

COUNCIL OF COMMISSIONERS

Minutes of the proceedings of a **regular** session of the Council of Commissioners for Riverside School Board held at the Administration Centre, 299 Sir-Wilfrid-Laurier Blvd., St. Lambert, Québec on November 17, 2009.

The Secretary General established that quorum was met and Chairman Moira Bell, called the meeting to order at 7:38 p.m.

COMMISSIONERS PRESENT:

| | | |
|-------------------------|--------------|---|
| M. Bell | H. Dumont | L. Llewelyn Cuffling |
| F. Blais | D. Gareau | N. Nichols |
| P. Booth Morrison | M. Gour | S. Rasmussen |
| K. Cameron | D. Guerriero | D. Smith |
| A. Capobianco Skipworth | D. Horrocks | PARENTS – P. Chouinard, D. Copeman |
| M. Cloutier | D. Lamoureux | |
| P. D'Avignon | M. L'Heureux | |

Regrets: G. Sastre

Also present

Kevin Lukian, Director General
Stephen Lessard, Assistant Director General
Denise Paulson, Secretary General
Germen Brière, Director of Financial Resources
Pierre Farmer, Director of Material Resources & Technology
Michel La Rue, Director of Human Resources
Maria Nasso-Maselli, Director of Elementary Schools
Gail Somerville, Director of Complementary Services

Presence noted

M. Gagnon, D. La Rocque, J. Plourde, L. Beaupré, M. Languay

ADOPTION OF THE AGENDA:

IT IS MOVED by Commissioner L'Heureux, and seconded by Commissioner Dumont, that the agenda be adopted and that a copy be appended to the Minutes of this meeting.

UNANIMOUS

PUBLIC QUESTIONS : 7 :40 p.m.

- M. Gagnon asks if there could be flexibility in the school calendar; as referred to in his recent letter to the Chairman, a copy of which appears in correspondence. The Chairman responded that the Education Committee would be discussing the matter at its next meeting.

ADOPTION OF THE MINUTES OF THE MEETING HELD ON OCTOBER 20, 2009.

IT IS MOVED by Commissioner Capobianco Skipworth, and seconded by Commissioner Cuffling that the Minutes of the meeting held October 20, 2009 be adopted.

UNANIMOUS

BUSINESS ARISING FROM THE MINUTES

The Director General followed up:

- Nil

CHAIRMAN AND DIRECTOR GENERAL

Chair's report – M. Bell

- Consultation meetings were held at HRHS on October 21, 27 and 28, 2009
- Attended extreme academic awards (90%+) on October 29 at Heritage
- Attended the official opening and ribbon cutting ceremony at Chambly Academy on November 5
- Steering Committee meeting for the Spring Conference 2010 was held on November 16.

Director General's report – K. Lukian

- The MELS added a new measure that will permit RSB to hire a second librarian for the 2010-2011 school year.
- We have confirmation that we will be receiving \$213,832.16 for schools to begin their Homework Assistance Program.
- There have been 3 expulsions since last Council meeting – 2 Secondary 5 students from Heritage for possession of drugs and one Secondary 3 student from Chambly Academy for possession of a weapon.
- Congratulations to Mrs. Mary Eva, a teacher at Heritage, who has been named to the Administrative Council of the *Conseil pédagogique interdisciplinaire du Québec*.
- Plans are underway for the mass H1N1 vaccination of RSB students. It will take place between November 23rd and December 8th in six vaccination centres on our territory.
- The annual reception for new employees will take place November 25 from 4 p.m. to 6 p.m.
- P. Chouinard and D. Copeman, the two parent commissioners, took their Oath of Office before the Director General, at a work session on November 10.
- Congratulations to Jim Jordan, Vice-Principal at St. Jude School, who has been appointed to the Superior Council of Education for a three-year term.

Parents' Committee: P. Chouinard/D. Copeman

- Meeting held on November 2; Stephen Lessard attended.
- Law 88: 5 strands were discussed
- A request will be made that a commissioner sit on the Special Needs Advisory Committee
- English parent committee association has been established
- Next meeting: December 7.

REPORTS (non-voting items only)

Executive - L. Cuffling:

- The Communications Policy returned from consultation and there was some feedback. We recommended that it be reviewed by the Communications Committee and then return to the Executive.
- Policy to maintain a Drug-Free and Violence-Free Atmosphere in our Schools also returned from consultation. It is recommended to Council for adoption and is before us tonight.
- Draft Policy on the Examination of Complaints. This is a new policy, resulting from the Law 88 changes to the Education Act. It is before Council this evening to be deposited for consultation.
- The next meeting is December 1.

Transportation Advisory –P. Chouinard:

- No report. Next meeting will be held on December 7.

Communication – M. Cloutier:

- Meeting held on November 2, 2009
- Information session on South Shore Educational Foundation – L. Cuffling
- Blackboard Connect discussed
- Annual Report – revised matrix; sub-committee will be meeting
- Policy coming back to committee
- Next meeting: December 7

Education – D. Smith:

- Meeting held on October 26 at ACCESS
- D. Smith welcomed visitors David Birnbaum and Étienne Juneau
- Mr. Birnbaum (QESBA) presented key information on the *Éducation Internationale* program
- Discussed the Vocational Education Development Plan in the English sector and drafted a resolution to be presented to Council tonight.
- Received a Youth Sector update
- Priorities for the Education Committee were discussed.
- Next meeting November 23

Financial and Audit – L. Cuffling:

- Meeting held on October 26
- Reviewed the job posting for the internal auditor
- Reviewed the capitalization procedure, schools' financial results, policy on Allocation of Resources
- Discussed recovery plans for schools with deficits
- Reviewed services budgets for 08-09
- Copies of the MELS 2008-2009 Mandate for External Audits were distributed
- Long-term borrowing plan – resolution before Council tonight
- Next meeting: November 24 at 5 p.m. at HRHS

Governance and Ethics – L. Cuffling

- Next meeting at the call of the chair.

