

Minutes of the proceedings of a **regular** session of the Council of Commissioners for Riverside School Board held at the Administration Centre, 7525, chemin de Chambly, St. Hubert, Québec on May 22, 2012.

The Secretary General established that quorum was met and Chairman Moira Bell, called the meeting to order at 7:38 p.m.

COMMISSIONERS PRESENT:

M. Bell	M. Gour	D. Pinel
F. Blais	D. Horrocks	S. Rasmussen
P. Booth Morrison	D. Lamoureux	G. Sastre
K. Cameron	M. L'Heureux	D. Smith
A. Capobianco Skipworth	L. Llewelyn Cuffling	D. Smyth
P. D'Avignon	N. Nichols	PARENTS – P. Chouinard
H. Dumont		

Regrets: J. Freund, D. Copeman

Also present

Sylvain Racette, Director General
Pierre Farmer, Assistant Director General
Denise Paulson, Secretary General
Michel Bergeron, Director of Financial Resources
Lyse Gendron-Brodeur, Director of Secondary Schools
Wendy Bernier, Interim Director of Human Resources
Mary Williams, Director of Elementary Schools
Gail Somerville, Director of Complementary Services

Presence noted D. Kilpatrick, A. Audet, J. Plourde, S. Compagna, S. Rattray, and others

ADOPTION OF THE AGENDA:

IT IS MOVED by Commissioner Cuffling, seconded by Commissioner L'Heureux, that the following item be added under Other Business: Four-year old programs, that the agenda be adopted as amended and that a copy be appended to the Minutes of this meeting.

UNANIMOUS

PUBLIC QUESTIONS: None

PRESENTATION OF THE ANNUAL REPORT 2010-2011

The Director General presented the contents of the 2010-2011 Annual Report. There were no questions from the members of the public who were present.

ADOPTION OF THE MINUTES OF THE MEETING HELD ON APRIL 17, 2012.

IT IS MOVED by Commissioner D'Avignon, seconded by Commissioner Smith, that the Minutes of the meeting held on April 17, 2012 be adopted.

UNANIMOUS

BUSINESS ARISING FROM THE MINUTES

The Director General followed up:

- None

CHAIRMAN AND DIRECTOR GENERAL

Chair's report – M. Bell

- April 21 – 23, 2012: Attended NSBA conference in Boston.
- May 5th: Attended Boucherville/Ford sponsored Drive 4 UR School. Event raised \$6,363 for the school.
- May 9th: Attended a meeting of the Candiac Women's Club with Colleen Lauzier. The topic of discussion was the role of school boards and school principals

Director General's report – S. Racette

TOPICS THAT REQUIRED SPECIAL ATTENTION

- Policy to Maintain a Drug-Free and Violence-Free Atmosphere in our Schools: Since the last Council meeting, in accordance with the policy, one student was expelled from Chambly Academy for possession of drugs; one from Heritage for possession of drugs; one from The Alternate School for possession of drugs and 2 from all schools for trafficking.

The students who were only expelled from their school are still being serviced by us to help them address the events that led to their expulsion.

MEETINGS

- Met a few times with the City of Longueuil re Royal Oak building
- Had several career interview meetings with administrators
- April 19 and 20 – Hosted the ADGESBQ meetings
- April 21 – 23 – Attended the NSBA Conference in Boston
- April 24 – Student Advisory Council meeting
- May 3 - Telephone conference re the 2012-2013 budgetary rules.
- May 3 - Attended the play "Into the Woods" at St. Lambert Elementary with my family. It was a very enjoyable evening.
- May 4 – Attended Administrators' PD session with Karen Hume
- May 4 – Commission sectorielle sur l'Éducation – CRÉ de Longueuil
- May 8 – Telephone conference with DGs and Directors of Finance and QESBA re budgetary rules
- May 9 – MAC meeting with administrators
- May 10 – Table des DG de la Montérégie
- May 10 – CDG
- May 11 – Focus Group with retirees
- May 14 – Long-term planning meeting with Richelieu Valley schools
- May 18 – Groupe d'échange sur la diversité culturelle

EVENTS

- April 28 – Attended the Impact soccer game - Justine Bradette and Marissa Brownrigg officially received their bursaries
- May 8 – Attended car rollover demonstration at HRHS
- May 16 – Attended sports awards at HRHS

THINGS YOU SHOULD KNOW

- Reports from Natasha MacDonald on the CLCs can be found in the DG binder.
- Closing of the 4 year old pre-K programs.
- Departure of Monique Biron from Human Resources was noted. Retirement party on April 18th.

