

COUNCIL OF COMMISSIONERS

Minutes of the proceedings of a **regular** session of the Council of Commissioners for Riverside School Board held at the Administration Centre, 7525, chemin de Chambly, St. Hubert, Québec on May 28, 2013.

The Secretary General established that quorum was met and Chairman Moira Bell, called the meeting to order at 7:30 p.m.

COMMISSIONERS PRESENT:

M. Bell	J. Freund	N. Nichols
F. Blais	M. Gour	S. Rasmussen
P. Booth Morrison	D. Horrocks	D. Smith
K. Cameron	D. Lamoureux	D. Smyth
A. Capobianco Skipworth	L. Llewelyn Cuffling	PARENTS – P. Chouinard, D. Copeman
P. D'Avignon	D. Pinel	

Regrets: H. Dumont, M. L'Heureux, G. Sastre

Also present

Sylvain Racette, Director General
 Pierre Farmer, Assistant Director General
 Denise Paulson, Secretary General
 Michel Bergeron, Director of Financial Resources
 Wendy Bernier, Interim Director of Human Resources
 Mary Williams, Director of Elementary Schools
 Gail Somerville, Director of Complementary Services
 Lucie Roy, Director of Adult and Continuing Education

Presence noted

D. Angelus, C. Lauzier, D. Kilpatrick and 4 members of the public

ADOPTION OF THE AGENDA:

IT IS MOVED by Commissioner Cuffling, seconded by Commissioner Chouinard, that the agenda be adopted and that a copy be appended to the Minutes of this meeting.

UNANIMOUS

PUBLIC QUESTIONS : None

ADOPTION OF THE MINUTES OF THE MEETING HELD ON APRIL 16, 2013:

IT IS MOVED by Commissioner Cuffling, seconded by Commissioner Nichols, that the Minutes of the meeting held on April 16, 2013 be adopted.

UNANIMOUS
 ABSTENTIONS 2

BUSINESS ARISING FROM THE MINUTES

The Director General followed up:

- Nil

CHAIRMAN AND DIRECTOR GENERAL

Chair's report – M. Bell

April 8 - meeting with parent committee regarding planning. The objective was to try to establish guiding principles in order to help the directorate and Council in the planning process.

April 9 - meeting at The Alternate school with board chairs, Directors General and educators from alternative schools throughout the English network. This was a follow-up to a meeting held on October 18th which took a broader approach than usual and addressed the issues related to alternative education. As the neophyte in our group, I asked commissioner Freund to attend with me.

April 10 - QESBA Executive Committee meeting.

April 11 - Town Hall meeting with parents and staff of St. Lambert Elementary. It was an emotional meeting, but in the end they felt reassured that their concerns were being addressed. Present, along with me were Sylvain Racette, Pierre Farmer, Mary Williams, Peter Sheel, as well as the school administration.

April 16 - presentation in Quebec City for Bill 14. The Director General and Commissioner Blais presented with me.

April 24 – DG Liaison meeting.

May 1 - meeting with Governing Boards of Centennial and Heritage to explain Student Activity monies given by the board this year.

May 3 – Press conference in Brossard to announce funding for St. Johns' school expansion.

May 10 – Management Relations Committee meeting

Director General's report – S. Racette

TOPICS THAT REQUIRED SPECIAL ATTENTION

- Since the last Council meeting 4 students were expelled from their schools – 3 for possession of drugs, 1 for violence and possession of a weapon. A fifth student was expelled from all schools and centres for trafficking.
- The Director General reported on the meetings and events he attended since the last Council. A list is available on request.

THINGS Council SHOULD KNOW

- May 13 – Start of LUMIX training
- None of the following draft legislation has yet been passed:
 - Bill 23 – Creating kindergarten programs for four-year-olds
 - Bill 24 – Declaring school elections be held in November 2014.
 - Bill 25 – to set in motion a series of major budget matters, namely the removal of equalization subsidies to school boards.
 - Bill 14 - language legislation.
- A student who attended Boucherville Elementary and Heritage Regional High School recently lost his battle with cancer. A number of Riverside staff were at the service to pay respects to the family.
- Harold Napper presents GLEE on June 7th