Human Resources – H. Dumont:

- Meeting held on October 27 at HRHS
- Presentation on Equal Access to Employment by Christine Denommée.
- Received proposed school calendar.
- Were notified of resignation of an administrator – resolution before Council tonight.
- Meeting held on November 3 for succession planning.
- Chair of HR committee met with RAA-MRC on November 12 to discuss proposed changes to the administrative structure.
- Next meeting will be held on November 24 at HRHS.

Material Resources and Safe Schools – K. Cameron

- Meeting held on October 27 at HRHS
- Lighting project at HRHS; services of engineer will be retained
- Two floors at HRHS need to be replaced
- Received emergency measures update – translation should be ready in January

- Two resolutions before Council tonight
- Modification of one of the labs to a tool room at Chambly Academy is planned
- Next meeting: November 24, 2009.

QESBA – P. D'Avignon:

- No report. Date of next meeting : December 4, 2009.

NEW BUSINESS

Resolution B308-20091117

ADOPTION OF REVISED POLICY ON MAINTAINING A DRUG-FREE AND VIOLENCE-FREE ATMOSPHERE IN OUR SCHOOLS

WHEREAS By-Law 4, Article 4.1.7, delegates to the Director General the authority to consider and render decisions on recommendations for expulsion and requests for reinstatement;

WHEREAS it was necessary to modify the Policy on Maintaining a Drug-Free and Violence-Free Atmosphere in our Schools to reflect such delegation;

IT IS MOVED by Commissioner L'Heureux, and seconded by Commissioner Nichols, that the revised Policy on Maintaining a Drug-Free and Violence-Free Atmosphere in Our Schools, having been the subject of consultation from May 27, 2009 to October 10, 2009, be adopted.

UNANIMOUS

Resolution B309-20091117

ADOPTION OF REVISED ADMINISTRATIVE STRUCTURE FOR 2009-2010

WHEREAS the Council of Commissioners must determine the administrative organization for Riverside School Board as per Articles 253 and 254 of the Regulation respecting the Employment Conditions of Management Staff of School Boards;

WHEREAS the Council of Commissioners adopted the administrative organization of Riverside School Board for 2009-2010 by Resolution B274-20090421 and modified it by Resolution B285-20090916;

WHEREAS consultation has taken place with the Riverside Administrators' Association:

IT IS MOVED by Commissioner Capobianco Skipworth, and seconded by Commissioner Dumont, that Resolution B285-20090916 : Administrative Organization for 2009-2010 be replaced by the Administrative Structure for 2009-2010 shown at Appendix "B" to these minutes.

UNANIMOUS

Resolution B310-20091117

DEPOSIT FOR CONSULTATION ON THE DRAFT BY-LAW ON THE EXAMINATION OF COMPLAINTS

IT IS MOVED by Commissioner Chouinard, and seconded by Commissioner Blais, that the draft By-Law on the Examination of Complaints be received for consultation, which will run from November 18, 2009 to January 12, 2010.

UNANIMOUS

Resolution E86-20091117

ADOPTION OF A DEVELOPMENT PLAN FOR THE DELIVERY OF ENGLISH LANGUAGE VOCATIONAL AND TECHNICAL TRAINING

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MÉLS) has mandated all Quebec regions to produce a concerted Development Plan for Vocational and Technical Training (C);

WHEREAS in continuity with the 2004-2008 Strategic Plan for the Québec-wide delivery of English Language Vocational Training, the nine English school boards have worked collaboratively with the four English colleges in this process and have represented the needs of their student populations;

WHEREAS this Plan was developed in close consultation with the “Section de la formation professionnelle et technique et de la formation continue (SFPTFC)” of the MÉLS, the “Services à la communauté anglophone (SCA)” and the Provincial Vocational-Technical Collaboration Committee for the English Sector (PVTCC);

WHEREAS this Plan includes an in-depth analysis of labour market trends and reviews existing points of service with the view of developing and consolidating program offerings where appropriate;

WHEREAS this Plan is comprehensive and deals with major issues affecting Vocational and Technical Training service delivery in the English language;

WHEREAS this Plan has been approved unanimously by the Association of Directors General of English School Boards of Québec (ADGESBQ);

WHEREAS this Plan was reviewed and is supported by the Education Committee of Riverside School Board;

IT IS MOVED by Commissioner Smith, and seconded by Commissioner Rasmussen, that the Council of Commissioners of Riverside School Board approve the “2009 *Plan d’aménagement de l’offre de formation professionnelle et technique en langue anglaise*” for the Québec-wide delivery of English Language Vocational and Technical Training” and that a copy of this resolution be forwarded to the Provincial Vocational-Technical Collaboration Committee for the English Sector (PVTCC) to be included in support of our Plan and deposited at the MÉLS for analysis and consideration.

UNANIMOUS

Resolution F88-20091117

ADOPTION OF A LONG-TERM BORROWING PLAN

WHEREAS the Act to amend the Financial Administration Act and the Act respecting the Ministère des Finances (S.Q., c. 41) was assented to on December 21, 2007;

WHEREAS under section 77.1 of the Financial Administration Act (R.S.Q., c.A-6.001), introduced by section 2 of the Act to amend the Financial Administration Act and the Act respecting the Ministère des Finances, a body may not conclude a borrowing unless the Minister responsible for the application of the law governing such body authorizes it and the Minister of Finance authorizes the nature, conditions and terms of the transaction;

WHEREAS under paragraph 4 of section 77.1 of the Financial Administration Act, the authorization of the Minister of Finance is not required in the cases, under the conditions and according to the terms the Government determines by regulation;

