

## COUNCIL OF COMMISSIONERS

Minutes of the proceedings of a **regular** session of the Council of Commissioners for Riverside School Board held at the Administration Centre, 7525, chemin de Chambly, St. Hubert, Québec on **April 21, 2015**.

The Secretary General established that quorum was met and Chairman Dan Lamoureux, called the meeting to order at 7:30 p.m.

### **COMMISSIONERS PRESENT:**

P. Booth Morrison

D. Butler

A. Capobianco Skipworth

C. Craig

H. Dumont

M. Gour

**Regrets:** D. Smyth

C. Horrell

D. Lamoureux

L. Llewelyn Cuffling

A. Mazur

D. Smith

### **Parent Commissioners**

T. Aguiar

P. Chouinard

M. Rayes

L. Rodrigues

### **Also present**

Sylvain Racette, Director General

Pierre Farmer, Assistant Director General

Denise Paulson, Secretary General

Michel Bergeron, Director of Financial Resources

Wendy Bernier, Director of Human Resources

Mary Williams, Director of Educational Services

Gail Somerville, Director of Complementary Services

Lucie Roy, Director of Adult and Continuing Education

**Presence noted:** M. Languay, M. Giulione, F. Tawil, D. Fournier, S. Compagna, A. Audet

### **ADOPTION OF THE AGENDA:**

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Horrell, that the agenda be adopted and that a copy be appended to the Minutes of this meeting.

UNANIMOUS

### **ADOPTION OF THE MINUTES OF THE MEETING HELD ON MARCH 17, 2015:**

IT IS MOVED by Commissioner Gour, seconded by Commissioner Mazur, that the Minutes of the meeting held on March 17, 2015, be adopted.

UNANIMOUS

### **BUSINESS ARISING FROM THE MINUTES**

The Director General followed up:

- The Returning Officer's report was sent to the Direction général des élections along with Council's resolution of support.

**PUBLIC QUESTIONS :** None

### **CHAIRMAN AND DIRECTOR GENERAL**

Chair's report – D. Lamoureux

March 18 - Met with Riverside Teachers Union

March 23 - Represented RSB with Minister Barrette at Harold Napper School and attended Education Committee

March 24 - Visited St. Mary's, St. Lambert, Royal Charles, Terry Fox and attended Human Resources and Finance Committee

March 25 - Visited Reach, Chambly Academy

Attended MRC Committee

Attended Heritage IBO Fair

March 26 - Attended St Jude's Governing Bd.

March 30 - Attended Official Opening of ACCESS, at 638 Guimond, Longueuil

March 31 - Visited St. John's, William Latter

April 7 - Attended Communication and Ex Com

April 8 - Attended QESBA Executive Com

April 10 - Attended QESBA Board of Directors

April 13 - Attended Education Committee

April 14 - Attended Work Session

April 17 - Attended Press Conference with Minister Barrette and Minister Menard

April 20 - Attended QESBA Board of Directors

Attended DG Liaison Committee

Director General's report – S. Racette

**TOPICS THAT REQUIRED SPECIAL ATTENTION**

Since the last Council meeting there has been 1 expulsion from Heritage for possession of drugs and a weapon and 1 reinstatement to Heritage for the 2015-16 school year.

**MEETINGS AND EVENTS**

- › The Director General reported on the meetings and events he attended.

**THINGS YOU SHOULD KNOW**

- › Daycare situation – impact of change of date to April 1<sup>st</sup>
- › Provincial budget announcements. We are starting to receive the project “Consultation parameters for 2015-2016”, but we don't know yet what will be RSB's “effort” for next year.
- › Harold Sheppard will be converting the conditional ped. day of April 27<sup>th</sup> to a regular school day due to the school having to close for one day in March for the elections.
- › Still no news re validation results, but, according to a letter received today, we should have some news in the next few days.
- › Final career interviews with the administrators have been conducted

**HATS OFF**

- › To Centennial students, Shaan Baig and Labib Syed, for winning the first prize at the Regional Science Fair in Montreal on March 30<sup>th</sup> with their project on the fight against PC3 cells. They were also chosen at the Provincial Science Fair in Gatineau to represent Quebec in the Canada-wide Science Fair which will be held in Fredericton, NB from May 11-16. They will be competing with 500 students from across Canada for \$900,000 in prizes and scholarships. Bravo!
- › Hat's off to the staff who let us walk in their shoes; it was a pleasure and a good reminder to

be there in full action, in the schools. It was a great experience to be reminded of the very reason we are doing what we do.

Parents' Committee: T. Aguiar

- The last Parent Committee was held on April 13th, 2015.
- Parent Committee proposal was made concerning the RSB Calendar for youth section 2016-17:
  - PC asks that Thanksgiving Monday be added as a holiday to the calendar.
  - Committee would also like to highlight the difficulties parents have with obtaining daycare services for their children on the Ped. Days prior to the start of the school year. A request was made to offer parents some kind of Regional program during these days.
- Harold Napper's Parent Rep. and alternate spoke to the committee concerning HN's enrolment being capped for next year. HN fears that this capping will have a negative impact on their community and will also result in families possibly leaving RSB. They warned the committee that all schools need to discuss their capacity numbers at their Governing Boards, as they too might face capping by the Board.
- Mr Farmer updated the committee concerning activities held in various schools in conjunction with Staff Appreciation week. "Walk in your shoes" had Directors fulfilling various tasks of Staff members. Some of these tasks are captured on video on the RSB's Facebook page.

