

## COUNCIL OF COMMISSIONERS

Minutes of the proceedings of a regular session of the Council of Commissioners for Riverside School Board held at the Administration Centre, 299 Sir-Wilfrid-Laurier Blvd., St. Lambert, Québec on October 18, 2011.

The Secretary General established that quorum was met and Chairman Moira Bell, called the meeting to order at 7:35 p.m.

### **COMMISSIONERS PRESENT:**

M. Bell	P. D'Avignon	L. Llewelyn Cuffling
F. Blais	H. Dumont	N. Nichols
P. Booth Morrison	D. Gareau	S. Rasmussen
K. Cameron	M. Gour	D. Smith
M. Cloutier	M. L'Heureux	<b>PARENTS</b> – P. Chouinard, D. Copeman

Regrets: A. Capobianco Skipworth, D. Horrocks, D. Lamoureux, G. Sastre  
Absent: D. Guerriero

### **Also present**

Sylvain Racette, Director General  
Pierre Farmer, Assistant Director General  
Denise Paulson, Secretary General  
Michel Bergeron, Director of Financial Resources  
Wendy Bernier, Interim Director of Human Resources

### **Regrets**

Lyse Gendron-Brodeur, Director of Secondary Schools  
Gail Somerville, Director of Complementary Services  
Mary Williams, Director of Elementary Schools

### **Presence noted**

Sherry Tite, Steven LeSueur; Ellen Strike, Vicki Roach, Alexandra Audet, Sherri Rattray

### **ADOPTION OF THE AGENDA:**

IT IS MOVED by Commissioner Cuffling, seconded by Commissioner Chouinard, that the agenda be adopted and that a copy be appended to the Minutes of this meeting.

UNANIMOUS

### **PUBLIC QUESTIONS : None**

### **ADOPTION OF THE MINUTES OF THE MEETING HELD ON SEPTEMBER 20, 2011**

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner Smith, that the Minutes of the meeting held on September 20, 2011 be adopted.

UNANIMOUS

### **BUSINESS ARISING FROM THE MINUTES**

- None

## **CHAIRMAN AND DIRECTOR GENERAL**

### Chair's report – M. Bell

- October 3 : Attended first parent Committee meeting
- October 17 : Attended the Governing Board Training Session where the Student Ombudsman discussed his role

### Director General's report – S. Racette

#### TOPICS THAT REQUIRED SPECIAL ATTENTION:

- Four expulsions: one sec 3 from TAS for drugs, one sec. 3 from CRHS for drugs, one sec. 3 from CA for carrying a weapon, one sec 5 from CRHS for drugs.
- One reinstatement: sec 5 student to HRHS.

#### MEETINGS:

- DG Montérégie meeting on September 21<sup>st</sup>
- BCT meeting on September 23<sup>rd</sup> regarding technology in schools
- Elementary School Principals meeting on September 28<sup>th</sup>
- CRE de Longueuil et Forum Jeunesse meeting on October 3<sup>rd</sup>
- MAC Meeting on October 5<sup>th</sup>
- Meeting *Rencontre régionale des partenaires sur les enjeux de notre système public d'enseignement* on October 7<sup>th</sup>
- PIDIGECS Professional Development in Montreal, October 13<sup>th</sup> & 14<sup>th</sup>

#### EVENTS:

- Welcome Back BBQ at St. Lawrence on September 30<sup>th</sup>
- Welcomed new Principal, Mervin Hunter, at St Jude's on October 11<sup>th</sup>
- Thanksgiving breakfast at Good Shepherd School on October 5<sup>th</sup>
- Chambly Academy's Merit Academic Awards Ceremony on October 6<sup>th</sup>
- Visited William Latter School October 6<sup>th</sup>
- Facebook page launch at ACCESS on October 12<sup>th</sup>
- Reminder to all commissioners that the New Employee Reception is on November 2<sup>nd</sup>.

#### HATS OFF:

- To Chambly Academy, who once again participated in the CIBC Run for the Cure. This year's group included students, teachers, staff, parents and 2 former Chambly students. Chambly Academy has a tradition of giving back to others. Last year, they raised \$21,166.68 for outside groups and organizations, surpassing the previous year's amount of \$18,575. Congratulations to all!
- High School Open Houses: Centennial on October 6<sup>th</sup> and Heritage on October 17<sup>th</sup>. Upcoming open house is Chambly Academy this Thursday, October 20<sup>th</sup>
- Harold Napper raised 575 books through the Indigo Books' Adopt-a-School program. Each child will receive a new book.
- The Wave at St. Lambert Elementary School will take place tomorrow, October 19<sup>th</sup> at 1 p.m. along Green Street. Over 1,000 people are expected to participate (REACH, TAS, CA, St. Lambert Elementary as well as Champlain Cegep). All are encouraged and invited to attend.