HATS OFF

- To the Director of Complementary Services, Gail Somerville, and her team for organizing two parent evening sessions: One on bullying on April 24th and one on drugs and organized crime on May 15th. There was a good turnout and many parents stayed for discussion after the sessions were over. Well done!
- To the team at Connections – Principal, Sherry Tite reports that they have seen a great improvement since of the beginning of the year. Nineteen students are in the program. They are more engaged, and the attitude and dynamics of the group is much better.
- The elementary school Principals, who shared with their colleagues, their best projects of 2012-2013 last week at the elementary Principal's meeting.
- To staff and students of William Latter School who helped decorate and prepare the school for the 50th Anniversary celebration held on May 18th. It was a great event!
- To the winners of the 74th Annual Rotary Club Public Speaking Contest. The top speaker was Ameer Nizami from Centennial and second place went to Annie Foissy from Heritage. Thanks to Laura Cerminara, Judith Elson and Norma Hubbard for their hard work, and to Deborah Marleau Cavalheiro, Educational Consultant.
- To Suzy Mentha and ACCESS who received an award for Inspirational Practices from Quebec Advisory Council on Vocational Education

- To REACH students who participated in the Défi Sportif from April 22 to 26 at the Centre Claude Robillard in Montreal.
- To our Speech and Language Pathologist, Mariana Vial and her colleagues, for sharing important information with all schools during “May is better hearing and speech month”.

Parents’ Committee: D. Copeman

- Met on May 6th at 5 p.m. for a long-term planning discussion. Parents enjoyed the relaxed atmosphere and the exchange of information. Parents expressed their desire to have their children graduate from school as bilingual individuals. Commissioner Copeman noted that there were 2,500 applications for the 1,000 places available at Champlain Cegep.

REPORTS (non-voting items only)

Executive – F. Blais

- No report. Next meeting is on June 4th at 7 p.m.

Transportation Advisory – L. Cuffling

- No report. Next meeting is on June 5th

Education – D. Smith:

- Met on April 22nd. Lisa Rae, Assistant Director of Educational Services, presented the Tell-Them-From-Me survey results. Students want someone to advocate on their behalf. Principals are listening. The next meeting is at the call of chair.

Financial and Audit – P. Booth Morrison

- Met on April 23rd. Discussed taxation for 2013-2014
- Reviewed benchmarking re: Montérégie and Eastern Townships SB
- Discussed MELS’ consultation parameters
- Next meeting June 11, 2013

Governance and Ethics – F. Blais

- No report. Next meeting is on June 4th at 7 p.m.

Human Resources – A. Capobianco

- Met on April 30th and May 13th
- Congratulations to Lyse Gendron Brodeur on the occasion of her retirement after 36 years in education.
- Review of the administrative structure for 2013-2014
- Change to model of teaching principals is recommended. They will take on a board-level dossier which can be managed from the school.
- The resolutions before Council this evening were discussed.
- The committee is working on making revisions to the Leaves of Absence Policy.
- Also discussed were changes in Directors’ responsibilities given the departure of Lyse Gendron Brodeur.
- Date of next meeting: At the call of the Chair.

Material Resources and Safe Schools – K. Cameron

- Met on May 14th
- Received report from Gilles Deguire on the final year of the seven-year plan for IT.
- Reviewed ententes with Cities of Longueuil and Otterburn Park
- Reviewed the resolutions before Council this evening

- Anticipate spending \$50,000 at Royal Oak building to adapt it to fit adult needs
- Next meeting is June 4th at 4:30 p.m.

QESBA – A. Capobianco Skipworth

- No meeting. Spring Conference is being held in St. Sauveur on May 30th, 31st and June 1st

NEW BUSINESS

Resolution B458-20130528

ADOPTION OF THE PROPOSED DIVISION OF THE TERRITORY OF RIVERSIDE SCHOOL BOARD INTO ELEVEN (11) ELECTORAL DIVISIONS

IT IS MOVED by Commissioner Blais, seconded by Commissioner Rasmussen, that the attached proposal for the division of the territory of Riverside School Board into eleven (11) electoral divisions be adopted.