The next meeting will be held on Monday, May 4th, 2015.

Special Needs Advisory Committee: L. Rodrigues

The last Special Needs Advisory Committee was held on April 8, 2015.

The committee was advised that as per our decision in February, complementary services have purchased the laptop and iPad covers for students with special needs.

Both Gail Somerville and Chantale Scroggins presented the Strategic Plan - Goal 3. We are to review it over the next few weeks and provide feedback at the next meeting.

Chantale Scroggins presented the RSB Allocation of Services for 2015-2016. This was very well received by the parents as it clarified a lot of questions members had. For example, recommended hours versus allocated hours.

The next meeting will be held on Wednesday, May 6, 2015.

**REPORTS** (non-voting items only)

Executive – D. Lamoureux

- The Executive met on April 7, 2015.
- The recommendations of the Student Ombudsman were received and supported by the Executive Com.
- Modifications to By-Law 4: Delegation of Authority to the DG were reviewed and sent to Council for consultation.
- The establishment of a Long-Term Planning Committee was agreed on. Management was asked to develop a mandate which was presented at work session last week.
- The need for commissioners to submit post-conference reports was discussed. It was agreed that we would continue this practice as it is helpful information to be shared

among commissioners.

- A suggestion was made that the Policy on the Enrolment Criteria for registration be reviewed in light of modifications being incorporated into the Three-Year Plan for the Allocation and Destination of Immovables. The Executive will look at this in May.
- The next meeting will be on May 5.

#### Transportation Advisory – L. Cuffling

The Transportation Advisory Committee met on April 1, 2015.

Commissioner Cuffling was elected Chair and Commissioner Chouinard Vice-Chair. The following items were reviewed:

- The Transportation Budget for 2014-2015.
- The request of College Charles Lemoyne to change the time that RSB transports their students
- An Available Seat fee for a half year
- The possibility of shared service with New Frontiers School Board where RSB would organize the technical portion of the transportation
- MEESR's « Indicateurs de performance »
- Safety training by Transco

The committee recommends the following:

- The 2-year contract for 6 Berlines
- The reimbursement to parents of high school students who use Réseau de Transport de Longueuil (RTL) – public buses – to get to school

The next meeting of TAC is scheduled for May 26, 2015.

#### Education – D. Smith

- Meetings were held on March 23 and April 13, 2015
- Discussed the impact of school capacity on educational services in our schools and the role of the Council of Commissioners in establishing those numbers. Recommendations were made to Council.
- On April 13<sup>th</sup>, presentations on the five goals of the Strategic Plan based on the working draft. An overview of goals 3, 4 and 5 was done as well as an in-depth report on goals 1 and 2.
- Valerie Forde reported on “Saturday School” now being held at Centennial and Patti Buchanan spoke about REACH's “Wine and Dine” fundraiser to be held on May 23<sup>rd</sup>.
- Next meeting: May 25<sup>th</sup> at ACCESS Cleghorn.

#### Audit (Finance/Material Resources) P. Morrison

Last meeting was on March 24th. Under Material Resources, the following topics were discussed:

- Air quality budget
- Summer projects
- School capacity. Committee agreed to use the RSB maximum capacity instead of the

MEERS’.

Under Finance:

- Lucie Roy presented on international students’ dossier and vocational education cards. Photocopiers will be purchased for schools, paid by the board and charged back to the schools over a five-year period.
- Optimization monies from MEERS for the fibre optics project were authorized and RSB was also given an additional sum.
- The Director General pointed out that these monies had to be spent by the end of June; however, they will be clawed back if not spent. A new project application may be made in the new school year.

The next meeting is on April 28<sup>th</sup> at 6:30 p.m.

#### Governance and Ethics – L. Cuffling

- The Governance and Ethics Committee met on April 7.
- The committee reviewed the upcoming professional development for commissioners. As well as the QESBA/AAESQ Spring Conference in May.
- There will be an in-house session with Maître Bernard Jacob on June 2.

Also a book will be ordered that is a case-based learning approach for commissioners.

#### Human Resources – H. Dumont

- A meeting was held on March 24<sup>th</sup>. The main topic of discussion was the Administrative Structure for 2015-2016. At the end of a very long discussion the committee agreed to move ahead with the resolution with caution and reservation.

The next meeting is on April 28<sup>th</sup> or the first week of May.

#### Marketing and Communications – C. Craig

- On April 7, a meeting by conference call took place. The focus was on Goal 6 of the Strategic Plan. Members discussed different ways to make Riverside better known throughout our communities.
- A communique regarding registration at Harold Napper went up on the website, Facebook and Twitter.
- Next meeting is at the call of Chair.

#### QESBA – A. Capobianco

A meeting was held in Montreal on April 10, 2015. Not many changes in the Finance report. QESBA did decide no longer to pay registration fees for commissioners to attend the CSBA conference.

