

## COUNCIL OF COMMISSIONERS

Minutes of the proceedings of a **regular** session of the Council of Commissioners for Riverside School Board held at the Administration Centre, 7525, chemin de Chambly, St. Hubert, Québec on June 26, 2012.

The Secretary General established that quorum was met and Vice-Chairman Debbie Horrocks, called the meeting to order at 7:35 p.m.

### **COMMISSIONERS PRESENT:**

F. Blais	J. Freund	S. Rasmussen
P. Booth Morrison	D. Lamoureux	G. Sastre
P. D'Avignon	M. L'Heureux	D. Smyth
H. Dumont	N. Nichols	<b>PARENT</b> – P. Chouinard
D. Horrocks	D. Pinel	

**Regrets:** M. Bell, K. Cameron, A. Capobianco Skipworth, M. Gour, L. Llewelyn Cuffling, D. Smith, D. Copeman

### **Also present**

Sylvain Racette, Director General  
Pierre Farmer, Assistant Director General  
Denise Paulson, Secretary General  
Michel Bergeron, Director of Financial Resources  
Wendy Bernier, Interim Director of Human Resources  
Mary Williams, Director of Elementary Schools

### **Presence noted**

B. Seltmann; J. Plourde

### **ADOPTION OF THE AGENDA:**

IT IS MOVED by Commissioner L'Heureux, seconded by Commissioner Dumont, that the agenda be adopted and that a copy be appended to the Minutes of this meeting.

UNANIMOUS

**PUBLIC QUESTIONS :** None

### **ADOPTION OF THE MINUTES OF THE MEETING HELD ON MAY 22, 2012**

IT IS MOVED by Commissioner Lamoureux, seconded by Commissioner Blais, that the Minutes of the meeting held on May 22, 2012 be adopted.

UNANIMOUS

### **BUSINESS ARISING FROM THE MINUTES**

None

### **ADOPTION OF THE MINUTES OF THE SPECIAL MEETING HELD ON JUNE 19, 2012**

IT IS MOVED by Commissioner L'Heureux, seconded by Commissioner Freund, that the Minutes of the meeting held on 19 juin 2012 be adopted.

UNANIMOUS

### **BUSINESS ARISING FROM THE MINUTES**

The Director General:

- Reported on the status of the Royal Oak resolution adopted at the special meeting.

Commissioner D'Avignon asked that it be noted in the minutes that schools be asked not to hold their grads on a Tuesday evening.

## **CHAIRMAN AND DIRECTOR GENERAL**

### **Chair's report**

- In the absence of the Chair, there was no report.

### **Director General's report – S. Racette**

#### **Topics that required special attention**

- Policy to Maintain a Drug-Free and Violence-Free Atmosphere in our Schools: Since the last Council meeting, in accordance with the policy, one student was expelled from all schools for possession of a weapon and one student was expelled from Centennial for possession of drugs. Six students will be reinstated into their schools in the fall.

#### **Meetings**

- May 24th – future of school boards meeting.
- June 7-8 – ADGESBQ meeting at Central Quebec School Board.

#### **Events**

- I attended many graduations and still have 3 more to go. It is so rewarding to see the students' smiling faces as they receive their diplomas and the proud teachers looking on.
- I was fortunate to attend the Valley Schools workshop at Spring Conference on May 25th.
- May 30th – Annual reception.
- June 6th – Year-end administrators' social

#### **Things You Should Know**

- Follow-up on Royal Oak situation
- Follow-up on Loans of service
- Follow-up on Transportation dossier
- Follow-up on LUMIX meeting
- Update on Table Interordre dossier
- Finalized career interviews for this year.
- Met with 4 different focus groups and have 1 more group to meet this year:
  - Elementary teachers
  - Secondary teachers
  - Support staff
  - Union presidents

#### **Hats Off To:**

Jim Jordan and his team at Boucherville Elementary for receiving not one, but two \$1,000 cheques from the Metro grocery store as part of the Metro's Green Apple Project. This money will go towards the school's garden and to their school supply shopping service.

Parents' Committee: P. Chouinard

- Commissioner Chouinard reported that the last meeting had been held on June 4<sup>th</sup>. The Director General and Assistant Director General were in attendance. A social gathering followed. The next meeting will be held on August 27, 2012.

**REPORTS** (non-voting items only)

Executive – M. L'Heureux:

- A very short meeting was held. A resolution was adopted supporting the selection of the Board's insurer as recommended by the regroupment of school boards.
- The next meeting will be held on September 4, 2012.

Transportation Advisory – P. Chouinard:

- It was reported that there were no major changes to the budget.
- The initial budget for 2012-2013 was presented with the amounts reflecting the bus negotiations included.
- As of the 2012-13 school year, Greenfield Park International students using transportation as available seats will be charged \$180 per child or \$250 per family. The CS Marie-Victorin has sent a letter to parents explaining this decision.
- The partnership between CS des Grandes Seigneuries and Riverside were discussed. It was decided to share services at no fee to either board for one year ententes; however, anything beyond this time frame would be subject to the same conditions as our understandings with other local boards.
- Resolutions are before Council this evening for the awarding of bus and berline contracts.