UNANIMOUS

Resolution E122-20130528

REQUEST FOR PERMANENT AUTHORIZATION TO OFFER THE VOCATIONAL EDUCATION PROGRAM IN *MÉCANIQUE DE MACHINES FIXES # 5146* (IN ENGLISH) FOR THE 2013-2014 SCHOOL YEAR

WHEREAS Riverside School Board is seeking to diversify the services offered to the Anglophone community on its territory;

WHEREAS the 2011-2015 professional perspectives of Emploi-Québec are acceptable in this domain, in the Montérégie and favorable in the Montreal CMA (Census metropolitan area);

WHEREAS this program has a shortage of graduates;

WHEREAS this program is not offered in English on our territory;

WHEREAS a joint request will be made with Commission scolaire des Patriotes;

WHEREAS Riverside School Board is committed to covering the utilization and operating costs for its cohort, according to the entente agreed upon by the school boards;

IT IS MOVED by Commissioner Rasmussen, seconded by Commissioner Smith, that Riverside School Board request from the MELS a permanent authorization to offer the program #5146 *Mécanique de machines fixes* (in English) in collaboration with Commission scolaire des Patriotes for the 2013-2014 school year; and

THAT a copy of this resolution be sent to the Ministry of Education, Recreation and Sport, as well as to the Members of the National Assembly situated on our territory.

UNANIMOUS

Resolution HR359-20130528

APPOINTMENT OF A SUMMER SCHOOL PRINCIPAL

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Smyth, that **Clifford**

Tam be appointed to the position of Summer 2013 School Principal.

UNANIMOUS

The Chairman called a ten-minute break.

Resolution HR360-20130528

ADOPTION OF THE ADMINISTRATIVE STRUCTURE FOR 2013-2014

WHEREAS, the Riverside Administrators' Association (RAA) was consulted and is in agreement with the proposed Administrative Structure for the 2013-2014 school year;

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED by Commissioner Morrison, seconded by Commissioner Nichols that the Administrative Structure for the 2013-2014 school year be approved as corrected.

UNANIMOUS

Resolution HR361-20130528

ADOPTION OF A TWO-YEAR PILOT PROJECT REGARDING TEACHING PRINCIPALS

WHEREAS, the model of the Teaching Principal has proven to be highly challenging and a strain on the schools as well as the administrators concerned;

WHEREAS the 2013-2014 Administrative Structure reflects the first year of a two-year pilot project wherein the teaching loads of the administrators concerned will be replaced with specific board-level dossiers which can be administered in their schools;

WHEREAS, the Riverside Administrators' Association (RAA) was consulted and is in agreement with this proposal;

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED by Commissioner Capobianco Skipworth, seconded by Commissioner D'Avignon that this two-year pilot project be adopted.

UNANIMOUS

Resolution HR362-20130528

APPOINTMENT OF AN ASSISTANT DIRECTOR OF FINANCIAL RESOURCES

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED by Commissioner Morrison, seconded by Commissioner Chouinard, that **Suzanne Lamoureux** be appointed to the position of Assistant Director of Financial Resources, effective July 1st, 2013.

UNANIMOUS

Resolution HR363-20130528

APPOINTMENT OF A PRINCIPAL AT HAROLD SHEPPARD SCHOOL

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED BY Commissioner Blais, seconded by Commissioner Lamoureux, that **Jenny Brousseau** be appointed to the position of Principal at Harold Sheppard School, effective July 1,

2013.

UNANIMOUS

Resolution HR364-20130528

APPOINTMENT OF A PRINCIPAL AT TERRY FOX SCHOOL

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED BY Commissioner Smyth, seconded by Commissioner Cuffling, that Sophie Lapointe be appointed to the position of Principal at Terry Fox School, effective July 1, 2013.

UNANIMOUS
ABSTENTION 1

Resolution HR365-20130528

APPOINTMENT OF A VICE-PRINCIPAL AT CENTENNIAL REGIONAL HIGH SCHOOL

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED BY Commissioner Lamoureux, seconded by Commissioner Rasmussen, that **Daphne Mullins** be appointed to the position of Vice-Principal at Centennial Regional High School, effective July 1, 2013.

UNANIMOUS

Resolution HR366-20130528

APPOINTMENT OF A VICE-PRINCIPAL

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED BY Commissioner Smyth, seconded by Commissioner Morrison, that **Roxanne McNeil** be appointed to the position of Vice-Principal at St. Lambert Elementary School, effective July 1, 2013.

UNANIMOUS

Resolution HR367-20130528

APPOINTMENT OF A VICE-PRINCIPAL – REPLACEMENT POSITION

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED BY Commissioner Cuffling, seconded by Commissioner Smith, that **Josée Roy** be appointed to the replacement position of Vice-Principal at St. Lambert Elementary, effective July 1, 2013.