- A special meeting was held on Monday, April 20<sup>th</sup> to report on the meeting between the President of QESBA and the new Minister of Education. Distressing news was shared to the effect that Minister Blais would not consider other options than to disband all school boards. He reportedly stated that Anglophone school boards should save their money and not try to fight his decision under an English-minority rights issue. English school boards will be keeping a close watch on the situation. Commissioner Capobianco responded to a question posed by Commissioner Morrison that English and French school boards will work collaboratively.

### **NEW BUSINESS**

Resolution E135-20150421

**REQUEST FOR RENEWAL OF THE DEROGATION FOR GREENFIELD PARK PRIMARY INTERNATIONAL BY VIRTUE OF ARTICLE 240 OF THE EDUCATION ACT**

WHEREAS there continues to be support by the parents for the educational project of Greenfield Park Primary International School;

WHEREAS the educational project of the school meets the expectations of parents and needs of students;

WHEREAS Riverside School Board wishes to maintain Greenfield Park Primary International School with its specific project which conforms to Article 240 of the Education Act;

WHEREAS ministerial authorization expires after June 30, 2015;

WHEREAS consultation has taken place with the Parents' Committee, the Governing Board and the School Council of Greenfield Park Primary International School and all have adopted resolutions in favour of renewing the ministerial authorization to maintain the specific project in question:

IT IS MOVED by Commissioner Craig, seconded by Commissioner Rayes, that Riverside School Board request that the Ministry of Education, Higher Education, Research and Science extend, for the next three years (2015-2016, 2016-2017 and 2017-2018), the authorization to maintain the specific project at Greenfield Park Primary International School by virtue of Article 240 of the Education Act.

UNANIMOUS

Resolution B528-20150421

**MODIFICATIONS TO BY-LAW 4: DELEGATION OF AUTHORITY TO THE DIRECTOR GENERAL**

WHEREAS the Council of Commissioners has received a recommendation from the Executive Committee in the matter of the modification of By-Law 4: Delegation of Authority to the Director General;

IT IS MOVED by Commissioner Mazur, seconded by Commissioner Horrell, that the changes made to By-Law 4 be received for purposes of consultation; and

THAT such period of consultation begin on April 22, 2015 and end on June 5, 2015.

UNANIMOUS

Resolution HR-20150421

**ADMINISTRATIVE STRUCTURE**

WHEREAS, the necessary period of consultation as per the provisions of the management policy was followed with respect to the administrative structure for the 2015-2016 school year;

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED BY Commissioner Chouinard, seconded by Commissioner Cuffling, that the Council of Commissioners approve the administrative structure for the 2015-2016 school year as presented.

An amendment to the resolution was moved by Commissioner Horrell and seconded by Commissioner Butler.

IT WAS MOVED by Commissioner Cuffling, seconded by Commissioner Capobianco that Council move into committee at 8:30 p.m.

UNANIMOUS

IT WAS MOVED by Commissioner Chouinard, seconded by Commissioner Aguiar to move out of committee at 9:25 p.m.

UNANIMOUS

IT WAS MOVED by Commissioner Morrison, seconded by Commissioner Capobianco that the resolution concerning the adoption of the Administrative structure for 2015-2016 be tabled to the reconvened meeting of April 28, 2015.

UNANIMOUS

Resolution B529-20150421

**DEPOSIT FOR CONSULTATION OF THE TRIENNIAL PLAN FOR 2015-2018 AND THE LIST OF SCHOOLS FOR 2015-2016**

WHEREAS Article 211 of the Education Act requires that the school board establish a three-year plan for the allocation and destination of its immovables as well as provide a list of its schools for the following school year;

IT IS MOVED BY Commissioner Cuffling, seconded by Commissioner Craig, that the Triennial Plan for 2015-2018 and the List of Schools for 2015-2016 be received for purposes of consultation from April 22 to June 5, 2015; and

THAT a copy of the three-year plan be transmitted to every municipality and metropolitan community whose territory is situated entirely or partially within its own territory.

UNANIMOUS

Resolution HR411-20150317

**RESIGNATION OF AN ADMINISTRATOR**

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED BY Commissioner Rodrigues, seconded by Commissioner Rayes, that the resignation for purposes of retirement of Myra Kestler be accepted with regret as of August 13, 2015.

UNANIMOUS

Resolution HR412- 20150421

**ADOPTION OF THE 2016-2017 PARTIAL SCHOOL CALENDAR FOR THE YOUTH SECTOR**

WHEREAS the proposed partial school calendar for the 2016-2017 school year has been the subject of consultation;

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Morrison, that the proposed partial 2016-2017 school calendar for the youth sector be adopted as modified.

UNANIMOUS

Resolution HR413-20150421

**SCHOOL CALENDARS 2015-2016 FOR CONTINUING EDUCATION AND VOCATIONAL TRAINING IN ADULT EDUCATION:**

WHEREAS the proposed school calendars for the 2015-2016 school year have been the

subject of consultation throughout the Riverside community;

IT IS MOVED by Commissioner Capobianco Skipworth, seconded by Commissioner Smith, that the attached school calendars for continuing education and vocational training in adult education be adopted for the 2015-2016.