HATS OFF TO:

- Elizabeth Urbanowicz, teacher and music director of the St. Johns Choir, for going above and beyond. Commissioner Chouinard has brought this to my attention and feels she deserves special recognition for her exemplary teaching.
- ACCESS for having physical activity as an extracurricular optional course this year and for sending a team to the SSIAA relay meet! Thanks to Mrs. Mandy Douglass who teaches the group in the St. Lambert sports complex and who also has a sports capsule on Riverside Magazine. Also thanks to Phys. Ed. teacher Bobby Martin who reported on the smiling faces of the participating students to school director, Lucie Roy.
- Gigi Nadeau, Nadine Beaudin, board librarians, and the teachers from Terry Fox, Harold Sheppard and John Adam for the projects they submitted to the MELS Prix de Reconnaissance on the “plan d’action sur la lecture à l’école “. Here are the projects submitted and the award submitted to Terry Fox (copies can be found in your Dropbox) :
 - École Terry Fox “Nutritious Pages” – Caroline Bertrand and Gigi Nadeau – they were awarded the *1er prix régional à un projet provenant d’un établissement d’enseignement primaire*
 - École Harold Sheppard “Munsch Mania at Harold Sheppard” - Victoria Bhattacharyya and Gigi Nadeau
 - École John Adam Memorial “Un conte africain” - Jacques Hurtubise and Gigi Nadeau
- Jim Jordan and his team at Boucherville Elementary for surpassed their fundraising goal of 300 test drives of Ford vehicles! They will receive the maximum from Ford of \$6000. They also collected an additional \$550 at the snack/drinks table. Pictures can be found in the DG Binder.

Valerie Caya from St. Johns and Mary Eva from Heritage’s names have both been entered for the Spark Prize by two of our Consultants. This prize was been created to recognize the work of people who nurture a love of reading in those around them. The intention of this award is to spotlight the positive influence of individuals. The selection committee will choose five individuals from the 9 English school boards who will be presented with their awards at the Recognition Award ceremony on May 23rd. Good luck to both of them!

Parents' Committee: P. Chouinard

- M. Williams and L. Gendron-Brodeur attended the May meeting along with the Director General. A short presentation was given by LEARN. Commissioner Chouinard invited Council members to join the Parent Committee on June 4th for the last meeting of the year.

REPORTS (non-voting items only)

Executive – M. L'Heureux:

- A regular meeting was held on May 1st here at the board.
- Commissioners Freund, Sastre, Smyth (Doug) and I have joined the Riverside contingent for the July CSBA conference in Quebec City.
- As you might be aware, we are the host province this year and a strong presence on our part has always been a priority.
- Our meeting schedule for 2012-2013 was approved and is probably available on the Riverside web-site.
- We also had a chance to review recommendations made on a file by our Student Ombudsman. Those recommendations were approved and passed as a resolution.
- We reviewed the 2010-2011 Annual report. Many comments and recommendations were suggested. Some implemented, some not, and is now in front of us for adoption this evening.
- Finally, as a follow up to a prior commitment, Commissioners did meet on May 15th to review our self-evaluation survey. It went very well and some excellent go forward strategies, some you might even see this evening, are being reviewed and hopefully implemented.
- To put in context, we have been together as a working group, for the most part, for quite a while. Have accomplished many things to be proud of and certainly have identified a few areas that we can improve. It's a work in progress.
- The next meeting is scheduled for June 5th, here at the board starting at 7pm and all are welcome.

Transportation Advisory – P. Chouinard:

- A meeting was held on April 25, 2012
- The transportation budget for 2011-2012 was discussed. A surplus is expected this year.
- A letter from the C. S. N. was reviewed. They are looking for support for a unified work contract so that all bus drivers will be paid the same salary and have the same working conditions across Quebec. The committee concluded that this request was not part of its mandate.
- We were informed on transportation negotiations with des Grandes Seigneuries and New Frontiers involving a sharing of services.
- A parental complaint/ request for a new stop in St. Basile was debated and refused based on the information available at the time of the decision.
- The parameters for upcoming negotiations of bus and berline contracts for 2012-2013 are being evaluated.
- Next meeting will be either May 30th or June 13th at 9 a.m.