UNANIMOUS

Resolution HR368-20130528

PARTNERSHIP AGREEMENT WITH UNIVERSITIES PERTAINING TO STUDENT TEACHER TRAINING

WHEREAS Riverside School Board recognizes its responsibility in terms of student teacher supervision and intends to establish a close partnership with regard to student teaching practicums with universities, among which are those listed below:

- Bishop’s University
- Concordia University
- McGill University
- Université Laval
- Université de Montréal
- Université de Sherbrooke
- Université du Québec à Montréal
-

WHEREAS the roles and responsibilities of teachers and administrators of schools/centres pertaining to teacher training, are stipulated in the Education Act;

WHEREAS the School Board establishes with each university the specific terms on how to discharge its duties pertaining to practicums of future teachers;

WHEREAS the School Board determines the number of student teachers that can be integrated by the School Board;

WHEREAS the School Board designates a person responsible for the student teacher training dossier and establishes the necessary conditions for organizing practicum training activities within the School Board;

WHEREAS the School Board is responsible for planning, managing, supervising and evaluating the activities pertaining to student teacher practicums;

WHEREAS the School Board is responsible for providing the “Déclaration des stagiaires” to the Regional Office of the Ministry of Education, Recreation and Sports;

WHEREAS this resolution has been reviewed and is supported by the Human Resources Committee;

IT IS MOVED by Commissioner Blais, seconded by Commissioner Chouinard, that the partnership agreement pertaining to student teacher training between Riverside School Board and the universities listed above, be adopted.

UNANIMOUS

Resolution MR256-20130528

CONTRACT FOR CLEANING SERVICES AT CENTENNIAL REGIONAL HIGH SCHOOL

WHEREAS the contract for cleaning services at Centennial Regional High School will be terminated on June 30, 2013;

WHEREAS the needs were validated in consultation with the school administration and actualized in conformity with the quality standards as established in the ‘PROPRE’ software;

WHEREAS a public call for tenders was received on April 22nd, 2013 and the results are as follows (before taxes):

Les Services d’entretien Fany Inc.	\$542,232.10
SOLMEX Services d’entretien Inc.	\$578,141.00
Services d’entretien ALLIED	\$631,288.64
GDI Services (Québec) SEC	\$687,788.03
Groupe Laberge Inc.	Not in conformity

WHEREAS Riverside School Board had established and made public the quality criteria and their relative weight to determine the grade for the quality component of the bid;

WHEREAS the bids were analyzed by a selection committee composed of administrators from Material Resources, Centennial Regional High School and an external member from Commission scolaire des Patriotes;

WHEREAS the bids were analyzed by the committee both for the quality of services and total cost; the adjusted amounts were:

Les Services d'entretien Fany Inc.	\$515,920.08
SOLMEX Services d'entretien Inc.	\$546,447.07
Services d'entretien ALLIED	\$586,426.98
GDI Services (Québec) SEC	\$683,685.92

WHEREAS once the best offer is determined by the lowest adjusted amount, the contract is awarded using the original monetary amount;

WHEREAS the company has demonstrated at another school board that they can meet the needs;

WHEREAS this resolution was reviewed and is supported by the Material Resources & Safe Schools Committee;

IT IS MOVED by Commissioner Nichols, seconded by Commissioner Capobianco Skipworth, that Riverside School Board accept the recommendation of the selection committee to award the cleaning contract at Centennial Regional High School for a three-year period with possible renewal of two additional years, to the lowest bidder in conformity, Les Services d'entretien Fany Inc., for the amount of \$176,810.12, before taxes, for the period of July 1, 2013 to June 30, 2014. The cost for the 2014-2015 will be \$180,678.10, and 2015-2016 will be \$184,743.91. The cost for the two additional years will be indexed according to the salary rates in effect for those years set by the decree of "*le comité paritaire de l'entretien d'édifices publics*"; and

FURTHERMORE, that the Director General be authorized to sign the relevant documents.

