



# EXECUTIVE COMMITTEE

Minutes of the proceedings of a **regular** meeting of the **EXECUTIVE** of Riverside School Board held at the Administration Centre, 7525, chemin de Chambly, St. Hubert, Québec on September 3, 2013.

The Secretary General established that quorum was met and called the meeting to order at 7:10 p.m.

## MEMBERS PRESENT:

M. Bell	P. Chouinard, Parent
F. Blais	
K. Cameron	
L. Cuffling	Sylvain Racette – Director General
M. L'Heureux	Denise Paulson – Secretary General
P. Morrison	
D. Smith	

**Absent:** D. Copeman, Parent

**Also in attendance :** Commissioner P. D'Avignon

## ADOPTION OF THE AGENDA :

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Bell that the agenda be adopted and a copy be attached to these minutes.

UNANIMOUS

Resolution EX236-20130903

## APPOINTMENT OF SCRUTINEERS

IT IS MOVED by Commissioner Morrison, seconded by Commissioner L'Heureux that P. Chouinard be appointed as scrutineer.

UNANIMOUS

Resolution EX237-20130903

## ELECTION OF THE CHAIR OF THE EXECUTIVE COMMITTEE OF THE COUNCIL OF COMMISSIONERS OF RIVERSIDE SCHOOL BOARD

IT IS MOVED by Commissioner Bell, seconded by Commissioner Chouinard that nominations be opened and that a ballot vote be taken, if necessary, to elect the Chair of the Executive Committee of Riverside School Board.

UNANIMOUS

Commissioner Moves	Nominee	Commissioner Seconds	Accepts	Declines
M. L'Heureux	F. Blais	P. Chouinard	X	
F. Blais	M. L'Heureux	M. Bell		X
P. Morrison	K. Cameron	D. Smith	X	
D. Smith			Nominations	Cease

**Number of votes required for election: 4/7**

Four ballots were cast in favour of Commissioner Blais.

## DECLARATION OF ELECTION

Commissioner Blais is declared elected as Chair of the Executive Committee of Riverside School Board for the 2013-2014 school year, effective immediately.

Resolution EX238-20130903

**ELECTION OF THE VICE-CHAIR OF THE EXECUTIVE COMMITTEE OF THE COUNCIL OF COMMISSIONERS OF RIVERSIDE SCHOOL BOARD**

IT IS MOVED by Commissioner Smith, seconded by Commissioner Chouinard that nominations be opened and that a ballot vote be taken, if necessary, to elect the Vice-Chair of the Executive Committee of Riverside School Board.

UNANIMOUS

Commissioner Moves	Nominee	Commissioner Seconds	Accepts	Declines
Smith	L'Heureux	Chouinard	X	
L'Heureux	Cameron	Chouinard		X
Morrison/Cameron			Nominations	Cease

**DECLARATION OF ACCLAMATION**

Commissioner L'Heureux is therefore declared acclaimed as Vice-Chair of the Executive Committee of Riverside School Board for the 2013-2014 school year, effective immediately.

**QUESTIONS FROM THE PUBLIC:** None

**ADOPTION OF THE MINUTES OF THE EXECUTIVE MEETING HELD ON JUNE 4, 2013**

IT IS MOVED by Commissioner Cuffling, seconded by Commissioner Morrison that the Minutes of the Executive Meeting held on June 4, 2013 be adopted.

UNANIMOUS

**NEW BUSINESS:**

Resolution EX239-20130903

**PRE-APPROVAL FOR PROFESSIONAL DEVELOPMENT**

WHEREAS the Annual General Meeting of the QESBA will be held in Quebec City on October 25 and 26, 2013;

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner L'Heureux that all legitimate expenses be pre-approved for any commissioner wishing to attend the QESBA AGM.

UNANIMOUS

**OTHER BUSINESS**

The Action Plan for 2013-2014 was reviewed and discussed. The Transportation Policy was added to the list of policies to be reviewed. It was also agreed that the Building Inspection Policy will be presented for consultation in December 2013.

**CLOSING**

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Smith at 7:35 p.m. that the meeting be closed.

UNANIMOUS

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Fernand Blais, Chair

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Denise Paulson, Secretary General



## CONSEIL EXÉCUTIF EXECUTIVE COMMITTEE

Members of the **EXECUTIVE** of Riverside School Board are hereby convened to a **REGULAR** meeting on **September 3, 2013** at **7:00 p.m.** at 7525, chemin de Chambly, Saint Hubert

### AGENDA – REGULAR MEETING

1. Call to Order and Quorum
2. Adoption of the Agenda
3. Appointment of Scrutineers
4. Election of the Chair
5. Election of the Vice-Chair
6. Questions from the public – 15 minutes
7. Approval of Minutes
  - 7.1 Adoption of the Minutes of the Meeting of June 4, 2013
  - 7.2 Business arising from the Minutes of June 4, 2013
8. New Business
  - 8.1 Attendance at QESBA's AGM in October 2013
9. Other Business
  - 9.1 Action Plan for 2013-2014
10. Questions from the public – 15 minutes
11. Closing

Given at St. Hubert, Québec, on August 29, 2013

Denise Paulson, Secretary General