



## COUNCIL OF COMMISSIONERS

Minutes of the proceedings of a **regular** session of the Council of Commissioners for Riverside School Board held at the Administration Centre, 7525, chemin de Chambly, St. Hubert, Québec on August 28, 2012.

The Secretary General established that quorum was met and Vice-Chairman Debbie Horrocks, called the meeting to order at 7:33 p.m.

### COMMISSIONERS PRESENT

M. Bell (by phone)	J. Freund	D. Pinel
F. Blais	M. Gour	S. Rasmussen
P. Booth Morrison	D. Horrocks	D. Smith
K. Cameron	D. Lamoureux	<b>PARENTS</b> – P. Chouinard, D. Copeman
A. Capobianco Skipworth	M. L'Heureux (by phone)	
P. D'Avignon	L. Llewelyn Cuffling	
H. Dumont	N. Nichols	

**Regrets:** G. Sastre, D. Smyth

### Also present

Sylvain Racette, Director General  
Pierre Farmer, Assistant Director General  
Denise Paulson, Secretary General  
Michel Bergeron, Director of Financial Resources  
Lyse Gendron-Brodeur, Director of Secondary Schools  
Wendy Bernier, Interim Director of Human Resources  
Gail Somerville, Director of Complementary Services  
Lucie Roy, Director of Adult and Continuing Education

### Presence noted

E. Gillies-Poitras  
J. Guyot  
A. Audet

### ADOPTION OF THE AGENDA:

IT IS MOVED by Commissioner Chouinard, and seconded by Commissioner Gour, that the agenda be adopted and that a copy be appended to the Minutes of this meeting.

UNANIMOUS  
2 abstentions

### PUBLIC QUESTIONS

- ▶ None

### ADOPTION OF THE MINUTES OF THE MEETING HELD ON JUNE 26, 2012

IT IS MOVED by Commissioner Morrison, seconded by Commissioner Capobianco Skipworth, that the Minutes of the meeting held on June 26, 2012, be adopted.

UNANIMOUS

### BUSINESS ARISING FROM THE MINUTES

- ▶ 4 year old programs
- ▶ 3 Boards' Resolution

### VICE- CHAIRMAN'S REPORT

- ▶ Commissioner Horrocks attended a meeting of Chairs of English School Boards.
- ▶ She also accompanied the Director General on a visit to eight schools on August 24th.
- ▶ Commissioner Horrocks thanked everyone who helped to organize the CSBA conference held in early July in Quebec City. Comments indicate that it was very well received.

## **DIRECTOR GENERAL'S REPORT**

### **TOPICS THAT REQUIRED SPECIAL ATTENTION**

- Policy to Maintain a Drug-Free and Violence-Free Atmosphere in our Schools: Since the last Council meeting, in accordance with the policy, two students were reinstated into their schools; one to St. Johns and one to Heritage. We are proud to give them a second chance and we are confident that they are going to be a positive addition to their community.

### **MEETINGS**

- June 27<sup>th</sup> – Principals' Focus Group
- July 11<sup>th</sup> – Visit to LEARN (I was appointed Chair for 2012-2013)
- August 22<sup>nd</sup> – Meeting with Gilles Marchand in Québec re the St-John's project.

### **EVENTS**

- At the end of June, I attended the graduation ceremonies of The Alternate School, St. John's and Heritage.
- In July : QESBA/CSBA Conference
- August 16<sup>th</sup> – The Administrators' Retreat was a success again this year. The new format of a one-day event was well received.
- August 23<sup>rd</sup> – Welcome Back breakfast for board staff in boardroom – video was viewed by all.
- August 24<sup>th</sup> – Fruit baskets and the Welcome Back video were delivered to all schools. I visited Courtland Park International, William Latter, St-John's, St-Lawrence, St-Lambert, Chambly, St-Mary's, St-Jude's and Centennial with Vice-Chair, Debbie Horrocks (in Moira's absence) and, in the afternoon, I also went to Cedar Street and Mountainview. We have received excellent feedback from administrators and staff about the format of the Welcome Back this year.