UNANIMOUS

Resolution MR257-20130528

RENEWAL OF CONTRACT FOR CLEANING SERVICES AT ACCESS' ADULT EDUCATION AND CAREER TRAINING CENTER, 163 CLEGHORN STREET IN ST. LAMBERT:

WHEREAS Resolution MR180-20100420 awarded the contract for cleaning services for ACCESS' Adult Education and Career Training Center to Services d'entretien SOLMEX Inc. in a period of three years for an amount of \$55,480.00 (with taxes) for the third year;

WHEREAS the contract allows for two one-year extensions with pre-established criteria for indexation;

WHEREAS the school administration is satisfied with the service provided by Services d'entretien SOLMEX Inc. and, together with the school Governing Board, recommended at the January 10, 2013 meeting that the contract be extended for an additional year;

WHEREAS this resolution was reviewed and is supported by the Material Resources and Safe

Schools Committee;

IT IS MOVED by Commissioner Copeman, seconded by Commissioner Nichols, that the contract for cleaning services for ACCESS' Adult Education and Career Training Center be renewed with Services d'entretien SOLMEX Inc. for the 2013-2014 school year at a price of \$52,218.00 (before taxes); and

FURTHERMORE, that the Director General be authorized to sign the relevant documents.

UNANIMOUS

Resolution MR258-20130528

RENEWAL OF CONTRACT FOR CLEANING SERVICES AT HERITAGE REGIONAL HIGH SCHOOL

WHEREAS Resolution MR177-20100420 awarded the contract for cleaning services for Heritage Regional High School to Services d'entretien SOLMEX Inc. for a period of three years in the amount of \$282,788.00 (taxes included) for the third year;

WHEREAS the contract allows for two one-year extensions with pre-established criteria for indexation;

WHEREAS the school administration is satisfied with the service provided by Services d'entretien SOLMEX Inc. and, together with the school Governing Board, recommended per Resolution No. GB-06-130327-04 adopted at the March 27, 2013 meeting that the contract be extended for an additional year;

WHEREAS this resolution was reviewed and is supported by the Material Resources and Safe Schools Committee;

IT IS MOVED by Commissioner Copeman, seconded by Commissioner Freund, that the contract for cleaning services for Heritage Regional High School be renewed with Services d'entretien SOLMEX Inc. for the 2013-2014 school year at a price of \$265,979.00 (before taxes); and

FURTHERMORE, that the Director General be authorized to sign the relevant documents.

UNANIMOUS

Resolution MR259-20130528

RENEWAL OF CONTRACT FOR GARBAGE REMOVAL FOR SCHOOLS FOR RIVERSIDE SCHOOL BOARD

WHEREAS Resolution MR191-20100525 awarded the contract for garbage removal for the schools of Riverside School Board to BFI Canada Inc. for a period of three years for an amount of \$84,431.97 (with taxes) for the three years;

WHEREAS the contractor has accepted to extend his contract for 2013-2014 at the same rate;

WHEREAS Material Resources is satisfied with the service provided by BFI Canada Inc.;

WHEREAS this resolution was reviewed and is supported by the Material Resources and Safe Schools Committee;

IT IS MOVED by Commissioner Cameron, seconded by Commissioner Blais, that the contract

for Garbage removal for schools for Riverside School Board to BFI Canada Inc. be extended for a period of one year, 2013-2014, for an amount of \$22,144.88 (before taxes); and

FURTHERMORE, that the Director of Material Resources be authorized to sign the relevant documents.

UNANIMOUS

Resolution MR260-20130528

AWARDING OF A CONTRACT FOR THE PARTIAL ROOF REPLACEMENT AT HAROLD NAPPER SCHOOL IN BROSSARD

WHEREAS Riverside School Board has identified the partial roof replacement at Harold Napper School as one of the capital projects to be done in the 2013-2014 school year;

WHEREAS Riverside School Board will finance through its capital budget costs for the the partial roof replacement at Harold Napper School;

WHEREAS a public call for tenders was received on May 21, 2013 and results are as follows (prices before taxes):

Couvreur Gariépy et Léger 2011 Inc.	\$364,697.00
Toitures Lacharité Inc.	\$373,300.00
Les Toitures Vick & Associés Inc.	\$385,850.00
Poulin & Bureau Inc.	\$387,944.00
Toitures Léon Inc.	\$395,440.00
Les Entreprises Cloutier & Gagnon (1988) Ltée	\$398,486.00
Toitures Trois Étoiles Inc.	\$402,500.00
Couvertures Victo 2000 Inc.	\$407,000.00
Couvreur R.B. Proulx Inc.	\$435,180.00
Toitures Couture & Associés Inc.	\$442,300.00

WHEREAS, further to the analysis performed by the professional firm Normand Langlois Architecte, the lowest bidder in conformity has been recommended;

WHEREAS this resolution was reviewed and is supported by the Material Resources and Safe Schools Committee :

IT IS MOVED by Commissioner Capobianco Skipworth, seconded by Commissioner Copeman, that Riverside School Board accept the recommendation of the professional firm, Normand Langlois Architecte, to award the contract for the partial roof replacement at Harold Napper School, to the lowest bidder in conformity, Couvreur Gariépy Léger 2011 Inc., for the amount of \$364,697.00, excluding taxes, and that the Director General be authorized to sign the contract to that effect.