Education – S. Rasmussen

No meeting was held. The next meeting is at the call of the Chair.

Financial and Audit – P. Chouinard

- Committee met on June 12, 2012. All commissioners had been invited to attend to hear the budget presentation.
- Documents were deposited for presentation. The Budget was built with the consultation parameters which could be modified with the initial parameters. If so, the modifications will be included in the Revised Budget.
- The Budget shows a deficit of \$1,894,130 which represents the 22% allowed by MELS. An amount of \$635,000 will be offset by a reduction on all School Board departments (60%) and schools (40%). There is no indexation of other expenses.
- Additionally, Bill 20 was considered for an amount of \$131,255 (\$87,503 in 2011-2012); this impacts the administrative activities as part of the no deficit policy of the Government.
- With cuts estimated at \$1,466,720, a deficit is anticipated for 2012-2013 which is higher than the 22% allowed by MELS. Important decisions will have to be considered during the current year in order to generate flexibility for the School Board.
- School tax rate is set at 34.944 cents (less than the .35/100 \$) for 18,628 taxpayers.
- ACCESS surplus is estimated at \$155,000 (deficit of \$458,000 in 2011-2012).
- No reduction for the Special needs budget.
- Next meeting is at the call of the Chair.

Governance and Ethics – M. L'Heureux & P. Morrison

- The survey on the evaluation of the Student Ombudsman was reviewed and modified. It will be remitted to the Student Ombudsman who will then send it to the complainant

to complete and return to the Office of the Secretary General.

- A similar survey for staff members was also reviewed.

#### Human Resources – H. Dumont

- A meeting was held on June 11 to review the nominations to the open positions. Appointments were made at the special council meeting of June 19<sup>th</sup>.
- The next meeting is at the call of the Chair. An agenda will be sent to all commissioners.

#### Material Resources and Safe Schools – J. Freund

- Meetings were held on June 12 and June 19
- Topics discussed included updates on major projects underway:
- Heritage - masonry project phase IV, new structure now in place;
- Flood repairs in 5 schools are underway. Three schools were closed for one day. Normal operations have resumed safely although repairs are not completed.
- Royal Oak – We still do not have the construction permit from the City of St. Hubert. Discussions are ongoing.
- The resolutions before Council this evening were reviewed by the Committee.
- It was agreed to postpone the emergency fire drill practice to a Council Work Session.
- Interviews will be held for the Material Resources Coordinator position.
- An update was provided on access to e-mail accounts and cell phones at Riverside.
- The committee reviewed the process for selecting graduation ceremony sites for high schools. Given their special requirements, schools would continue booking as they have been doing.

#### QESBA – D. Horrocks

- CSBA conference begins in Quebec City on July 4<sup>th</sup>. More than 350 people from across Canada have registered.

### **NEW BUSINESS**

Resolution E111-20120629

#### **4-YEAR OLD PROGRAMS IN RIVERSIDE SCHOOL BOARD SCHOOLS**

WHEREAS the *Ministère de la Famille et des Aînés* is responsible for daycare services for children who are not yet enrolled in Kindergarten;

WHEREAS the 4-year old programs offered in Riverside Schools are not compatible with the regulations enacted by the *Ministère de la Famille et des Aînés*;

WHEREAS Riverside School Board strongly regrets being unable to continue to offer the 4-year old programs in our schools

WHEREAS the Passe Partout program offered in low-income areas across the Province has proven very successful;

WHEREAS Riverside School Board believes that it is imperative that the Ministry of Education, Recreation and Sports recognize the value of incorporating 4-year old Pre-Kindergarten programs into public schools;

IT IS MOVED by Commissioner Horrocks, seconded by Commissioner Chouinard, that Riverside School Board urge the Ministry of Education, Recreation and Sports and the *Ministère de la Famille et des Aînés* to work together with school boards to find a suitable resolution to this issue;

THAT the Director General be mandated to promote this model at the provincial level; and

THAT a copy of this resolution be sent to all the MNAs on the territory of the School Board, the Minister of Education, Recreation and Sport and the *Ministre de la famille et des aînés*.