#### Parents' Committee: P. Chouinard

- A meeting was held on October 3<sup>rd</sup>
- The director general and secretary general were present. Elections were held.
- Alexandra Audet replaces Denis La Rocque as Chair. Pierre Chouinard and Donna Copeman remain as Parent Commissioners.
- Commissioner Chouinard expressed the frustration felt by members of the Parents' committee with respect to a number of schools who did not follow procedure with respect to the election of their representatives to the Parents' committee.

## **REPORTS** (non-voting items only)

#### Executive – M. L'Heureux

- Our last work session and regular meeting were on October 4<sup>th</sup>.
- At our last Council meeting we reported that the ombudsman's report had been returned to him for reasons of clarity and also due to the vagueness of the recommendations. We did receive and review the modified version. All agreed that the new recommendations were acceptable and a resolution was adopted to that effect. Our Director General has been tasked with the responsibility of making sure that those recommendations are applied and circulated, and for follow up purposes, will report back to the Executive at our December meeting.
- We also approved the Professional Development requests from those commissioners who have indicated their desire to attend the QESBA's Annual General Meeting and PD session, which is to be held in Sherbrooke on October 28th and 29th. Trip reports (as discussed at our last work session) and relevant documentation (as per our policy) are in order. As our full Council work sessions are always jam-packed, if Council so chooses, the Executive would be more than willing to review and tabulate relevant information (especially best practices) at one of our open work sessions. As you are aware, the Executive has chosen to add in our public meetings a standing item in the agenda called «New Initiatives». All commissioners, if available, are more than welcome to attend and participate.
- Also, for those interested, as per council's request at our last work session, the up-dating of the revised by-law: Code of ethics and professional conduct for commissioners will be revisited at our next work-session, followed by a review of «our new policy on the purchase of goods and services». A lot of this policy has been written by the government so we have to marry both existing and new.
- The next Executive work session will be held exceptionally on November 1, 2011 at 6 pm. Attendance by all must be confirmed with our secretary general as a supper will be provided.
- The next regular Executive Committee will be on December 6<sup>th</sup>, 2011.

#### Transportation Advisory –P. Chouinard:

- A meeting was held on September 27<sup>th</sup>
- P. Chouinard was elected Chair
- L. Cuffling was elected Vice-Chair
- Budget was presented
- Discussed sale of bus contracts from one company to another
- Reviewed the updated Transportation Policy which will go to the Executive in December
- Next meeting is at the call of the Chair

#### Education – D. Smith:

- A meeting was held on September 26<sup>th</sup>
- Commissioner Smith was elected as Chair of the Committee
- A schedule of meetings was set
- The committee's mandate was reviewed
- Listed topics for discussion by the committee over the course of the year
- Access Pharmacy program could be opened by the end of January. A number of other courses are also being studied for the purpose of introducing them at ACCESS
- Currently 140 students in voc ed; 656 students in adult ed
- Next meeting will be held on October 24<sup>th</sup> at ACCESS at 6:30 p.m.

#### Financial and Audit – P. Chouinard

Met on September 27<sup>th</sup>

- Discussed distribution of special allocation monies
- Had a school tax training session
- Reviewed the committee's mandate
- Discussed special needs schools in Montreal

Met on October 18<sup>th</sup>

- Reviewed financial statement and recommendations of the external auditors which will be presented to Council tonight
- Next meeting on November 29<sup>th</sup> at 7:30 p.m.

### Governance and Ethics – L. Cuffling

- The meeting of October 4<sup>th</sup> was postponed to November 1<sup>st</sup>

### Human Resources – H. Dumont:

- A meeting of the HR committee was held on September 27<sup>th</sup>
- Items discussed include the administrative appointment before Council tonight and the extension of the Employee Assistance Program contract, also to be approved tonight.
- The committee was informed of the staffing process, particularly for high schools. Questions were asked by members to gain a better understanding of the process
- The Committee also reviewed its mandate.
- The committee began its review of the Policy and Procedures of Engagement of Personnel, as requested by the Executive Committee. Work on this issue will continue at the next meeting, to be held next Tuesday, Oct. 25 at 5:30 p.m.
- This committee would like to receive the minutes of the Board Level Health and Safety committee as they are issued.
- Next meeting is at the call of the Chair.