### **THINGS YOU SHOULD KNOW**

- August 30<sup>th</sup> is the first day of school for the students. School events will be published on our website again this year.
- 243 teachers received money for value-added remuneration. The impact was the equivalent of 26 000 students receiving services.

## HATS OFF To

- Future Shop of St-Bruno for the donation of 100 computer keyboards. They will be used in the schools.
- To Jordan Swift and Val McLeod who did an amazing job on our Welcome Back video.
- To Jennifer MacNeil and the St-John's team who managed to organize a WOTP at St-John's to service one of our students who could not go to Heritage.

## COMMITTEE REPORTS

### Parents' Committee P. Chouinard/D. Copeman

- ▶ No report. Next meeting October 1, 2012.

### Executive – L. Cuffling

- ▶ No report. Next meeting on September 11<sup>th</sup> at 7 p.m.

### Transportation Advisory – P. Chouinard

- ▶ No report

### Education – D. Smith

- ▶ No report

### Financial and Audit – P. Chouinard

- ▶ No report

### Governance and Ethics – L. Cuffling

- ▶ No report

### Human Resources – H. Dumont

- ▶ No report. Next meeting scheduled for September 10, 2012, at 6:30 p.m.

### Material Resources and Safe Schools – K. Cameron

A meeting was held on August 15<sup>th</sup>.

A change of zoning by the city of St. Hubert will permit the Royal Oak Professional Centre to be built. Construction should resume in late fall.

The window project at REACH as well as the interior changes have been completed.

All projects have been completed at William Latta and St. Jude.

The window project at St. Lambert Elementary is almost complete. Flood repairs are also completed.

Due to flooding, the ACCESS pharmacy lab sustained important damages. The MELS is aware of these damages and a more detailed report with accurate cost estimates is expected soon.

Significant damage also occurred at **Chambly Academy**, most of the repairs have been accomplished.

Discussion was held in camera regarding the appointment of a coordinator of Material Resources.

Discussions are ongoing with the MELS concerning the expansion of St. Johns School. A meeting in Quebec City with the MELS is planned shortly.

A small court judge ruled in favor of a Mount Bruno neighbour for issues that appear frivolous and for other issues which are not the responsibility of Riverside School Board. The total cost to Riverside School Board is \$14,000.

An existing agreement with the City of Otterburn Park is being renegotiated. This agreement allows the city to use the Mountainview school yard.

Next meeting is at the call of the chair.

QESBA – A. Capobianco Skipworth

- ▶ CSBA held in Quebec City in July. Commission Capobianco Skipworth reported that there had been inspirational speakers including students from across the country with varying education experiences. She indicated that some of the discussions had been inspiring and brought the focus back to education as the foundation for success.
- ▶ Next QESBA meeting will be held on September 7, 2012 at 1 p.m.

**NEW BUSINESS**

Resolution B427-20120828

**REQUEST TO VOTE BY TELEPHONE:**

IT IS MOVED by Commissioner Cameron, seconded by Commissioner Morrison, that Commissioner Bell and Commissioner L'Heureux be permitted to vote by telephone as requested.

UNANIMOUS

Resolution B428-20120828

**APPOINTMENT OF SCRUTINEERS**

IT IS MOVED by Commissioner Copeman, seconded by Commissioner Dumont, that Michel Bergeron and Gail Somerville be appointed as Scrutineers.

UNANIMOUS

**Number of votes required for election: 9/17**

Resolution B429-20120828

**ELECTION OF THE MEMBERS OF THE EXECUTIVE COMMITTEE OF THE COUNCIL OF COMMISSIONERS OF RIVERSIDE SCHOOL BOARD:**

WHEREAS By-Law 3 – Delegation of Powers to the Executive Committee – establishes that the voting members shall be 6 commissioners elected to the Executive and the Chair of the Council of Commissioners:

IT IS MOVED by Commissioner Capobianco Skipworth, seconded by Commissioner Lamoureux, that nominations be opened and that a ballot vote be taken, if necessary, to elect the members of the Executive Committee for Riverside School Board.

