

Minutes of the proceedings of a **regular** session of the Council of Commissioners for Riverside School Board held at the Administration Centre, 7525, chemin de Chambly, St. Hubert, Québec on January 22, 2013.

The Secretary General established that quorum was met and Chairman Moira Bell, called the meeting to order at 7:30 p.m.

COMMISSIONERS PRESENT:

M. Bell	J. Freund	N. Nichols
F. Blais	M. Gour	D. Pinel
P. Booth Morrison	D. Horrocks	S. Rasmussen
K. Cameron	D. Lamoureux	G. Sastre
P. D'Avignon	M. L'Heureux	D. Smith
H. Dumont	L. Llewelyn Cuffling	D. Smyth

PARENTS – P. Chouinard, D. Copeman

Regrets: A. Capobianco Skipworth

Also present

Sylvain Racette, Director General
Pierre Farmer, Assistant Director General
Denise Paulson, Secretary General
Michel Bergeron, Director of Financial Resources
Lyse Gendron-Brodeur, Director of Secondary Schools
Wendy Bernier, Interim Director of Human Resources
Mary Williams, Director of Elementary Schools
Gail Somerville, Director of Complementary Services
Lucie Roy, Director of Adult and Continuing Education

Presence noted

ADOPTION OF THE AGENDA:

IT IS MOVED by Commissioner Cuffling, seconded by Commissioner Chouinard, that the agenda be adopted and that a copy be appended to the Minutes of this meeting.

UNANIMOUS

PUBLIC QUESTIONS : none

ADOPTION OF THE MINUTES OF THE MEETING HELD ON DECEMBER 18, 2012

IT IS MOVED by Commissioner Smith, seconded by Commissioner Dumont, that the Minutes of the meeting held on December 18, 2012 be adopted.

ABSTENTION 1 (Lamoureux)
UNANIMOUS

BUSINESS ARISING FROM THE MINUTES

The Director General followed up:

- nil

CHAIRMAN AND DIRECTOR GENERAL

Chair's report – M. Bell



Director General's report – S. Racette

TOPICS THAT REQUIRED SPECIAL ATTENTION

- Two students were expelled from Heritage and one from Centennial for possession of drugs. They were only expelled from their schools are still receiving services from Riverside to help them address the events that led to their expulsion.

MEETINGS

- › January 7 – Parents' Committee meeting
- › January 16 – special MAC meeting on long-term planning

EVENTS

- › December 19 – REACH Christmas concert and lunch

THINGS COUNCIL SHOULD KNOW

- › Career interviews are underway. They should all be completed by the first week of February.
- › An article was printed in the January 9th St. Lambert Journal with regard to the high rate of drop-outs in the Montérégie. A copy of the response sent to the newspaper by Commissioner Bell appears in the binder.
- › The requests for permanent authorization of the Masonry & Bricklaying and Tiling programs at ACCESS were refused on the basis that the need for English language programmes is insufficient to justify an additional location.
- › On April 4th, Riverside will host REEL Canada, a Canadian film festival that develops/promotes Canadian identity, Canadian talent, Canadian history, Canadian stories, and Canadian pride. Over 1,000 of our high school students will be attending.
- › The annual report and the partnership agreement report will be available on the website shortly.
- › A popular television show that airs on Radio-Canada, 19/2, will start its second season on January 28th with an episode depicting a shooting in a high school. Our schools have been advised to prepare for possible repercussions among the students who may see the episode.
- › Kindergarten registration will begin on Monday, January 28th.
- › Staff appreciation week is from February 4th to 8th. If you want to do something special for your school, it would be one of the best times of the year!
- › ACCESS is looking for host families for their summer program. If you are interested, or know someone who may be, please ask them to contact Lucie Roy.
- › We are looking at having large banners made to be hung in front of ACCESS for publicity

purposes. We will be able to use them for the registration period.