WHEREAS the Regulation respecting borrowings made by a body to be published under the above-mentioned section 77.1 stipulates that the authorization of the Minister of Finance is not required in particular where the borrowing is negotiated by the Minister of Finance under a

mandate received from a body or where the borrowings are made from Financement-Québec;

WHEREAS under section 78 of the Financial Administration Act, the bodies covered by section 77 of that Act that have the power to borrow may, within the scope of a borrowing plan established by the body and with the authorizations or approvals required by law for the exercise of their power to borrow, where such plan sets the maximum amount and the characteristics and limits in relation to the borrowings to be effected thereunder, conclude without further authorization or approval any borrowing transaction under the borrowing plan and establish the amounts and other characteristics of, and set or accept the terms and conditions relating to each such transaction;

WHEREAS the School Board is a body covered by sub-paragraph a) of paragraph 2o of section 77 of the Financial Administration Act for the purposes of the above provisions;

WHEREAS the School Board plans to contract long-term borrowings up to a total amount outstanding of \$11,309,000 until June 30, 2010;

WHEREAS section 83 of the Financial Administration Act stipulates that a body may, despite any other law applicable to it, stipulate, under a borrowing plan covered by section 78 of such Act, that the borrowing power or the power to approve its terms and conditions can be exercised by at least two executives authorized by the body;

WHEREAS it is deemed appropriate to authorize a borrowing plan covering the borrowings to be contracted by the School Board, establish the maximum amount of the borrowings that may be made under the plan, establish the characteristics and limits in relation to the borrowings to be made under the plan and authorize the executives of the School Board to conclude any borrowing transaction under such plan, establish its amounts and other characteristics and accept the terms and conditions relating to each of these transactions;

WHEREAS the Minister of Education, Recreation and Sports has authorized the institution by School Board of this borrowing plan, according to the conditions to which her letter of October 8, 2009 refers

IT IS MOVED by Commissioner Cuffling, and seconded by Commissioner D'Avignon:

THAT a borrowing plan, under which the School Board may, subject to the characteristics and limits stated hereafter, conclude from time to time, from now to June 30, 2010, long-term borrowing transactions for not more than \$11,309,000 in legal currency of Canada, be instituted;

THAT the borrowing transactions made by the School Board under this borrowing plan be subject to the following characteristics and limits:

despite the provisions of paragraph 1 above, the School Board may not, during each of the twelve-month periods extending from July 1 to June 30 of each year and included in the period covered in paragraph 1, make borrowing transactions that would result in the total amount approved for the School Board, for such period, by the Conseil du trésor on account of the long-term borrowing program for school boards being exceeded;

the School Board may not make a borrowing transaction unless it receives a subsidy from the Québec government in accordance with the standards established by the Conseil du trésor for the granting or the promise of subsidies to school boards as well as with the terms and conditions determined by the Minister of Education, Recreation and Sports and providing for the payment of the principal and interest of the borrowing concerned even if, otherwise, payment of such subsidy is subject to the funds required for such purpose be voted annually by Parliament;

the proceeds of each borrowing transaction may be used, other than for the payment of the expenses inherent in the borrowing, only to fund the capital expenditures and the expenses inherent in the investments of the School Board subsidized by the Minister of Education, Recreation and Sports according to the budgetary rules; each borrowing transaction may be made only in legal currency of Canada;

the borrowing transactions shall be carried out by issuing debt securities on the Canadian market (the "bonds"), or with Financement-Québec;

THAT for the purposes of determining the amount to which paragraph 1 above refers and the amount to which paragraph 2a) above refers, only the face amount of the borrowings made by the School Board is taken into account;

- a) THAT, in the case where borrowings are made by issuing bonds, the School Board grant the Minister of Finance the irrevocable mandate, throughout the life of this borrowing plan: to carry out the bond issues;
- b) to place, on behalf of the School Board, the borrowings authorized under this plan, subject to the limits stated therein and the characteristics stipulated therein;
- c) to agree, on behalf of the School Board, the financial terms of the bond issues with the firm underwriters of these issues that it chooses;
- d) to retain, on behalf of the School Board, the services of any legal advisor it chooses to prepare the borrowing documentation and provide the required legal opinions;
- e) to retain, on behalf of the School Board, the services of a trust company and a printer, if necessary;
- f) to agree, on behalf of the School Board, the terms for retaining the services of the legal advisor, the trust company and the printer, if necessary;

THAT, in the case where the borrowings are made by issuing bonds, each of these borrowings include, in addition to the characteristics and limits listed in paragraphs 1 to 3, the following characteristics and limits:

- a) the trust company designated by the Minister of Finance, acting on behalf of the School Board, shall act as trustee for the bondholders;

- b) the legal advisor designated by the Minister of Finance, acting on behalf of the School Board, shall see to the preparation of the relevant documentation and shall issue a legal opinion on the validity of the borrowing and the issue of bonds;
- c) the printer designated by the Minister of Finance, acting on behalf of the School Board, shall see to the printing of the bond certificates that may, under the circumstances mentioned in paragraph 5n) below, be issued in exchange for the global certificate;
- d) an offering circular regarding the bond issue shall be issued by the School Board;
- e) a private purpose trust shall be constituted by the School Board under the master trust agreement or, as the case may be, the supplementary trust agreement for the benefit of the bondholders and the trust company that shall be designated by the Minister of Finance, acting on behalf of the School Board, shall be charged with seeing to the allocation of the debt of the School Board resulting from the government subsidy granted to it, the administration of the trust estate that shall be constituted and the application of the relevant trust agreement;
- f) the authorized signatories hereunder of the School Board are authorized to deliver the global certificate and the bond certificates that may, as the case may be, issued in exchange for the global certificate to the above-mentioned trust company to allow the latter to certify them, sign all the necessary documents to that end and their final delivery to CDS Clearing and Depository Services Inc. ("CDS") or, as the case may be, according to the instructions of CDS;
- g) the bonds shall be issued under a master trust agreement or, as the case may be, a supplementary trust agreement concluded by the School Board, the trust company and, as intervener, the Minister of Education, Recreation and Sports and the bonds shall be governed by these trust agreements;
- h) to the extent that the School Board has already concluded a master trust agreement with the trust company and the Minister of Education, Recreation and Sports allowing the issue of bonds booked with CDS, the master trust agreement referred to above shall be such previously concluded trust agreement;
- i) moreover, to the extent that the School Board has not concluded such a master trust agreement, the master trust agreement referred to above shall be the one whose text is appended to the firm underwriting contract of the bonds concluded by the Minister of Finance acting on behalf of the School Board, and subsequently concluded by the latter, the trust company and the Minister of Education, Recreation and Sports;
- j) the supplementary trust agreement referred to above shall be the one whose text is appended to the firm underwriting contract of the bonds concluded by the Minister of Finance acting on behalf of the School Board, and subsequently concluded by the latter, the trust company and the Minister of Education, Recreation and Sports;
- k) the bonds shall be sold under the firm underwriting contract to be reached by the Minister of Finance acting on behalf of the School Board and the firm underwriters of the bonds at the prices and according to the terms they agree to;