Education – D. Smith:

- A meeting was held on April 30.
- Lucie Roy presented the Step Up Program
- Discussed the Tell Them From Me Survey
- Commissioner Smith thanked everyone who attended.

Financial and Audit – P. Chouinard

- No meeting has been held since last Council
- Commissioner Chouinard reported that the budgetary parameters had been received
- Next meeting: to be determined

Governance and Ethics – L. Cuffling

- Last meeting was held on May 1st
- A survey on the evaluation of the Student Ombudsman is being developed
- Next meeting is at the call of the chair

Human Resources – H. Dumont:

Committee met 3 times since last Council meeting: April 24, May 8 and May 22 just prior to the Council meeting. Discussion took place on :

- Loans of Service and the 2% administration fee charged by RSB.
- EAP program : agreed with the recommendation of the Director of HR to extend the contract to October 30 to allow for the possibility of group purchasing with other English Boards.
- AESOPS : an update was provided on the system.
- Summer School Principal : a resolution is before Council this evening.
- Annual Reception -37 retirees and 15 employees with 25 years of service will be honoured on May 30, 2012 at the Sandman Hotel.
- Resolutions on Student Teacher Protocol with 7 universities and Administrative Structure for 2012-2013 are before Council this evening.
- Support Staff Modifications were reviewed and resolutions on administrative appointments are before Council this evening.
- A supplemental resolution will be presented to Council this evening regarding the 4 year-old programs at Riverside.
- More appointments to come in June.

Material Resources and Safe Schools – K. Cameron

- Meeting was held on April 24, 2012
The following items were discussed:
- Budget cuts: The budget in Material Resources has been frozen for the last 4 years
- Summer Projects: Resolutions are before Council this evening
- RSB along with the *Comité des services partagés du Québec* is going for a second bid process for 46 laptops as MAC computers are not allowed for the interactive white board measure
- A presentation was made on the plan for 2012-2013 for the use of the TIC mesure 50570
- Mr. Jean-Pierre Tanguay is filling in during the absence of two administrators until the coordinator's position is filled
- Next meeting is at the call of Chair.

QESBA – A. Capobianco

- A meeting was held on May 11 in Montreal
- Virtual Professional Development was discussed
- Also discussed the success of Secondary 5 students in Mathematics
- Conference on psychiatry will be held
- QESBA president spoke out about the student strike

NEW BUSINESS

Resolution B423-20120522

ADOPTION OF THE ANNUAL REPORT FOR THE 2010-2011 SCHOOL YEAR

WHEREAS Article 220 of the Education Act states that every school board must prepare an annual report for the population on its territory;

WHEREAS Article 220.1 states that every school board must invite the public to an information meeting at least once a year;

WHEREAS public notice was given in the *Courrier du sud* newspaper on May 3, 2012;

WHEREAS at this meeting, the commissioners must present the content of the Annual Report and answer any questions concerning the report;

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Sastre, that the Annual Report for 2010-2011 be adopted and that a copy be appended to these Minutes.

UNANIMOUS

Resolution B424-20120522

ADOPTION OF THE 2012-2013 ADMINISTRATIVE STRUCTURE:

WHEREAS the Council of Commissioners must determine the administrative organization for Riverside School Board as per Articles 253 and 254 of the *Règlement sur les conditions d'emploi des gestionnaires des commissions scolaires*;

WHEREAS consultation has taken place with the Riverside Administrators' Association and the Association des cadres scolaires:

WHEREAS this resolution has been reviewed and is supported by the Human Resources Committee;

IT IS MOVED by Commissioner Dumont, seconded by Commissioner Capobianco Skipworth, that the proposed Administrative Structure for 2012-2013 shown at Appendix "B" to these minutes, be adopted.

UNANIMOUS

The Chairman informed the public of the administrative reductions.

