



COUNCIL OF COMMISSIONERS

Minutes of the proceedings of a **regular** session of the Council of Commissioners for Riverside School Board held at Heritage Regional High School, 7445 Chemin Chambly, St. Hubert, Québec on December 15, 2009.

The Secretary General established that quorum was met and Chairman Moira Bell, called the meeting to order at 7:38 p.m.

COMMISSIONERS PRESENT:

M. Bell	H. Dumont	L. Llewelyn Cuffling
P. Booth Morrison	D. Gareau	N. Nichols
K. Cameron	M. Gour	S. Rasmussen
A. Capobianco Skipworth	D. Guerriero	G. Sastre
M. Cloutier	D. Horrocks	D. Smith
P. D'Avignon	D. Lamoureux	PARENTS – P. Chouinard, D. Copeman
	M. L'Heureux	

Also present

Kevin Lukian, Director General
Stephen Lessard, Assistant Director General
Denise Paulson, Secretary General
Germen Brière, Director of Financial Resources
Pierre Farmer, Director of Material Resources & Technology
Michel La Rue, Director of Human Resources
Maria Nasso-Maselli, Director of Elementary Schools
Gail Somerville, Director of Complementary Services

Presence noted

Parents and students from REACH, Royal Oak and Terry Fox

ADOPTION OF THE AGENDA:

IT IS MOVED by Commissioner D'Avignon, and seconded by Commissioner Capobianco Skipworth, that the agenda be adopted as amended and that a copy be appended to the Minutes of this meeting: Item 7.1.1 deleted

UNANIMOUS

PUBLIC QUESTIONS : nil

ADOPTION OF THE MINUTES OF THE MEETING HELD ON NOVEMBER 17, 2009

IT IS MOVED by Commissioner Nichols, and seconded by Commissioner Smith, that the Minutes of the meeting held on November 17, 2009 be adopted.

UNANIMOUS

ADOPTION OF THE MINUTES OF THE MEETING HELD ON NOVEMBER 24, 2009

IT IS MOVED by Commissioner Horrocks, and seconded by Commissioner Cuffling, that the Minutes of the meeting held on November 24 2009 be adopted.

UNANIMOUS

BUSINESS ARISING FROM THE MINUTES OF NOVEMBER 17, 2009

The Director General followed up: Nil

BUSINESS ARISING FROM THE MINUTES OF NOVEMBER 24, 2009

The Director General followed up: Nil

CHAIRMAN AND DIRECTOR GENERAL

Chair's report – M. Bell

Attended academic awards at Chambly Academy on December 2

Director General's report – K. Lukian

- Pleased to report that this year's campaign was a success. Thanks to the generosity of RSB employees, the amount raised was \$5,675, a 65% increase over last year, and easily surpassed the goal of \$5,000.
- The long-awaited launching of Riverside's new website will occur at the January 12, 2010 work session.
- There have been two expulsions for possession of a weapon, one secondary 2 student from HRHS and 1 secondary 4 student from St. Johns, since last council meeting.
- Over 50% of our student population participated in the H1N1 mass vaccination campaign.
- Congratulations to Franklin Jones and the entire Transportation team for coordinating this excellent achievement and thank you to our schools for the manner they handled this operation.
- Due to the closure of schools on December 9, the ped day, scheduled for April 19th will become a regular school day.

Parents' Committee: P. Chouinard/D. Copeman

- Meeting held on December 7th
- D. Paulson attended and reported on the MELS' objectives in terms of the graduation rate and the H1N1 situation;
- The Committee adopted a motion in support of the parents at REACH, Royal Oak and Terry Fox schools
- Next meeting: January 11, 2010.

REPORTS (non-voting items only)

Executive - L. Cuffling:

- Meeting held on December 16, 2009
- Draft Policy on the Use of Technology was reviewed. Recommended to Council to be deposited for consultation.
- Next meeting: February 2, 2010

Transportation Advisory –P. Chouinard:

- No meeting. Next meeting at the call of the chair.

Communication – M. Cloutier:

- Meeting was held on December 7th
- New website should be ready by the end of January. Its functionality is currently being tested.
- Next meeting at the call of the chair.

