

Minutes of the proceedings of a **regular** session of the Council of Commissioners for Riverside School Board held at the Administration Centre, 7525, chemin de Chambly, St. Hubert, Québec on January 17, 2012.

The Secretary General established that quorum was met and Chairman Moira Bell, called the meeting to order at 7:30 p.m.

### **COMMISSIONERS PRESENT:**

M. Bell	M. Gour	S. Rasmussen
P. Booth Morrison	D. Lamoureux	G. Sastre
K. Cameron	M. L'Heureux	D. Smith
A. Capobianco Skipworth	L. Llewelyn Cuffling	D. Smyth
H. Dumont	N. Nichols	<b>PARENTS – D. Copeman</b>

**Regrets:** F. Blais, M. Cloutier, P. D'Avignon, D. Gareau, D. Horrocks, P. Chouinard

### **Also present**

Sylvain Racette, Director General  
Pierre Farmer, Assistant Director General  
Denise Paulson, Secretary General  
Lyse Gendron-Brodeur, Director of Secondary Schools  
Wendy Bernier, Interim Director of Human Resources  
Mary Williams, Director of Elementary Schools  
Gail Somerville, Director of Complementary Services  
Lucie Roy, Director of Adult and Continuing Education

### **Presence noted**

S. LeSueur, M. Kestler, D. Kraus, B. Matthey, A. Audet, S. Rattray

### **ADOPTION OF THE AGENDA:**

IT IS MOVED by Commissioner Capobianco and seconded by Commissioner Rasmussen that the agenda be adopted and that a copy be appended to the Minutes of this meeting.

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### **PUBLIC QUESTIONS :**

On behalf of the teachers at HRHS, S. LeSueur asked that the snow banks be cleared between the parking lots of the Board Office and the school to allow for an additional exit.

P. Farmer replied that this was problematic and the likelihood was that it would remain closed.

### **ADOPTION OF THE MINUTES OF THE MEETING HELD ON DECEMBER 13, 2011**

IT IS MOVED by Commissioner Cameron seconded by Commissioner Sastre that the Minutes of the meeting held on December 13, 2011 be adopted.

UNANIMOUS

### **BUSINESS ARISING FROM THE MINUTES**

The Director General followed up:

- None

### **CHAIRMAN AND DIRECTOR GENERAL**

### Chair's report – M. Bell

- The Chair reported that she was at the Board Office on January 9th to greet the staff arriving in their new workplace. She also attended the Parents' Committee Meeting that same evening.
- She attended the joint session on bullying organized by St. Lambert Elementary and St. Mary's Schools
- She indicated how pleased she was with the success of this evening's inauguration of the new building.

### Director General's report – S. Racette

#### TOPICS THAT REQUIRED SPECIAL ATTENTION

- **Policy to Maintain a Drug-Free and Violence-Free Atmosphere in our Schools:** Since the last Council meeting, in accordance with the policy, two students were expelled from Centennial for drug-related incidents and for violence and another one, from Heritage, was expelled from the School board for trafficking.

The students who were only expelled from their school are still being serviced by us to help them address the events that led to their expulsion.

- **Moving of the school board:** As planned, we left for our Holiday vacations on December 23rd and came back to our new Board office January 9. The rest of my report on this matter will be dealt more appropriately in my Hat's off section below.

#### MEETINGS

- On December 14<sup>th</sup>, I attended the meeting of the Comité patronal de négociation pour les commissions scolaires Anglophones (CPNCA) where I was appointed as member;
- I was also designated by the Association des directeurs généraux des commissions scolaires (the ADIGECS) to represent them at the MELS on the Comité des directeurs généraux. I attended my first meeting January 12.

#### EVENTS

- I officially finished touring all the Riverside schools and am looking forward to an opportunity to go back to visit on a regular basis;
- REACH Christmas Party.
- I hope you caught my DG's message and Holiday greetings on HRTV.

#### THINGS YOU SHOULD KNOW

- The Partnership Agreement will be presented at the next Education Committee Meeting to be held January 23<sup>rd</sup>, at 6h30 at ACCESS. You are all welcome to attend.
- To make sure that our administrators continue to grow, learn and maintain a high level of knowledge and expertise, we provide them with many exciting PD sessions. Coming up in the next months: 'How to deal with difficult people', 'Technology for administrators', 'How to be a good administrator', 'Differentiation teaching in the classroom' and a book club from RAA to discuss books related to their responsibilities.
- AESOPs is up and running and going very well. The placement rate of substitute teachers for the first 4 days was 100%!

#### HATS OFF

- To REACH students and staff for their wonderful Christmas show. It certainly sent everybody on their Holiday break with a smile!
- To the Heritage students and their administrators for their warm welcome on January 9<sup>th</sup>. It was much appreciated!
- A huge “hats off” to board staff for their cooperation during the move to our new office building and a special thanks to all Riverside staff for their patience and comprehension throughout this process. It has to be noted that this was accomplished on time and within budget! Bravo!
- On a related subject I would like to take this opportunity to thank namely Nathalie Brault, Melanie Melnyk, Denise Paulson, Ginette Laurin, our students and everybody involved in making tonight's opening ceremony a success!

Parents' Committee: D. Copeman

- The Parent Committee adopted a resolution recommending that “no zoning changes be made for 2012-2015 until a systemic long term plan has been considered”.
- Governing Boards will be asked to write letters to the Minister in support of school boards.
- Gail Somerville, Director of Complementary Services, spoke about Riverside's Special Needs services.

**REPORTS** (non-voting items only)

Executive – M. L'Heureux:

- No report
- Next meeting: February 7 at 7 p.m.