HATS OFF

- › To Audrey Collinson who has just retired after more than 35 years at Riverside School Board. She was known by all especially for her many dedicated years at the Resource Centre. We wish her all the best for her retirement! The Resource Centre at St-Lambert was closed last week and operations were moved to Heritage.
- › To Riverside staff for contributing to the CURE Foundation's yearly Denim Day fundraiser. Since 1998, Riverside has raised over \$35,000.
- › To ACCESS for having 721 registrations at its two locations.
- › To ACCESS for starting its program on Hygiene and Sanitation in Health Care Settings on January 14th with 19 registrations.
- › To Mike McInnis and Christine Balfour on the birth of their son, Benjamin Franklin McInnis. The baby arrived on Thursday, January 17th at 6:05 pm. Christine and Mike are over the moon and everyone is well. For the record, their Benjamin Franklin (named Franklin after Mike's grandfather) was born on the same date as *THE* Benjamin Franklin.

Parents' Committee: P. Chouinard

- › A meeting was held on January 7, 2013.
- › Mary Williams and Lyse Gendron Brodeur were the invited guests.
- › Different aspects of homework and the reason for homework were discussed in reference to projects, technology and just giving homework for the sake of it.
- › It was suggested that this discussion also be had at Governing Boards.
- › Mrs. Williams and Mrs. Brodeur took copious notes and said they would have for further discussion with principals at both Elementary and High Schools.
- › Date of the next meeting: Feb. 4, 2013.
- › Commissioner Chouinard reported that he would be attending a press conference in Quebec City on February 11th to denounce budget cuts to Education.

REPORTS (non-voting items only)

Executive – F. Blais

- No report. Next meeting: February 5th

Transportation Advisory – L. Cuffling

- No report.

Education – D. Smith:

- No report. Next meeting is on January 28th at Access. The one topic on the agenda is the Partnership Agreement Report. All commissioners are invited to attend.

Financial and Audit – P. Booth Morrison

- No report. Next meeting: February 5th

Governance and Ethics – M. L'Heureux

- No report. Next meeting : February 5th

Human Resources – H. Dumont:

- No report. Next meeting : January 29th

Material Resources and Safe Schools – K. Cameron

- Meeting held on January 15th
- Update on radon testing. All schools were to be completed by January 19th. This project has required approximately 100 extra hours from Riverside staff
- Royal Oak tenders will be opened on February 4th

QESBA – M. Bell

- No report. Executive meeting on January 23rd
- In response to a question posed by Commissioner Cameron about the QESBA Code of Conduct, Commissioner Bell will follow up.

NEW BUSINESS

Resolution B445-20130122

ADOPTION OF 2011-2012 ANNUAL REPORT

IT IS MOVED by Commissioner L'Heureux, seconded by Commissioner Cuffling, that the 2011-2012 Annual Report be adopted.

UNANIMOUS

Resolution B446-20130122

DEPOSIT FOR CONSULTATION OF THE THREE-YEAR PLAN OF ALLOCATION AND DESTINATION OF IMMOVABLES, THE LIST OF SCHOOLS AND THE DEEDS OF ESTABLISHMENT

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Blais, that the Three-Year Plan of Allocation and Destination of Immovables, the List of Schools and Deeds of Establishment be deposited for consultation for the period from January 23 to March 12, 2013.

UNANIMOUS

Resolution MR240-20130122

DELEGATE TO THE 'CENTRE COLLÉGIAL DES SERVICES REGROUPÉS (CCSR)'

IT IS MOVED by Commissioner Cameron seconded by Commissioner Nichols, that Mr. Gilles Deguire, Coordinator of the Technology Department, be hereby authorized to participate in the « Centre collégial des services regroupés (CCSR) » for and on behalf of Riverside School Board.