Education – D. Smith:

- Meeting held on November 23rd
- Presentation was done on readiness camps
- Statistics were presented about Mathematics
- Next meeting is January 25, 2010

Finance and Audit – L. Cuffling:

- Meeting held on November 24.

- Reviewed the following: Presentation from the External Auditor; presentation of the Financial Statement 2008-2009 by the Director of Finance; financial situation evaluation since 1998-1999
- Next meeting: January 12, 2010

Governance and Ethics – L. Cuffling

- No meeting. Next meeting at the call of the Chair.

Human Resources – H. Dumont:

- Met on December 8th
- Recommendations were received for the position of Assistant Director of Human Resources as well as other administrative appointments
- Internal auditor applications were reviewed
- Next meeting: at the call of the chair

Material Resources and Safe Schools – K. Cameron

- Met on November 24th
- Reviewed draft Policy on the Use of Technology;
- School/church project under review
- Discussed summer projects: MELS will assign \$2.144 million
- Re: Health and Safety Policy - the emergency procedures document is being translated and should be ready after the holidays
- Costs related to Chambly Academy extension were reviewed
- Health & Safety Annual Reports were reviewed
- Real estate search mandate given to look for 2500 – 3000 m²

QESBA – P. D'Avignon:

- An e-mail had been sent to all commissioners with information from QESBA
- Next meeting is January 22 in Montreal
- Commissioner Horrocks circulated a sign-up sheet for QESBA committees

NEW BUSINESS

Resolution B312-20091215

RETIREMENT OF THE DIRECTOR GENERAL, MR. KEVIN LUKIAN

WHEREAS, Council adopted Resolution HR211-20091020 accepting with regret the resignation of the Director General, Mr. Kevin Lukian, for purposes of retirement effective February 5, 2010;

WHEREAS the Director General, in a letter to the Chair dated December 5, 2010, indicated that he would advance his effective date of retirement to January 8, 2010;

IT IS MOVED by Commissioner Bell, seconded by Commissioner Horrocks, that the modification of the effective date of retirement of the Director General, from February 5, 2010, to January 8, 2010, be approved.

OPPOSED 1 (Lamoureux)
CARRIED

Resolution B313-20091215

AMENDMENT TO RESOLUTION B311-20091124

WHEREAS Council has approved the modification of the effective date of retirement of the

Director General, from February 5, 2010, to January 8, 2010,

IT IS MOVED by Commissioner Bell, and seconded by Commissioner Horrocks, that the resolution appointing Mr. Stephen Lessard to the position of Director General be amended to take effect on January 9, 2010.

OPPOSED 1 (Lamoureux)
CARRIED

Resolution B314-20091215

ADOPTION OF THE RECOMMENDATIONS ON THE REORGANIZATION OF RIVERSIDE SCHOOL BOARD SCHOOLS EFFECTIVE JULY 1, 2010: IN THE MATTER OF MOVING REACH TO HERITAGE REGIONAL HIGH SCHOOL

WHEREAS Riverside School Board has fulfilled its obligations as defined in article 212 of the Education Act;

WHEREAS Riverside School Board has also respected the provisions of its Policy on the Continued Operation or Closure of a School and on the Modification of the Educational Services provided by a School; its Policy on the Enrolment Criteria as well as its Policy Concerning the Organization of Educational Services for Students with Handicaps and Students with Social Maladjustments or Learning Disabilities;

WHEREAS Riverside School Board has met the conditions described in Resolution B277-20090421:

IT IS MOVED by Commissioner Bell, seconded by Commissioner Horrocks, that REACH be moved to Heritage Regional High School for the 2010-2011 school year.

ABSTENTION 1 (L'Heureux)
AGAINST 16
DEFEATED

Resolution B315-20091215

ADOPTION OF THE RECOMMENDATIONS ON THE REORGANIZATION OF RIVERSIDE SCHOOL BOARD SCHOOLS EFFECTIVE JULY 1, 2010: IN THE MATTER OF THE CLOSURE OF ROYAL OAK SCHOOL

WHEREAS Riverside School Board has fulfilled its obligations as defined in article 212 of the Education Act;

WHEREAS Riverside School Board has also respected the provisions of its Policy on the Continued Operation or Closure of a School and on the Modification of the Educational Services provided by a School; its Policy on the Enrolment Criteria as well as its Policy Concerning the Organization of Educational Services for Students with Handicaps and Students with Social Maladjustments or Learning Disabilities;

WHEREAS Riverside School Board has met the conditions described in Resolution B277-20090421:

IT IS MOVED by Commissioner Bell, seconded by Commissioner Horrocks, that Royal Oak school be closed and the students be zoned to Good Shepherd School for the 2010-2011 school year.

