



EXECUTIVE COMMITTEE

*Minutes of the proceedings of a **regular** meeting of the **EXECUTIVE** of Riverside School Board held at the Administration Centre, 299, Sir-Wilfrid-Laurier Blvd., St. Lambert (Québec) on **September 6, 2011**.*

The Secretary General established that quorum was met and the Director General, Sylvain Racette, called the meeting to order at 7:05 p.m.

MEMBERS PRESENT:

M. Bell	P. Chouinard - Parent
K. Cameron	D. Copeman - Parent
L. Cuffling	
M. L'Heureux	Sylvain Racette –Director General
P. Morrison	Denise Paulson –Secretary General
G. Sastre	
D. Smith	

ADOPTION OF THE AGENDA :

IT IS MOVED by Commissioner Chouinard and seconded by Commissioner L'Heureux that the agenda be adopted and a copy be attached to these minutes.

UNANIMOUS

Resolution EX198-20110906

ELECTION OF THE CHAIRMAN OF THE EXECUTIVE COMMITTEE OF RIVERSIDE SCHOOL BOARD:

IT IS MOVED by Commissioner Sastre and seconded by Commissioner Bell that nominations be opened and that a ballot vote be taken to elect the Chairman of the Executive Committee of Riverside School Board.

UNANIMOUS

Mover	Nominee	Secunder	Accepts Nomination
P. Morrison	M. L'Heureux	G. Sastre	X
D. Smith	L. Cuffling	M. L'Heureux	X

IT IS MOVED by Commissioner Morrison and seconded by Commissioner Sastre that nominations cease.

UNANIMOUS

IT IS MOVED by Commissioner Cameron and seconded by Commissioner Bell that Pierre Farmer and Michel Bergeron be appointed as scrutineers.

UNANIMOUS

DECLARATION OF ELECTION:

Commissioner L'Heureux is declared elected as Chairman of the Executive Committee of Riverside School Board, effective immediately.

IT IS MOVED by Commissioner Chouinard and seconded by Commissioner Copeman that the

ballots be destroyed.

UNANIMOUS

The Director General cedes the Chair to the newly elected President, Commissioner Michel L'Heureux.

Resolution EX199-20110906

ELECTION OF THE VICE-CHAIRMAN OF THE EXECUTIVE COMMITTEE OF RIVERSIDE SCHOOL BOARD:

IT IS MOVED by Commissioner Chouinard and seconded by Commissioner Copeman that nominations be opened and that a ballot vote be taken to elect the Vice-Chairman of the Executive Committee of Riverside School Board.

UNANIMOUS

Mover	Nominee	Seconder	Accepts Nomination
G. Sastre	P. Morrison	M. Bell	X
P. Chouinard	L. Cuffling	D. Copeman	X

IT IS MOVED by Commissioner Chouinard and seconded by Commissioner Copeman that nominations cease.

UNANIMOUS

DECLARATION OF ELECTION:

Commissioner Cuffling is declared elected as Vice-Chairman of the Executive Committee of Riverside School Board, effective immediately.

IT IS MOVED by Commissioner Chouinard and seconded by Commissioner Copeman that the ballots be destroyed.

UNANIMOUS

APPROVAL OF MINUTES:

ADOPTION OF THE MINUTES OF THE EXECUTIVE MEETING HELD ON JUNE 7, 2011

IT WAS MOVED by Commissioner Chouinard, and seconded by Commissioner Cuffling that the Minutes of the Executive Meeting held on June 7, 2011 be adopted.

UNANIMOUS

BUSINESS ARISING FROM THE MINUTES

The Policy and Procedures on the Engagement of Personnel will be brought back to the October meeting of the Executive

NEW BUSINESS

DRAFT POLICY ON THE PURCHASE OF GOODS AND SERVICES and THE RESULTING MODIFICATIONS TO BY-LAWS

The Director of Finance, Michel Bergeron, and the Assistant Director General, Pierre Farmer, presented Summary Tables related to the Draft Policy on the Purchase of Goods and Services as well as to the changes that would have to be made to a number of By-Laws as a result of the implementation of the new purchasing policy. Discussion followed. It was agreed that additional

dialogue take place at an Executive Work Session on October 4, 2010 at 6 p.m.

Resolution EX200-20110906

DEPOSIT OF DRAFT POLICY ON THE REIMBURSEMENT OF EXPENSES

IT IS MOVED by Commissioner Cuffling, and seconded by Commissioner Chouinard, that the draft Policy on the Reimbursement of Expenses, having been reviewed by the Executive Committee, be sent to the Council of Commissioners for purposes of consultation.

UNANIMOUS

RECOMMENDATION FROM THE STUDENT OMBUDSMAN IN THE MATTER OF FILE SO-2011-110

A lengthy discussion took place of the Student Ombudsman's report concerning file S0-2011-110. The members of the Executive concluded that the Ombudsman would be asked to review his recommendations and resubmit them with a more directive plan of action.

DEPOSIT OF DRAFT BY-LAW ON THE CODE OF ETHICS AND PROFESSIONAL CONDUCT FOR COMMISSIONERS

This resolution was adopted on June 7, 2011.

OTHER BUSINESS

Commissioner Cuffling asked whether trip reports had been received from all commissioners who had been authorized to attend professional development. It was agreed that the matter would be discussed at the next work session of the Council.

PUBLIC QUESTIONS –None

CLOSING:

IT IS MOVED by Commissioner Bell and seconded by Commissioner Chouinard, at 8:45 p.m. that the meeting be closed.

Michel L'Heureux, Chair

Denise Paulson, Secretary General



CONSEIL EXÉCUTIF EXECUTIVE COMMITTEE

Members of the **EXECUTIVE** of Riverside School Board are hereby convened to a **REGULAR** meeting on **September 6, 2011** at **7:00 p.m.** at 299, Sir-Wilfrid-Laurier Blvd., Saint Lambert

REVISED AGENDA – REGULAR MEETING

1. Call to Order and Quorum
2. Adoption of the Agenda
3. Election of a Chair and a Vice-Chair
4. Questions from the public – 15 minutes
5. Approval of Minutes
 - 5.1 Adoption of the Minutes of the Meetings of June 7, 2011
 - 5.2 Business arising from the Minutes
6. New Business
 - 6.1 Purchasing Policy
 - 6.2 Modifications to By-Laws as a Result of the New Purchasing Policy
 - 6.3 Policy on the Reimbursement of expenses
 - 6.4 Report of the Student Ombudsman
 - 6.5 Ethics By-Law
7. Other Business
8. Questions from the public – 15 minutes
9. Closing

Given at St. Lambert, Québec, on September 2, 2011

Denise Paulson, Secretary General