### QESBA

- No report. Next meeting will be held on October 29<sup>th</sup>

## **NEW BUSINESS**

Resolution F122-20111018

### **DEPOSIT OF THE RIVERSIDE SCHOOL BOARD FINANCIAL STATEMENT:**

WHEREAS the 2010-2011 financial statement has been prepared in accordance with the regulations of the Ministry of Education, Recreation and Sport;

WHEREAS the financial statement was verified by an external auditor and the verification report of said auditor has been presented to the Director General and the Council of Commissioners:

IT IS MOVED by Commissioner Chouinard, seconded by Commissioner D'Avignon, that the deposit of the 2010-2011 financial statement for Riverside School Board be accepted.

UNANIMOUS

Resolution HR302-20111018

### **EXTENSION OF CONTRACT WITH SHEPELL-FGI FOR THE EMPLOYEE ASSISTANCE PROGRAM (EAP):**

WHEREAS Shepell-fgi has been the provider of our Employee Assistance Program (EAP) since November 2008;

WHEREAS Riverside School Board is very satisfied with the services provided;

WHEREAS the Human Resources Committee has reviewed and supports this resolution;

IT IS MOVED by Commissioner D'Avignon, seconded by Commissioner Nichols, that Riverside School Board approves the extension of the contract with Shepell-fgi for our Employee Assistance Program from November 1, 2011 to October 31, 2012.

UNANIMOUS

Resolution HR303-20111018

### **APPOINTMENT OF A VICE-PRINCIPAL AT CENTENNIAL REGIONAL HIGH SCHOOL:**

IT IS MOVED by Commissioner Nichols, seconded by Commissioner Copeman, that **Steven Carroll** be appointed to the position of Vice-Principal at Centennial Regional High School, effective November 7, 2011.

UNANIMOUS

Resolution F123-20111018

**APPROVAL OF THE SALE OF ONE MINI BUS AND 17 FULL SIZE BUS CONTRACTS FROM TRANSDEV CANADA TO TRANSCO INC**

WHEREAS Transdev Canada has requested approval for the sale of its contracts to Transco Inc., such sale to take effect on October 21, 2011;

WHEREAS Transdev Canada currently has 17 full size buses and 1 mini bus under a one year contract with Riverside School Board, at a total cost of approximately one million ninety six thousand dollars (1,096,000.00\$)

WHEREAS section XXI, clause 44 of the contract states that :

THE TRANSPORTATION COMPANY (Transdev Canada) cannot concede, transfer, alienate in any way, in whole or in part, directly or indirectly, the present contract without prior written notice from THE SCHOOL BOARD. If THE TRANSPORTATON COMPANY is incorporated, any change in the capital stocks of just control must be previously authorized in writing by THE SCHOOL BOARD, with the understanding that THE SCHOOL BOARD cannot hold back its authorization without reasonable grounds.

Whereas the resolution has been reviewed and is supported by the Transportation Advisory Committee;

IT IS MOVED by Commissioner Cuffling, seconded by Commissioner Chouinard, that Riverside School Board approve the sale of Transdev Canada contracts to Transco Inc.

UNANIMOUS

Resolution F124-20111018

**ADOPTION OF A LONG-TERM BORROWING PLAN**

WHEREAS in accordance with section 78 of the Financial Administration Act (R.S.Q., c.A-6.001), Riverside School Board (*hereinafter referred to as the Borrower*) plans to contract long-term borrowings up to a total amount outstanding of \$17,194,000 until June 30, 2012;

WHEREAS in accordance with section 83 of the Financial Administration Act stipulates that the Borrower may, under such long-term borrowing plan, grant the exercise of its borrowing power or the power to approve its terms and conditions to at least two of its executives;

WHEREAS it is deemed appropriate to authorize a borrowing plan covering the borrowings to be contracted by the Borrower, establish the maximum amount of the borrowings that may be made under the plan, establish the characteristics and limits in relation to the borrowings to be made under the plan and authorize the executives of the Borrower to conclude any borrowing transaction under such plan, establish its amounts and other characteristics and accept the terms and conditions relating to each of these transactions;

WHEREAS the Minister of Education, Recreation and Sports (*hereinafter referred to as the Minister*) has authorized the institution by Borrower of this borrowing plan, according to the conditions to which her letter of September 29, 2011 refers.