OPPOSED 7
IN FAVOUR 10

CARRIED

Resolution B316-20091215

ADOPTION OF THE RECOMMENDATIONS ON THE REORGANIZATION OF RIVERSIDE SCHOOL BOARD SCHOOLS EFFECTIVE JULY 1, 2010: IN THE MATTER OF THE CLOSURE OF TERRY FOX SCHOOL

WHEREAS Riverside School Board has fulfilled its obligations as defined in article 212 of the Education Act;

WHEREAS Riverside School Board has also respected the provisions of its Policy on the Continued Operation or Closure of a School and on the Modification of the Educational Services provided by a School; its Policy on the Enrolment Criteria as well as its Policy Concerning the Organization of Educational Services for Students with Handicaps and Students with Social Maladjustments or Learning Disabilities;

WHEREAS Riverside School Board has met the conditions described in Resolution B277-20090421:

IT IS MOVED by Commissioner Bell, seconded by Commissioner Horrocks, that Terry Fox School be closed and the students be zoned to Royal Charles School and St. Jude School for the 2010-2011 school year.

OPPOSED 15
IN FAVOUR 2
DEFEATED

Resolution B317-20091215

DEPOSIT FOR CONSULTATION OF THE PLANNING DOCUMENT - PLANNING FOR OUR SCHOOLS 2010-2013

IT IS MOVED by Commissioner Bell, and seconded by Commissioner Horrocks, that the preliminary document, entitled "Planning for Our Schools 2010-2013," dated December 15, 2009 be received for consultation to run from December 16, 2009 to January 15, 2010; and

THAT the final document, "Planning for Our Schools 2010-2013," be adopted at the January 19, 2010 meeting of the Council of Commissioners.

UNANIMOUS

Resolution B318-20091215

THREE YEAR PLAN OF ALLOCATION AND DESTINATION OF IMMOVEABLES FOR THE SCHOOL YEARS 2010-2011, 2011-2012 AND 2012-2013:

IT IS MOVED by Commissioner Bell, and seconded by Commissioner Horrocks, that the Three-Year Plan of Allocation and Destination of Immovables for the school years 2010-2011, 2011-2012 and 2012-2013 for Riverside School Board, as described in the document entitled: Planning for our Schools 2010-2013, be received for consultation to run from December 16, 2009 to January 15, 2010.

UNANIMOUS

Resolution B319-20091215

ADOPTION OF LIST OF SCHOOLS FOR THE SCHOOL YEAR 2010-2011:

IT IS MOVED by Commissioner Bell, and seconded by Commissioner Horrocks, that the List of Schools for Riverside School Board for the School Year 2010-2011, as described in the

document entitled, Planning for our Schools 2010-2013, be received for consultation to run from December 16, 2009 to January 15, 2010.

UNANIMOUS

Resolution B320-20091215

ADOPTION OF THE DEEDS OF ESTABLISHMENT FOR THE SCHOOLS AND CENTRES OF RIVERSIDE SCHOOL BOARD:

IT IS MOVED by Commissioner Bell, and seconded by Commissioner Horrocks, that the Deeds of Establishment for the following schools and centres of Riverside School Board, as described in the document entitled, Planning for our Schools 2010-2013, be received for consultation to run from December 16, 2009 to January 15, 2010.