UNANIMOUS

OTHER BUSINESS

Correspondence - As listed in Appendix "A" to these Minutes. Copies available to the public.

PUBLIC QUESTIONS :

- The President of the Riverside Administrators' Association, Deborah Angelus, thanked the Council for its generosity in allocating funds to schools for the development of special projects and mental health projects.

ROUND OF APPLAUSE

Commissioner Cuffling

- Congratulations to the St. Lambert CLC for organizing its Spring Fling.

Commissioner Gour

- Congratulations to Grade 6 French program at Good Shepherd. Its question: 'Should there be camera on buses?' will be debated by the National Assembly.
- Attended retirement dinner for Lyse Gendron Brodeur and both workshops organized by Complementary Services
- Was at the REACH dance which was very well attended

Commissioner Freund

- Congratulations to Principal Isabelle Lessard and her staff, for the 50th anniversary celebrations at William Latter School. The mayor of Chambly donated a tree to commemorate the event. A time capsule was also planted.

Pierre Farmer

- A team from Défi sportif was at REACH last Wednesday to present approximately 20 medals.

Commissioner Nichols

- Attended both workshops presented by Complementary Services. She found the content extremely interesting and expressed concerns about new, more potent street drugs.

Commissioner Morrison

- Attended the REACH dance
- Also attended the Silent Auction at Courtland Park School
- Congratulated Deborah Angelus on her television appearance regarding the food revolution.

Chairman Bell

- Congratulated everyone involved with the production of the Wizard of Oz at St. Lambert Elementary. It was an amazing accomplishment by an elementary school.

CLOSING:

IT WAS MOVED by Commissioner Blais, seconded by Commissioner Smith, at 9:25, that the meeting be closed.

Moira Bell, Chairman

Denise Paulson, Secretary General



COUNCIL OF COMMISSIONERS

Members are hereby convened to a regular meeting on
Tuesday, May 28, 2013 at 7:30 p.m. at the Administration Centre
7525 chemin de Chambly, St. Hubert, QC

REVISED AGENDA – REGULAR MEETING

1. Call to Order and Quorum
2. Adoption of the Agenda (a 10 minute break may be called during the meeting)
3. Questions from the Public – 30 minutes
4. Approval of Minutes
 - 4.1 Adoption of the Minutes of the regular meeting of April 16, 2013
 - 4.2 Business arising from the Minutes of the regular meeting of April 16, 2013
- 5.. Chairman and Director General
 - 5.1 Chairman's Report
 - 5.2 Director General's Report
 - 5.3 Parents' Committee Report
6. Committee Reports
 - 6.1 Executive
 - 6.2 Transportation
 - 6.3 Education
 - 6.4 Finance and Audit
 - 6.5 Governance and Ethics
 - 6.6 Human Resources
 - 6.7 Material Resources and Safe Schools
 - 6.8 Q.E.S.B.A.
7. New Business
 - 7.1 Adoption of the Proposed Division of the Territory of Riverside School Board into Eleven Electoral Divisions
 - 7.2 Request for permanent authorization to offer the Vocational Program in *Mécanique de machines fixes*
 - 7.3 Appointment of a Summer School Principal
 - 7.4 Adoption of Administrative Structure
 - 7.5 Appointment of an Assistant Director of Finance
 - 7.6 Appointment of a Principal at Harold Sheppard
 - 7.7 Appointment of a Principal at Terry Fox
 - 7.8 Appointment of a Vice-Principal at CRHS
 - 7.9 Appointment of a Vice-Principal
 - 7.10 Appointment of a Vice-Principal – Replacement Position
 - 7.11 Ententes with Universities
 - 7.12 Contract for Cleaning Services at CRHS
 - 7.13 Renewal of Contract for Cleaning Services at ACCESS Cleghorn
 - 7.14 Renewal of Contract for Cleaning Services at HRHS
 - 7.15 Renewal of Garbage Disposal Contract for Schools of Riverside School Board
 - 7.16 Awarding of a contract for the roof replacement at Harold Napper
8. Correspondence
9. Other Business
10. Questions from the Public – 20 minutes
11. Round of Applause (limit of 2 minutes/member)
12. Closing