**IT IS MOVED by Commissioner L'Heureux, seconded by Commissioner Morrison:**

1. THAT a borrowing plan, under which the Borrower may, subject to the characteristics and limits stated hereinafter, conclude from time to time, from now to June 30, 2012, long-term borrowing transactions for not more than \$17,194,000, be instituted;

2. THAT the borrowing transactions made by the Borrower under this borrowing plan be subject to the following characteristics and limits:
  - a) despite the provisions of paragraph 1 above, the Borrower may not, during each of the twelve-month periods extending from July 1 to June 30 and included in the period covered in paragraph 1, make borrowing transactions that would result in the total amount approved for the Borrower, for such period, by the Conseil du trésor on account of the long-term borrowing program for school boards being exceeded;
  - b) the Borrower may not make a borrowing transaction unless it receives a subsidy from the Québec government in accordance with the standards established by the Conseil du trésor for the granting or the promise of subsidies to school boards as well as with the terms and conditions determined by the Minister and providing for the payment of the principal and interest of the borrowing concerned even if, otherwise, payment of such subsidy is subject to the funds required for such purpose be voted annually by Parliament;
  - c) each borrowing transaction may be made only in legal currency of Canada;
  - d) the borrowing transactions shall be carried out by issuing debt securities on the Canadian market (the "bonds"), or with *Financement-Québec*;
  - e) the proceeds of each borrowing transaction may be used, other than for the payment of the expenses inherent in the borrowing, only to fund the capital expenditures and the expenses inherent in the investments of the Borrower subsidized by the Minister according to the budgetary rules;
3. THAT for the purposes of determining the total amount to which paragraph 1 above refers and the amount to which paragraph 2 a) above refers, only the face amount of the borrowings made by the Borrower is taken into account;
4. THAT, in the case where borrowings are made by **Bond Issue**, the Borrower grant the Minister of Finance the irrevocable mandate, throughout the life of borrowing plan:
  - a) to place, on behalf of the Borrower, the borrowings authorized under this plan, subject to the limits stated therein and the characteristics stipulated therein;
  - b) to agree, on behalf of the Borrower, the financial terms of the bond issues with the firm underwriters of these issues that it chooses;
  - c) to retain, on behalf of the Borrower, the services of any legal advisor, trust company and, if necessary, printer and to agree to the terms for retaining the services of the legal advisor, trust company and, where applicable, printer.
5. THAT, in the case where the borrowings under the borrowing plan are made by **Bond Issue**, each of these transactions include the following characteristics and limits:
  - a) the trust company designated by the Minister of Finance, acting on behalf of the Borrower, shall act as trustee for the bondholders;
  - b) the legal advisor designated by the Minister of Finance, acting on behalf of the Borrower, shall see to the preparation of the relevant documentation and shall issue a legal opinion on the validity of the borrowing and the issue of bonds;

