

COUNCIL OF COMMISSIONERS

Minutes of the proceedings of a **regular** session of the Council of Commissioners for Riverside School Board held at the Administration Centre, 7525, chemin de Chambly, St. Hubert, Québec on September 18, 2012.

The Secretary General established that quorum was met and Chairman Moira Bell, called the meeting to order at 7 :30 p.m.

COMMISSIONERS PRESENT:

M. Bell	H. Dumont	N. Nichols
F. Blais	M. Gour	S. Rasmussen
P. Booth Morrison	D. Horrocks	D. Smith
K. Cameron	D. Lamoureux	PARENTS – P. Chouinard, D. Copeman
A. Capobianco Skipworth	L. Llewelyn Cuffling	

Regrets: P. D'Avignon, J. Freund, M. L'Heureux, D. Pinel, G. Sastre, D. Smyth

Also present

Sylvain Racette, Director General
Denise Paulson, Secretary General
Michel Bergeron, Director of Financial Resources
Lyse Gendron-Brodeur, Director of Secondary Schools
Wendy Bernier, Interim Director of Human Resources
Mary Williams, Director of Elementary Schools
Gail Somerville, Director of Complementary Services
Lucie Roy, Director of Adult and Continuing Education

Presence noted

Marie Ninon Romulus

ADOPTION OF THE AGENDA:

IT IS MOVED by Commissioner Nichols, seconded by Commissioner Capobianco Skipworth, that the agenda be adopted and that a copy be appended to the Minutes of this meeting.

UNANIMOUS

SPECIAL PRESENTATION

Dave Dupont introduced the Step-Up Programme at Access. Three students, Kenza, Tim and Norman along with their teacher, Ruth Thomas, provided an overview of their activities. At present, approximately 30 students are enrolled. Objectives are generally set for a three-year period.

PUBLIC QUESTIONS: None

ADOPTION OF THE MINUTES OF THE MEETING HELD ON AUGUST 28, 2012

IT IS MOVED by Commissioner Lamoureux, seconded by Commissioner Smith, that the Minutes of the meeting held on August 28, 2012 be adopted.

UNANIMOUS

BUSINESS ARISING FROM THE MINUTES

The Director General followed up:

- None

ADOPTION OF THE MINUTES OF THE SPECIAL MEETING HELD ON SEPTEMBER 11,

2012

IT IS MOVED by Commissioner Cameron, seconded by Commissioner Rasmussen, that the Minutes of the meeting held on September 11, 2012 be adopted.

UNANIMOUS

BUSINESS ARISING FROM THE MINUTES

The Director General followed up:

- None

CHAIRMAN AND DIRECTOR GENERAL

Chair's report – M. Bell

- None

Director General's report – S. Racette

MEETINGS

- › August 30 - Met with directors general from ETSB and NFSB to continue working on possible synergies.
- › September 6-7 –DGs meeting at Western Quebec School Board.
- › September 14 – LEARN meeting.

EVENTS

- › August 29 – I had the privilege to welcome the daycare educators for their PD Session at Heritage.
- › August 30 – On the first day of school, I visited Boucherville, Terry Fox, Royal Oak, TAS and Mount Bruno.
- › September 7 – Attended Harold Napper's corn roast.
- › September 12 – Had lunch with the Heritage students during their Picnic Day where students organized a full day of activities to welcome the students back to school.

THINGS COUNCIL SHOULD KNOW

- › Article in "Le Journal de Saint-Hubert" re Royal Oak building.
- › Response from Mrs. L. Pagé, MELS, re Nadeau Street property.
- › MELS exam results for Sec IV in Science, History and Math.
- › ACCESS is now offering a skills training certificate in daycare.
- › ACCESS will be replacing the Pharmacy Assistance space with a Science and Technology class as well as another Health lab .
- › On November 7, there will be a Career Fair at Centennial.
- › There is a class action against the Board re the fees asked of the parents for school materials.

HATS OFF

- › To ACCESS for having registered 700 students in FGA only for the fall semester as of the

end of August, excluding the step-up students. They are now refusing students because of lack of space!

- › To Heritage who managed to welcome 100 more students than expected this year.
- › To everyone for a great first day of school with no accidents and logistical glitches to report.

Parents' Committee: P. Chouinard

- Meeting will be held October at 7 p.m.