Given at St. Hubert, Québec, on May 23, 2013

Denise Paulson, Secretary General

Electoral division 1: Beloeil - Sorel-Tracy - Varennes

(1,995 electors)

Includes the following municipalities : Contrecoeur (V), Calixa-Lavallée (P), La Présentation (M), Massueville (VL), Sorel-Tracy (V), Varennes (V), Verchères (M), Saint-Aimé (M), Sainte-Anne-de-Sorel (M), Saint-Antoine-sur-Richelieu (M), Saint-Bernard-de-Michaudville (M), Saint-Charles-sur-Richelieu (M), Saint-David (M), Saint-Denis-sur-Richelieu (M), Saint-Gérard-Majella (P), Saint-Joseph-de-Sorel (V), Saint-Jude (M), Saint-Louis (M), Sainte-Marie-Madeleine (P), Sainte-Madeleine (VL), Saint-Marcel-de-Richelieu (M), Saint-Ours (V), Saint-Robert (M), Saint-Roch-de-Richelieu (M), Sainte-Victoire-de-Sorel (M), Mont-Saint-Hilaire (V), Saint-Barnabé-Sud (M), Saint-Damase (M), Saint-Dominique (M), Saint-Hyacinthe (V), Saint-Hugues (M), Saint-Jean-Baptiste (M), Saint-Liboire (M), Saint-Pie (V), Saint-Simon (M), Saint-Valérien-de-Milton (M), Sainte-Hélène-de-Bagot (M), Sainte-Julie (V), Saint-Amable (M), Saint-Marc-sur-Richelieu (M), Saint-Mathieu-de-Beloeil (M), Beloeil (V) and McMasterville (M).

Also includes the part of the municipality of Yamaska located on the territory of the School Board.

Electoral division 2: Vieux-Longueuil

(1,844 electors)

Includes the part of the City of Longueuil that corresponds to the borough of Vieux-Longueuil excluding the part of the borough located south-west of the junction of Taschereau Boulevard (highway 134) and Sir-Wilfrid-Laurier (Highway 116).

Also includes the part of the City of Longueuil located in the borough of Saint-Hubert and bounded as follows: the part of the borough located to the north of Sir-Wilfrid-Laurier (Highway 116).

Electoral division 3: Saint-Bruno - Boucherville

(2,464 electors)

Includes the following municipalities: Boucherville (V), Saint-Bruno-de-Montarville (V) and Saint-Basile-le-Grand (V).

Also includes the part of the City of Carignan located to the north of ruisseau Massé (Antoine-Forestier sector and Jean-De Fonblanche and Antoine-Forestier Streets).

Electoral division 4: Chambly – Carignan – Otterburn Park

(1,897 electors)

Includes the following municipalities: Chambly (V), Marieville (V), Mont-Saint-Grégoire (M), Rougemont (M), Sainte-Angèle-de-Monnoir (M), Richelieu (V), Saint-Mathias-sur-Richelieu (M) and Otterburn Park (V).

Also includes the City of Carignan, excluding the area to the north of ruisseau Massé (Antoine-Forestier sector and Jean-De Fonblanche and Antoine-Forestier Streets).

Also includes the part of the City of Longueuil located in the borough of Saint-Hubert and bounded as follows: the part of the borough located east of Highway 30.

Electoral division 5: Saint-Lambert

(1,854 electors)

Includes the City of Saint-Lambert.

Includes the part of the City of Longueuil located in the borough of Vieux-Longueuil and bounded as follows: the part of the borough situated to the south-west of the junction of Taschereau Boulevard (Highway 134) and Sir-Wilfrid-Laurier (Highway 116).

Electoral division 6: Saint-Hubert

(2,600 electors)

Includes the part of the City of Longueuil located in the borough of Saint-Hubert and bounded as follows: the part of the borough situated to the south of Sir-Wilfrid-Laurier Boulevard (Highway 116) and to the west of Highway 30.