- c) the printer designated by the Minister of Finance, acting on behalf of the Borrower, shall see to the printing of the individual bond certificates that may, under the circumstances mentioned in paragraph n) below, be issued in exchange for the global certificate;
- d) an offering circular regarding the bond issue shall be issued by the Borrower;
- e) a private purpose trust shall be constituted by the Borrower under the master trust agreement or, as the case may be, the supplementary trust agreement for the benefit of the bondholders and the trust company that shall be designated by the Minister of Finance, acting on behalf of the Borrower, shall be charged with seeing to the allocation of the debt of the Borrower resulting from the government subsidy granted to it, the administration of the trust estate that shall be constituted and the application of the relevant trust agreement;
- f) the authorized signatories hereunder of the Borrower are authorized to deliver the global certificate and the bond certificates that may, as the case may be, issued in exchange for the global certificate to the above-mentioned trust company to allow the latter to certify them, sign all the necessary documents to that end and their final delivery to CDS Clearing and Depository Services Inc. ("CDS") or, as the case may be, according to the instructions of CDS;
- g) the bonds shall be issued under a master trust agreement or, as the case may be, a supplementary trust agreement concluded by the Borrower, the trust company and, as intervener, the Minister and the bonds shall be governed by these trust agreements;
- h) to the extent that the Borrower has already concluded a master trust agreement with the trust company and the Minister allowing the issue of bonds booked with CDS, the master trust agreement referred to above shall be such previously concluded trust agreement;
- i) moreover, to the extent that the Borrower has not concluded such a master trust agreement, the master trust agreement referred to above shall be the one whose text is appended to the firm underwriting contract of the bonds concluded by the Minister of Finance acting on behalf of the Borrower, and subsequently concluded by the latter, the trust company and the Minister;
- j) the supplementary trust agreement referred to above shall be the one whose text is appended to the firm underwriting contract of the bonds concluded by the Minister of Finance acting on behalf of the Borrower, and subsequently concluded by the latter, the trust company and the Minister;
- k) the bonds shall be sold under the firm underwriting contract to be reached by the Minister of Finance acting on behalf of the Borrower and the firm underwriters of the bonds at the prices and according to the terms they agree to;
- l) the bonds shall be booked with CDS, provided CDS remains a self-regulatory organization recognized by the *Autorité des marchés financiers du Québec*, or with any other depository and clearinghouse that may succeed CDS provided it is a self-regulatory organization thus recognized;
- m) the bonds shall be issued in denominations of \$1 000 or whole multiples of this amount and shall be represented by a global certificate for their full face value or by a global certificate for each tranche of bonds should there be many tranches, deposited with CDS and registered in the name of the owner of the account designated by CDS, for the benefit of the non-registered holders whose respective interests in them shall be certified by entries in registers;
- n) should CDS cease to act as depository of the global certificate, should CDS cease to be a self-regulatory organization recognized by the *Autorité des marchés financiers du*

Québec without being replaced by such an organization within thirty (30) days or should the Borrower wish to replace the global certificate with individual bond certificates, the bonds would then be represented by individual bond certificates fully registered in denominations of \$1 000 or whole multiples of such amount;

- o) the payment of the principal and interest on the bonds booked with CDS and represented by a global certificate shall be made by a credit made by CDS in the respective account of its participants who hold bonds and by a credit made by the latter to the respective account of the non-registered bondholders they represent;
- p) should individual bond certificates be issued in replacement of the global certificate, payment of the interest on the individual bond certificates would then be made by cheque or draft payable at par and drawn on a bank governed by the Act respecting banks and banking (S.C. 1991, c. 46) or on a financial services cooperative governed by the Act respecting financial services cooperatives (R.S.Q., c. C-67.3), or by transfer of funds to an account maintained by registered holder of the individual bond certificate concerned with a financial institution that shall have been identified to the trust company;
- q) in the case of bonds booked with CDS and represented by a global certificate, the trust company shall act as paying agent;
- r) in the case of bonds represented by individual bond certificates, the paying agent shall be the trust company as far as payment of interest is concerned and, concerning payment of the principal, any branch in Canada of the Borrower's bankers or, at the latter's option, any financial services cooperative governed by the Act respecting financial services cooperatives and the *Caisse centrale Desjardins du Québec*, in Montréal;
- s) any overdue payment of interest on the bonds shall bear interest at the same rate as the bonds concerned;
- t) the bonds shall not be redeemable in advance at the sole discretion of the Borrower but may be purchased by the Borrower on the market by bid, by private contract or by any other method the Borrower may deem appropriate. The Borrower may reissue the bonds thus redeemed at any time prior to their maturity;
- u) provided the individual bond certificates are issued, they shall be exchangeable, at no charge for their registered holders, for an equal overall face value of bond certificates of all authorized denominations and of the same characteristics provided the claimed number of individual bond certificates is, in the opinion of the trust company, reasonable in the circumstances;
- v) the global certificate and the individual bond certificates that may, as the case may be, be issued in exchange for the global certificate, shall be signed, on behalf of the Borrower, by any of the authorized signatories hereunder, provided two of them act jointly. These signatures may be replaced by a facsimile that is printed or otherwise reproduced that shall have the same effect as a handwritten signature; the global certificate and the individual bond certificates, if any, shall also include a certificate of the trust company, bearing the signature of one of its authorized representatives;
- w) the global certificate and the bond certificates that may, as the case may be, be issued in exchange for the global certificate, shall be written in the form, shall bear serial numbers and include statements not substantially incompatible with the provisions of these presents that the representatives of the Borrower signing them shall determine;
- x) the bonds shall be guaranteed by the transfer to a trust estate held by the trust company of the debt that the subsidy to be made to it by the Minister, on behalf of the Québec government, represents for the Borrower to provide for the payment of the principal and interest of the bonds of this issue, it being understood that neither the Borrower nor the trust company may require that the amounts that are to be deposited with the Minister of