Commissioner Moves	Nominee	Commissioner Seconds	Accepts	Declines
Capobianco Skipworth	Cuffling	Dumont	X	
Rasmussen	Smith	Cuffling	X	
Morrison	L'Heureux	Smith	X	
L'Heureux	Morrison	Chouinard	X	
Freund	Cameron	Rasmussen	X	
Chouinard	Blais	Cameron	X	
Smith	Lamoureux	Capobianco Skipworth		X
			Nominations	Cease

Commissioner Copeman moved to close nominations, seconded by Commissioner Capobianco Skipworth.

**DECLARATION OF ELECTION (OR ACCLAMATION)**

The following Commissioners are therefore declared elected (or acclaimed) as members of the Executive Committee for Riverside School Board for the 2012-2013 school year, effective immediately.

Commissioner Cuffling  
 Commissioner Smith  
 Commissioner L'Heureux  
 Commissioner Morrison  
 Commissioner Cameron  
 Commissioner Blais

Resolution B430-20120828

**ELECTION OF MEMBERS OF THE TRANSPORTATION ADVISORY COMMITTEE:**

WHEREAS the Transportation Advisory Committee is mandated by Article 188 of the Education Act; and

WHEREAS it is mandated, in the composition of the Transportation Advisory Committee, that two Commissioners of the Council of Commissioners be members of the committee:

IT IS MOVED by Commissioner Capobianco Skipworth, seconded by Commissioner Rasmussen, that nominations be opened and that a ballot vote be taken, if necessary, to elect the members of the Transportation Advisory Committee for Riverside School Board.

Commissioner Moves	Nominee	Commissioner Seconds	Accepts	Declines
Smith	Cuffling	Bell	X	
Copeman	Chouinard	Freund	X	
			Nominations	Cease

Commissioner Morrison moved to close nominations, seconded by Commissioner Copeman.

**DECLARATION OF ELECTION (OR ACCLAMATION)**

The following Commissioners are therefore declared elected (or acclaimed) as members of the Transportation Advisory Committee for Riverside School Board for the 2012-2013 school year, effective immediately.

Commissioner Cuffling  
Commissioner Chouinard

Resolution B431-20120828

**APPOINTMENT OF MEMBERS OF THE EDUCATION COMMITTEE:**

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Smith, that Commissioners Cuffling, Copeman, Rasmussen, Smith and Nichols be appointed to the Education Committee for the 2012-2013 school year.

UNANIMOUS

Resolution B432-20120828

**APPOINTMENT OF MEMBERS OF THE MATERIAL RESOURCES AND SAFE SCHOOLS COMMITTEE :**

IT IS MOVED by Commissioner Cameron, seconded by Commissioner Freund, that Commissioners Chouinard, Freund, Nichols, Copeman and Cameron be appointed to the Material Resources and Safe Schools Committee for the 2012-2013 school year.

UNANIMOUS

Resolution B433-20120828

**APPOINTMENT OF MEMBERS OF THE HUMAN RESOURCES COMMITTEE**

IT IS MOVED by Commissioner Capobianco Skipworth, seconded by Commissioner Cuffling, that Commissioners Capobianco Skipworth, Gour, Horrocks, Dumont, Lamoureux, Nichols, Chouinard, Morrison and Pinel be appointed to the Human Resources Committee for the 2012-2013 school year.

UNANIMOUS

Resolution B434-20120828

**APPOINTMENT OF MEMBERS OF THE FINANCE AND AUDIT COMMITTEE**

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Morrison, that Commissioners Lamoureux, Freund, Cuffling, Morrison, Gour and Chouinard be appointed to the Finance and Audit Committee for the 2012-2013 school year.

UNANIMOUS

Resolution B435-20120828

**COMPOSITION OF THE DIRECTOR GENERAL LIAISON COMMITTEE**

WHEREAS the Policy on the Evaluation of the Performance of the Director General states that four (4) commissioners be elected prior to September 30 of every year to sit on the Director General Liaison Committee;

WHEREAS the Policy on the Evaluation of the Performance of the Director General also states that these four members shall normally be the Chairman of the Council, the Vice-Chairman of the Council, the Chairman of the Executive Committee and the Chairman of the Human Resources Committee.