Electoral division 7: Brossard One

(2,721 electors)

Includes part of the City of Brossard bounded as follows: Starting from a point located at the intersection of Lapinière Boulevard and the northern municipal limit, the northern, eastern and southern municipal limit, Taschereau Boulevard (Highway 134), Lapinière Boulevard back to the starting point. The territory described corresponds to the following municipal sectors: A, B, C, I, J, L, M, N, O, X and Y.

Electoral division 8: Brossard Two

(2,690 electors)

Includes the part of the City of Brossard bounded as follows: Starting from a point located at the intersection of the northern municipal limit and Lapinière Boulevard, Boulevard Lapinière, Taschereau Boulevard (Highway 134), the southern, western and northern municipal limit back to the starting point. The territory described corresponds to the following municipal sectors: P, R, S, T, V and W.

Electoral division 9: Roussillon

(2,661 electors)

Includes the following municipalities: Delson (V), Sainte-Catherine (V), Saint-Constant (V), Candiac (V), Saint-Rémi (V), Saint-Isidore (P), Saint-Michel (M), Saint-Édouard (M) and Saint-Mathieu (M).

Electoral division 10: Greenfield Park

(2,462 electors)

Includes the part of the City of Longueuil that corresponds to the borough of Greenfield Park.

Electoral division 11: Saint-Jean-sur-Richelieu - La Prairie

(2,296 electors)

Includes the following municipalities : La Prairie (V), Saint-Jean-sur-Richelieu (V), Saint-Philippe (M), Saint-Jacques-le-Mineur (M), Lacolle (M), Napierville (M), Sainte-Anne-de-Sabrevois (P), Saint-Paul-de-l'Île-aux-Noix (M), Saint-Valentin (M), Saint-Alexandre (M) and Saint-Blaise-sur-Richelieu (M).

Also includes the part of the Municipality of Saint-Cyprien-de-Napierville located on the territory of the School Board.



Riverside School Board

Administrative Structure 2013-2014 School Year

SCHOOL or CENTRE	Centre Director	Principal	VP/ACD	Manager & Foreman	Director	Admin. Officer	Pers. Mgmt Cons.	DG	ADG	Assistant Director	Coordinator	COMMENTS
Adult Ed./ACCESS *			1.0	1.0	1.0						1.0	
Alternate		1.0										Teaching 50% (Status quo)
Boucherville *		1.0										20% Reduction effective for 2014-2015
Cedar Street *		1.0										With Dossiers (20%)
Centennial RHS		1.0	3.0	1.0								
Chambly Academy		1.0	1.0									
Courtland Park		1.0										
Good Shepherd		1.0										
Greenfield Park Int'l		1.0										
Harold Napper		1.0	1.0									
Harold Sheppard *		1.0										With Dossiers (40%)
Heritage RHS		1.0	4.0	1.0								

John Adam		1.0										
Mount-Bruno		1.0										
Mountainview *		1.0										20% Reduction effective for 2014-2015
R E A C H *		1.0										With Dossiers (40%)
Royal Charles *		1.0										With Dossiers (20%)
St. Johns		1.0	2.0									
St. Jude		1.0										
St. Lambert		1.0	1.0									
St. Lawrence		1.0	1.0									
St. Mary's		1.0										
Terry Fox *		1.0										With Dossiers (20%)
William Latter		1.0										

BOARD OFFICE												
Office of Director Gen.						1.0		1.0				
Office of Sec. Gen.					1.0							
Technology											1.0	
Material Resources /				2+1					1.0		1.0	Manager to Foreman
Educational Services					1.0					1.0		Abolish Director of Sec. Schools
Complementary Services					1.0					1.0		Coordinator to Assistant Director
Finance/Transportation				1.0	1.0	1.0				1.0		
Human Resources					1.0		1.0			1.0		
TOTAL												
Proposed for 2013-2014	0.0	23.0	14.0	7.0	6.0	2.0	1.0	1.0	1.0	4.0	3.0	
Actual 2012-2013	0.0	20.8	14.0	7.0	7.0	2.0	1.0	1.0	1.0	3.0	3.0	
Difference	0.0	2.2	0.0	0.0	-1.0	0.0	0.0	0.0	0.0	1.0	0.0	

Dossiers = Pre-determined files & projects

Administrators in schools with less than 225 students (weighted) = 20% of the workload towards dossiers

Administrators in schools with less than 100 students (weighted) = 40% of the workload towards dossiers

cl: May 31, 2013