REPORTS (non-voting items only)

Executive – F. Blais

- Meeting will be held October 2.

Transportation Advisory – P. Chouinard:

- No report

Education – D. Smith:

- No report. Meeting will be held September 24 at 6 :30 p.m. at ACCESS

Financial and Audit – P. Chouinard

- No report. Meeting to be held September 19 at 6 :30 p.m.

Governance and Ethics – L. Cuffling

- No report.

Human Resources – H. Dumont:

- Met September 10 to receive and review recommendations re administrative appointments.
- Next meeting September 25 at 6:30 p.m.

Material Resources and Safe Schools – K. Cameron

- Commissioner Cameron reminded Council to inform him if they had suggestions regarding work that needed to be done at the Board Office

QESBA – A. Capobianco

- Board met on September 7th
- Presentation by SOFAD
- Evaluation of CSBA conference attendees was positive
- Discussed immediate priorities
- Committee reports were presented
- A meeting summary will be forwarded to commissioners by e-mail
- Next meeting: October 26th at 2 p.m.

NEW BUSINESS

Resolution HR339-20120928

APPOINTMENT OF A VICE-PRINCIPAL AT CENTENNIAL REGIONAL HIGH SCHOOL

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED by Commissioner Lamoureux, seconded by Commissioner Gour, that **Suzanne Alley** be appointed to the position of Vice-Principal at Centennial Regional High School, effective October 1, 2012.

UNANIMOUS

MOTION TO GO INTO COMMITTEE

It was moved at 8:33 p.m. by Commissioner Cuffling and seconded by Commissioner Smith that Council move into committee.

MOTION TO COME OUT OF COMMITTEE

It was moved at 8:40 p.m. by Commissioner Gour, seconded by Commissioner Chouinard that Council move out of committee.

Resolution HR340-20120918

APPOINTMENT OF AN ASSISTANT DIRECTOR OF FINANCIAL RESOURCES

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED BY Commissioner Chouinard, seconded by Commissioner Capobianco Skipworth, that Marco Beaulieu be appointed to the position of Assistant Director of Financial Resources, effective October 1, 2012.

UNANIMOUS

Resolution HR341-20120918

APPOINTMENT OF STAFF ASSISTANTS :

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED BY Commissioner Chouinard, seconded by Commissioner Smith, that the following teachers be appointed to the positions of Staff Assistants for the 2012-2013 school year :

Taïsha Hampden	The Alternate School
Laura Pescolla	Boucherville (50%)
Assunta Grasso-Zuccaro	Boucherville (50%)
Sherry-Lyn Keddy	Cedar Street
Geoffrey Gaudette	Courtland Park International
Jillian Alexis	Good Shepherd
Marie-Eve Larochelle	Harold Sheppard (50%)
Christine Higginbottom	Harold Sheppard (50%)
Wendy Cumming	John Adam Memorial
Roxanne McNeil	Mount Bruno
Johanne Bergeron	Mountainview (50%)
Tina Allen	Mountainview (50%)
June Bastos	REACH
Karina Lagiorgia	Royal Charles
Deborah Gallagher-Bulnes	St. Jude
Danielle Laplante	St. Mary's Elementary
Caroline Bertrand	Terry Fox
Marlène Pépin	William Latter (50%)
Sandra Schachtler	William Latter (50%)

UNANIMOUS

Resolution E114-20120918

AUTHORIZATION OF PAYMENT FOR ITINERANT SERVICES:

WHEREAS the Montreal Oral School for the Deaf is the designated service provider for Quebec English School Boards for students identified with severe hearing impairments;

WHEREAS there are 12 students at Riverside School Board with identified severe hearing impairments;

WHEREAS the set rate per student, as established between the MELS and the Montreal Oral School for the Deaf, is \$8 290 per student for full-time itinerant services for 9 students and \$4 145 per student for half-time services for 3 students,

WHEREAS this fee is taken into consideration by the MELS in their allocation to us for these students:

IT IS MOVED by Commissioner Rasmussen, seconded by Commissioner Cuffling, that, for the school year 2012-2013 Riverside School Board contract itinerant instructional services from the Montreal Oral School for the Deaf for its students with identified hearing impairments in the amount of \$ 87,045.