IT IS MOVED by Commissioner Cameron, seconded by Commissioner Rasmussen, that the members of the Director General Liaison Committee for 2012-2013 be the Chairman of the Council, the Vice-Chairman of the Council, the Chairman of the Executive Committee and the Chairman of the Human Resources Committee.

UNANIMOUS

Resolution HR335-20120828

**APPOINTMENT OF A COORDINATOR OF MATERIAL RESOURCES**

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED by Commissioner Lamoureux, seconded by Commissioner Cameron, that **Peter Sheel** be appointed to the position of Coordinator of Material Resources effective August 29, 2012.

UNANIMOUS

Resolution HR336-20120828

**MOTION REQUESTING THAT QESBA ADOPT A CODE OF CONDUCT**

IT IS MOVED by Commissioner Cameron, seconded by Commissioner Capobianco Skipworth, that the Quebec Association of School Boards be requested to adopt a Code of Conduct.

UNANIMOUS

Resolution F136-20120828

**LONG-TERM BORROWING PLAN**

WHEREAS in accordance with section 78 of the Financial Administration Act (R.S.Q., c.A-6.001), Riverside School Board (*hereinafter referred to as the Borrower*) plans to contract long-term borrowings up to a total amount outstanding of \$13,095,000 until June 30, 2013;

WHEREAS in accordance with section 83 of the Financial Administration Act stipulates that the Borrower may, under such long-term borrowing plan, grant the exercise of its borrowing power or the power to approve its terms and conditions to at least two of its executives;

WHEREAS it is deemed appropriate to authorize a borrowing plan covering the borrowings to be contracted by the Borrower, establish the maximum amount of the borrowings that may be made under the plan, establish the characteristics and limits in relation to the borrowings to be made under the plan and authorize the executives of the Borrower to conclude any borrowing transaction under such plan, establish its amounts and other characteristics and accept the terms and conditions relating to each of these transactions;

WHEREAS the Minister of Education, Recreation and Sports (*hereinafter referred to as the Minister*) has authorized the institution by Borrower of this borrowing plan, according to the conditions to which her letter of August 9, 2012 refers.

**IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Morrison:**

1. THAT a borrowing plan, under which the Borrower may, subject to the characteristics and limits stated hereinafter, conclude from time to time, from now to June 30, 2013, long-term borrowing transactions for not more than \$13,095,000, be instituted;
2. THAT the borrowing transactions made by the Borrower under this borrowing plan be subject to the following characteristics and limits:
  - a) despite the provisions of paragraph 1 above, the Borrower may not, during each of the twelve-month periods extending from July 1 to June 30 and included in the period covered in paragraph 1, make borrowing transactions that would result in the total amount approved for the Borrower, for such period, by the Conseil du trésor on account of the long-term borrowing program for school boards being exceeded;
  - b) the Borrower may not make a borrowing transaction unless it receives a subsidy from the Québec government in accordance with the standards established by the Conseil du trésor for the granting or the promise of subsidies to school boards as well as with the terms and conditions determined by the Minister and providing for the payment of the principal and interest of the borrowing concerned even if, otherwise, payment of such subsidy is subject to the funds required for such purpose be voted annually by Parliament;
  - c) each borrowing transaction may be made only in legal currency of Canada;
  - d) the borrowing transactions shall be carried out by issuing debt securities on the Canadian market (the "bonds"), or with *Financement-Québec*;
  - e) the proceeds of each borrowing transaction may be used, other than for the payment of the expenses inherent in the borrowing, only to fund the capital expenditures and the expenses inherent in the investments of the Borrower subsidized by the Minister according to the budgetary rules;
3. THAT for the purposes of determining the total amount to which paragraph 1 above refers and the amount to which paragraph 2 a) above refers, only the face amount of the borrowings made by the Borrower is taken into account;
4. THAT, in the case where borrowings are made by **Bond Issue**, the Borrower grant the Minister of Finance the irrevocable mandate, throughout the life of borrowing plan:
  - a) to place, on behalf of the Borrower, the borrowings authorized under this plan, subject to the limits stated therein and the characteristics stipulated therein;
  - b) to agree, on behalf of the Borrower, the financial terms of the bond issues with the firm underwriters of these issues that it chooses;