UNANIMOUS

Resolution HR414-20150421

**PARTNERSHIP AGREEMENT WITH UNIVERSITIES PERTAINING TO STUDENT TEACHER TRAINING**

WHEREAS Riverside School Board recognizes its responsibility in terms of student teacher supervision and intends to establish a close partnership with regard to student teaching practicums with universities, among which are those listed below:

- Bishop's University
- Concordia University
- McGill University
- Université Laval
- Université de Montréal
- Université de Sherbrooke
- Université du Québec à Montréal

WHEREAS the roles and responsibilities of teachers and administrators of schools/centres pertaining to teacher training are stipulated in the Education Act;

WHEREAS the School Board establishes with each university the specific terms on how to discharge its duties pertaining to practicums of future teachers;

WHEREAS the School Board determines the number of student teachers that can be integrated by the School Board;

WHEREAS the School Board designates a person responsible for the student teacher training dossier and establishes the necessary conditions for organizing practicum training activities within the School Board;

WHEREAS the School Board is responsible for planning, managing, supervising and evaluating the activities pertaining to student teacher practicums;

WHEREAS the School Board is responsible for providing the "Déclaration des stagiaires" to the Regional Office of the Ministry of Education, Higher Education, Research and Science;

WHEREAS this resolution has been reviewed and is supported by the Human Resources Committee;

IT IS MOVED by Commissioner Capobianco Skipworth, seconded by Commissioner Rodrigues, that the partnership agreement pertaining to student teacher training between Riverside School Board and the universities listed above, be adopted.

UNANIMOUS

Resolution HR415-20150421

**LEAVE OF ABSENCE FOR AN ADMINISTRATOR**

WHEREAS this resolution was reviewed and is supported by the Human Resources



Committee;

IT IS MOVED BY Commissioner Dumont, seconded by Commissioner Aguiar, that a 10% leave of absence for the 2015-2016 school year be approved for Sophie Lapointe.

UNANIMOUS

Resolution E136-20150421

**REQUEST FOR AUTHORIZATION FOR AN *ENTENTE DE DÉLOCALISATION* TO OFFER A DIPLOMA IN VOCATIONAL STUDIES IN TRUCKING 5791 AS OF THE 2015-2016 SCHOOL YEAR**

WHEREAS Riverside School Board is seeking to diversify the services offered to the Anglophone community on its territory;

WHEREAS the 2013-2017 professional perspectives of Emploi-Québec are limited in this domain in the Montérégie, acceptable in the Montreal CMA (Census metropolitan area) and acceptable in the rest of Quebec;

WHEREAS we have the support of the private industry such as Transport Robert situated at 103 Lauzon Street, Boucherville;

WHEREAS our Vocational Centre in Longueuil is already partially equipped with necessary installations to offer the training;

WHEREAS this is a program that would help ensure the success of partnership agreement goal # 5 of Riverside School Board;

WHEREAS this program is not offered in English in the Montérégie region;

WHEREAS this resolution was reviewed and is supported by the Audit (Finance and Material Resources Committee);

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Horrell, that Riverside School Board request from the MEESR an authorization for an *Entente de Délocalisation* to offer program #5791 TRUCKING for the 2015-2016 school year; and

THAT a copy of this resolution be sent to the Ministry of Education, Higher Education, Research and Science, as well as to the Members of the National Assembly situated on our territory.

UNANIMOUS

Resolution E137-20150421

**REQUEST FOR PROVISIONAL AUTHORIZATION TO OFFER A VOCATIONAL EDUCATION PROGRAM IN *AESTHETICS* #5535 FOR THE 2015-2016 SCHOOL YEAR**

WHEREAS Riverside School Board is seeking to diversify the services offered to the Anglophone community on its territory;

WHEREAS the 2013-2017 professional perspectives of Emploi-Québec are favorable in this domain in the Montérégie, acceptable in the Montreal CMA (Census metropolitan area) and acceptable in the rest of Quebec;

WHEREAS ACCESS Centre will offer this program in collaboration with industry partners and c.s. Marie-Victorin to eliminate the financial investment for equipment and infrastructure;

WHEREAS this is a program that would help ensure the success of partnership agreement goal # 5 of Riverside School Board;

WHEREAS this program is not offered in English in the Montérégie region;

WHEREAS this resolution was reviewed and is supported by the Audit (Finance and Material Resources Committee);

IT IS MOVED by Commissioner Butler seconded by Commissioner Mazur, that Riverside School Board request from the MEESR a provisional authorization to offer the program #5535 AESTHETICS for the 2015-2016 school year.

THAT a copy of this resolution be sent to the Ministry of Education, Higher Education, Research and Science, as well as to the Members of the National Assembly situated on our territory.