**ACCESS
ALTERNATE SCHOOL (THE)
BOUCHERVILLE ELEMENTARY
CEDAR STREET
CENTENNIAL REGIONAL HIGH SCHOOL
CHAMBLY ACADEMY
COURTLAND PARK INTERNATIONAL
GOOD SHEPHERD
GREENFIELD PARK PRIMARY INT'L.
HAROLD NAPPER
HAROLD SHEPPARD
HERITAGE REGIONAL HIGH SCHOOL**

**JOHN ADAM MEMORIAL
MOUNTAINVIEW
MOUNT BRUNO
REACH
ROYAL CHARLES
ST. JOHNS
ST. JUDE
ST. LAMBERT ELEMENTARY
ST. LAWRENCE
ST. MARY'S
TERRY FOX
WILLIAM LATTER**

UNANIMOUS

Resolution B321-20091215

ADOPTION OF THE ENROLMENT CRITERIA FOR THE SCHOOLS AND CENTRES OF RIVERSIDE SCHOOL BOARD:

IT IS MOVED by Commissioner Bell, and seconded by Commissioner Horrocks, that the Enrolment Criteria for the following schools and centres of Riverside School Board, as described in the document entitled, Planning for our Schools 2010-2013, be received for consultation to run from December 16, 2009 to January 15, 2010.

**ACCESS
ALTERNATE SCHOOL (THE)
BOUCHERVILLE ELEMENTARY
CEDAR STREET
CENTENNIAL REGIONAL HIGH SCHOOL
CHAMBLY ACADEMY
COURTLAND PARK INTERNATIONAL
GOOD SHEPHERD
GREENFIELD PARK PRIMARY INT'L.
HAROLD NAPPER
HAROLD SHEPPARD
HERITAGE REGIONAL HIGH SCHOOL**

**JOHN ADAM MEMORIAL
MOUNTAINVIEW
MOUNT BRUNO
REACH
ROYAL CHARLES
ST. JOHNS
ST. JUDE
ST. LAMBERT ELEMENTARY
ST. LAWRENCE
ST. MARY'S
TERRY FOX
WILLIAM LATTER**

UNANIMOUS

Resolution HR216-20091215

APPOINTMENT OF AN ASSISTANT DIRECTOR OF HUMAN RESOURCES:

IT IS MOVED by Commissioner L'Heureux, seconded by Commissioner Dumont, that **Hélène Coupal** be appointed to the position of Assistant Director of Human Resources, effective January 11, 2010.

OPPOSED 2 (Gareau and Guerriero)
CARRIED

Resolution HR217-20091215

**APPOINTMENT OF A PRINCIPAL AT
ST. MARY'S SCHOOL:**

IT IS MOVED by Commissioner Dumont, seconded by Commissioner Capobianco Skipworth, that **Sophie Compagna** be appointed to the position of Principal of St. Mary's School, effective January 11, 2010.

UNANIMOUS

Resolution HR218-20091215

**APPOINTMENT OF A PRINCIPAL AT JOHN
ADAM SCHOOL:**

IT IS MOVED by Commissioner Guerriero, seconded by Commissioner D'Avignon, that **Julie Ruel** be appointed to the position of Principal at John Adam School, effective January 11, 2010.

UNANIMOUS

Resolution HR219-20091215

RESIGNATION OF AN ADMINISTRATOR :

IT IS MOVED by Commissioner Cuffling, seconded by Commissioner Chouinard, that the resignation for purposes of retirement of **Enzo Di Iola**, Principal of St. Lambert Elementary School, be accepted with regret as of July 22, 2010.

UNANIMOUS

Resolution MR171-20091215

DEPOSIT FOR CONSULTATION OF THE DRAFT POLICY ON THE USE OF TECHNOLOGY

IT IS MOVED by Commissioner Cameron, and seconded by Commissioner Chouinard, that the attached draft Policy on the Use of Technology be received for consultation, which will run from December 16, 2009 to February 2, 2010.

UNANIMOUS

Resolution F91-20091215

DEPOSIT OF THE RIVERSIDE SCHOOL BOARD FINANCIAL STATEMENT:

WHEREAS the 2008-2009 financial statement has been prepared in accordance with the regulations of the Ministry of Education, Recreation and Sport;

WHEREAS the financial statement was verified by an external auditor and the verification report of said auditor has been presented to the Director General and the Council of Commissioners:

IT IS MOVED by Commissioner Cuffling, and seconded by Commissioner D'Avignon, that the deposit of the 2008-2009 financial statement for Riverside School Board be accepted.

