

COUNCIL OF COMMISSIONERS

Minutes of the proceedings of a **regular** session of the Council of Commissioners for Riverside School Board held at Heritage Regional High School, 7445, chemin de Chambly, St. Hubert, Québec on November 19, 2013.

The Secretary General established that quorum was met and Chairman Moira Bell, called the meeting to order at 7:30 p.m.

COMMISSIONERS PRESENT:

M. Bell	H. Dumont	D. Pinel
F. Blais	J. Freund	S. Rasmussen
P. Booth Morrison	M. Gour	G. Sastre
K. Cameron	D. Horrocks	D. Smith
A. Capobianco Skipworth	D. Lamoureux	D. Smyth
P. D'Avignon	N. Nichols	PARENTS – P. Chouinard, D. Copeman

Regrets: M. L'Heureux, L. Llewelyn Cuffling

Also present

Sylvain Racette, Director General
 Pierre Farmer, Assistant Director General
 Denise Paulson, Secretary General
 Michel Bergeron, Director of Financial Resources
 Wendy Bernier, Interim Director of Human Resources
 Mary Williams, Director of Educational Services
 Gail Somerville, Director of Complementary Services

Presence noted

80 members of the public

ADOPTION OF THE AGENDA:

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Smith, that the agenda be adopted as amended and that a copy be appended to the Minutes of this meeting.

UNANIMOUS

NEW BUSINESS

Resolution B480-20131119

DEPOSIT FOR CONSULTATION OF THE DRAFT REVISED POLICY ON THE ENROLMENT CRITERIA

IT IS MOVED by Commissioner Sastre, seconded by Commissioner Lamoureux, that the Draft Revised Policy on the Enrolment Criteria be received for consultation from November 20, 2013 to January 16, 2014.

IN FAVOUR 11
 AGAINST 4
 ABSTENTION 1

Resolution F149-20131119

DEPOSIT OF THE RIVERSIDE SCHOOL BOARD FINANCIAL STATEMENT

WHEREAS the 2012-2013 financial statement has been prepared in accordance with the regulations of the Ministry of Education, Recreation and Sport;

WHEREAS the financial statement was verified by an external auditor and the verification report of said auditor has been presented to the Director General and the Council of Commissioners;

IT IS MOVED by Commissioner Lamoureux, seconded by Commissioner D'Avignon, that the deposit of the 2012-2013 financial statement for Riverside School Board be accepted.

UNANIMOUS

Resolution B481-20131119

ADOPTION OF A DOCUMENT ON THE STRUCTURE OF THE GOVERNANCE AND MANAGEMENT COMMITTEES OF THE 3-BOARD PARTNERSHIP

WHEREAS in June 2013 the Minister of Education approved the development and implementation of a project on the sharing of services in vocational education, adult education and other related services (*de "partage de services pour la formation professionnelle, l'éducation aux adultes et d'autres services conjoints*);

WHEREAS this project is presently under development by Riverside School Board, Eastern Townships School Board and New Frontiers School Board;

WHEREAS the Chairs and Directors General of these three boards have, after due deliberation, recommended the adoption of a document on the structure of the Governance and Management committees of the 3-Board Partnership;

IT IS MOVED BY Commissioner Chouinard, seconded by Commissioner Blais, that the document entitled 'Governance and Management Committee Mandates' be approved as presented and be transmitted to the Ministry of Education, Recreation and Sport.

ABSTENTION 1 (Commissioner Freund)

OPPOSED 1

CARRIED

BREAK: 8:15 p.m.

RESUMED: 8:25 p.m.

PUBLIC QUESTIONS. Several members of the public either commented or asked questions about the resolution regarding Enrolment Criteria which was deposited for consultation this evening.

ADOPTION OF THE MINUTES OF THE MEETING HELD ON OCTOBER 15, 2013

IT IS MOVED by Commissioner Cameron, seconded by Commissioner Sastre, that the Minutes of the meeting held on October 15, 2013, be adopted.

UNANIMOUS

BUSINESS ARISING FROM THE MINUTES

The Director General followed up:

- Nil

ADOPTION OF THE MINUTES OF THE SPECIAL MEETING HELD ON NOVEMBER 5, 2013

IT IS MOVED by Commissioner Dumont, seconded by Commissioner Smith, that the Minutes of the special meeting held on November 5, 2013, be adopted.