UNANIMOUS

Resolution E-20120626

**AUTHORIZATION TO CHANGE THE NAME OF A COMMUNITY LEARNING CENTRE**

WHEREAS this early intervention strategy would be beneficial to all 4-year olds in the Province;

WHEREAS more than 50 years of research shows that early education programs greatly increase the developmental and educational gains for the child, improves the functioning of the family and reaps long-term benefits for society;

WHEREAS the Mountainview Community Learning Centre is geographically located within the Richelieu Valley MRC and has indicated its desire to change its name to more accurately reflect the community it serves;

WHEREAS research indicates that CLCs improve student learning, contribute to better-functioning schools, promote lifelong learning and increased family engagement with students and schools, as well as more vibrant communities;

WHEREAS a CLC requires sustainable funding to keep operating, in addition to an array of other resources including political, technical, and administrative;

WHEREAS pulling together these resources is challenging and requires coordinator leadership and teamwork;

WHEREAS the Mountainview CLC is already collaborating with many RSB schools;

WHEREAS this request is supported by the Mountainview Governing Board;

IT IS MOVED by Commissioner D'Avignon, seconded by Commissioner Morrison, that the name *Mountainview Community Learning Centre* be changed to the *Richelieu Valley Community Learning Centre*, effective immediately.

2 abstentions  
(Commissioners Horrocks and Sastre)  
CARRIED

Resolution B425-20120626

**ADOPTION OF MODIFIED BY-LAW 1: GENERALITIES AND MEETINGS OF THE COUNCIL OF COMMISSIONERS OF RIVERSIDE SCHOOL BOARD**

WHEREAS the address of the Administration Centre changed on January 1, 2012 with the move to a new Corporate Seat;

IT IS MOVED by Commissioner L'Heureux, seconded by Commissioner Pinel, that article 1.2 of By-Law 1: Generalities and Meetings of the Council of Commissioners of Riverside School Board be modified to read: "The head office of Riverside School Board is located at 7525 chemin de Chambly, St. Hubert, Quebec J3Y 5K2".

UNANIMOUS

Resolution E113-20120626

**ADOPTION OF THE 2012-2013 SCHOOL CALENDAR AT GREENFIELD PARK PRIMARY INTERNATIONAL SCHOOL**

WHEREAS the Council of Commissioners has adopted the school calendar for the 2012-2013 school year;

WHEREAS the school calendar at Greenfield Park Primary International School is different because it serves the students of two school boards: Commission scolaire Marie-Victorin and Riverside School Board;

WHEREAS the 2012-2013 school calendar for Greenfield Park Primary International School has been discussed and adopted by the School Council of Greenfield Park Primary International School;

IT IS MOVED by Commissioner Lamoureux, seconded by Commissioner Nichols, that the 2012-2013 school calendar for Greenfield Park Primary International School be adopted and that a copy be appended to these Minutes.

UNANIMOUS

Resolution HR333-20120626

**RECOGNITION BY RIVERSIDE SCHOOL BOARD OF ITS EMPLOYEES WITH TWENTY-FIVE YEARS OF SERVICE:**

WHEREAS Riverside School Board has introduced a policy to recognize the valuable contributions made by employees of long-service with this and the predecessor boards; and

WHEREAS Riverside School Board honoured twenty-five year employees at a reception held on May 30, 2012;

IT IS MOVED by Commissioner Sastre, seconded by Commissioner Dumont, that the congratulations and appreciation of the Council of Commissioners be extended to all personnel named hereinafter:

<b>Céline Barbeau</b>	<b>Thérèse Hurtubise</b>
<b>Dominique Bédard</b>	<b>Edouard Moniz</b>
<b>Lynden Dugdale-Desjardins</b>	<b>Suzanne Prévost</b>
<b>Chantal Fissett</b>	<b>Marie-Andrée Robitaille</b>
<b>Chantal Gagnon</b>	<b>Anna Sanalitro</b>
<b>Michel Gagnon</b>	<b>Cynthia Seath</b>

**Nancy Green Ellen Strike  
Lori Hewitt**

UNANIMOUS

Resolution HR334-20120626

**RECOGNITION BY THE RIVERSIDE SCHOOL BOARD OF ITS RETIRING EMPLOYEES:**

WHEREAS Riverside School Board, as per its Employee Recognition Policy, is proud to recognize and honour its employees who have demonstrated their dedication and commitment in the field of education and who are retiring at the end of this year; and

WHEREAS Riverside School Board honoured its retiring personnel at a reception held on May 30, 2012;

IT IS MOVED BY Commissioner Pinel, seconded by Commissioner Freund, that the Council of Commissioners expresses its deep appreciation and thanks for the valuable contributions and achievements of all retirees named hereinafter:

<b>Yvon Abel</b>	<b>John Krywiak</b>
<b>Céline Barbeau</b>	<b>Barbara Leithead</b>
<b>Carole Beauchamp</b>	<b>Marjorie Lowe-Belair</b>
<b>Elaine Belair</b>	<b>Danny McArthur</b>
<b>Sandra Bernier</b>	<b>Gloria McCormick</b>
<b>Johanne Bonnier-Hopley</b>	<b>Collette Mercier</b>
<b>Kathleen Broos</b>	<b>Ronald Mullin</b>
<b>Sandra Cawley</b>	<b>Alison Munro</b>
<b>Graham Dawe</b>	<b>Lorne Nadler</b>
<b>Jane Desjardins</b>	<b>Patricia Oliver</b>
<b>Rajni Dosaj</b>	<b>Danielle Perron</b>
<b>Sharron Falana-Leduc</b>	<b>Marie-France Power</b>
<b>Diane Gallant</b>	<b>Donna Reynolds-Goldthorpe</b>
<b>Patrick Grain</b>	<b>Caryn Shacter</b>
<b>Mervin Hunter</b>	<b>Kathleen Stafford</b>
<b>Dale Jansen-Marsh</b>	<b>Linda Standish</b>
<b>Wanda Jarjour-Giacobbi</b>	<b>Carol Ann Sutton-Kitchen</b>
<b>Miran Kaprielian</b>	<b>Carmela Trimarchi-Brassard</b>
<b>Duffy Kraus</b>	<b>Brenda Ann Whitteron</b>
<b>Janice Krupa</b>	

UNANIMOUS

Resolution B426-20120626

**THREE-BOARD RESOLUTION**

WHEREAS the Eastern Townships, New Frontiers, and Riverside School Boards have completed a preliminary study of services that may be shared to generate additional revenues, decrease costs, and offer additional and improved services to our students and rate payers throughout the territories of the three boards concerned;

WHEREAS the preliminary study was shared with members present from the Council of Commissioners of the three school boards concerned;

WHEREAS the proposals in the study itself need to be prepared in a second phase by the three Directors General, an in-depth analysis of the impact of implementation conducted and, if feasible and advantageous for partners, presentation to each Council of Commissioners for adoption;

WHEREAS the Council of Commissioners of each school board has been requested to express its intention to proceed with this second phase of this study, and this before August 31st, 2012;

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Lamoureux, that Riverside School Board agree in principle to have the second phase of the study on shared services completed by December 2012 for possible implementation by July 1st, 2013;

THAT the three Directors General concerned be mandated to complete or have completed this second phase for the approval of the Councils of Commissioners of the Eastern Townships, New Frontiers, and Riverside School Boards;

THAT the three Directors General be requested to prepare a financial plan of anticipated expenses for the implementation of the second phase for presentation to the Minister of Education, Recreation & Sports; and

THAT the Ministry of Education, Recreation & Sports (MELS) be requested to help fund the cost of the second stage of planning with expenses to be justified to the MELS, and

THAT a copy of this resolution be sent to the Council of Commissioners of the New Frontiers and Eastern Townships School Boards.

UNANIMOUS

Resolution F128-201120626

**ADOPTION OF THE RIVERSIDE SCHOOL BOARD 2012-2013 BUDGET**

WHEREAS in accordance with the Education Act, Riverside School Board must adopt and transmit to the Minister its Operating, Capital and Debt Service Budget for the 2012-2013 school year;

WHEREAS the Minister has authorized the School Board to adopt a budget in which expenses exceed revenues but do not exceed 22% of the surplus accumulated as of June 30, 2011;

WHEREAS the 2012-2013 budget is presented with a deficit of \$1,894,041 and this in accordance to the Budgetary Rules;

WHEREAS the financial impact of the Act to implement certain provisions of the budget speech of March 30th, 2010 and the return to a balanced budget was taken into consideration in this budget;

WHEREAS the equalized valuation used in the calculation of the equalization grants has been established at \$6,203,862,073 in accordance with the Law and the Budgetary Rules for 2012-2013;

WHEREAS the Budget includes a tax rate established at 34.944 cents per \$100 of equalized valuation;

WHEREAS the established rate respects the parameters of the Act;

WHEREAS a recommendation has come from the Finance & Audit Committee;

IT IS MOVED by Commissioner D'Avignon, seconded by Commissioner Sastre, that the Operating, Capital and Debt Service budget, for the 2012-2013 school year, be adopted, subject



to the adoption by the Government of the Regulation on the Maximum Yield of the Tax, and transmitted to the Minister of Education, Recreation and Sports; and

THAT the school tax rate be set at 34.944 cents per \$100 of equalized valuation.

ADOPTED UNANIMOUSLY  
WITH STRONG RESERVATIONS

Resolution F129-20120626

**PAYMENT OF SCHOOL TAXES BY INSTALLMENTS:**

WHEREAS pursuant to article 315 of the Education Act, the school tax may be paid in two instalments if it is equal to or greater than \$300;

WHEREAS if the first payment is not made by the thirty-first day following the sending of the tax bill, article 315 of the Education Act stipulates that the balance becomes payable immediately, except if Riverside School Board provides that only the outstanding instalment is payable;

WHEREAS Riverside School Board wishes to exert the discretion granted to it by article 315 of the Education Act;

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner D'Avignon, in accordance with article 315 of the Education Act, that Riverside School Board provides that the failure of a taxpayer to carry out payment of the first instalment within the prescribed timeframe does not result in the entire amount becoming due and that only the amount of the first outstanding instalment remains payable.