- l) the bonds shall be booked with CDS, provided CDS remains a self-regulatory organization recognized by the Autorité des marchés financiers du Québec, or with any other depository and clearinghouse that may succeed CDS provided it is a self-regulatory organization thus recognized;
- m) the bonds shall be issued in denominations of \$1 000 or whole multiples of this amount and shall be represented by a global certificate for their full face value or by a global certificate for each tranche of bonds should there be many tranches, deposited with CDS and registered in the name of the owner of the account designated by CDS, for the benefit of the non-registered holders whose respective interests in them shall be certified by entries in registers;
- n) should CDS cease to act as depository of the global certificate, should CDS cease to be a self-regulatory organization recognized by the Autorité des marchés financiers du Québec without being replaced by such an organization within thirty (30) days or should the School Board wish to replace the global certificate with individual bond certificates, the bonds would then be represented by individual bond certificates fully registered in denominations of \$1 000 or whole multiples of such amount;
- o) the payment of the principal and interest on the bonds booked with CDS and represented by a global certificate shall be made by a credit made by CDS in the respective account of its participants who hold bonds and by a credit made by the latter to the respective account of the non-registered bondholders they represent;
- p) should bond certificates be issued in replacement of the global certificate, payment of the interest on the bond certificates would then be made by cheque or draft payable at par and drawn on a bank governed by the Act respecting banks and banking (S.C. 1991, c. 46) or on a financial services cooperative governed by the Act respecting financial services cooperatives (R.S.Q., c. C-67.3), or by transfer of funds to an account maintained by registered holder of the bond certificate concerned with a financial institution that shall have been identified to the trust company;
- q) in the case of bonds booked with CDS and represented by a global certificate, the trust company shall act as paying agent;
- r) in the case of bonds represented by bond certificates, the paying agent shall be the trust company as far as payment of interest is concerned and, concerning payment of the principal, any branch in Canada of the School Board's bankers or, at the latter's option, any financial services cooperative governed by the Act respecting financial services cooperatives and the Caisse centrale Desjardins du Québec, in Montréal;
- s) any overdue payment of interest on the bonds shall bear interest at the same rate as the bonds concerned;
- t) the bonds shall not be redeemable in advance at the sole discretion of the School Board but may be purchased by it on the market by bid, by private contract or by any other

method the School Board may deem appropriate. The School Board may reissue the bonds thus redeemed at any time prior to their maturity;

- u) provided the bond certificates are issued, they shall be exchangeable, at no charge for their registered holders, for an equal overall face value of bond certificates of all authorized denominations and of the same characteristics provided the claimed number of bond certificates is, in the opinion of the trust company, reasonable in the circumstances;
- v) the global certificate and the bond certificates that may, as the case may be, be issued in exchange for the global certificate, shall be signed, on behalf of the School Board, by any of the authorized signatories hereunder, provided two of them act jointly. These signatures may be replaced by a facsimile that is printed or otherwise reproduced that shall have the same effect as a handwritten signature; the global certificate and the bond certificates, if any, shall also include a certificate of the trust company, bearing the signature of one of its authorized representatives;
- w) the global certificate and the bond certificates that may, as the case may be, be issued in exchange for the global certificate, shall be written in the form, shall bear serial numbers and include statements not substantially incompatible with the provisions of these presents that the representatives of the School Board signing them shall determine;
- x) the bonds shall be guaranteed by the transfer to a trust estate held by the trust company of the debt that the subsidy to be made to it by the Minister of Education, Recreation and Sports, on behalf of the Québec government, represents for the School Board to provide for the payment of the principal and interest of the bonds of this issue, it being understood that neither the School Board nor the trust company may require that the amounts that are to be deposited with the Minister of Finance to form a sinking fund be remitted to them by the Minister of Finance before the dates stipulated for the payment of the principal of the bonds;
- y) the bonds shall include the financial terms agreed to by the Minister of Finance, acting on behalf of the School Board, and by the firm underwriters of the bonds at their sale;

THAT the School Board be authorized to pay, from the proceeds of each borrowing made by issuing bonds, and in accordance with the fee schedule set by the Minister of Finance, the fees and disbursements of the trust company, the legal advisors and the printer whose services are retained by the Minister of Finance, acting on behalf of the School Board;

THAT the School Board be authorized, if need be, to pay the annual fees of the trust company, whose services are retained, in accordance with the fee schedule set by the Minister of Finance;

THAT provided the borrowing transactions are concluded with Financement-Québec, each of these transactions have, in addition to the characteristics and limits listed in paragraphs 1 to 3, the following characteristics and limits:

- a) the borrowing shall be contracted under a loan agreement to be reached by the School Board, Financement-Québec and, as intervener, the Minister of Education, Recreation and Sports, and it shall be governed by such loan agreement and by the note mentioned below;
- b) the borrowing shall also be acknowledged by a note made out to Financement-Québec;
- c) the text of the loan agreement and that of the note shall be substantially in compliance with the texts of the draft loan agreement and the draft note appended to the minutes of this meeting, subject to the changes their signatories may make to them in accordance with the provisions below;
- d) the borrowing shall include the financial terms that Financement-Québec and the authorized signatories of the School Board shall agree, according to the criteria determined by the Government under Order-in-Council number 238-2000 of March 8, 2000, as such order-in-council may be amended or replaced from time to time;
- e) any overdue payment of principal or interest on the contracted borrowing shall bear interest at the same rate as that of the borrowing concerned or at the prime rate equal, for any interest period, to the arithmetic average of the prime rates or base rates, calculated by Financement-Québec, of three of the six major Canadian chartered banks mentioned in Schedule I of the Act respecting banks and banking (S.C. 1991, c. 46), whichever of the two rates is highest;
- f) unless the financial terms of the borrowing expressly stipulate the contrary, the borrowing may not be redeemed in advance, either in whole or in part;
- g) the note shall be signed, on behalf of the School Board, by any of the authorized signatories below, provided two of them act jointly;
- h) for the purposes of ensuring payment at maturity of the principal of the borrowing and the interest due on it, a movable hypothec without delivery in favour of Financement-Québec shall be placed on the debt that the subsidy to be made to it by the Minister of Education, Recreation and Sports, on behalf of the Québec government, represents for the School Board;
- i) the text of the deed of movable hypothec shall comply substantially with the text of the draft deed of movable hypothec appended to the minutes of this meeting, subject to the changes their signatories may make to them in accordance with the provisions of these presents;

THAT provided a borrowing transaction under this borrowing plan is concluded with Financement-Québec:

- a) the legal advisor designated by the Minister of Finance shall see to the preparation of the relevant documentation and, if need be, issue a legal opinion on the validity of the borrowing;
- b) the School Board shall pay the issue expenses and the management expenses and shall

absorb the discount calculated on the principal of the borrowing that the Minister of Finance and the authorized signatories of the School Board agree;

- c) the signatories of the School Board authorized below are authorized to deliver the note acknowledging the borrowing to the lender;

THAT the School Board be authorized to pay, from the proceeds of each borrowing contracted with Financement-Québec, the issue expenses and the management expenses that shall have been agreed;

THAT any of the following executives:

the Chairman and the Director General of the School Board, provided two of them act jointly, be authorized, on behalf of the School Board, to sign the master and supplementary trust agreements, loan agreements, global certificates, individual bond certificates, notes and all other contracts and documents relating to the borrowings contracted under this plan, to agree to all the clauses and guarantees not substantially incompatible with the provisions of these presents, to receive the net proceeds of the borrowings or, as the case may be, agree that they be received by the trust company whose services are retained and give good and sufficient discharge thereof, to deliver the note acknowledging the borrowing, as the case may be, to make any changes to these documents not substantially incompatible with these presents, to take any action and sign any documents that may be necessary or useful to give full effect to these presents;

THAT, should the School Board have already passed a resolution instituting a long-term borrowing plan, this resolution replaces the earlier resolution, without affecting the validity of the borrowings made under its authority before the date of this borrowing plan.

UNANIMOUS

Resolution F89-20091117

ADDITIONAL CONTRACTS FOR THE SERVICES OF BERLINE “ECOLIERS” VANS FOR THE 2009-2010 SCHOOL YEAR.

WHEREAS the Education Act allows the school board to add bus contracts by mutual agreement for the purposes of transporting “special needs” students;

WHEREAS this resolution has been approved and supported by the Transportation Advisory Committee (T.A.C.);

It is moved by Commissioner Cuffling, and seconded by Commissioner Chouinard, that the following Berline “Ecoliers” Van contract be awarded for the 2009-2010 school year (September 1st 2009 to June 30th 2010).

- Transport EcoleBec (E.M.B.) Inc: 1 Berline “Ecoliers” Van = **\$27 945.93 (plus taxes)**

AND THAT the Chairman and the Director General be authorized to sign the contract.

UNANIMOUS

Resolution F90-20091117

ADDITIONAL CONTRACTS FOR THE SERVICES OF BERLINE “ECOLIERS” VANS FOR THE 2009-2010, 2010-2011 and 2011-2012 SCHOOL YEARS

WHEREAS the Education Act allows the school board to add bus contracts by mutual agreement for the purposes of transporting “special needs” students;

WHEREAS this resolution has been approved and supported by the Transportation Advisory Committee (T.A.C.);

IT IS MOVED by Commissioner Lamoureux, and seconded by Commissioner D’Avignon, that the following Berline “Ecoliers” Van contracts be awarded for the 2009-2010; 2010-2011 and 2011-2012 school years (September 1st 2009 to June 30th 2012).

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| Les Autobus Beaugard Inc. : | 3 Berline “Ecoliers” Vans = | \$66 750.00 (plus taxes) |
| | 2 Berline “Ecoliers” Vans = | \$50 000.00 (plus taxes) |
| | | \$116 750.00 (plus taxes) |

| | | |
|---------------------------|------------------------------------|---------------------------------|
| Mor-Transport Inc: | 2 Berline “Ecoliers” Vans = | \$50 000.00 (plus taxes) |
|---------------------------|------------------------------------|---------------------------------|

AND THAT the Chairman and the Director General be authorized to sign the contracts.

UNANIMOUS

Resolution HR212-20091117

RESIGNATION OF AN ADMINISTRATOR :

IT IS MOVED by Commissioner Capobianco Skipworth, seconded by Commissioner Blais, that the resignation of **Christine Denommée**, Coordinator of Human Resources, be accepted with regret, and take effect as of November 27, 2009.