UNANIMOUS

BUSINESS ARISING FROM THE MINUTES

The Director General followed up:

- Nil

CHAIRMAN AND DIRECTOR GENERAL

Chair's report – M. Bell

The Chair attended a number of events over the last month:

- October 16 St. Lambert Governing Board
- October 17 Good Shepherd Governing Board
- October 21 New Employee Reception and St. Jude Governing Board
- October 22 CLC dinner at CRHS
- October 23 Governing Board Training Session
- October 24 Governing Board at Harold Napper
- October 25 St. John's School press announcement regarding gym
- October 25/26 QESBA Board of Director's Meeting/AGM
- October 28 Grand Opening at ACCESS Royal Oak
- October 30 Wave Against Bullying on Green St.
- November 7 Chambly Academy Academic Awards
- November 14 HRHS Academic Awards

Director General's report – S. Racette

TOPICS THAT REQUIRED SPECIAL ATTENTION

Since the last Council meeting there have been eight expulsions; 2 from Centennial, 2 from Chambly Academy, 2 from Heritage and 2 from St. Johns. Six were for possession of drugs, one for possession of a weapon and one for possession of alcohol. The students were expelled from their schools only and are receiving services to help them address the events that led to their expulsion.

The Director General provided a list of the meetings and events he attended.

THINGS COUNCIL SHOULD KNOW

- › Heritage student, Imane Karine, passed away on the morning of October 24th after a 2-year battle with cancer. She would have been in the IB class had she been well this year. Heritage staff has been in constant contact with the family and two busloads of students from her IB group (sec. 5) and several secondary 3 students (friends of her brother) accompanied by approximately 15 staff members attended her funeral services on October 29th. She was a wonderful student, loved by her friends and respected by the staff and will be greatly missed. HRHS is still recovering from the loss. The school is offering support to her brother and will continue to work very closely with the family in whatever way they can to support them.
- › Two bills were deposited by the Government: Bill 60 on the Charter of Values and Bill 63 on Financing for certain School Boards in 2014-2015 and 2015-2016 (see our statement about these subjects on our website). Bill 14 on the amendment of the Charter of the French Language was withdrawn.
- › November 18 to 22 is Educational Professionals' Week

HATS OFF

- › Wave against bullying – St. Lambert Elementary, REACH and Chambly Academy students did the wave on Green Street again this year to raise awareness about bullying. Well done!
- › To the ACCESS team and to Council for making ACCESS Royal Oak a reality.
- › To the South Shore Educational Foundation for funding the St. Mary's lunch program last year so that 11 needy students could have hot lunches for the year. They recently voted to put another \$5,000 towards students needing hot lunches at St. Mary's for this year.

- To Leo La France, Deputy Minister of Education, who will retire on January 3rd. He did an amazing job for our community in the past 7 years at the MELS. His successor will be Chantal Beaulieu, Director General of Eastern Townships School Board.
- To the Riverside Community – according to recent data received from the MELS, we are the number one school board of all 72 school boards in the province! All Riverside staff, parents, and most of all, our students deserve a round of applause! A communiqué was sent to the media - articles are in the binder being circulated

Parents' Committee: P. Chouinard

- Meeting was held on November 4, 2013.
- Mr. Sylvain Racette was present.
- Invited guests were Mrs. Mary Williams and Mrs. Lisa Ray.
- A long discussion took place on Ministry exams and many other subjects.
- The meeting ran over time and was ended by the Chair. Items were tabled to the next meeting, which will be on Monday December 2, 2013 at 7 pm at the board office.

REPORTS (non-voting items only)

Executive – F. Blais

- No meeting since last Council.
- Next meeting December 3, 2013.

Transportation Advisory – P. Chouinard

The TAC met on October 16, 2013.

- Lesley Cuffling was elected Chair and Pierre Chouinard was elected Vice Chair.
- The transportation financial report of 2012-2013 and revised budget of 2013-2014 were reviewed.
- A report was given regarding the transportation service of the beginning of the school year.
- The transportation section of the website is now online. It contains useful information for parents, such as a section on safety, FAQ, information in case of moving, transportation policy and rules, a list of our transporters and a 'contact us' section
- The timeline for the review of the Transportation Policy was discussed
- The next meeting is scheduled for December 4th.

Education – D. Smith:

- No meeting since last Council.
- Next meeting November 25th, 2013.

Finance and Audit – P. Booth Morrison

- Meeting held on November 5th 2013.
- Power point presentation of the Financial Statement of June 30th 2013
- Discussed possible reimbursement of the school tax and the consequences and the possibility of a recuperation plan imposed by MELS
- External auditors confirmed that the Board's financial statement represents fairly the financial position of the organization.
- Received letter of recommendation on the internal controls. No major discrepancies were found.
- Date of next meeting at the call of the Chair.

Governance and Ethics – F. Blais

- No meeting since last Council.
- Next meeting December 3, 2013.