UNANIMOUS

Resolution F130-20120626

**INTEREST RATE TO BE ASSESSED ON ARREARS**

WHEREAS Article 316 of the Education Act, stipulates that the interest rate on arrears be fixed at the rate determined by the School Board;

IT IS MOVED by Commissioner Nichols, seconded by Commissioner Sastre, that the interest rate on arrears be maintained at fifteen percent (15 %).

UNANIMOUS

Resolution MR236-20120626

**LIST OF PROPOSED WORK WITHIN THE “MESURE 50690 MAINTIEN DES BÂTIMENTS” AND “MESURE 50710 RÉSORPTION DU DÉFICIT D’ENTRETIEN” PROGRAMS:**

WHEREAS the maximum amounts of \$2,250,256.00 and \$545,277.00 are attributed within the consultative parameters of Riverside School Board’s budgetary rules for respectively “*Maintien des bâtiments*” and “*Résorption du déficit d’entretien*” programs;

WHEREAS the official list of the work anticipated for 2013-2014 must be submitted to MELs for approval of its conformity;

WHEREAS in the five-year capital investment plan, Riverside School Board has targeted for this year, projects identified in SIMACS;

WHEREAS the list that appears below conforms to the prescribed criteria in the “*Maintien des bâtiments*” and “*Résorption du déficit d’entretien*” programs;

<b>Chambly Academy</b>	<b>\$400,000.00</b>	Renovation of furnace room, electrical panels and walls containing asbestos
<b>St-Lawrence (St-Raymond Pavilion)</b>	<b>\$175,000.00</b>	Furnace room renovation
<b>Heritage Regional High School</b>	<b>\$325,000.00</b>	Restoration of exterior masonry, phase V
<b>Mount Bruno</b>	<b>\$150,000.00</b>	Structural repairs to staircase, gymnasium and slab
<b>Good Shepherd</b>	<b>\$225,000.00</b>	Washroom and water piping renovations
<b>REACH</b>	<b>\$200,000.00</b>	Roof replacement
<b>Cedar Street</b>	<b>\$70,000.00</b>	Partial restoration of exterior masonry and stairs
<b>Centennial Regional High School</b>	<b>\$500,000.00</b>	Partial roof replacement
<b>Courtland Park</b>	<b>\$250,000.00</b>	Partial restoration of exterior masonry
<b>Terry Fox</b>	<b>\$300,533.00</b>	Windows and masonry replacement
<b>Boucherville Elementary</b>	<b>\$200,000.00</b>	Washroom and water piping renovations
<b><u>TOTAL</u></b>	<b><u>\$2,795,533.00</u></b>	

WHEREAS Riverside School Board will finance through its capital budget any amount exceeding the maximum of \$2,795,533.00 attributed within the consultative parameters;

WHEREAS this resolution was reviewed and is supported by the Material Resources and Safe Schools Committee;

IT IS MOVED by Commissioner Freund, seconded by Commissioner Sastre, that Riverside School Board adopt the proposed official work list in the "Mesure 50690 Maintien des bâtiments" and "Mesure 50710 Résorption du déficit d'entretien" programs, and that the Director General be authorized to sign and send the list to MÉLS for confirmation of approval.

UNANIMOUS

Resolution MR237-20120626

**RENEWAL OF CONTRACT FOR CLEANING SERVICES AT CENTENNIAL REGIONAL HIGH SCHOOL**

WHEREAS Resolution MR131-20080527 awarded the contract for cleaning services for Centennial Regional High School to Services d'entretien SOLMEX Inc. for a period of three years for an amount of \$189,209.00 (with taxes) for the third year;

WHEREAS the contract allows for two one-year extensions with pre-established criteria for indexation;

WHEREAS the school administration is satisfied with the service provided by Services d'entretien SOLMEX Inc. and, together with the school Governing Board, recommends per Resolution adopted at the May 28<sup>th</sup> meeting that the contract be extended for an additional year;

WHEREAS this resolution was reviewed and is supported by the Material Resources and Safe

Schools Committee;

IT IS MOVED by Commissioner Lamoureux, seconded by Commissioner Rasmussen, that the contract for cleaning services for Centennial Regional High School be renewed with Services d'entretien SOLMEX Inc. for the 2012-2013 school year at a price of \$175,365.00 (before taxes); and

FURTHERMORE, that the Director General be authorized to sign the relevant documents.