AUTHORIZATION TO CHANGE THE NAME OF A COMMUNITY LEARNING CENTRE

WHEREAS the Mountainview Community Learning Centre (CLC) has indicated its desire to change its name;

WHEREAS a regional CLC would offer services to the five English schools in the Richelieu Valley and their various communities;

WHEREAS this request has the support of the Governing Board of Mountainview School;

IT IS MOVED by Commissioner Capobianco Skipworth, seconded by Commissioner Smyth, that the name *Mountainview Community Learning Centre* be changed to the *Richelieu Valley Community Learning Centre*, effective immediately.

Following a lengthy discussion, it was moved by Commissioner L'Heureux, and seconded by Commissioner Morrison to table the motion until the next meeting of the Council of Commissioners.

Resolution HR316-20120522

APPOINTMENT OF A SUMMER SCHOOL PRINCIPAL

IT IS MOVED by Commissioner Sastre, seconded by Commissioner Smith, that **Valérie Dubuc** be appointed to the position of Summer School Principal 2012.

UNANIMOUS

Resolution HR317-20120522

APPOINTMENT OF A PRINCIPAL TO WILLIAM LATTER SCHOOL:

IT IS MOVED by Commissioner Capobianco Skipworth, seconded by Commissioner Chouinard, that **Isabelle Lessard** be appointed to the position of Principal at William Latter School effective July 1, 2012.

UNANIMOUS

Resolution HR318-20120522

APPOINTMENT OF A TEACHING PRINCIPAL AT CEDAR STREET SCHOOL

WHEREAS, this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED by Commissioner Morrison, seconded by Commissioner D'Avignon, that **François Couture** be appointed to the position of Teaching Principal at Cedar Street School effective July 1, 2012.

UNANIMOUS

Resolution HR319-20120522

AUTHORIZATION TO EXPLORE THE OPTION OF GROUP PURCHASING FOR EMPLOYEE ASSISTANCE PROGRAM

WHEREAS our employee assistance program (EAP) contract with Shepell-fgi has closed but continues in effect under Article 8 of the service contract;

WHEREAS the provisions of the Policy on the Purchase of Goods and Services promotes group purchasing;

WHEREAS the Auditor General of Quebec identified group purchasing as a cost saving measure, as indicated in his 2010-2011 report dealing with the administration costs engendered by school boards;

WHEREAS a number of the English School Boards has expressed an interest in collectively going to tender to seek a group Employee Assistance Program contract;

WHEREAS it is therefore in the interest of Riverside School Board to participate in the purchase of a group Employee Assistance Program service contract;

WHEREAS this resolution was reviewed and is supported by the Human Resources Committee;

IT IS MOVED by commissioner Gareau, seconded by commissioner L'Heureux,
1. to approve the continuation of the contract with Shepell-fgi under the provisions of Article 8 of the service contract, and
2. to authorize the Human Resources Department to explore the option of grouping with other school boards, in collaboration with CPNCA, with the intent of seeking a group tender for an EAP service contract to be in effect no later than October 31, 2012.

UNANIMOUS

Resolution HR320-20120522

PARTNERSHIP AGREEMENT WITH UNIVERSITIES PERTAINING TO STUDENT TEACHER TRAINING

WHEREAS Riverside School Board recognizes its responsibility in terms of student teacher supervision and intends to establish a close partnership with regard to student teaching practicums with universities, among which are those listed below:

- Bishop's University
- Concordia University
- McGill University
- Université Laval
- Université de Montréal
- Université de Sherbrooke
- Université du Québec à Montréal

WHEREAS the roles and responsibilities of teachers and administrators of schools/centres pertaining to teacher training, are stipulated in the Education Act;

WHEREAS the School Board establishes with each university the specific terms on how to discharge its duties pertaining to practicums of future teachers;

WHEREAS the School Board determines the number of student teachers that can be integrated by the School Board;

WHEREAS the School Board designates a person responsible for the student teacher training dossier and establishes the necessary conditions for organizing practicum training activities within the School Board;

WHEREAS the School Board is responsible for planning, managing, supervising and evaluating the activities pertaining to student teacher practicums;

WHEREAS the School Board is responsible for providing the "Déclaration des stagiaires" to the Regional Office of the Ministry of Education, Recreation and Sports;

WHEREAS this resolution has been reviewed and is supported by the Human Resources Committee;

IT IS MOVED by Commissioner Lamoureux, seconded by Commissioner Morrison, that the partnership agreement pertaining to student teacher training between Riverside School Board and the universities listed above, be adopted.

