

NOTICE NO. 127

**POSTING:
2019.01.10**

VICE-PRINCIPAL

Applications are invited for the regular position of Vice-Principal which will be available as of March 4, 2019 at Heritage Regional High School located at 7445 chemin de Chambly, in St. Hubert. The position involves the performance of all the duties required in the management of the programmes and resources as determined by the Principal.

NATURE OF THE TASK:

The selected candidate will, in collaboration with and under the supervision of the Principal, assist in the management of the pedagogical and administrative matters of the school in order to foster success for all students. As well, he/she must demonstrate skills in the areas of organization, leadership, decision-making, teamwork, human/public relations management and be committed to strong positive discipline. He/she should have a solid knowledge of curriculum, pedagogical programmes and the Quebec Education Program.

QUALIFICATIONS:

- A bachelor's degree in education or an undergraduate degree in a relevant field of study.
- A Master's level degree or Certificate in Educational Administration (completed or in progress).
- Permanent teaching authorization issued by the Ministre de l'Éducation et de l'Enseignement supérieur (MEES).
- At least five (5) years of relevant experience.
- Excellent interpersonal and conflict resolution skills and proficiency in French and English.

SALARY AND WORKING CONDITIONS:

Salary and working conditions are in conformity with the Regulation respecting the Conditions of Employment of Management Staff and School Boards. The position falls in Classification 06, between \$71,898.00 and \$95,861.00 according to qualifications and experience.

Veillez faire parvenir votre demande écrite, **avec votre curriculum vitae au plus tard le 25 janvier 2019 à 16 h** aux ressources humaines, par la poste ou par courriel à riversidecv@rsb.qc.ca. Un accusé de réception électronique sera envoyé pour toute demande reçue à cette adresse courriel.

La Commission scolaire Riverside souscrit à un programme d'accès à l'égalité en emploi et invite les femmes, les minorités visibles et ethniques, les autochtones et les personnes présentant un handicap à poser leur candidature.

2019.01.10/lt

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