UNANIMOUS

Resolution F131-20120626

**APPOINTMENT OF A REPRESENTATIVE FROM RIVERSIDE SCHOOL BOARD TO THE CSPQ**

WHEREAS the allocation parameters for Mesure 50680 for the 2012-2013 school year amount to \$369,649 (the amount confirmed by the MELS in the consultative parameters);

WHEREAS year 2 of 5 of the Mesure 50680 states that it is mandatory for school boards to use the tendering services of the '*Centre de services partagés du Québec*' (CSPQ) in order to obtain the allocation for the purchase of interactive digital boards and laptops;

WHEREAS the participation of Riverside School Board in the Centre de services partagés du Québec (CSPQ) group purchasing is mandatory to order interactive digital boards, laptops and to receive allocations under Mesure 50681;

WHEREAS in order to facilitate the equipment purchasing process for school boards, the Ministry of Education, Recreation and Sport (MELS) has created a partnership with the CSPQ and the *Centre collégial des services regroupés* (CCSR);

WHEREAS a resolution from the Council of Commissioners is required to confirm the participation of Riverside School Board in the CSPQ's group purchasing;

IT IS MOVED by Commissioner Freund, seconded by Commissioner D'Avignon, that Mr. Michel Bergeron, Director of Finance, be hereby authorized to participate in the *Centre de services partagés du Québec* for and on behalf of Riverside School Board, thereby committing the latter.

UNANIMOUS

Resolution F132-20120626

**RENEWAL OF SCHOOL BUS CONTRACTS FOR A FIVE-YEAR PERIOD BEGINNING WITH THE 2012-2013 SCHOOL YEAR**

WHEREAS the Regulation respecting Student Transportation allows school boards to negotiate and renew bus contracts with companies that were under contract during the previous school year (2011-2012):

WHEREAS the Regulation respecting Student Transportation stipulates that transportation contracts may not exceed five (5) years;

WHEREAS the budgetary rules on transportation are allocated on a five-year basis;

WHEREAS Riverside School Board has allocated sufficient funds to the Transportation budget to cover such costs;

WHEREAS the Transportation Advisory Committee is recommending that the following contracts be awarded for a period of five (5) years;

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Nichols, that the following school bus contracts be awarded for a five-year period beginning with the 2012-2013 school year (August 15, 2012 to July 1, 2013), and ending at the close of the 2016-2017 school year:

<b>Les Autobus Beauregard</b>	6 big buses + 5 mini buses	\$729,731.00/year
<b>Autobus Boucherville</b>	4 big buses + 2 mini buses	\$380,000.00/year
<b>Autobus Chambly</b>	5 big buses + 3 mini buses	\$525,501.00/year
<b>Autobus Dolbec</b>	10 big buses	\$629,000.00/year
<b>Autobus Grisé</b>	8 big buses	\$493,168.00/year
<b>Autobus Racine</b>	8 big buses + 1 mini bus	\$539,901.00/year
<b>Les Autobus Robert Ltee.</b>	7 big buses + 2 mini buses	\$613,971.00/year
<b>Les Ent. Raymond Robillard</b>	1 big bus + 5 mini buses	\$383,750.00/year
<b>Transco Inc</b>	22 big buses + 4 mini buses (Transco includes all first rider and bus safety programs)	\$1,653,400.00/yr

**Total (plus applicable taxes): \$5,948,422.00/year**

AND THAT the Chairman and the Director General be mandated to sign the contracts.

UNANIMOUS

Resolution F133-20120626

**RENEWAL OF SCHOOL BERLINE CONTRACTS FOR A THREE-YEAR PERIOD BEGINNING WITH THE 2012-2013 SCHOOL YEAR**

WHEREAS the Regulation respecting Student Transportation allows school boards to negotiate and renew berline contracts with companies that were under contract during the previous school year (2011-2012);

WHEREAS Riverside School Board has allocated sufficient funds to the Transportation budget to cover such costs;

WHEREAS the Transportation Advisory Committee is recommending the following contracts be awarded for three (3) years.

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Nichols, that the following berline contracts be awarded for a three-year period beginning with the 2012-2013 school year (August 15, 2012 to July 1, 2013), and ending at the close of the 2014-2015 school year:

<b><u>Transport Sco Bec:</u></b>	2 local berlines	
	3 Montreal berlines	
	1 adapted berline	
	Total 6 berlines	\$192,150.00/year
	Total (plus applicable taxes):	<b>\$192,150.00</b>

AND THAT the Chairman and the Director General be mandated to sign the contracts.

UNANIMOUS

Resolution F134-20120626

**RENEWAL OF SCHOOL BERLINE CONTRACTS FOR A FIVE-YEAR PERIOD BEGINNING WITH THE 2012-2013 SCHOOL YEAR**

WHEREAS the Regulation respecting Student Transportation allows school boards to negotiate and renew berline contracts with companies that were under contract during the previous school year (2011-2012);

WHEREAS Riverside School Board has allocated sufficient funds to the Transportation budget to cover such costs;

WHEREAS the Transportation Advisory Committee is recommending that the following contracts be awarded for a period of five (5) years;

IT IS MOVED by Commissioner D'Avignon, seconded by Commissioner Rasmussen, that the following berline contracts be awarded for a five-year period beginning with the 2012-2013 school year (August 15, 2012 to July 1, 2013), and ending at the close of the 2016-2017 school year