Human Resources – H. Dumont:

- Meeting held on October 29, 2013.
- Main objective was to name members of the Calendar committee: D. Copeman, P. Chouinard and D. Smyth
- An arbitration update was provided
- Report on impact of three-board agreement.
- Recruitment process for administrators is underway
- Teacher mentoring project with \$15,000 grant. LCEEQ is providing leadership training.
- Date of next meeting: November 26th at 6:30 p.m.

Material Resources and Safe Schools – K. Cameron

- The City of St. Lambert is proposing to replace their playground structure that is located on The Alternate School property.
- The list of capital projects for the 2014 calendar year was presented.
- A request to accommodate a CFER at Heritage was presented to this committee.
- The request to build a new gymnasium at St. Johns was accepted by MÉLS. Confirmation of the exact budget to follow.
- Work will begin shortly to resurface and improve the soccer fields at Centennial, which will be ready in the Fall of 2014.
- Next meeting is at the call of the Chair.

QESBA – A. Capobianco

- Thanked Leo LaFrance for his service. Congratulations to Chantal Beaulieu who will be replacing him.
- Discussed School Board elections.
- Next meeting will be on December 6th.

OTHER BUSINESS

Correspondence - As listed in Appendix "A" to these Minutes. Copies available to the public.

PUBLIC QUESTIONS : A member of the public asked for an explanation of a recuperation plan. Commissioner Morrison, Chair of the Finance Committee, responded.

ROUND OF APPLAUSE

- Commissioner Capobianco Skipworth thanked P. Baldock and T. Pine for their work with the student mentoring program at Heritage Regional High School
- Commissioner Copeman thanked Centennial Regional High School for hosting the career fair.
- Commissioner Smith attended the Remembrance Day ceremony at Chambly Academy. The poems by six students were amazing and the ceremony is always touching.
- Commissioner Nichols acknowledged the terrific renovations at Royal Oak. There are many classes of interest including for seniors. She urged people to visit.
- Commissioner Rasmussen gave a 'hats off' to the students at Heritage Regional High School regarding the academic awards.

CLOSING:

IT WAS MOVED by Commissioner Blais, seconded by Commissioner Sastre, at 9:35, that the meeting be closed.

UNANIMOUS

Moira Bell, Chairman

Denise Paulson, Secretary General



CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

Members are hereby convened to a **regular** meeting on
Tuesday, November 19, 2013 at 7:30 p.m. at
Heritage Regional High School, 7445 chemin de Chambly, St. Hubert, QC

REVISED AGENDA – REGULAR MEETING

1. Call to Order and Quorum
2. Adoption of the Agenda (a 10 minute break may be called during the meeting)
3. New Business
 - 3.1 Deposit for consultation of the Draft Revised Policy on the Enrolment Criteria
 - 3.2 Adoption of the Riverside School Board Financial Statement
 - 3.3 Adoption of a Document on the Structure of the Governance and Management Committees of the 3-Board Partnership
4. Questions from the Public – 30 minutes
5. Approval of Minutes
 - 5.1 Adoption of the Minutes of the meeting of October 15, 2013
 - 5.2 Business arising from the Minutes of the meeting of October 15, 2013
 - 5.3 Adoption of the Minutes of the special meeting of November 5, 2013
 - 5.4 Business arising from the Minutes of the special meeting of November 5, 2013
6. Chairman and Director General
 - 6.1 Chairman's Report
 - 6.2 Director General's Report
 - 6.3 Parents' Committee Report
7. Committee Reports
 - 7.1 Executive
 - 7.2 Transportation
 - 7.3 Education
 - 7.4 Finance and Audit
 - 7.5 Governance and Ethics
 - 7.6 Human Resources
 - 7.7 Material Resources and Safe Schools
 - 7.8 Q.E.S.B.A.
8. Correspondence
9. Other Business
10. Questions from the Public – 20 minutes
11. Round of Applause (limit of 2 minutes / member)
12. Closing

Given at St. Hubert, Québec, on November 19, 2013

Denise Paulson, Secretary General

CORRESPONDENCE - RIVERSIDE SCHOOL BOARD
 2013.11.19

FROM	TYPE	SUBJECT
Marie Malavoy, MELS	Letter to the Chairman	Renewal of authorizaiton for GPI
Pierre Simard, The Montreal Children's Hospital Foundation	Letter to the Chairman	Donation
Christian Fréchette, President, Sir-Wilfrid-Laurier Foundation and Chairman of the Council of Commissioners	Letter to the Chairman	Fundraiser
Gaston Lemay, President Fondation de l'ATEQ	Letter to the Chairman	Fundraiser
Bob Schweiter, teacher	Letter to the Chairman	New employee