UNANIMOUS

Resolution MR 233-20120522

APPROVAL OF EXTRA WORK FOR THE PARTIAL REPLACEMENT OF THE ARCHITECTURAL ENVELOPE, PHASE 4, AT HERITAGE REGIONAL HIGH SCHOOL IN ST. HUBERT:

WHEREAS Riverside School Board has identified the partial replacement of the architectural envelope, phase 4, at Heritage Regional High School as one of the capital projects to be done in school year 2012-2013;

WHEREAS Riverside School Board adopted resolution MR229-20120320 awarding the contract for the partial replacement of the architectural envelope at Heritage Regional High School to the lowest bidder in conformity, Maçonnerie Luc Bourassa Inc., for the amount of \$221,650.00, before taxes;

WHEREAS it was necessary to negotiate and agree to amendments to the contract to include unanticipated work; the projected extra work amounting to \$46,263.35 which represents 20.1% of the contractual amount;

WHEREAS special powers are given to the Director General under Article 5.5.5 of the Policy on Purchasing of Goods and Services and article 4.1.3 of Bylaw 4 to take any measure requiring immediate action for the continued functioning of the Board's schools;

WHEREAS this resolution was reviewed and is supported by the Material Resources and Safe Schools Committee;

IT IS MOVED by Commissioner Nichols, seconded by Commissioner D'Avignon, that the Council of Commissioners of Riverside School Board approve the amendments to the contract to include unanticipated work within the partial replacement of the architectural envelope, phase 4, at Heritage for an amount of \$46,263.35; and

IN ADDITION, delegate to the Director General and the Assistant Director General the power to authorize, within their level of delegation, a supplementary amount of up to 10% of the original cost from the new actualized cost of the contract.

ABSTENTION 1
UNANIMOUS

Resolution MR234-20120522

CONTRACT FOR CAFETERIA SERVICES AT ST. JOHNS SCHOOL:

WHEREAS the contract for cafeteria services at St. Johns School will expire on June 30, 2012;

WHEREAS the requirements have been verified and updated in conformity with the quality standards established by the school administration in consultation with the Material Resources Department;

WHEREAS a public call for tenders was opened on May 10, 2012 for the cafeteria services at St. Johns School for the next three (3) years;

WHEREAS the following bids were received, including a qualitative and a monetary component, for the use of the cafeteria facilities; and the monetary component to be remitted to the school for three (3) years is in the amount of :

Compass (Québec) Ltée \$29,600.00
Services Alimentaires Monchâteau inc. \$12,000.00

WHEREAS the school had established and made public the quality criteria and their relative weight to determine the result established with the quality component of the bid;

WHEREAS the evaluation committee, which is composed of the principal, vice-principal, one employee of the school and a member of the Governing Board, has analyzed the proposals using the predetermined criteria published in the bid documents;

WHEREAS following the analysis of the bids by the evaluation committee for both the quality of services and the amount to be remitted to the school the adjusted amounts were:

Compass (Québec) Ltée \$36,408.00
Services Alimentaires Monchâteau inc. \$14,400.00

WHEREAS once the best offer was determined with the highest adjusted amount, the contract must be awarded using the original monetary amount;

WHEREAS the school administration verified that the references were positive and together with the St. Johns' School Governing Board, per Resolution adopted at the May 14th meeting, recommend Compass (Québec) Ltée;

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner D'Avignon, that the contract for cafeteria services for St. Johns School be awarded to Compass (Québec) Ltée, in accordance with the specifications of the tendering document with respect to the nature and the quality of services, and the amount to be remitted to the school, and this for a period of three (3) years with the possibility of renewal for two (2) additional years; and

FURTHERMORE, that the school principal be authorized to sign the relevant documents.