- c) to retain, on behalf of the Borrower, the services of any legal advisor, trust company and, if necessary, printer and to agree to the terms for retaining the services of the legal advisor, trust company and, where applicable, printer.
5. THAT, in the case where the borrowings under the borrowing plan are made by **Bond Issue**, each of these transactions include the following characteristics and limits:
- a) the trust company designated by the Minister of Finance, acting on behalf of the Borrower, shall act as trustee for the bondholders;
  - b) the legal advisor designated by the Minister of Finance, acting on behalf of the Borrower, shall see to the preparation of the relevant documentation and shall issue a legal opinion on the validity of the borrowing and the issue of bonds;
  - c) the printer designated by the Minister of Finance, acting on behalf of the Borrower, shall see to the printing of the individual bond certificates that may, under the circumstances mentioned in paragraph n) below, be issued in exchange for the global certificate;
  - d) an offering circular regarding the bond issue shall be issued by the Borrower;
  - e) a private purpose trust shall be constituted by the Borrower under the master trust agreement or, as the case may be, the supplementary trust agreement for the benefit of the bondholders and the trust company that shall be designated by the Minister of Finance, acting on behalf of the Borrower, shall be charged with seeing to the allocation of the debt of the Borrower resulting from the government subsidy granted to it, the administration of the trust estate that shall be constituted and the application of the relevant trust agreement;
  - f) the authorized signatories hereunder of the Borrower are authorized to deliver the global certificate and the bond certificates that may, as the case may be, issued in exchange for the global certificate to the above-mentioned trust company to allow the latter to certify them, sign all the necessary documents to that end and their final delivery to CDS Clearing and Depository Services Inc. ("CDS") or, as the case may be, according to the instructions of CDS;
  - g) the bonds shall be issued under a master trust agreement or, as the case may be, a supplementary trust agreement concluded by the Borrower, the trust company and, as intervener, the Minister and the bonds shall be governed by these trust agreements;
  - h) to the extent that the Borrower has already concluded a master trust agreement with the trust company and the Minister allowing the issue of bonds booked with CDS, the master trust agreement referred to above shall be such previously concluded trust agreement;
  - i) moreover, to the extent that the Borrower has not concluded such a master trust agreement, the master trust agreement referred to above shall be the one whose text is appended to the firm underwriting contract of the bonds concluded by the Minister of Finance acting on behalf of the Borrower, and subsequently concluded by the latter, the trust company and the Minister;

- j) the supplementary trust agreement referred to above shall be the one whose text is appended to the firm underwriting contract of the bonds concluded by the Minister of Finance acting on behalf of the Borrower, and subsequently concluded by the latter, the trust company and the Minister;
- k) the bonds shall be sold under the firm underwriting contract to be reached by the Minister of Finance acting on behalf of the Borrower and the firm underwriters of the bonds at the prices and according to the terms they agree to;
- l) the bonds shall be booked with CDS, provided CDS remains a self-regulatory organization recognized by the *Autorité des marchés financiers du Québec*, or with any other depository and clearinghouse that may succeed CDS provided it is a self-regulatory organization thus recognized;
- m) the bonds shall be issued in denominations of \$1 000 or whole multiples of this amount and shall be represented by a global certificate for their full face value or by a global certificate for each tranche of bonds should there be many tranches, deposited with CDS and registered in the name of the owner of the account designated by CDS, for the benefit of the non-registered holders whose respective interests in them shall be certified by entries in registers;
- n) should CDS cease to act as depository of the global certificate, should CDS cease to be a self-regulatory organization recognized by the *Autorité des marchés financiers du Québec* without being replaced by such an organization within thirty (30) days or should the Borrower wish to replace the global certificate with individual bond certificates, the bonds would then be represented by individual bond certificates fully registered in denominations of \$1 000 or whole multiples of such amount;
- o) the payment of the principal and interest on the bonds booked with CDS and represented by a global certificate shall be made by a credit made by CDS in the respective account of its participants who hold bonds and by a credit made by the latter to the respective account of the non-registered bondholders they represent;
- p) should individual bond certificates be issued in replacement of the global certificate, payment of the interest on the individual bond certificates would then be made by cheque or draft payable at par and drawn on a bank governed by the Act respecting banks and banking (S.C. 1991, c. 46) or on a financial services cooperative governed by the Act respecting financial services cooperatives (R.S.Q., c. C-67.3), or by transfer of funds to an account maintained by registered holder of the individual bond certificate concerned with a financial institution that shall have been identified to the trust company;
- q) in the case of bonds booked with CDS and represented by a global certificate, the trust company shall act as paying agent;
- r) in the case of bonds represented by individual bond certificates, the paying agent shall be the trust company as far as payment of interest is concerned and, concerning payment of the principal, any branch in Canada of the Borrower's bankers or, at the latter's option, any financial services cooperative governed by the Act respecting financial services cooperatives and the *Caisse centrale Desjardins du Québec*, in Montréal;