UNANIMOUS

OTHER BUSINESS

Correspondence - As listed in Appendix "A" to these Minutes. Copies available to the public.

PUBLIC QUESTIONS :

- A number of individuals offered commentary.

ROUND OF APPLAUSE

- Commissioner Lamoureux reported that he had attended a charity hockey game. HRHS junior boys won.
- Commissioner Lamoureux stated that it had been an honour to work with the outgoing Director General and he wished Mr. Lukian the very best in his retirement.
- Commissioner Capobianco Skipworth participated in the Santa Claus breakfast at Mountainview School and attended the Christmas concert. She also took part in the television show at Heritage Regional High School with Dr. Richard Béliveau.
- The Chairman, Mrs. Moira Bell, offered holiday greetings to all present and best wishes to the outgoing Director General for a healthy and happy retirement.

CLOSING:

IT IS MOVED by Commissioner Sastre, and seconded by Commissioner L'Heureux, at 8:49, that the meeting be closed.

Moira Bell, Chairman

Denise Paulson, Secretary General

**CORRESPONDENCE - RIVERSIDE SCHOOL BOARD**

09.12.15

FROM	TYPE	SUBJECT
Michelle Courchesne, MELS	Lettre à la présidente / Letter to the Chairman	Approval of projects



Commission scolaire **Riverside**
Riverside School Board

Members are hereby convened to a regular meeting on
Tuesday, December 15, 2009 at 7:30 p.m. at HERITAGE REGIONAL HIGH SCHOOL
7445, Chemin Chambly, St. Hubert, QC J3Y 3S3

REVISED AGENDA – REGULAR MEETING

1. Call to Order and Quorum
2. Adoption of the Agenda (a 10 minute break will be called during the meeting)
3. Questions from the Public – 30 minutes
4. Approval of Minutes
 - 4.1 Adoption of the Minutes of November 17, 2009
 - 4.2 Business arising from the Minutes of November 17, 2009
 - 4.3 Adoption of the Minutes of November 24, 2009
 - 4.4 Business arising from the Minutes of November 24, 2009
5. Chairman and Director General
 - 5.1 Chairman's Report
 - 5.2 Director General's Report
 - 5.3 Parents' Committee Report
6. Committee Reports
 - 6.1 Executive
 - 6.2 Transportation
 - 6.3 Communication
 - 6.4 Education
 - 6.5 Finance and Audit
 - 6.6 Governance and Ethics
 - 6.7 Human Resources
 - 6.8 Material Resources and Safe Schools
 - 6.9 Q.E.S.B.A.
7. New Business
 - 7.1 Board Administration
 - 7.1.1 Request to Vote by Telephone
 - 7.1.2 Modification to Retirement Date of the Director General
 - 7.1.3 Amendment to Resolution B311-20091124
 - 7.1.4 Proposal to move REACH School to Heritage Regional High School
 - 7.1.5 Proposal to close Royal Oak School
 - 7.1.6 Proposal to close Terry Fox School
 - 7.1.7 Deposit for Consultation of the Planning Document - Planning for Our Schools 2010-2013
 - 7.1.8 Three Year Plan of Allocation and Destination of Immoveables for the School Years 2010-2011, 2011-2012 and 2012-2013
 - 7.1.9 List of Schools for the School Year 2010-2011
 - 7.1.10 Deeds of Establishment for the Schools and Centres of Riverside School Board 2010-2011
 - 7.1.11 Enrolment Criteria for the Schools and Centres of Riverside School Board 2010-2011
 - 7.2 Financial Resources
 - 7.2.1 Financial Statement for 2008-2009
 - 7.3 Human Resources
 - 7.3.1 Appointment of an Assistant Director of Human Resources
 - 7.3.2 Appointment of a Principal
 - 7.3.3 Appointment of a Principal
 - 7.3.4 Resignation of an Administrator
 - 7.4 Material Resources
 - 7.4.1 Deposit for Consultation of the Draft Policy on the Use of Technology
8. Correspondence
9. Other Business
10. Questions from the Public – 20 minutes

11. Round of Applause (limit of 2 minutes/member)
12. Closing

Given at St. Lambert, Québec, on December 10, 2009
General

Denise Paulson, Secretary