UNANIMOUS

Resolution MR241-20130122

AWARDING OF A CONTRACT FOR THE REPLACEMENT OF THE ELECTRICAL TRANSFORMER AND SUBSTATION AT HERITAGE REGIONAL HIGH SCHOOL:

WHEREAS Riverside School Board has identified the replacement of the transformer and substation at Heritage Regional High School as one of the capital projects to be done in the 2012-2013 school year;

WHEREAS Riverside School Board will finance through its capital budget costs for the replacement of the transformer and substation at Heritage Regional High School;

WHEREAS a public call for tenders was opened on January 15, 2013 and the results are as follows (prices before taxes):

La Cie Électrique Britton Ltée	\$297,400.00
Néolect/Le Saux Inc.	\$322,429.00
Les Services Électriques Blanchette Inc.	369,855.00
Entreprise Électrique M.J.L. inc.	439,070.00

WHEREAS, further to the analysis performed by the professional firm Leclerc / Architecte, the lowest bidder in conformity has been recommended;

WHEREAS this resolution was reviewed and is supported by the Material Resources and Safe Schools Committee:

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Copeman, that Riverside School Board accept the recommendation of the professional firm, Leclerc / Architecte, to award the contract for the replacement of the transformer and substation at Heritage Regional High School to the lowest bidder in conformity, La Cie Électrique Britton Ltée, for the amount of \$297,400.00, before taxes, and that the Director General be authorized to sign the contract to that effect.

UNANIMOUS

OTHER BUSINESS

Correspondence – None

The Director General referred Council to the article published in The Gazette on English schools in Quebec which quoted a number of Chairmen, including our own.

PUBLIC QUESTIONS : none

ROUND OF APPLAUSE

- Happy Birthday wishes were offered by and to Commissioners Cameron, D'Avignon, Blais and L'Heureux.
- Commissioner Gour thanked the Assistant Director General for his efforts in securing their telephones. She also was proud to note that some of ACCESS' nursing students were providing excellent care to her brother who was in hospital.
- Commissioner Smith noted that she and Commissioner Cuffling also attended the vernissage at Chambly Academy and were extremely impressed with the work displayed.
- Commissioner Nichols attends a monthly Healthy Living Series for Seniors and asked for the information on dropout rates contained in Commissioner Bell's letter to the St. Lambert Journal.
- Commissioner Cameron would like to see information on the website about Riverside's high graduation rate and low dropout rate.

CLOSING:

IT WAS MOVED by Commissioner Blais, seconded by Commissioner Cuffling, at 8:20 p.m., that the meeting be closed.

UNANIMOUS

Moira Bell, Chairman

Denise Paulson, Secretary General



Commission scolaire **Riverside**
Riverside School Board

**CONSEIL DES COMMISSAIRES
COUNCIL OF COMMISSIONERS**

Convocation à une séance **ordinaire** qui aura lieu
le **mardi 22 janvier 2013** à 19 h 30 au centre administratif
au 7525, chemin de Chambly, St-Hubert, Québec.

REVISED AGENDA – REGULAR MEETING

1. Call to Order and Quorum
2. Adoption of the Agenda (a 10 minute break will be called during the meeting)
3. Questions from the Public – 30 minutes
4. Approval of Minutes
 - 4.1 Adoption of the Minutes of the regular meeting of December 18, 2012
 - 4.2 Business arising from the Minutes of the special meeting of December 18, 2012
5. Chairman and Director General
 - 5.1 Chairman's Report
 - 5.2 Director General's Report
 - 5.3 Parents' Committee Report
6. Committee Reports
 - 6.1 Executive
 - 6.2 Transportation
 - 6.3 Education
 - 6.4 Finance and Audit
 - 6.5 Governance and Ethics
 - 6.6 Human Resources
 - 6.7 Material Resources and Safe Schools
 - 6.8 Q.E.S.B.A.
7. New Business
 - 7.1 Adoption of 2011-2012 Annual report
 - 7.2 Deposit for Consultation of Triennial Plan 2013-2016, List of Schools and Deeds of Establishment
 - 7.3 Nomination of a delegate to the Centre collégial des services regroupés (CCSR)
 - 7.4 Awarding a contract for the replacement of a transformer at HRHS
8. Correspondence
9. Other Business
10. Questions from the Public – 20 minutes
11. Round of Applause (limit of 2 minutes/member)
12. Closing

Given at St. Hubert, Québec, on January 18, 2013

Denise Paulson
Secretary General