UNANIMOUS

RENEWAL OF CONTRACT FOR CLEANING SERVICES AT CENTENNIAL REGIONAL HIGH SCHOOL:

WHEREAS Resolution MR215-20110524 awarded the contract for cleaning services for Centennial Regional High School to Services d'entretien SOLMEX Inc. for a period of three years;

WHEREAS Resolution MR215-20110524 allows for the extension of the contract with provisions of pre-established criteria for indexation;

WHEREAS the school administration is satisfied with the service provided by Services d'entretien SOLMEX Inc. and recommends that the contract be extended for an additional year;

WHEREAS the governing board of Centennial Regional High School supports the school administration's decision to renew the contract for cleaning services provided by Services d'entretien SOLMEX Inc.;

WHEREAS this resolution was reviewed and is supported by the Material Resources and Safe Schools Committee;

IT IS MOVED by Commissioner Rasmussen, seconded by Commissioner Nichols, that the

contract for cleaning services for Centennial Regional High School be renewed with Services d'entretien SOLMEX Inc. for the 2012-2013 school year; and

FURTHERMORE, that the Director General be authorized to sign the relevant documents.

Commissioner L'Heureux moved to table the motion until June, seconded by Commissioner D'Avignon.

Resolution HR321-20120522

RESIGNATION OF AN ADMINISTRATOR

IT IS MOVED by Commissioner Lamoureux, seconded by Commissioner Sastre, that the resignation for purposes of retirement of **Sharron Falana-Leduc**, Vice-Principal of Centennial Regional High School, be accepted with regret as of July 31, 2012.

UNANIMOUS

OTHER BUSINESS

FOUR-YEAR-OLD PROGRAMS

Concern was expressed about the cancellation of the four-year-old programs. The Director General explained the reasons for such action. A lengthy discussion ensued. It was agreed to bring the resolution on this subject to the next regular meeting of the Council of Commissioners.

Correspondence – Copies of the list are available.

PUBLIC QUESTIONS :

The Chair of St. Jude School asked if the reason that the 4-year-olds are not included in the student numbers of the school was because they are not funded by the Ministry of Education. She received an affirmative reply.

ROUND OF APPLAUSE

- Commissioner Pinel asked when the WiFi and cell phone service would be functional in the Administration Centre. P. Farmer responded that it would be soon.
- Commissioner Cuffling attended a play 'Into the Woods' at St. Lambert Elementary. She congratulated the staff and students for their excellent work.
- Commissioner Cuffling also reported that the South Shore Educational Foundation had donated \$1000 to assist with expenses of the board-wide Daycare event.
- Commissioner Rasmussen announced the creation of the Terry Meldrum Business Bursary which will be awarded to a graduating student going into commerce. The Bursary is in the amount of \$200 and will continue for a five-year period. Commissioner Rasmussen expressed thanks to the Meldrum Family for their generous gift.
- Commissioner Nichols and Commissioner Gour attended the Good Shepherd musical presentation: 'A Tribute to the Beatles' which they thoroughly enjoyed.
- Commissioner Chouinard reported that he had driven the St. Johns Choir to Boston with a stopover in Derby, Mass. He noted that the choir had put St. Johns School on the map! He lauded the dedication of the music teacher, Elizabeth Urbanowicz, who goes continually above the call of duty.
- Commissioner L'Heureux congratulated Mount Bruno School for the success of the spaghetti dinner and Courtland Park School for its silent auction.
- Commissioner Smith expressed thanks for the insulation that was installed in the Council room.
- Commissioner Gour indicated she was grateful for the changeover to iPads at Council.

CLOSING:

IT WAS MOVED by Commissioner Blais, seconded by Commissioner Morrison, at 8 :01 p.m., that the meeting be closed.

UNANIMOUS

Moira Bell, Chairman

Denise Paulson, Secretary General



CORRESPONDENCE - RIVERSIDE SCHOOL BOARD
 2012.05.22

<i>FROM</i>	<i>TYPE</i>	<i>SUBJECT</i>	<i>ENVOYÉ PAR COURRIEL/ EMAILED/DATE</i>
Judith Leonard, directrice, l'école Alternative / Principal, The Alternate School	Letter to the Chairman	<i>Hear our Voices</i>	
Souraya Baroudi, Service de garde, École Terry Fox / Day Care, Terry Fox School	Invitation Chairman	to the International dinner	
Steve Bletas, Chairman, Sir- Wilfrid-Laurier School Board and President, Sir-Wilfrid- Laurier Foundation	Invitation Chairman	to the Annual lobster fest	



CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

Members are hereby convened to a regular meeting on
Tuesday, May 22, 2012 at 7:30 p.m. at the Administration Centre
7525, chemin de Chambly, Saint-Hubert, Québec.