<b><u>Transport Sco Bec:</u></b>	9 local berlines		
	6 Montreal berlines		
	2 mini buses		
		Total 15 berlines/2 mini	\$583,770.00/year

<b><u>Transport Excell:</u></b>	4 local berlines		
	3 Montreal berlines		
	2 mini buses (one adapted for 2 wheelcharirs)		
		Total 7 berlines/2 mini	\$329,400.00/year

<b><u>Les Autobus Beaugard Inc.</u></b>	7 local berlines	Total 7 berlines	\$217,770.00/year
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Total (plus applicable taxes): **\$1,130,940.00**

AND THAT the Chairman and the Director General be mandated to sign the contracts.

UNANIMOUS

Resolution F135-20120626

**CONTRACT FOR SECURITY SERVICES AT HERITAGE REGIONAL HIGH SCHOOL**

WHEREAS the requirements of the contract for security services have been verified by the school administration in consultation with the Material Resources and Finance Departments;

WHEREAS a public call for tenders was made for a contract for security services at Heritage Regional High School for the next three (3) years;

WHEREAS the following bids were received on June 15, 2012 and results are as follows: (price before taxes);

Elite Tactique	\$140,798.19	not in conformity
Trimax	\$144,297.71	
Sécurité de Francheville	\$144,824.94	
Intro Sécurité	\$149,795.10	

ASAP \$156,122.85 not in conformity

WHEREAS the bids were analyzed by the school;

WHEREAS the references were positive for the lowest bidder in conformity;

WHEREAS further to the analysis by the school administration, the lowest bidder in conformity has been recommended;

IT IS MOVED by Commissioner Morrison, seconded by Commissioner Freund, that the contract for security services for Heritage Regional High School be awarded to Trimax Sécurité & Investigation in accordance with the specifications of the tendering document with respect to the nature and the quality of services to be rendered, and the amounts to be paid by the school, and this for a period of three (3) years, for the period of August 30, 2012 to June 21, 2015, with the possibility of renewal for two (2) additional periods of one (1) year each; and

FURTHERMORE, that the school principal be authorized to sign the relevant documents.

UNANIMOUS

Resolution MR238-20120626

**REQUEST TO THE MINISTRY OF EDUCATION, RECREATION AND SPORT (MELS) FOR AN ADDITIONAL CONSTRUCTION PROJECT FOR ST. JOHNS SCHOOL**

WHEREAS, in October 1999, Riverside School Board received a grant of \$1,783,385.00 from the Ministry of Education (MEQ) for an extension to the St. Johns School building;

WHEREAS, in December 2000, Riverside School Board received a grant of \$475,000 from the MEQ for the addition of three classrooms to St. Johns School;

WHEREAS, in May 2005, Riverside School Board received a grant of \$1,897,221 from the MELS for the addition of secondary science laboratories and a library at St. Johns School;

WHEREAS, St. Johns School, which offers instruction from Kindergarten to Secondary 5, has a building capacity of 765 students based on MELS' norms, and currently has a weighted enrolment of 882.14 students, should be entitled to four additional classrooms as well as resource space;

WHEREAS the MELS' building capacity is exceeded by 10%;

WHEREAS modifications in the new teachers' collective agreement call for both reduced student/teacher ratios, and the a priori weighing of coded students, and will result in further increased pressure on the building usage.

WHEREAS the MELS' enrolment forecast for the next five (5) years remains stable;

WHEREAS a request for additional space for an extension of four classrooms and resource space, although not meeting all the usual MELS' criteria, is absolutely needed;

WHEREAS the St. Johns Governing Board supports the request for additional space;

WHEREAS Riverside School Board received a confirmation that its linguistic counterpart, Commission scolaire des Hautes-Rivières, does not have any unused space, that it has

requested and received a grant from the MELS for additional space in the same region where St. Johns School is located;

IT IS MOVED by Commissioner D'Avignon, seconded by Commissioner Chouinard, that a request be presented to the MELS to fund the construction of four additional classrooms as well as resource space and all storage and connecting space required; and

THAT this request be forwarded to the "Direction générale du financement et des équipements" of the MELS with a copy to the "Direction régionale de la Montérégie."

UNANIMOUS

## **OTHER BUSINESS**

Correspondence - As listed in Appendix "A" to these Minutes. Copies available to the public.