UNANIMOUS

Resolution E115-20120918

AUTHORIZATION OF PAYMENT FOR INSTRUCTIONAL SERVICES TO BE PROVIDED BY GIANT STEPS, KELLS ACADEMY, MONTREAL ORAL SCHOOL FOR THE DEAF, PETER HALL SCHOOL, VANGUARD SCHOOL, AND SUMMIT SCHOOL:

WHEREAS the following private schools have agreed to provide instructional programs for the number of students below, at the fees indicated:

Giant Steps	7 students	167 355 \$.
Kells Academy	1 student	14 140 \$.
MOSD	1 student	25 469 \$.
Peter Hall	2 students	44 838 \$.
Summit	10 students	198 918 \$.
Vanguard	10 students	138 366 \$.

WHEREAS Riverside School Board cannot provide the instructional programs which these students require;

WHEREAS the MELS will reimburse Riverside School Board for the total amount of the fees indicated:

IT IS MOVED by Commissioner Rasmussen, seconded by Commissioner Lamoureux, that, for the school year 2012-2013, Riverside School Board enter an inter-board agreement with Giant Steps, Kells Academy, MOSD, Peter Hall School, Vanguard School, and Summit School to provide instructional programs, in the amounts indicated, for a total of \$ 589 086., and for the number of students specified above.

UNANIMOUS

OTHER BUSINESS

Correspondence - As listed in Appendix "A" to these Minutes. Copies available to the public.

PUBLIC QUESTIONS : None

ROUND OF APPLAUSE

- Commissioner Nichols received a letter from the Pavillon Marguerite de Champlain, thanking us for the generous donations of toiletries.
- Commissioner Gour – congratulations to ACCESS re: Step Up. Kudos to Chairman for deciding to find additional solutions to PACE.
- Commissioner Capobianco Skipworth announced that this year marks her 10th anniversary of participating in the CIBC Run for the Cure. She will be running with the Heritage Huskies team.

CLOSING:

IT WAS MOVED by Commissioner Blais, seconded by Commissioner Chouinard, at 8:55 p.m., that the meeting be closed.

Moira Bell, Chairman

Denise Paulson, Secretary General



CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

Members are hereby convened to a **regular** meeting on
Tuesday, September 18, 2012 at 7:30 p.m. at the Administration Centre
7525 chemin de Chambly, St. Hubert, QC

REVISED AGENDA – REGULAR MEETING

1. Call to Order and Quorum
2. Adoption of the Agenda (a 10 minute break will be called during the meeting)
- Presentation by Step Up Programme Students from ACCESS
3. Questions from the Public – 30 minutes
4. Approval of Minutes
 - 4.1 Adoption of the Minutes of the meeting of August 28, 2012
 - 4.2 Business arising from the Minutes of the meeting of August 28, 2012
 - 4.3 Adoption of the Minutes of the special meeting of September 11, 2012
 - 4.4 Business arising from the Minutes of the special meeting of September 11, 2012
5. Chairman and Director General
 - 5.1 Chairman's Report
 - 5.2 Director General's Report
 - 5.3 Parents' Committee Report
6. Committee Reports
 - 6.1 Executive
 - 6.2 Transportation
 - 6.3 Education
 - 6.4 Finance and Audit
 - 6.5 Governance and Ethics
 - 6.6 Human Resources
 - 6.7 Material Resources and Safe Schools
 - 6.8 Q.E.S.B.A.
7. New Business
 - 7.1 Appointment of Vice-Principal at Centennial Regional High School
 - 7.2 Appointment of Assistant Director of Finance
 - 7.3 Appointment of Staff Assistants
 - 7.4 Authorization for Payment of Itinerant Services
 - 7.5 Authorization for Payment of Instructional Services to Various Schools
8. Correspondence
9. Other Business
10. Questions from the Public – 20 minutes
11. Round of Applause (limit of 2 minutes/member)
12. Closing

Given at St. Hubert, Québec, on September 14, 2012

Denise Paulson
Secretary General

CORRESPONDENCE - RIVERSIDE SCHOOL BOARD
2012.09.18

<i>FROM</i>	<i>TYPE</i>	<i>SUBJECT</i>
Gaston Lemay, L'ATEQ / President	Lettre à la présidente /Letter to the Chairman	Financial help
The Alternate staff	Letter to the President and Commissioners	'Welcome Back'
Stephen Kenndy, REACH / Chairman, Governing Board	Letter to the Chairman	Renovations