UNANIMOUS

Resolution HR213-20091117

REGROUPEMENT PLAN FOR ELEMENTARY AND SECONDARY EDUCATION :

IT IS MOVED by Commissioner Horrocks, seconded by Commissioner Chouinard, that the Board adopts the « Regroupement plan for teachers for 2010-2011, for the purpose of identifying the Elementary and Secondary teachers to be declared excess, placed on availability or non-reengaged because of surplus », which has been prepared according to the provisions of Appendix III of the 2005-2010 teachers’ Collective Agreement;

FURTHERMORE, that a copy of these plans be filed with and made a part of the official copy of the minutes of the proceedings of this meeting.

UNANIMOUS

Resolution HR214-20091117

REGROUPEMENT PLAN FOR ADULT EDUCATION (GENERAL AND VOCATIONAL) :

IT IS MOVED by Commissioner D’Avignon, seconded by Commissioner Dumont, that the Board adopt the “Regroupement plan for teachers in Adult Education (General and Vocational) for 2010-2011, for the purpose of identifying the teachers to be declared excess, placed on availability or non-reengaged because of surplus”, which has been prepared according to the provisions of Appendix III of the 2005-2010 teachers’ Collective Agreement;

FURTHERMORE, that a copy of this plan be filed with and made a part of the official copy of the minutes of the proceedings of this meeting.

UNANIMOUS

Resolution HR215-20091117

DEVELOPMENT REPORT ON THE PROGRAM RESPECTING EQUAL ACCESS TO EMPLOYMENT FOR THE HANDICAPPED :

IT IS MOVED by Commissioner Blais, seconded by Commissioner L'Heureux, that the Board adopts the « Development Report on the Program Respecting Equal Access to Employment for the Handicapped », prepared according to the requirements of the Youth and Human Rights Commission and submitted for evaluation purposes;

FURTHERMORE, that a copy of this report be filed with and made a part of the official copy of the minutes of the proceedings of this meeting.

UNANIMOUS

Resolution MR169-20091117

AUTHORIZATION FOR EXTRA WORK CARRIED OUT AT CHAMBLY ACADEMY :

WHEREAS Riverside School Board adopted the resolution MR142-20081216 awarding a contract to proceed with the construction of a new gymnasium and library and the refurbishing of the masonry for an amount of \$3,411,646.88;

WHEREAS it was necessary to negotiate and agree to amendments to the contract to include unanticipated work and that on October 27, 2009, the projected extra work could amount to a maximum of \$125,000.00 which represents 3.7% of the contractual amount;

WHEREAS the work had to be done to ensure the proper future functioning of the school;

WHEREAS the delegation of the Director General under the Policy on Purchasing of Goods and Services and Bylaw 4 permits him to authorize spending of up to \$75,000.00 for the continued functioning of the Board's schools;

WHEREAS supplementary monies will exceed the delegation of the Director General and are available within Riverside School Board's budget made available by the sale of the land adjacent to the school;

WHEREAS this resolution was reviewed and is supported by the Material Resources and Safe Schools Committee.

IT IS MOVED by Commissioner Cameron, and seconded by Commissioner Cuffling, that the Council of Commissioners of Riverside School Board agree to amendments to the contract to include unanticipated work at Chambly Academy, for a maximum amount of \$125,000.00 including taxes, and delegate to the Director General the power to ratify amendments up to that amount.

UNANIMOUS

Resolution MR170-20091117

LIST OF PROPOSED WORK WITHIN THE SCOPE OF "MESURE 30850 AMÉLIORATION DE L'ACCESSIBILITÉ DES IMMEUBLES AUX PERSONNES HANDICAPÉES" PROGRAM:

WHEREAS there is an annual amount attributed for the next ten years within the initial parameters of Riverside School Board budgetary rules for the "MESURE 30850 AMÉLIORATION DE L'ACCESSIBILITÉ DES IMMEUBLES AUX PERSONNES

HANDICAPÉES”;

WHEREAS the official list of the work anticipated for the ten-year period must be submitted to MÉLS in order to obtain the financing;

WHEREAS the official list of the work anticipated for the ten-year period was presented for consultation to the Advisory Committee on Special Needs and to the parents’ committee representatives;

WHEREAS within the proposed action plan, Riverside School Board meets all identified criteria in the MÉLS *Mesure 30850 – document explicatif* which is appended to these minutes;

WHEREAS the list that appears below is in order of priority of established needs;

Improvement Plan for Building Accessibility for Persons with Disabilities 2008 – 2018
« Amélioration de l’accessibilité des immeubles aux personnes handicapées »
Mesure 30850 Revised Yearly

- 2008-09:** Elevator installation at **Mountainview**
- 2009-10:** Elevator installation at **Centennial Regional High School** (Phase 1)
- 2010-11:** Access ramps installation and washroom modifications at **Centennial Regional High School** (Phase 2)
Elevator installation for partial access at **St. Johns School**
- 2011-12:** Indoor/outdoor ramps and elevator installation at **Mount Bruno**
- 2012-13:** Ramps and elevator installation at **Boucherville Elementary**
- 2013-14:** Ramps and elevator installation at **Harold Napper or Good Shepherd**
- 2014-15:** Access ramps installation and washroom modifications at **Harold Sheppard**
- 2015-16:** Elevator installation for access to basement at **ACCESS Cleghorn**
- 2016-17:** Miscellaneous: washrooms, ramps and exits for **Alternate School, REACH**
- 2017-18:** and **Board** (scope of work depends of RSB planning for future schools)

WHEREAS Riverside School Board will finance through its capital budget any amount exceeding the maximum attributed within the initial parameters of the budgetary rules;

WHEREAS this resolution was reviewed and is supported by the Material Resources and Safe Schools Committee:

IT IS MOVED by Commissioner Chouinard, and seconded by Commissioner Blais, that Riverside School Board adopt the proposed official work list in the “*Mesure 30850 Amélioration de l’accessibilité des immeubles aux personnes handicapées*” program, and that the Director General be authorized to sign and send the list to MÉLS.

