footing of the exterior wall of the school;

WHEREAS special powers are given to the Director General under Article 5.5.5 of the Policy on the Purchase of Goods and Services and article 4.1.3 of Bylaw 4 to take any measure requiring immediate action for the continued operation of the Board's schools;

WHEREAS on July 6, 2015, the Director General authorized Material Resources to proceed with this emergency work;

WHEREAS supplementary monies are available within the "*Passif environnemental*" measure reserved by the MEESR;

WHEREAS according to the « *Loi sur les contrats des organismes publics* », the Council of Commissioners must ratify extra expenditures to contracts awarded from a public bid and may delegate the authorization of extra expenditures to maximum increments of 10%;

WHEREAS this resolution was reviewed and is supported by the Audit (Finance & Material Resources) Committee;

WHEREAS the necessary emergency work is being completed in accordance with the specifications of the structural engineer at the time of the adoption of this resolution;

IT IS MOVED by Commissioner Cuffling, seconded by Commissioner Horrell, that Riverside School Board ratify the emergency work done at Courtland Park International School, for a maximum amount of \$100,000, before taxes, and that the Director General be authorized to sign the amendment to the contract to that effect.

UNANIMOUS

Resolution MR313-20150915

CHANGE ORDER FOR THE CLEANING SERVICES AT CENTENNIAL REGIONAL HIGH SCHOOL

WHEREAS Riverside School Board adopted resolution MR256-20130528 awarding a contract for cleaning services at Centennial Regional High School;

WHEREAS Centennial Regional High School had two regular caretaking employees in addition to the services of a cleaning company;

WHEREAS one of the regular caretaking positions has become vacant;

WHEREAS there are significant savings generated by adding to the actual contract the services previously provided by one of the regular caretakers;

WHEREAS the needs of the school were validated with the school administration and updated in conformity with the quality standards as established in the "PROPRE" software;

WHEREAS this model of caretaking services will become similar to all other Riverside School Board high schools;

WHEREAS according to the "*Loi sur les contrats des organismes publics*" the Council of Commissioners must ratify extra expenditures to the contracts awarded from a public bid once

the amount of extra costs of 10% is exceeded;

WHEREAS the cost for the additional cleaning services for the 2015-2016 school year will be \$39,150;

WHEREAS funds are available within the 2015-2016 operating budget of Riverside School Board;

WHEREAS this resolution was reviewed and is supported by the Audit (Finance & Material Resources) Committee;

IT IS MOVED by Commissioner Craig, seconded by Commissioner Horrell, that Riverside School Board accept the change order for the cleaning services at Centennial Regional High School for the amount of \$39,150 for the 2015-2016 school year and that the Director General be authorized to sign the change order to the contract to that effect.

UNANIMOUS

Correspondence - As listed in Appendix "A" to these Minutes. Copies available to the public.

OTHER BUSINESS

None

PUBLIC QUESTIONS

- Assurance was sought and given regarding the adoption of a resolution by Council with respect to the impact negotiations and cutbacks are having on the Board's mandate to educate students.

ROUND OF APPLAUSE

- Commissioner Rayes thanked parents and teachers for their presence this evening.
- Commissioner Smith expressed appreciation to Sophie Compagna for the excellent interview she gave on morning television.
- Commissioner Capobianco thanked principals and administrators for the way in which they are dealing with the current turmoil in public sector negotiations.
- Commissioner Aguiar thanked all those parents who are stepping up to express their dissatisfaction with the Government's stance on public education cuts and the effects it is having on our students.

CLOSING:

IT WAS MOVED by Commissioner Chouinard, seconded by Commissioner Capobianco Skipworth, at 9:50, that the meeting be closed.

UNANIMOUS

Dan Lamoureux, Chairman

Denise Paulson, Secretary General

Members are hereby convened to a **regular** meeting on
Tuesday, September 15, 2015 at 7:30 p.m. at the Administration Centre
 7525 chemin de Chambly, St. Hubert, QC

AGENDA – REGULAR MEETING

1. Call to Order and Quorum
2. Adoption of the Agenda
3. Approval of Minutes
 - Adoption of the Minutes of the meeting of June 16, 2015
 - Business arising from the Minutes of the meeting of June 16, 2015
 - Adoption of the Minutes of the reconvened meeting of June 30, 2015
 - Business arising from the Minutes of the reconvened meeting of June 30, 2015
4. Questions from the Public – 30 minutes
5. Chairman's Remarks
6. Director General's Remarks
7. Parent Committee Report
8. Special Needs Advisory Report
9. Committee Reports

<ul style="list-style-type: none"> ▪ Executive ▪ Transportation ▪ Education ▪ Audit (Finance/Mat. Resources) 	<ul style="list-style-type: none"> ▪ Governance and Ethics ▪ Human Resources ▪ Communications ▪ Q.E.S.B.A.
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10. Resolutions
 - Appointment of a Returning Officer and two Scrutineers
 - Appointment of members to the Executive and Governance and Ethics Committees
 - Appointment of members to the Transportation Advisory Committee for 2015-2016
 - Appointment of members to the Education Committee for 2015-2016
 - Appointment of members to the Audit (Finance and Material Resources) Committee for 2015-2016
 - Appointment of members to the Human Resources Committee for 2015-2016
 - Appointment of members to the Communications and Marketing Committee for 2015-2016
 - Appointment of members to the Director General Liaison Committee
 - Nominations to the Board of Directors and Executive of the Quebec English School Boards Association (QESBA)
 - Remuneration of commissioners for 2015-2016
 - Adoption of the 2015-2016 school calendar for ACCESS in Sainte-Julie
 - Contracts of public bodies – annual rendering of accounts
 - Appointment of a staff assistant at Saint-Lambert International High School with 50% teaching release time
 - Appointment of staff assistants
 - Ratification of an authorization for emergency work carried out at Courtland Park International School
 - Change order for the cleaning services at Centennial Regional High School
11. Correspondence
12. Questions from the Public – 20 minutes
13. Bravos (2 minutes per member)
14. Other Business
15. Close of Meeting
16. Date of Next Regular Meeting: **October 20, 2015**

Given at Saint-Hubert, Québec, on September 11, 2015

Denise Paulson, Secretary General

CORRESPONDENCE - RIVERSIDE SCHOOL BOARD

2015.09.15

FROM	TYPE	SUBJECT
Myriam Dubé, / student	Letter to the Chairman	Thank you
Caroline Trottier, political attaché	Letter to the Chairman	Acknowledgement of receipt
Gaétan Duchesneau taxpayer	Letter to the Chairman	Tax increase
François Blais, Ministre MEESR	Letter to the Chairman	Champlain Regional College <i>conseil d'administration</i>