Finance to form a sinking fund be remitted to them by the Minister of Finance before the dates stipulated for the payment of the principal of the bonds;

- y) the bonds shall include the financial terms agreed to by the Minister of Finance, acting on behalf of the Borrower, and by the firm underwriters of the bonds at their sale;
6. THAT the Borrower be authorized to pay, from the proceeds of each borrowing made by issuing bonds, and in accordance with the fee schedule set by the Minister of Finance, the fees and disbursements of the trust company, the legal advisors and the printer whose services are retained by the Minister of Finance, acting on behalf of the Borrower;
  7. THAT the Borrower be authorized, if need be, to pay the annual fees of the trust company, whose services are retained, in accordance with the fee schedule set by the Minister of Finance;
  8. THAT, in the event the borrowing transactions are concluded with *Financement-Québec*, each of these transactions have the following characteristics:
    - a) The Borrower may contract one or more loans over the period of the borrowing plan up to the maximum of the amount provided, taking into account the amount that could be allocated to one or more borrowing transactions made by Bond Issue, and this, according to the terms of a single loan agreement to be reached between the Borrower and Financement-Québec;
    - b) for each borrowing, for purposes of acknowledging its debt to Financement-Québec, the Borrower will issue a note made out to Financement-Québec;
    - c) every borrowing contracted shall include the financial terms which will be determined in accordance with Order-in-Council number 238-2000 of March 8, 2000, as such order-in-council may be amended or replaced from time to time;
    - d) the text of the deed of movable hypothec shall comply substantially with the text of the draft deed of movable hypothec appended to the minutes of this meeting, subject to the changes their signatories may make to them in accordance with the provisions of these presents.
  9. THAT the Borrower be authorized to pay, from the proceeds of each borrowing contracted with *Financement-Québec* according to the terms of the borrowing plan, the issue expenses and the management expenses that shall have been agreed upon;
  10. THAT any of the following executives:
    - the Chairman
    - or the Director General
    - or the Assistant Director General
    - or the Director of Finance and Transportationof the Borrower, **provided two of them act jointly**, be authorized, on behalf of the Borrower, to sign the master and supplementary trust agreements, global certificates, individual bond certificates, loan agreements, movable hypothecs, notes and all other contracts and documents relating to the borrowings contracted under this plan, to agree to all the clauses and guarantees not substantially incompatible with the provisions of these presents, to receive the net proceeds of the borrowings or, as the case may be, agree that they be received by the trust company whose services are retained and give good and sufficient discharge thereof, to deliver the note acknowledging the borrowing, as the case may be, to make any changes to these documents not substantially incompatible with these presents, to take any action and sign any documents that may be necessary or useful to give full effect to these presents;

11. THAT, should the Borrower have already passed a resolution instituting a long-term borrowing plan, this resolution replaces the earlier resolution, without affecting the validity of the borrowings made under its authority before the date of this borrowing plan.

UNANIMOUS

Resolution MR222-20111018

**AWARDING OF A CONTRACT FOR THE PARTIAL REPLACEMENT OF THE ARCHITECTURAL ENVELOPE, PHASE 3 AT HERITAGE REGIONAL HIGH SCHOOL:**

WHEREAS Riverside School Board has undertaken the replacement of the architectural envelope at Heritage Regional High School;

WHEREAS 2 phases of partial replacement were done in past years;

WHEREAS monies are available to proceed with the partial replacement of the architectural envelope at Heritage Regional High School within its capital budget;

WHEREAS a public call for tenders was opened on October 18, 2011 and the results are as follows (price excluding taxes):

Construction Bugère Inc.	\$241,500.00
Constructions R.D.J. Inc.	\$254,000.00
Restaurex Inc.	\$346,765.00
Céleb Construction Ltée	\$379,900.00
Construction MACBEC	\$425,600.00
Constructions Martha Inc. (Solam Ent. Gén.)	\$461,457.00

WHEREAS, further to the analysis performed by the professional firm Leclerc Architectes, the lowest bidder in conformity has been recommended;

WHEREAS this project was reviewed and is supported by the Material Resources and Safe Schools Committee :

IT IS MOVED by Commissioner Cameron, seconded by Commissioner L'Heureux, that Riverside School Board accept the recommendation of the professional firm, Leclerc Architectes, to award the contract for the partial replacement of the architectural envelope, phase 3 at Heritage Regional High School to the lowest bidder in conformity, Construction Bugère Inc. for the amount of \$241,500.00, excluding taxes, and that the Director General be authorized to sign the contract to that effect.