UNANIMOUS

Resolution E138-20150421

**REQUEST FOR PROVISIONAL  
AUTHORIZATION TO OFFER A VOCATIONAL EDUCATION PROGRAM IN BUSINESS  
EQUIPMENT TECHNICAL SERVICE # 5765 FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS Riverside School Board is seeking to diversify the services offered to the Anglophone community in its territory;

WHEREAS the 2013-2017 professional perspectives of Emploi-Québec are acceptable in this domain, in the Montérégie, acceptable in the Montreal CMA (Census metropolitan area) and acceptable in the rest of Quebec;

WHEREAS this is a program that would help ensure the success of the partnership agreement goal # 5 of Riverside School Board;

WHEREAS this program is not offered in English in the Montérégie region;

WHEREAS this resolution was reviewed and is supported by the Audit (Finance and Material Resources Committee);

IT IS MOVED by Commissioner Craig, seconded by Commissioner Smith, that Riverside School Board request from the MEESR a provisional authorization to offer the program #5765 BUSINESS EQUIPMENT TECHNICAL SERVICE for the 2016-2017 school year.

THAT a copy of this resolution be sent to the Ministry of Education, Higher Education, Research and Science, as well as to the Members of the National Assembly situated on our territory.

UNANIMOUS

Resolution E139-20150421

**REQUEST FOR PERMANENT AUTHORIZATION TO OFFER THE VOCATIONAL  
EDUCATION PROGRAM IN AUTOMOBILE MECHANICS # 5798 FOR THE 2016-2017  
SCHOOL YEAR**

WHEREAS Riverside School Board is seeking to diversify the services offered to the Anglophone community on its territory;

WHEREAS the 2013-2017 professional perspectives of Emploi-Québec are favorable in this domain in the Montérégie, acceptable in the Montreal CMA (Census metropolitan area) and acceptable in the rest of Quebec;

WHEREAS ACCESS Centre has been offering this program in English on our territory with an entente with New Frontiers School Board 2013-2014, 2014-2015, 2015-2016;

WHEREAS this is a program that would help ensure the success of partnership agreement goal # 5 of Riverside School Board;

WHEREAS this program is part of the priority list of the “*commission des partenaires du marché du travail (CPMT)*”, to increase the number of graduates;

WHEREAS ACCESS Centre has already invested in the equipment necessary for this program;

WHEREAS this resolution was reviewed and is supported by the Audit (Finance and Material Resources Committee);

IT IS MOVED by Commissioner Rayes, seconded by Commissioner Aguiar, that Riverside School Board request from the MEESR a permanent authorization to offer the program #5798 AUTOMOBILE MECHANICS for the 2016-2017 school year; and

THAT a copy of this resolution be sent to the Ministry of Education, Higher Education, Research and Science, as well as to the Members of the National Assembly situated on our territory.

UNANIMOUS

Resolution E140-20150421

**REQUEST FOR PROVISIONAL AUTHORIZATION TO OFFER A VOCATIONAL EDUCATION PROGRAM IN ELECTRONIC AUDIO/VIDEO EQUIPMENT REPAIR #5771 FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS Riverside School Board is seeking to diversify the services offered to the Anglophone community on its territory;

WHEREAS the 2013-2017 professional perspectives of Emploi-Québec are acceptable in this domain in the Montérégie, acceptable in the Montreal CMA (Census metropolitan area) and acceptable in the rest of Quebec;

WHEREAS this is a program that would help ensure the success of partnership agreement goal # 5 of Riverside School Board;

WHEREAS this program is not offered in English in the Montérégie region;

WHEREAS this resolution was reviewed and is supported by the Audit (Finance and Material Resources Committee);

IT IS MOVED by Commissioner Capobianco Skipworth, seconded by Commissioner Craig, that Riverside School Board request from the MEESR a provisional authorization to offer the program #5771 ELECTRONIC AUDIO/VIDEO EQUIPMENT REPAIR for the 2016-2017 school year; and

THAT a copy of this resolution be sent to the Ministry of Education, Higher Education, Research and Science, as well as to the Members of the National Assembly situated on our territory.

UNANIMOUS

Resolution E141-20150421

**REQUEST A PROVISIONAL AUTHORIZATION TO OFFER THE VOCATIONAL EDUCATION PROGRAM IN COMPUTING SUPPORT # 5729 FOR THE 2015-2016 SCHOOL YEAR**

WHEREAS Riverside School Board is seeking to diversify the services offered to the Anglophone community on its territory;

WHEREAS the 2013-2017 professional perspectives of Emploi-Québec are favorable in this domain in the Montérégie, favorable in the Montreal CMA (Census metropolitan area) and favorable in the rest of Quebec;

WHEREAS ACCESS Centre has been offering this program in English on our territory by entente with Sir Wilfrid Laurier School Board since 2014-2015;

WHEREAS this is a program that would help ensure the success of partnership agreement goal # 5 of Riverside School Board;

WHEREAS ACCESS Centre has already invested in the equipment necessary for this program;

WHEREAS this resolution was reviewed and is supported by the Audit (Finance and Material Resources Committee);

IT IS MOVED by Commissioner Dumont, seconded by Commissioner Morrison, that Riverside School Board request from the MEESR a provisional authorization to offer the program #5729 COMPUTING SUPPORT for the 2015-2016 school year; and

THAT a copy of this resolution be sent to the Ministry of Education, Higher Education, Research and Science as well as to the Members of the National Assembly situated on our territory.