**PUBLIC QUESTIONS** : none

## **ROUND OF APPLAUSE**

- Commissioner Nichols commented on the excellence of the graduation ceremonies she attended. The Trefoil Guild is collecting toiletries for women's shelters. A relative of Mrs. Nichols who is a patient at the Catherine Booth was effusive in her praise of two students who trained at ACCESS in the nursing programme.
- Commissioner Rasmussen attended a number of graduation ceremonies. She was also present at the Centennial Sports Awards and praised the efforts of the volunteer coaches who devoted so much of their time to the program. Mrs. Rasmussen also commended teacher Jennifer Goodall who wrote a personal poem for each of her students in the Liberal Arts program.
- Commissioner Smyth thoroughly enjoyed his first graduation ceremony as commissioner where he presented the Humanitarianism Award at John Adam School.
- The Secretary General acknowledged the Riverside Radio Magazine team who dedicated themselves to producing a weekly one-hour program introducing Riverside to the South Shore community over a period of 12 weeks. Their professionalism, imagination and commitment made the project a great success! Thank you to: Nathalie Brault, project manager; Sophie Lapointe and Juan Carlos Quintana, program hosts; François Couture, Amanda Douglas, Sharron Falana-Leduc, Mathieu Henry, Valérie Léonard, Natasha MacDonald, James Stadnyk, Jordan Swift, Lana Turner, Steve Venne, creative contributors all, and HRHS student Elysia-Marie Campbell, our news reader.
- Commissioner Freund reported that he had found the REACH graduation to be wonderful as well as the Wm Latter ceremony. He also cooked over 300 hot dogs at William Latter on the following day.

## **CLOSING:**

IT WAS MOVED by Commissioner Blais, and seconded by Commissioner D'Avignon at 9:25 p.m. that the meeting be closed.

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Moira Bell, Chairman

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Denise Paulson, Secretary General



## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

Members are hereby convened to a regular meeting on  
**Tuesday, August 28, 2012 at 7:30 p.m.** at the Administration  
Centre  
7525, chemin de Chambly, Saint-Hubert, Québec.

### AGENDA – REGULAR MEETING

1. Call to Order and Quorum
2. Adoption of the Agenda (a 10 minute break will be called during the meeting)
3. Questions from the Public – 30 minutes
4. Approval of Minutes
  - 4.1 Adoption of the Minutes of the meeting of June 26, 2012
  - 4.2 Business arising from the Minutes of the meeting of June 26, 2012
5. Chairman and Director General
  - 5.1 Chairman's Report
  - 5.2 Director General's Report
  - 5.3 Parents' Committee Report
6. Committee Reports
  - 6.1 Executive
  - 6.2 Transportation
  - 6.3 Education
  - 6.4 Finance and Audit
  - 6.5 Governance and Ethics
  - 6.6 Human Resources
  - 6.7 Material Resources and Safe Schools
  - 6.8 Q.E.S.B.A.
7. New Business
  - 7.1 Election of Executive Committee
  - 7.2 Election of Two Commissioners to the Transportation Advisory Committee
  - 7.3 Appointments to the Education Committee
  - 7.4 Appointments to the Material Resources and Safe Schools Committee
  - 7.5 Appointments to the Human Resources Committee
  - 7.6 Appointments to the Finance and Ethics Committee
  - 7.7 Composition of the Director General Liaison Committee
  - 7.8 Appointment of a Coordinator of Material Resources
  - 7.9 Motion Requesting that QESBA adopt a Code of Conduct
  - 7.10 Long-Term Borrowing Plan
8. Correspondence
9. Other Business
10. Questions from the Public – 20 minutes
11. Round of Applause (limit of 2 minutes/member)
12. Closing

Given at St. Hubert, Québec, on August 22, 2012

Denise Paulson, Secretary General



OS-03-05

JUILLET 2012						
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29	30	31				

AOÛT 2012						
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SEPTEMBRE 2012						
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OCTOBRE 2012						
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NOVEMBRE 2012						
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DÉCEMBRE 2012						
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JANVIER 2013						
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FÉVRIER 2013						
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LÉGENDE	
	Début des classes
	1/2 journée pédagogique
	Congé
	Journées pédagogiques
	Dernier jour de classe

MARS 2013						
D	L	Ma	Me	J	V	S
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AVRIL 2013						
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MAI 2013						
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JUIN 2013						
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23	24	25	26	27	28	29
30						

JOURNÉES	
- de travail/enseignants	200
- de classe/élèves :	180
- pédagogiques fixes :	16
- pédagogiques mobiles	2
- situations imprévues :	2

RENTRÉE PROGRESSIVE PRÉSCOLAIRE

**29 et 30 août 2012**  
Les élèves sont accueillis selon la modalité établie par l'école.

- Étapes/Terms**
1. 29 août - 9 nov. : 48 jours
  2. 12 nov. - 21 fév. : 60 jours
  3. 22 fév. - 21 juin : 72 jours

**Total 180 jours**

**Note :** Si les journées pour situations imprévues ne sont pas utilisées avant le 15 avril, 2 journées pédagogiques seront ajoutées au calendrier.  
If the 2 days reserved for unexpected situations are not used by April 15, two pedagogical days will be added to the calendar.

Semaine de la persévérance scolaire  
du 11 au 15 février 2013