Commissioner Cuffling moved to amend the resolution by removing a clause of the resolution. Commissioner Blais seconded the motion.

9 IN FAVOUR  
2 OPPOSED  
CARRIED

The vote then took place on the original motion as amended.

UNANIMOUS

**OTHER BUSINESS**

Correspondence – Copies of the list are available.

The response of the Chairman to a letter received from the Teamsters Union was discussed.

**PUBLIC QUESTIONS :** None

**ROUND OF APPLAUSE**

- Commissioner Nichols attended the breakfast at Good Shepherd School on day two where each student was permitted to be accompanied by one adult. She also mentioned that the wife of Mr.

Bill Hinds, a former adult education administrator, had passed away over the summer. Our sympathies go out to their family and friends.

- Commissioner Smith reported on the wonderful awards night that she attended at Chambly Academy. She is immensely proud of the students at Chambly Academy who did collectively more than 10,000 hours of community service last year. Congratulations, CA!
- Commissioner Gour attended both breakfasts at Good Shepherd School and appreciated both events equally. She was very pleased to have attended the CRHS academic awards and suggested that the Board consider donating carryalls for students awards.

**CLOSING:**

IT IS MOVED by Commissioner Blais, seconded by Commissioner Chouinard, at 8:30, that the meeting be closed.

UNANIMOUS

---

Moira Bell, Chairman

---

Denise Paulson, Secretary General

**CORRESPONDENCE - RIVERSIDE SCHOOL BOARD**  
 2011.10.18

<b>FROM</b>	<b>TYPE</b>	<b>SUBJECT</b>
Judith Leonard, Teaching Principal, The Alternate School	Letter to the Chairman	Thank you for recent renovations
Louise Pagé, Sous-ministre, MELS	Letter to the Chairman	Authorization for loan
Sylvie Duval, Teamsters Québec, Local 106 / Union agent	Letter to the Chairman	Comments
Sylvain Racette, Director General	Letter to the Council	Thank you

Members are hereby convened to a regular meeting on  
**Tuesday, October 18, 2011 at 7:30 p.m.** at the Administration Centre  
299 Sir-Wilfrid-Laurier Blvd., Saint Lambert, Québec.

### **REVISED AGENDA – REGULAR MEETING**

1. Call to Order and Quorum
2. Adoption of the Agenda (a 10 minute break will be called during the meeting)
3. Questions from the Public – 30 minutes
4. Report of External Auditors for year ending June 30, 2011
5. Approval of Minutes
  - 5.1 Adoption of the Minutes of the meeting of September 20, 2011
  - 5.2 Business arising from the Minutes of the meeting of September 20, 2011
6. Chairman and Director General
  - 6.1 Chairman's Report
  - 6.2 Director General's Report
  - 6.3 Parents' Committee Report
7. Committee Reports
  - 7.1 Executive
  - 7.2 Transportation
  - 7.3 Education
  - 7.4 Finance and Audit
  - 7.5 Governance and Ethics
  - 7.6 Human Resources
  - 7.7 Material Resources and Safe Schools
  - 7.8 Q.E.S.B.A.
8. New Business
  - 8.1. Deposit of the RSB Financial Statement
  - 8.2. Extension of Employee Assistance Program Contract
  - 8.3. Vice-Principal at Centennial Regional High School
  - 8.4. Approval of the Sale of Bus Contracts
  - 8.5. Adoption of a Long-term Borrowing Plan
  - 8.6. Partial replacement of the architectural envelope, phase 3 at HRHS
9. Correspondence
10. Other Business
11. Questions from the Public – 20 minutes
12. Round of Applause (limit of 2 minutes/member)
13. Closing

Given at St. Lambert, Québec, on October 14, 2011

Denise Paulson  
Secretary General