Transportation Advisory – L. Cuffling

- No Report
- Next Meeting: at the call of the chair

Education – D. Smith:

- No report
- Next meeting: January 23<sup>rd</sup> at 6:30 p.m. at ACCESS
- The committee will be taking an in-depth look at the Partnership Agreement. All commissioners are welcome to attend.
- Lucie Roy will also be doing a presentation about ACCESS.

Financial and Audit – L. Cuffling

- No report

Governance and Ethics – L. Cuffling

- No report
- Next meeting: February 7th

Human Resources – H. Dumont:

- Met on January 10<sup>th</sup>
- Reviewed regroupment plans and school calendar
- Received an update on AESOP software
- Next meeting: January 24<sup>th</sup> at 5:30; will review the Policy on the Engagement of Personnel.

Material Resources and Safe Schools – K. Cameron

- No report
- Next meeting: at the call of the Chair

QESBA – A. Capobianco

- No report; however, QESBA President was meeting with the Minister today
- Next meeting: February 9th

**NEW BUSINESS**

Resolution B408-20120117

**ADOPTION OF THE ENROLMENT CRITERIA FOR 2012-2013**

WHEREAS public consultation was held from December 14, 2011 to January 16, 2012;

WHEREAS feedback has been received from the Riverside community;

IT IS MOVED by Commissioner Sastre seconded by Commissioner Dumont that, with the exception of the correction made on page 50, the modifications proposed to the Enrolment Criteria for 2012-2013 contained in the document entitled “Planning for Our Schools 2012-2015”, not be implemented; and,

FURTHERMORE, that a full review of the zoning on the territory of the school board be conducted prior to the deposit for consultation of the Enrolment Criteria for 2013-2014.

1 OPPOSED  
CARRIED

Resolution B409-20120117

**ADOPTION OF THE THREE-YEAR PLAN OF ALLOCATION AND DESTINATION OF IMMOVABLES, LIST OF SCHOOLS AND DEEDS OF ESTABLISHMENT**

WHEREAS public consultation was held from December 14, 2011 to January 16, 2012;

IT IS MOVED by Commissioner Smith and seconded by Commissioner Lamoureux that the Three-Year Plan of Allocation and Destination of Immovables, List of Schools and Deeds of Establishment contained in the document entitled “Planning for Our Schools 2012-2015”, be adopted as modified.

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**OTHER BUSINESS**

Correspondence – Copies of the list are available.

Commissioner Sastre asked Council to commit to an October 2012 deposit for the Planning Document for 2013-2016 in order to allow the school communities sufficient time for consultation. The Chair agreed to set meeting dates with the Director General for Council to work toward this goal.

**PUBLIC QUESTIONS** : Council and members of the public exchanged New Year’s Greetings.

**ROUND OF APPLAUSE**

- Commissioner Capobianco applauded Riverside staff who worked over the holiday

period to ensure the building was ready on January 9<sup>th</sup>. She noted that she was proud to be a commissioner at this Board and commended the organizers of the event held earlier this evening.

- Commissioner Nichols attended a Christmas concert held at REACH. The staff and students did a splendid job.
- Commissioner Gour agreed with the comments made by Commissioner Mrs. Nichols. Both commissioners offered congratulations to Patti Buchanan, Reach's principal. Mrs. Gour also attended the concert at Good Shepherd schools and the Science Fair at Harold Napper. She thoroughly enjoyed both events.
- Commissioner Sastre acknowledged Pierre Farmer, Director of Material Resources, for his leadership through all the stages of the construction project.
- Mr. Farmer commented on how happy he was to see the eagerness with which Commissioner Gour attempted to enter the council meeting room and hoped that she would not suffer any lingering effects from walking into the glass window!

Chairman Bell noted that Education had lost one its champions this week. The death of a former administrator and commissioner, Mr. Clayton Storr, saddened all those who new him. Mr. Storr was instrumental in bringing English education to the South Shore. We offer our deepest condolences to his wife and family.

**CLOSING:**

IT WAS MOVED by Commissioner Sastre and seconded by Commissioner Cameron at 8:05 p.m. that the meeting be closed.

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Moira Bell, Chairman

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Denise Paulson, Secretary General



## CONSEIL DES COMMISSAIRES COUNCIL OF COMMISSIONERS

Members are hereby convened to a regular meeting on  
**Tuesday, January 17, 2012 at 7:30 p.m.** at the  
Administration Centre  
7525, chemin de Chambly, Saint-Hubert, Québec.

### AGENDA – REGULAR MEETING

1. Call to Order and Quorum
2. Adoption of the Agenda (a 10 minute break will be called during the meeting)
3. Questions from the Public – 30 minutes
4. Approval of Minutes
  - 4.1 Adoption of the Minutes of the meeting of December 13, 2011
  - 4.2 Business arising from the Minutes of the meeting of December 13, 2011
5. Chairman and Director General
  - 5.1 Chairman's Report
  - 5.2 Director General's Report
  - 5.3 Parents' Committee Report
6. Committee Reports
  - 6.1 Executive
  - 6.2 Transportation
  - 6.3 Education
  - 6.4 Finance and Audit
  - 6.5 Governance and Ethics
  - 6.6 Human Resources
  - 6.7 Material Resources and Safe Schools
  - 6.8 Q.E.S.B.A.
7. New Business
  - 7.1 Adoption of the Enrolment Criteria for 2012-2013
  - 7.2 Adoption of the Three-Year Plan of Allocation and Destination of Immovables, List of Schools and Deeds of Establishment
8. Correspondence
10. Other Business
11. Questions from the Public – 20 minutes
12. Round of Applause (limit of 2 minutes/member)
13. Closing

Given at St. Lambert, Québec, on January 13, 2012

Denise Paulson  
Secretary General