- s) any overdue payment of interest on the bonds shall bear interest at the same rate as the bonds concerned;
  - t) the bonds shall not be redeemable in advance at the sole discretion of the Borrower but may be purchased by the Borrower on the market by bid, by private contract or by any other method the Borrower may deem appropriate. The Borrower may reissue the bonds thus redeemed at any time prior to their maturity;
  - u) provided the individual bond certificates are issued, they shall be exchangeable, at no charge for their registered holders, for an equal overall face value of bond certificates of all authorized denominations and of the same characteristics provided the claimed number of individual bond certificates is, in the opinion of the trust company, reasonable in the circumstances;
  - v) the global certificate and the individual bond certificates that may, as the case may be, be issued in exchange for the global certificate, shall be signed, on behalf of the Borrower, by any of the authorized signatories hereunder, provided two of them act jointly. These signatures may be replaced by a facsimile that is printed or otherwise reproduced that shall have the same effect as a handwritten signature; the global certificate and the individual bond certificates, if any, shall also include a certificate of the trust company, bearing the signature of one of its authorized representatives;
  - w) the global certificate and the bond certificates that may, as the case may be, be issued in exchange for the global certificate, shall be written in the form, shall bear serial numbers and include statements not substantially incompatible with the provisions of these presents that the representatives of the Borrower signing them shall determine;
  - x) the bonds shall be guaranteed by the transfer to a trust estate held by the trust company of the debt that the subsidy to be made to it by the Minister, on behalf of the Québec government, represents for the Borrower to provide for the payment of the principal and interest of the bonds of this issue, it being understood that neither the Borrower nor the trust company may require that the amounts that are to be deposited with the Minister of Finance to form a sinking fund be remitted to them by the Minister of Finance before the dates stipulated for the payment of the principal of the bonds;
  - y) the bonds shall include the financial terms agreed to by the Minister of Finance, acting on behalf of the Borrower, and by the firm underwriters of the bonds at their sale;
6. THAT the Borrower be authorized to pay, from the proceeds of each borrowing made by issuing bonds, and in accordance with the fee schedule set by the Minister of Finance, the fees and disbursements of the trust company, the legal advisors and the printer whose services are retained by the Minister of Finance, acting on behalf of the Borrower;
7. THAT the Borrower be authorized, if need be, to pay the annual fees of the trust company, whose services are retained, in accordance with the fee schedule set by the Minister of Finance;