UNANIMOUS

Resolution E142-20150421

**REQUEST FOR THE PERMANENT AUTHORIZATION TO OFFER THE PHARMACY TECHNICAL ASSISTANCE PROGRAM # 5841 (IN ENGLISH) FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS ACCESS Centre has been offering this program in English on our territory by entente with Lester B. Pearson School Board in 2009 and has had a total of 4 successful cohorts with a provisional authorization until 2015-2016;

WHEREAS Riverside School Board is seeking to diversify the services offered to the Anglophone community on its territory;

WHEREAS the 2013-2017 professional perspectives of Emploi-Québec are favorable in this domain in the Montérégie, favorable in the Montreal CMA (Census metropolitan area) and favorable in the rest of Quebec;

WHEREAS this program has a deficit in graduates;

WHEREAS this is a program that would help ensure the success of partnership agreement goal # 5 of Riverside School Board;

WHEREAS this resolution was reviewed and is supported by the Audit (Finance and Material Resources Committee);

IT IS MOVED by Commissioner Morrison, seconded by Commissioner Craig, that Riverside School Board request from the MEESR a permanent authorization to offer the program # 5841 PHARMACY TECHNICAL ASSISTANCE PROGRAM for the 2016-2017 school year; and

THAT a copy of this resolution be sent to the Ministry of Education, Higher Education, Research and Science, as well as to the Members of the National Assembly situated on our territory.

UNANIMOUS

Resolution MR302-20150421

**AWARDING OF A CONTRACT FOR THE REPLACEMENT OF THE MASONRY, PHASE II, AT COURTLAND PARK INTERNATIONAL IN SAINT-BRUNO-DE-MONTARVILLE**

WHEREAS Riverside School Board has, through Resolution MR296-20140617, requested monies to proceed with the replacement of the masonry, Phase II, at Courtland Park International in Saint-Bruno-de-Montarville;

WHEREAS the Ministry of Education, Higher Education, Research and Science allocated monies to proceed with the replacement of the masonry, Phase II, at Courtland Park International in Saint-Bruno-de-Montarville, within its "Maintien des bâtiments" and "Résorption du déficit d'entretien" measures;

WHEREAS a public call for tenders was received on April 2, 2015 and results are as follows (prices before taxes):

Savite Construction Inc.	\$358,247.50
Axe Construction	\$402,999.99
Constructions R.D.J. Inc.	\$415,400.00
M.W. Construction Inc.	\$427,000.00
Construction MB (2014) Maçonnerie Pro- Conseil	\$436,700.00
Société générale de construction BPF Inc.	\$588,000.00

WHEREAS further to the analysis performed by the professional firm Leclerc Architectes, the lowest bidder in conformity has been recommended;

WHEREAS this project meets all requirements to qualify within the "Maintien des bâtiments" and "Résorption du déficit d'entretien" measures;

WHEREAS this resolution was reviewed and is supported by the Audit - Finance & Material Resources Committee:

IT IS MOVED by Commissioner Capobianco Skipworth, seconded by Commissioner Mazur, that Riverside School Board accept the recommendation of the professional firm Leclerc Architectes, to award the contract for the replacement of the masonry, Phase II, at Courtland Park International in Saint-Bruno-de-Montarville to the lowest bidder in conformity, Savite Construction Inc., for the amount of \$358,247.50, excluding taxes, and that the Director General be authorized to sign the contract to that effect.

UNANIMOUS

Resolution MR303-20150421

**AWARDING OF A CONTRACT FOR FOUR (4) WASHROOMS AND PIPING RENOVATION**

**AND DEFECTIVE PLASTER RESTORATION, PHASE III, AT ST. JOHNS SCHOOL IN SAINT-JEAN-SUR-RICHELIEU**

WHEREAS Riverside School Board has, through Resolution MR296-20140617, requested monies to proceed with four (4) washrooms and piping renovation and defective plaster restoration, phase III, at St. Johns School in Saint-Jean-sur-Richelieu ;

WHEREAS the Ministry of Education, Higher Education, Research and Science allocated monies to proceed with four (4) washrooms and piping renovation and defective plaster restoration, phase III, at St. Johns School in Saint-Jean-sur-Richelieu, within its “Maintien des bâtiments” and “Résorption du déficit d’entretien” measures;

WHEREAS a public call for tenders was received on April 2, 2015 and results are as follows (prices before taxes):

Construction Majestyc Inc.	\$516,766.54
Construction G.C.P. Inc.	\$597,000.00
Constructions Pier-Jal Inc.	\$644,000.00
Constructions R.D.J. Inc.	\$675,400.00
Constructions Dougère Inc.	\$680,341.38

WHEREAS further to the analysis performed by the professional firm Atelier Goyette Architecture Inc., the lowest bidder in conformity has been recommended;

WHEREAS this project meets all requirements to qualify within the “Maintien des bâtiments” and “Résorption du déficit d’entretien” measures;

WHEREAS this resolution was reviewed and is supported by the Audit - Finance & Material Resources Committee;

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Butler, that Riverside School Board accept the recommendation of the professional firm Atelier Goyette Architecture Inc., to award the contract for four (4) washrooms and piping renovation and defective plaster restoration, phase III, at St. Johns School, to the lowest bidder in conformity, Construction Majestyc Inc., for the amount of \$516,766.54, excluding taxes, and that the Director General be authorized to sign the contract to that effect.