REVISED AGENDA – REGULAR MEETING

1. Call to Order and Quorum
2. Adoption of the Agenda (a 10 minute break will be called during the meeting)
3. Questions from the Public – 30 minutes
4. Presentation of the 2010-2011 Annual Report
5. Approval of Minutes
 - 5.1 Adoption of the Minutes of the meeting of April 17, 2012
 - 5.2 Business arising from the Minutes of the meeting of April 17, 2012
6. Chairman and Director General
 - 6.1 Chairman's Report
 - 6.2 Director General's Report
 - 6.3 Parents' Committee Report
7. Committee Reports
 - 7.1 Executive
 - 7.2 Transportation
 - 7.3 Education
 - 7.4 Finance and Audit
 - 7.5 Governance and Ethics
 - 7.6 Human Resources
 - 7.7 Material Resources and Safe Schools
 - 7.8 Q.E.S.B.A.
8. New Business
 - 8.1 Adoption of the Annual Report for the 2010-2011 school year
 - 8.2 Adoption of the 2012-2013 Administrative Structure
 - 8.3 Authorization to change the name of a Community Learning Centre
 - 8.4 Appointment of a Summer School Principal
 - 8.5 Appointment of a Principal to William Latter School
 - 8.6 Appointment of a Teaching Principal
 - 8.7 Authorization to explore the option of Group Purchasing for Employee Assistance Program
 - 8.8 Partnership Agreement with Universities pertaining to Student Teacher Training
 - 8.9 Approval of extra work for the partial replacement of the architectural envelope, Phase 4, at Heritage Regional High School
 - 8.10 Contract for cafeteria services at St. Johns School
 - 8.11 Renewal of contract for cleaning services at Centennial Regional High School
 - 8.12 Supplemental resolution
9. Correspondence
10. Other Business
11. Questions from the Public – 20 minutes
12. Round of Applause (limit of 2 minutes/member)
13. Closing



Riverside School Board

Administrative Structure 2012-2013 School Year

SCHOOL or CENTRE	Centre Director	Principal	VP/ACD	Manager	Director	Admin. Officer	Pers. Mgmt Cons.	DG	ADG	Assistant Director	Coordinator	
Adult Ed./ACCESS			1.0	1.0	1.0							reduce 1 assistant Director
Alternate		0.5										
Boucherville		1.0										
Cedar Street		0.8										
Centennial RHS		1.0	3.0	1.0								reduce 1 VP
Chambly Academy		1.0	1.0									
Courtland Park		1.0										
Good Shepherd		1.0										
Greenfield Park Int'l		1.0										
Harold Napper		1.0	1.0									
Harold Sheppard		0.5										
Heritage RHS		1.0	4.0	1.0								review VP
John Adam		1.0										
Mount-Bruno		1.0										
Mountainview		1.0										
R E A C H		0.5										
Royal Charles		0.8										
St. Johns		1.0	2.0									
St. Jude		1.0										0.5 reduction VP
St. Lambert		1.0	1.0									
St. Lawrence		1.0	1.0									
St. Mary's		1.0										0.5 reduction VP
Terry Fox		0.7										
William Latter		1.0										
BOARD OFFICE												
Office of Director Gen.						1.0		1.0				
Office of Sec. Gen.					1.0							
Material Resources / Technology				3.0					1.0		2.0	
Educational Services					3.0					1.0	1.0	
Finance/Transportation				1.0	1.0	1.0				1.0		
Human Resources					1.0		1.0			1.0		
Proposed for 2012-2013	0.0	20.8	14.0	7.0	7.0	2.0	1.0	1.0	1.0	3.0	3.0	
Actual 2011-2012	0.0	20.8	17.0	7.0	7.0	2.0	1.0	1.0	1.0	3.0	3.0	
Difference	0.0	0.0	-3.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	