8. THAT, in the event the borrowing transactions are concluded with *Financement-Québec*, each of these transactions have the following characteristics:
- a) The Borrower may contract one or more loans over the period of the borrowing plan up to the maximum of the amount provided, taking into account the amount that could be allocated to one or more borrowing transactions made by Bond Issue, and this, according to the terms of a single loan agreement to be reached between the Borrower and Financement-Québec;
  - b) for each borrowing, for purposes of acknowledging its debt to Financement-Québec, the Borrower will issue a note made out to Financement-Québec;
  - c) every borrowing contracted shall include the financial terms which will be determined in accordance with Order-in-Council number 238-2000 of March 8, 2000, as such order-in-council may be amended or replaced from time to time;
  - d) the text of the deed of movable hypothec shall comply substantially with the text of the draft deed of movable hypothec appended to the minutes of this meeting, subject to the changes their signatories may make to them in accordance with the provisions of these presents.
9. THAT the Borrower be authorized to pay, from the proceeds of each borrowing contracted with *Financement-Québec* according to the terms of the borrowing plan, the issue expenses and the management expenses that shall have been agreed upon;
10. THAT any of the following executives:
- the Chairman  
or the Director General  
or the Assistant Director General  
or the Director of Finance and Transportation  
of the Borrower, **providing two of them act jointly**, be authorized, on behalf of the Borrower, to sign the master and supplementary trust agreements, global certificates, individual bond certificates, loan agreements, movable hypothecs, notes and all other contracts and documents relating to the borrowings contracted under this plan, to agree to all the clauses and guarantees not substantially incompatible with the provisions of these presents, to receive the net proceeds of the borrowings or, as the case may be, agree that they be received by the trust company whose services are retained and give good and sufficient discharge thereof, to deliver the note acknowledging the borrowing, as the case may be, to make any changes to these documents not substantially incompatible with these presents, to take any action and sign any documents that may be necessary or useful to give full effect to these presents;
11. THAT, should the Borrower have already passed a resolution instituting a long-term borrowing plan, this resolution replaces the earlier resolution, without affecting the validity of the borrowings made under its authority before the date of this borrowing plan.

UNANIMOUS

## OTHER BUSINESS

### Correspondence

**PUBLIC QUESTIONS**

Elementary School Principal, Elizabeth Gillies Poitras expressed her appreciation to Council and the Directorate for the fruit baskets sent to staff on their first day back to work. They also were very much enjoyed the film that was produced to celebrate Riverside School Board and the start of a new school year.

**ROUND OF APPLAUSE**

- ▶ Commissioner Nichols reported that she had toured REACH along with the Chairman, Director General and Principal, Patty Buchanan.

**CLOSING:**

IT IS MOVED by Commissioner Blais, seconded by Commissioner Copeman, at 8:34 p.m., that the meeting be closed.

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Debbie Horrocks, Vice-Chairman

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Denise Paulson, Secretary General



## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

Members are hereby convened to a regular meeting on  
**Tuesday, August 28, 2012 at 7:30 p.m.** at the Administration Centre  
7525, chemin de Chambly, Saint-Hubert, Québec.

### REVISED AGENDA – REGULAR MEETING

1. Call to Order and Quorum
2. Adoption of the Agenda (a 10 minute break will be called during the meeting)
3. Questions from the Public – 30 minutes
4. Approval of Minutes
  - 4.1 Adoption of the Minutes of the meeting of June 26, 2012
  - 4.2 Business arising from the Minutes of the meeting of June 26, 2012
5. Chairman and Director General
  - 5.1 Chairman's Report
  - 5.2 Director General's Report
  - 5.3 Parents' Committee Report
6. Committee Reports
  - 6.1 Executive
  - 6.2 Transportation
  - 6.3 Education
  - 6.4 Finance and Audit
  - 6.5 Governance and Ethics
  - 6.6 Human Resources
  - 6.7 Material Resources and Safe Schools
  - 6.8 Q.E.S.B.A.
7. New Business
  - 7.1 Request to Vote by Telephone
  - 7.2 Appointment of Scrutineers
  - 7.3 Election of Executive Committee
  - 7.4 Election of Two Commissioners to the Transportation Advisory Committee
  - 7.5 Appointments to the Education Committee
  - 7.6 Appointments to the Material Resources and Safe Schools Committee
  - 7.7 Appointments to the Human Resources Committee
  - 7.8 Appointments to the Finance and Audit Committee
  - 7.9 Composition of the Director General Liaison Committee
  - 7.10 Appointment of a Coordinator of Material Resources
  - 7.11 Motion Requesting that QESBA adopt a Code of Conduct
  - 7.12 Long-Term Borrowing Plan
8. Correspondence
9. Other Business
10. Questions from the Public – 20 minutes
11. Round of Applause (limit of 2 minutes/member)
12. Closing

Given at St. Hubert, Québec, on August 22, 2012

Denise Paulson, Secretary General