UNANIMOUS

Resolution F167-20150421  
**RÉSEAU DE TRANSPORT DE LONGUEUIL (RTL) STUDENT-USER REIMBURSEMENT FOR 2014-2015**

WHEREAS according to its Transportation Policy, Riverside School Board reimburses secondary level students who use RTL busses to attend school and are eligible for such reimbursement;

WHEREAS money owed by the parents to the schools will be deducted from the reimbursement;

WHEREAS the transportation budget has made provisions for the reimbursement;

WHEREAS the reimbursement for the 2014-2015 school year represents 70% of the cost of the RTL bus pass for students;

WHEREAS the Transportation Advisory Committee unanimously recommends that Council set the RTL reimbursement for 2014-2015 at \$384.00 per student;

IT IS MOVED by Commissioner Horrell, seconded by Commissioner Chouinard, that the RTL reimbursement for 2014-2015 be set at \$384.00 per student.

UNANIMOUS

Resolution F168-20150421

**RENEWAL OF SCHOOL BERLINE CONTRACTS FOR A TWO-YEAR PERIOD BEGINNING WITH THE 2015-2016 SCHOOL YEAR**

WHEREAS the Regulation respecting Student Transportation allows school boards to negotiate and renew berline contracts with companies that were under contract during the previous school year (2014-2015);

WHEREAS Riverside School Board has allocated sufficient funds to the Transportation budget to cover such costs;

WHEREAS the Transportation Advisory Committee is recommending the following contracts be awarded for two (2) years.

**Transport Sco Bec:** 2 local berlines  
3 Montreal berlines  
1 adapted berline

Total 6 berlines  
\$200,665.20/year

Total (plus applicable taxes):

**\$200,665.20**

IT IS MOVED by Commissioner Rayes, seconded by Commissioner Horrell, that the above berline contracts be awarded for a two-year period beginning with the 2015-2016 school year (August 15, 2015 to July 1, 2016), and ending at the close of the 2016-2017 school year:

AND THAT the Chairman and the Director General be mandated to sign the contracts.

UNANIMOUS

Correspondence - As listed in Appendix "A" to these Minutes. Copies available to the public.

**OTHER BUSINESS** - none

**ROUND OF APPLAUSE**

- Commissioner Cuffling congratulates the St. Lambert CLC for its Spring Fling
- Commissioner Aguiar reported that Chambly Academy's Annual Fashion Show raised \$8500 for the Adam Taylor Foundation and the Montreal Children's Hospital.
- Commissioner Capobianco was one of the judges for the Public Speaking Contest. She was very impressed by all speakers. Congratulations to the winner – Meagan Bossé – from Chambly Academy who spoke on "Why 50 Shades of Grey is Domestic Abuse) and to the second place winner – Justin Lee – from Centennial who spoke about "Why Being Bald is Great!")
- Commissioner Smith enjoyed a visit to the St. Mary's Science Fair last week.
- Commissioner Horrell was at Courtland Park International School to observe the research and presentations done by Grade 6 students. He also attended a Tree-Planting

ceremony at Boucherville School.

- Commissioner Rodrigues noted that over 100 people attended the spaghetti dinner at REACH. Another fundraiser is planned for May – a Wine and Dine at the Saint-Basil-le-Grand golf course.
- Commissioner Butler reported that the Social Justice Club at St. Johns School raised more than \$1000 for the Save the Children Foundation.
- Commissioner Gour offered kudos to Good Shepherd and Harold Napper Schools. Non-Canadian military visited Good Shepherd.
- She also thanked members of the public for their patience during the in-camera session.

**ADJOURNMENT:**

IT WAS MOVED by Commissioner Cuffling, seconded by Commissioner Morrison at 10:10 p.m. that the meeting be adjourned to Tuesday, April 28, 2015.

UNANIMOUS

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Dan Lamoureux, Chairman

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Denise Paulson, Secretary General





Commission scolaire  
**Riverside** School Board

## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

Members are hereby convened to a **regular** meeting on  
**Tuesday, April 21, 2015 at 7:30 p.m.** at the Administration Centre  
7525 chemin de Chambly, St. Hubert, QC