UNANIMOUS

OTHER BUSINESS

Correspondence – Copies of the list are available.

Commissioner Lamoureux asked that a copy of the letter from RTU be e-mailed to commissioners.

A short discussion took place on the following:

- Homework Help monies received from the Ministry;
- the annual review of School Success Plans;

the resources available to Riverside in its efforts to achieve an 88% graduation rate by the year 2020, as set by the Ministry.

PUBLIC QUESTIONS :

Mr. Pierre Farmer, Director of Material Resources responded in the negative to a question regarding whether pyrite might be equated with the gymnasium flooring problems at Heritage Regional High School.

ROUND OF APPLAUSE

- Commissioner Lamoureux reported that he and Commissioners Horrocks and Gour attended a Remembrance Day Ceremony at Centennial Regional High School on November 11th. He applauded the school body for organizing a very dignified event.
- Open House at Chambly Academy. She was very impressed with the new facilities.
- Commissioner Smith reported that she and Commissioner Cuffling attended the Remembrance Day ceremonies at Chambly Academy. She commended the students for their role in making the event very impressive.
- Commissioner Dumont attended the academic awards at Heritage Regional High School and was also at the Chambly Academy inauguration. She offered her congratulations to both the award recipients at HRHS and to CA.
- Commissioner Chouinard spoke of the sudden passing of Mr. Mario Di Lallo, a caretaker at St. Johns School. Although Mr. DiLallo had been there for a few short months, he touched the lives of many of the students, as witnessed by their outpouring of tributes. Commissioner Chouinard also extended deepest condolences to the family.

CLOSING:

IT IS MOVED by Commissioner Blais, and seconded by Commissioner Horrocks, at 8:55, that the meeting be closed.