### REVISED AGENDA – REGULAR MEETING

1. Call to Order and Quorum
2. Adoption of the Agenda
3. Approval of Minutes
  - 3.1 Adoption of the Minutes of the meeting of March 17, 2015
  - 3.2 Business arising from the Minutes of the meeting of March 17, 2015
4. Questions from the Public – 30 minutes
5. Chairman's Remarks
6. Director General's Remarks
7. Parent Committee Report
8. Special Needs Advisory Report
9. Committee Reports
  - 9.1 Executive
  - 9.2 Transportation
  - 9.3 Education
  - 9.4 Audit (Finance/Mat Resources)
  - 9.5 Governance and Ethics
  - 9.6 Human Resources
  - 9.7 Marketing and Communications
  - 9.8 Q.E.S.B.A.
10. Resolutions
  - o Request for renewal of the derogation for Greenfield Park Primary International School
  - o Modifications to By-Law 4: Delegation of Authority to the Director General
  - o Administrative Structure 2015-2016
  - o Triennial Plan and List of Schools for Consultation
  - o Resignation of an Administrator
  - o Adoption of the 2016-2017 Partial School Calendar for the Youth Sector
  - o Adoption of 2015-2016 School Calendars for Continuing Education and Vocational Education in the Adult Sector
  - o Adoption of Partnership Agreement with Universities pertaining to Student Teacher Training
  - o Leave of Absence for an Administrator
  - o Request for provisional authorization for an "*entente de délocalisation*" to offer a diploma in vocational studies in **Trucking #791** as of the 2015-2016 School Year
  - o Request for authorization to offer a vocational education program in **Aesthetics #5535** for the 2015-2016 school year
  - o Request for provisional authorization to offer a vocational education program in **Business Equipment Technical Service #5765** for the 2016-2017 school year
  - o Request for authorization for the permanent authorization to offer the vocational education program in **Automobile Mechanics # 5798** for the 2016-2017 school year
  - o Request for provisional authorization to offer a vocational education program in **Electronic Audio/Video Equipment Repair #5771** for the 2016-2017 school year
  - o Request for authorization for the provisional authorization to offer the vocational education program in **Computing Support # 5729** for the 2015-2016 school year
  - o Request for the permanent authorization to offer the **Pharmacy Technical Assistance Program # 5841** (in English) for the 2016-2017 school year
  - o Awarding of a contract for the replacement of the masonry, phase II, at Courtland Park International
  - o Awarding of a Contract for Four (4) Washrooms and Piping Renovation and Defective Plaster Restoration, Phase III, at St. Johns School
  - o Réseau de Transport de Longueuil (RTL) Student-User Reimbursement for 2014-2015
  - o Renewal of school berline contracts for a two-year period beginning with the 2015-2016 school year
11. Correspondence
12. Other Business
13. Questions from the Public – 20 minutes
14. Bravos (2 minutes per member)
15. Date of Next Regular Meeting: **May 26, 2015 at 7:30 p.m.**
16. Close of Meeting

Given at Saint-Hubert, Québec, on April 16, 2015

Denise Paulson, Secretary General

**CORRESPONDENCE - RIVERSIDE SCHOOL BOARD**

2015-04-21

<i>FROM</i>	<i>TYPE</i>	<i>SUBJECT</i>
François Blais, Ministre de l'Éducation, de l'Enseignement supérieur et de la Recherche	Letter to the Chairman	Financial support
Christian Fréchette, président, Fondation Sir Wildrid Laurier, Jennifer Maccarone, présidente, Commission scolaire Sir Wilfrid Laurier	Letter to the Chairman	Annual lobster fest



COMMISSION SCOLAIRE RIVERSIDE / RIVERSIDE SCHOOL BOARD  
**Calendrier scolaire 2015-2016 / School Calendar 2015-2016**

**July 2015**

S	M	T	W	T	F	S
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**August 2015**

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**September 2015**

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**October 2015**

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**November 2015**

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**December 2015**

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**January 2016**

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**February 2016**

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**March 2016**

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**April 2016**

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**May 2016**

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**June 2016**

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**SECTEUR DE LA FORMATION  
 PROFESSIONNELLE  
 VOCATIONAL STUDIES SECTOR**

**Journées pédagogiques /  
 Pedagogical days**

**Total :**  
 16 journées pédagogiques –  
 16 pedagogical days

15 fixes pour tous les secteurs de  
 la formation professionnelle /  
 All sectors in Vocational  
 studies (fixed)

1 Par secteur à déterminer /  
 For each sector – T.B.D.

Dates de début et dates de fin varient  
 d'un programme à l'autre et sont  
 affectées par les inscriptions - Starting  
 and ending dates of individual  
 programs depend on the length of the  
 program and enrolment.



COMMISSION SCOLAIRE RIVERSIDE / RIVERSIDE SCHOOL BOARD  
Calendrier scolaire 2015-2016 / School Calendar 2015-2016

July 2015

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August 2015

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September 2015

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October 2015

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December 2015

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January 2016

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February 2016

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March 2016

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19	20	21	22	23	24	25
26	27	28	29	30		

**SECTEUR DE LA FORMATION  
 GÉNÉRALE ADULTE  
 ACCESS CONTINUING  
 EDUCATION**

Total :  
 16 journées pédagogiques  
 16 pedagogical days

**ACCESS  
 CONTINUING EDUCATION CENTRE**

**Summer Semester:**  
 July 2<sup>nd</sup> to July 31, 2015

**Fall Semester:**  
 August 20<sup>th</sup>, 2015 to  
 January 22<sup>nd</sup>, 2016

**Winter Semester:**  
 January 25<sup>th</sup>, 2016 to  
 June 22<sup>nd</sup>, 2016