UNANIMOUS

Moira Bell, Chairman

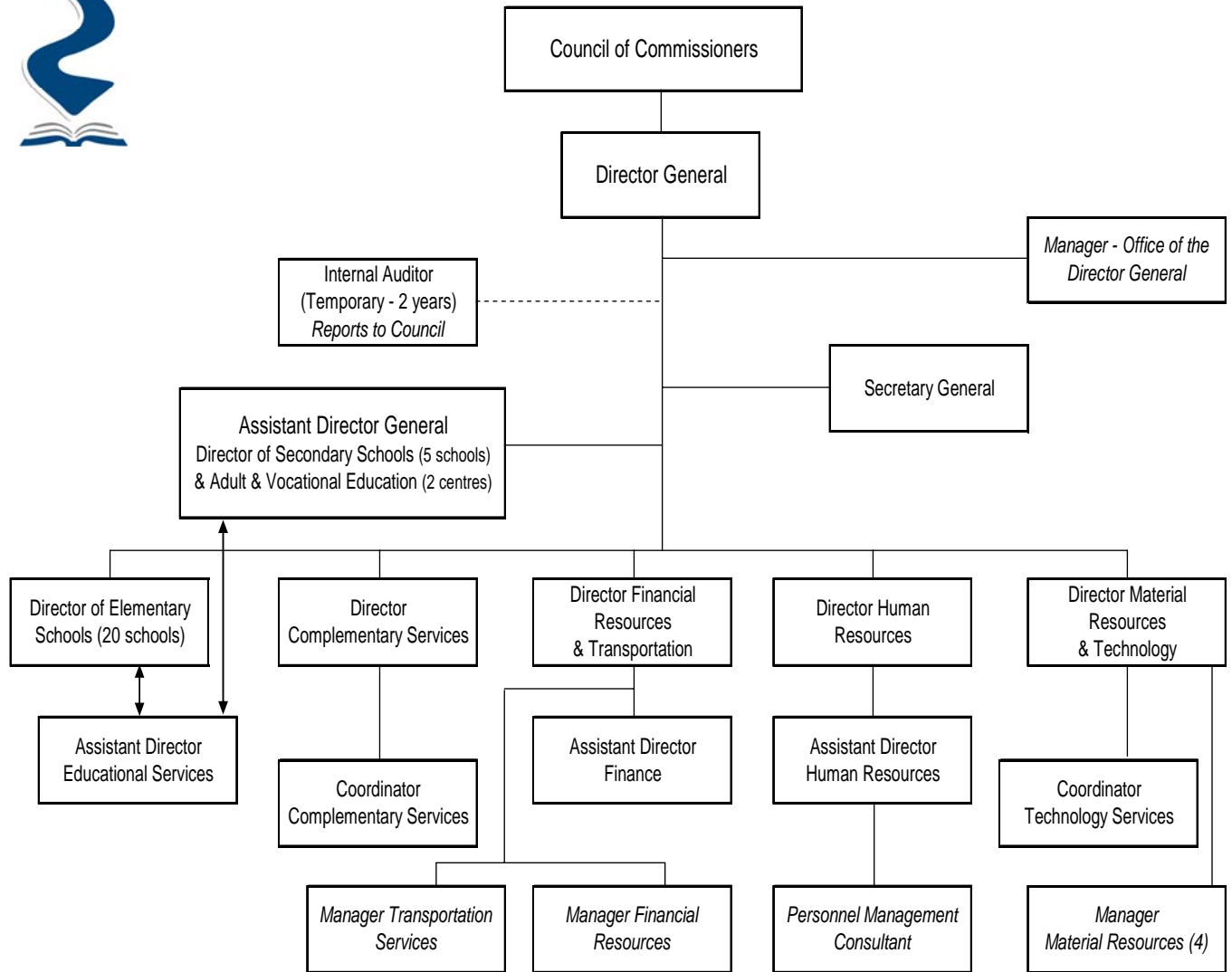
Denise Paulson, Secretary General



CORRESPONDENCE - RIVERSIDE SCHOOL BOARD

09.11.17

| FROM | TYPE | SUBJECT |
|--|--------------------------|--|
| Michel Simard, ACSQ | Letter to the Chairman | Invitation |
| Michelle Courchesne, MELS | Letter to the Chairman | Grant <i>Homework Assistance</i> Program |
| <i>Music with Meaning</i> | Letter to the Chairman | Information |
| Kevin Lukian, Director General | Letter to the Chairman | Retirement |
| Édith Deleury, <i>Commission de l'éthique de la science et de la technologie</i> | Letter to the Chairman | Cyber bullying |
| Annalee Adair, ArtsSmarts | Letter to the Chairman | Annual report |
| Michelle Courchesne, MELS | Letter to the Chairman | School success action plan |
| Michelle Courchesne, MELS | L Letter to the Chairman | Balanced budget |
| Michel Gagnon, President, RTU | Letter to the Chairman | School Calendar |



2010-2011

PLAN DE REGROUPEMENT - PRIMAIRE
REGROUPEMENT PLAN - ELEMENTARY

INSTRUCTION GIVEN IN ENGLISH

General Subjects
English Language Arts
Physical Education and Health
Music
Visual Arts
Drama
Dance
Special Education
Computer Science
Spanish

INSTRUCTION GIVEN IN FRENCH

French Immersion
French Second Language
Éducation physique et santé
Musique
Arts plastiques
Art dramatique
Danse
Enfance inadaptée
Informatique

2010-2011

| |
|--|
| PLAN DE REGROUPEMENT - SECONDAIRE REGROUPEMENT PLAN - SECONDARY |
|--|

INSTRUCTION GIVEN IN ENGLISH

INSTRUCTION GIVEN IN ANOTHER LANGUAGE

English Language Arts Physical Education and Health

Human Sciences

Home Economics

Mathematics

Computer Sciences

→ Science and Technology

Special Education

Guidance

Visual Arts

Music

Drama

Dance

Business Education

Ethics and Religious Culture

POP (Personal Orientation Project)

Français

French Second Language

Sciences humaines

→ Sciences et technologie

Spanish

2010-2011

PLAN DE REGROUPEMENT – EDUCATION DES ADULTES REGROUPEMENT PLAN – ADULT EDUCATION

Basic English
English Language Arts
French Second Language
Mathematics
Natural Science
Human Sciences
Computers
Other

PLAN DE REGROUPEMENT – FORMATION PROFESSIONNELLE REGROUPEMENT PLAN – VOCATIONAL EDUCATION

Secretarial Studies
Accounting
Starting a Business
Health Care
→ Pharmacy Technical Assistance
Professional Sales & Representation
Other

2010-2011

PLAN DE REGROUPEMENT – EDUCATION DES ADULTES REGROUPEMENT PLAN – ADULT EDUCATION

Basic English
English Language Arts
French Second Language
Mathematics
Natural Science
Human Sciences
Computers
Other

PLAN DE REGROUPEMENT – FORMATION PROFESSIONNELLE REGROUPEMENT PLAN – VOCATIONAL EDUCATION

Secretarial Studies
Accounting
Starting a Business
Health Care
→ Pharmacy Technical Assistance
Professional Sales & Representation
Other



Commission scolaire **Riverside**
Riverside School Board

Members are hereby convened to a regular meeting on
Tuesday, November 17, 2009 at 7:30 p.m. at the Administration Centre
299 Sir-Wilfrid-Laurier Blvd., St. Lambert, Québec.

AGENDA – REGULAR MEETING

1. Call to Order and Quorum
2. Adoption of the Agenda (a 10 minute break will be called during the meeting)
3. Questions from the Public – 30 minutes
4. Approval of Minutes
 - 4.1 Adoption of the Minutes of October 20, 2009
 - 4.2 Business arising from the Minutes of October 20, 2009
5. Chairman and Director General
 - 5.1 Chairman's Report
 - 5.2 Director General's Report
 - 5.3 Parents' Committee Report
6. Committee Reports
 - 6.1 Executive
 - 6.2 Transportation
 - 6.3 Communication
 - 6.4 Education
 - 6.5 Finance and Audit
 - 6.6 Governance and Ethics
 - 6.7 Human Resources
 - 6.8 Material Resources and Safe Schools
 - 6.9 Q.E.S.B.A.
7. New Business
 - 7.1 Board Administration
 - 7.1.1 Adoption of Revised Drugs and Violence Policy
 - 7.1.2 Adoption of Revised Administrative Structure
 - 7.1.3 Deposit for Consultation of By-Law on the Examination of Complaints
 - 7.2 Education
 - 7.2.1 Adoption of Development Plan for English Technical-Vocational Education
 - 7.3 Financial Resources and Transportation
 - 7.3.1 Establishment of a Long-Term Borrowing Plan
 - 7.3.2 Additional One-Year Contract for Services of Berline Vans
 - 7.3.3 Additional Three-Year Contracts for Service of Berline Vans
 - 7.4 Human Resources
 - 7.4.1 Resignation of an Administrator
 - 7.4.2 Regroupment Plan for Elementary and Secondary
 - 7.4.3 Regroupment Plan for Adult and Technical-Vocational Education
 - 7.4.4 Report on Equal Access Plan Programme for the Handicapped
 - 7.5 Material Resources
 - 7.5.1 Authorization for Additional work done at Chambly Academy
 - 7.5.2 10-Year Handicapped Access Plan
8. Correspondence
9. Other Business
10. Questions from the Public – 20 minutes
11. Round of Applause (limit of 2 minutes/member)
12. Closing

Given at St. Lambert, Québec, on November 13, 2009
General

Denise Paulson, Secretary